

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE UTAH TRANSIT  
AUTHORITY GRANTING EXPENDITURE AND DISBURSEMENT AUTHORITY FOR  
2024 VEHICLE PARTS INVENTORY PURCHASES**

R2024-02-01

February 14, 2024

WHEREAS the Utah Transit Authority (the "Authority") is a large public transit district organized under the laws of the State of Utah and created to transact and exercise all of the powers provided for in the Utah Limited Purpose Local Government Entities - Special Districts Act and the Utah Public Transit District Act; and

WHEREAS UTAH CODE §17B-2a-808.1(2)(v) requires the board of trustees of a large public transit district, such as the Authority, to review and approve any contract or expense exceeding \$200,000 and any proposed change order to an existing contract if the value of the change order exceeds 15% of the total contract or \$200,000; and

WHEREAS, on December 21, 2022, the Board passed Resolution R2022-12-07 revising Board Policy 2.2 – Contract Authority, Procurement and Grants that defines contracts, change orders and disbursements that must be approved by the Board; and

WHEREAS Board Policy 2.2 (III)(D)(3) allows the Board to preapprove disbursements equal to or greater than \$200,000 by Resolution; and

WHEREAS the Board desires to preapprove calendar year 2024 vehicle parts inventory purchases and disbursements from various vendors who provide repair and maintenance parts for Bus, Light Rail, or Commuter Rail vehicles, and whose annual cumulative purchase amount is expected to exceed \$200,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Utah Transit Authority:

1. That during calendar year 2024, the Executive Director is authorized to approve purchases and payments made to all vendors who provide repair and maintenance parts for Bus vehicles, and whose annual cumulative purchase amount is expected to exceed \$200,000, for no greater than \$7,000,000.
2. That during calendar year 2024, the Executive Director is authorized to approve purchases and payments made to all vendors who provide repair and maintenance parts for Light Rail vehicles, and whose annual cumulative purchase amount is expected to exceed \$200,000, for no greater than \$10,000,000.
3. That during calendar year 2024, the Executive Director is authorized to approve purchases and payments made to all vendors who provide repair and maintenance

parts for Commuter Rail vehicles, and whose annual cumulative purchase amount is expected to exceed \$200,000, for no greater than \$5,000,000.

4. That a quarterly report on all 2024 parts inventory disbursements will be presented to the Board in a public meeting and will include the year-to-date parts inventory expenditures made by mode and by vendor.
5. That qualifying part purchases will be a) for revenue fleet vehicles only, b) procured when on-hand inventories fall below the order point criteria or are out of stock, and c) procured through an open and fair competition based on price, quality and lead-time criteria.
6. That any inventory purchases or disbursements exceeding the amounts authorized in this Resolution shall be brought to the Board for further consideration and approval.
7. That the Board hereby further ratifies any and all actions taken by Authority management and staff in furtherance of and effectuating the intent of this Resolution.

That the corporate seal shall be affixed hereto.

APPROVED AND ADOPTED this 14<sup>th</sup> day of February 2024.

DocuSigned by:  
  
86E38485ACBE4D0...

\_\_\_\_\_  
Carlton Christensen, Chair  
Board of Trustees

ATTEST:

DocuSigned by:  
  
8D8A6B67F3AA459...

\_\_\_\_\_  
Secretary of the Authority



Approved As To Form:

DocuSigned by:  
*David Wilkins*  
0F6F046DE4724A2...  
\_\_\_\_\_  
Legal Counsel