



# Utah Transit Authority

## Board of Trustees

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

---

**Wednesday, April 17, 2024**

**9:00 AM**

**FrontLines Headquarters**

---

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

**For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.**

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Chair Carlton Christensen
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
  - a. Approval of March 27, 2024 Board Meeting Minutes
6. **Reports**
  - a. Executive Director Report Jay Fox
    - IOC Visit
    - Transit Fresh Look
    - New TRAX Station Name Discussion
  - b. Financial Report - February 2024 Viola Miller  
Brad Armstrong  
Daniel Hofer  
Gregory Andrews
  - c. Capital Program Report - First Quarter 2024 David Hancock  
Daniel Hofer
  - d. Discretionary Grants Report Tracy Young  
Gregg Larsen
7. **Discussion Items**
  - a. 2024 - 2025 Benefit Plan Year Renewals Overview Kim Shanklin  
Ann Green-Barton

**8. Resolutions**

- |    |   |                                  |
|----|---|----------------------------------|
| a. | R2024-04-01 - Resolution Authorizing Continuation of Specific Employee Paid Benefit Programs for the benefit year beginning May 1, 2024 ending April 30, 2025 | Kim Shanklin<br>Ann Green-Barton |
| b. | R2024-04-02 - Resolution Setting Compensation for District Officers and Employees   | Kim Shanklin<br>Ann Green-Barton |
| c. | R2024-04-03 - Resolution Authorizing the Issuance and Sale of the Authority's Sales Tax Revenue Refunding Bonds; and Related Matters                          | Rob Lamph<br>Randall Larsen      |
| d. | R2024-04-04 - Resolution Authorizing the Financing of Transit Vehicles through a Master Equipment Lease-Purchase Agreements, and Related Matters              | Rob Lamph<br>Randall Larsen      |

**9. Contracts, Disbursements and Grants**

- |    |   |                                  |
|----|---|----------------------------------|
| a. | Contract: On-Call Transit Infrastructure Design, Construction, Maintenance and Repair Master Task Ordering Agreement (Stacy and Witbeck, Inc.)  | Jared Scarbrough<br>Jacob Wouden |
| b. | Contract: Avenues Bus Stop Improvements (Landmark Companies, Inc.)  | Jared Scarbrough                 |
| c. | Contract: Siemens S70 Center Truck Frame Purchase (Siemens Mobility, Inc.)  | Kyle Stockley                    |
| d. | Contract: Police Vehicle Purchase (Young Chevrolet, Inc.)   | Jason Petersen                   |
| e. | Contract: Samsara Camera System Hardware for Bus Build (Tivitri Inc)  | Cody Steffensen                  |
| f. | Contract: Waste Management, Collection, and Disposal Services (Republic Services of Utah)   | Kevin Anderson<br>Guy Miner      |
| g. | Change Order: Rewards and Recognition Program Modification No.5 - Contract Extension (Motivosity, Inc.)   | Joy Kapos                        |
| h. | Change Order: On Demand Technologies Master Service Agreement Cost Estimate Increase Request AND Approval of Service Order No. 5, Amendment No. 1 - Fuel Service for South Davis County and South Salt Lake County Zones (River North Transit, LLC / Via) | Hal Johnson<br>Shaina Quinn      |

- 
- |    |   |                             |
|----|---|-----------------------------|
| i. | Change Order: On Demand Technologies Master Service Agreement Service Order No. 1, Amendment No. 4 - SLC Westside Contract Extension (River North Transit, LLC / Via)   | Hal Johnson<br>Shaina Quinn |
| j. | Change Order: Cooperative Agreement for Installation, Maintenance, and Operation of a Connected Vehicle System for Bus Operations - Second Order (UDOT)   | Hal Johnson<br>Shaina Quinn |
| k. | Pre-Procurements <ul style="list-style-type: none"><li>- Vendor Managed Inventory</li><li>- Outside Legal Services Pool</li><li>- Supplemental Services</li><li>- 3300 South Bus Stops Project</li><li>- UTA Website Maintenance and Services</li><li>- Automated Passenger Counter Replacement</li><li>- Grant Compliance Consulting Services</li><li>- Recruiting Services Pool</li></ul> | Todd Mills                  |

**10. Service and Fare Approvals**

- |    |   |                               |
|----|---|-------------------------------|
| a. | Fare Agreement: Special Events Agreement for Salt Lake Twilight and Kilby Court Concert Series (Salt Lake City Corporation) | Jordan Eves<br>Kensey Kunkel  |
| b. | Fare Agreement: Special Events Agreement for Ogden Twilight Concert Series (Ogden City Corporation)                         | Jordan Eves<br>Kensey Kunkel  |
| c. | Complimentary Fare: Adopt-a-Stop Complimentary 10-day Passes for Sponsors   | Kensey Kunkel<br>Megan Waters |
| d. | Promotional Fare Request: Public Fare for the 2024 Utah Air Show at Hill Air Force Base                                     | Jordan Eves<br>Kensey Kunkel  |

**11. Budget and Other Approvals**

- |    |  |                                 |
|----|--|---------------------------------|
| a. | TBA2024-4-01 - Technical Budget Adjustment- 2023 Capital Budget Carryforward and other 2024 Capital Budget Adjustments | Daniel Hofer<br>Gregory Andrews |
|----|--|---------------------------------|

**12. Discussion Items**

- |    |   |                             |
|----|---|-----------------------------|
| a. | West Jordan & Midvale Station Area Plan       | Paul Drake<br>Kayla Kinkead |
| b. | Midvale Center & Fort Union Station Area Plan | Paul Drake<br>Kayla Kinkead |
-

- c. Ballpark Station Area Plan

Paul Drake  
Kayla Kinhead

**13. Other Business**

Chair Carlton Christensen

- a. Next Meeting: Wednesday, May 8th, 2024 at 9:00  
a.m.

**14. Closed Session**

Chair Carlton Christensen

- a. Strategy Session to Discuss Pending or Reasonably  
Imminent Litigation

**15. Open Session**

Chair Carlton Christensen

**16. Adjourn**

Chair Carlton Christensen

**Meeting Information:**

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
  - o Use this link- [https://rideuta.zoom.us/webinar/register/WN\\_wGatEHEVSY-S7Cha6tAONg](https://rideuta.zoom.us/webinar/register/WN_wGatEHEVSY-S7Cha6tAONg) and follow the instructions to register for the meeting (you will need to provide your name and email address).
  - o Sign on to the Zoom meeting through the URL provided after registering
  - o Sign on 5 minutes prior to the meeting start time.
  - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
  - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
  - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
  - o Comment via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
  - o Comments submitted before 2:00 p.m. on Tuesday, April 16th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.