UTA

Utah Transit Authority

Board of Trustees

MEETING MINUTES - Final

669 West 200 South
Salt Lake City, UT 84101

Wednesday, March 11, 2026 **9:00 AM** **FrontLines Headquarters**

Present: Chair Carlton Christensen
Trustee Jeff Acerson
Trustee Beth Holbrook

Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Chair Carlton Christensen welcomed attendees and called the meeting to order at 9:01 a.m.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Kim Shanklin, UTA Chief of Staff, delivered a brief safety message.

4. Public Comment

In Person/Virtual Comment
No in person or virtual comment was given.

Online Comment
No online comment was received.

5. Consent

a. Approval of the February 25, 2026, Board of Trustees Meeting Minutes

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to approve the consent agenda. The motion carried by a unanimous vote.

6. Reports

a. Legislative Update

Paul Ray, UTA Government Relations Director, provided an update on the outcome of the state legislative session, which included:

-Senate Bill 197 Transportation Funding and Governance Amendments passed. This bill changes UTA's governance and increases transit funding.
-Senate Bill 242 Transportation Amendments passed. This bill includes bicycle lane amendments to accommodate buses, a provision to allow funding on the 5600 West project to be used for operations, and a provision to allow counties of the 2nd class to retain a portion of 5th 5th funding for public safety.
-House Bill 481 Transportation Modifications passed. This bill defines jurisdiction for UTA stations created by Utah Department of Transportation (UDOT) projects.

Ray also mentioned his department will be offering government relations training to UTA staff in the coming months.

Discussion ensued. A question on legislative sales tax forecasts was posed by the board and answered by Ray.

b. Executive Director Report

- **Utah County Commission Meeting**
- **Continuous Improvement Excellence Award: Operator De-Escalation Training**

Utah County Commission Meeting
Kim Shanklin, UTA Chief of Staff, requested Trustee Acerson speak to this agenda item.

Trustee Acerson commented on the Utah County Commission's recent decision to fund an innovative mobility zone (IMZ) in northern Utah County. Service is slated to begin in August 2026.

Continuous Improvement Excellence Award: Operator De-Escalation Training
Kim Shanklin was joined by Alisha Garrett, UTA Chief Enterprise Strategy Officer, and Susan Scadden, UTA Acting Manager of Organizational Excellence.

Scadden presented the Continuous Improvement Excellence Award to members of the Salt Lake Service Unit for their work in providing operator de-escalation training to 640 operators resulting in a decrease in operator assaults.

Discussion ensued. A question on operator assault trends was posed by the board and answered by staff.

c. Strategic Plan Minute: Achieving Organizational Excellence - Strengthen and Coordinate Safety Committees

Kim Shanklin was joined by Travis King, UTA Director of Safety & Security.

Shanklin highlighted efforts to strengthen and coordinate the agency's safety committees, which include:

-Creating a committee charter

-Training
-Defining roles and expectations
-Establishing communication channels
-Creating templates

Discussion ensued. A question on ongoing initiatives and training were posed by the board and answered by staff.

d. Financial Report - Preliminary January 2026

Viola Miller, UTA Chief Financial Officer, was joined by Brad Armstrong, UTA Director of Budget & Financial Strategy, and Jon Larsen, UTA Chief Capital Services Officer.

Staff reviewed the following preliminary results:

- Financial dashboard
- Sales tax revenue
- Sales tax collections by county
- Passenger revenues
- Full-time equivalent (FTE) staffing
- Operating financial results
- Capital spending by chief office
- Actual versus forecast spend year-to-date on capital expenses
- Capital funding sources
- Accounts payable, procurement, and fares metrics

Discussion ensued. Questions on fuel price volatility, Midvalley Express (MVX) staffing, debt service payments, federal funding, construction trends, and procurement staffing were posed by the board and answered by staff.

e. Quarterly Disbursement Report - Non-Inventory Vendors - Q4 2025

Rob Lamph, UTA Comptroller, was joined by Eric Barrett, UTA Deputy Comptroller.

Lamph reviewed total disbursements made to non-inventory vendors during the fourth quarter of 2025. Disbursements to five vendors exceeded board-approved limits. A resolution to ratify the overages will be addressed in this meeting (see agenda item 7.a.).

7. Resolutions

a. R2026-03-01 - Resolution Ratifying 2025 Expenditures and Disbursements to Non-Inventory Vendors

Rob Lamph summarized the resolution, which ratifies 2025 expenditures and disbursements to non-inventory vendors (see agenda item 6.e.).

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

b. R2026-03-02 - Resolution Authorizing the Issuance and Sale by the Authority of its Sales Tax Revenue and Refunding Bonds in the Aggregate Principal Amount of Not to Exceed $123,000,000 in One or More Series

Viola Miller was joined by Brian Reeves, UTA Associate Chief Financial Officer, and Brian Baker with Zions Public Finance.

Staff summarized the resolution, which authorizes the issuance and sale of UTA's sales tax and revenue refunding bonds in the aggregate principal amount not to exceed $123,000,000.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

c. R2026-03-03 - Resolution Approving the First Amendment to the Authority's 2026-2030 Five-Year Capital Plan

Viola Miller was joined by Daniel Hofer, UTA Director of Capital Programming & Support.

Staff summarized the resolution, which approves the first amendment to the 2026-2030 Five-Year Capital Plan. The amendment accounts for the award of Federal Transit Administration (FTA) 5339(c) grant funding for the purchase of compressed natural gas (CNG) buses and low-emission diesel buses. The Five-Year Capital Plan will see an overall increase of $42,487,000 (increasing from $1,069,129,000 to $1,111,616,000). The increase in expense will be offset by incorporating $41,805,200 in new 5339(c) grant funds, and $681,800 in UTA funds.

Discussion ensued. A question on the bus manufacturing market was posed by the board and answered by staff.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

d. R2026-03-04 - Resolution Approving the First Amendment to the Authority's 2026 Operating Budget

Viola Miller summarized the resolution, which approves the first amendment to the 2026 operating budget. The amendment incorporates new funding from UDOT and Utah County in the amount of $1,924,000 for the addition of microtransit service in northern Utah County.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

8. Budget and Other Approvals

a. TBA2026-03-01 - Technical Budget Adjustment - 2026 Operating Budget

Viola Miller summarized the technical budget adjustment to the 2026 operating budget, which includes the following:

-Adjustment of fringe benefit amounts to move $387,000 from the chief operations officer contract services budget to the Salt Lake Service Unit fringe benefits budget
-Restoration of missing budgeted positions in operations resulting from a technical issue

There is no net dollar impact on the total 2026 budget resulting from this technical budget adjustment.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this technical budget adjustment be approved. The motion carried by a unanimous vote.

b. TBA2026-03-02 - Technical Budget Adjustment - 2026 Capital Budget

Viola Miller was joined by Daniel Hofer.

Staff reported this technical budget adjustment will reallocate $9.7 million in the existing 2026 capital budget to aid in project delivery. Twelve project budgets will increase and three project budgets plus the capital contingency will decrease.

Discussion ensued. Questions on the status of rail vehicle repair insurance claims and end of line enhancement locations were posed by the board and answered by staff. Trustee Holbrook requested an update on the transit system signal priority project.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this technical budget adjustment be approved. The motion carried by a unanimous vote.

9. Contracts, Disbursements and Grants

a. Revenue Contract: Transit Transportation Investment Program Funds (TTIF) Cooperative Agreement for the S-Line Extension Project (Utah Department of Transportation)

Jon Larsen was joined by Ethan Ray, UTA Project Manager II.

Staff requested the board approve a $18,900,000 TTIF cooperative agreement with UDOT for the S-Line extension project.

Discussion ensued. Questions on the status and timeframe of the project and S-Line vehicle needs were posed by the board and answered by staff.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this cooperative agreement be approved. The motion carried by a unanimous vote.

b. Contract: 2026 Support Fleet Order (Tony Divino Toyota)

Kyle Stockley, UTA Director of Capital Vehicles, requested the board approve a $278,264 contract with Tony Divino Toyota for the purchase of seven Toyota Sienna all-wheel drive minivans.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

10. Discussion Items

a. 2025 Ridership Report

Jay Fox, UTA Executive Director, was joined by Andrés Colman, UTA Chief Operations Officer, and Alisha Garrett.

Fox reported on the agency's 2025 accomplishments and ridership. Overall, 2025 ridership was down 0.4%. This was mostly attributable to state of good repair projects on the TRAX system, and most other modes showed a positive year-over-year change. Fox concluded with a summary of future service development.

Discussion ensued. Questions on Paratransit utilization and automated passenger counting systems data were posed by the board and answered by staff.

11. Other Business

a. Next Meeting: Wednesday, March 25, 2026 at 9:00 a.m.

12. Adjourn

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, to adjourn the meeting. The motion carried by a unanimous vote and the meeting was adjourned at 10:34 a.m.

Transcribed by Cathie Griffiths
Board Administration Manager
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at https://www.utah.gov/pmn/sitemap/notice/1057977.html for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at https://rideuta.granicus.com/player/clip/439.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date: March 25, 2026

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Carlton J. Christensen
Chair, Board of Trustees