

UTA Board of Trustees Meeting

April 12, 2023



Call to Order and Opening Remarks



Pledge of Allegiance



Safety First Minute



Public Comment

- Live comments are limited to 3 minutes per commenter
- Live comments may be heard from in-person attendees as well as Zoom attendees
- For comments via Zoom, use the “raise hand” function in Zoom to indicate you would like to make a comment
- Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website
- Any comments received through alternate means were distributed to the board for review in advance of the meeting



Consent Agenda

- a. Approval of March 22, 2023, Board Meeting Minutes
- b. UTA Policy – UTA.06.03 Capital Assets



Recommended Action (by acclamation)

Motion to approve consent agenda



Reports



Executive Director's Report

- CBA Negotiations Team
- FrontRunner 15 – April 26
- New CFO – Viola “Vi” Miller



CBA Negotiations Team



FrontRunner 15 – April 26



New CFO – Viola “Vi” Miller



Resolutions



R2023-04-01 - Resolution Authorizing Execution of a Collective Bargaining Agreement with Amalgamated Transit Union Local 382



Proposed Terms of the Collective Bargaining Agreement



Background

- Approximately 1700 (Operators, Maintenance, and Parts) employees at UTA are represented by ATU Local 382 for negotiations of wages, benefits, and working conditions.
- In September 2022, Utah Transit Authority (UTA) and ATU Local 382 entered negotiations on new terms for the Collective Bargaining Agreement, which expired on December 10, 2022.
- UTA's bargaining team consisted of Mike Toronto, Joe Della Cerra, Jon Salazar, and Kim Shanklin.



Bargaining Team Objectives

- Negotiate new terms that:
 - Would help attract and retain a qualified workforce.
 - Ensure all agreements support UTA's ability to provide quality service to customers.
 - Improve operator working conditions.
 - Ensure agreements fit within the parameters of UTA's Long Range Financial Plan.
- A Tentative Agreement (TA) on terms was reached on March 3, 2023.
- The TA is for a three-year period, December 10, 2022, through December 10, 2025.
- The TA was ratified by the ATU membership on March 15, 2023.



Employee Pay

| Operator Wage Increases | | | | | |
|-------------------------|--|----------|------|----------|------|
| | 2023 | | 2024 | | 2025 |
| | February | December | June | December | June |
| Operator | \$ 27.75 <small>(Top Operator wage, 9.081%)</small> | 1.0% | 2.5% | 1.5% | 2.0% |
| Maintenance/Parts | 5.0% | 1.0% | 2.5% | 1.5% | 2.0% |

Lump sum ratification payment: \$1000 full-time employees, \$500 part-time employees.
To be paid within 30 days after UTA Board of Trustees ratification vote.



Insurance/Healthcare

| Joint Insurance Trust Fund Contributions | | | |
|--|----------|----------|----------|
| | May 2023 | May 2024 | May 2025 |
| Percent Increase | 3% | 4.5% | 4.5% |

- Lump Sum deposit of \$150,000 into the JIT on May 1, 2023.
- Lump sum deposit of \$150,000 into the JIT in 2024/2025 if medical renewals are 7% or higher.
- Lump sum deposit of \$200,000 into the JIT in 2024/2025 if medical renewals are 8% or higher.
- Continued participation in UTA's onsite Health Clinics.



Additional Benefits

- Increased annual Maintenance Tool allowances by \$50.00:
 - First Tier from \$325.00 to \$375.00
 - Second Tier from \$285.00 to \$335.00
- Increased Uniform allowance by \$55.00:
 - \$295.00 to \$350.00
- Increased shift differentials:
 - Swing Shift from \$0.65 to \$1.00/hr.
 - Graveyard Shift from \$1.00 to \$1.50/hr.



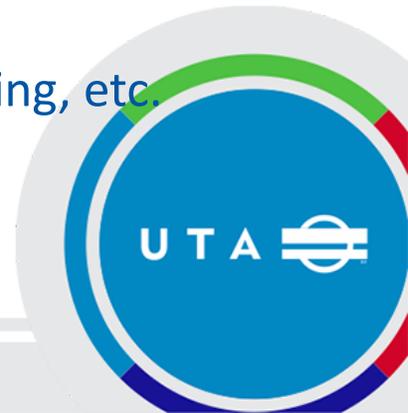
Additional Benefits – (continued)

- Increased Training positions in Operations and Maintenance pay by \$0.50.
- Additional Floating Holiday after 12 years of service.
- Employees who work two consecutive holidays within any 30-day period will be paid two times (2X) regular rate of pay for all hours worked on the second holiday.
- Changes to Operator Overtime on weeks where a Holiday occurs.
- Increased Extra Board Minimum Guarantee from 70 to 80 hours in a pay period.



Employee Working Conditions

- Vacation days language converted to hours.
 - Accrual of 120 hours happens at 5 years instead of at 7 years seniority.
- Opportunities for Operators to contribute to their Serious Illness Account (SIA).
- Bereavement Leave increased from 3 to 5 days for immediate family members and out of state travel for other extended family members.
- Added Martin Luther King Jr. Day as a Holiday.
- Employees on approved Workers Comp time will be paid for the three (3) days waiting period.
- Creation of a tasks team to discuss improvements to implement Operator Safety, wellbeing, etc.



Conclusion

- The terms of this Tentative Agreement meet the objectives given to the bargaining team.
- The costs associated with the terms of this Tentative Agreement are programmed into UTA's Long Range Financial Plan.
- Recommend the Board adopt this resolution authorizing the Executive Director, Treasurer, and Chief People Officer to execute and deliver the new terms of a collective bargaining agreement (CBA) with Amalgamated Transit Local 382.



Recommended Action

(by roll call)

Motion to approve R2023-04-01 - Resolution Authorizing Execution of a Collective Bargaining Agreement with Amalgamated Transit Union Local 382, as presented



**R2023-04-02 - Resolution Authorizing
Continuation of Specific Employee Paid Benefit
Programs through April 30, 2024**



Voluntary Benefits – employee funded

- Voluntary, employee funded benefits
 - Vision eyewear (Opticare)
 - Gym discounts (Vasa Fitness)
 - Supplemental accident, hospital, and critical illness insurance (VOYA)
 - Cafeteria and Dependent Care Accounts (National Benefit Services)
- These vendor agreements are not done through UTA procurement
- UTA's benefit consultant identifies best value for service vendors



Recommended Action

(by roll call)

Motion to approve R2023-04-02 - Resolution Authorizing Continuation of Specific Employee Paid Benefit Programs through April 30, 2024, as presented



R2023-04-03 - Resolution Adopting the Fare Rates and Types of Fare Media of the Agency



RESOLUTION R2023-04-03

Resolution Adopting the Fare Rates and Types of Fare Media of the Agency

- Rescind Resolution R2022-03-06 and Adopt R2023-04-03
- Adds the Summer Youth Pass as a Reduced Fare Pass Option
 - \$49
 - Youth Ages 6-18
 - Premium Transit Pass
 - June 1 – August 30
- Previously, this was a promotional fare that was approved by the Board each year



Recommended Action

(by roll call)

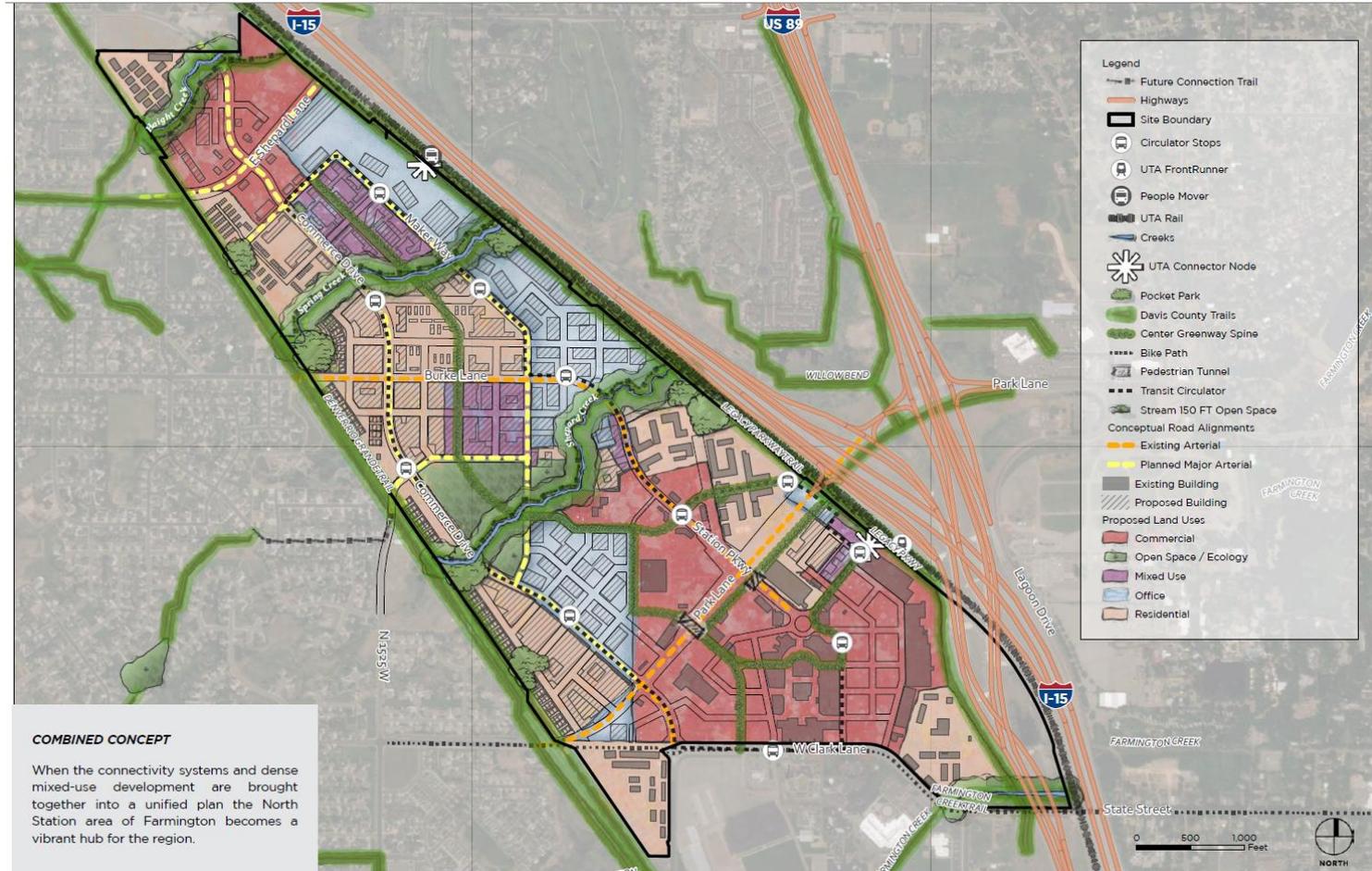
Motion to approve R2023-04-03 - Resolution Adopting the Fare Rates and Types of Fare Media of the Agency, as presented



R2023-04-04 - Resolution Adopting the Station Area Plan for Farmington, Utah



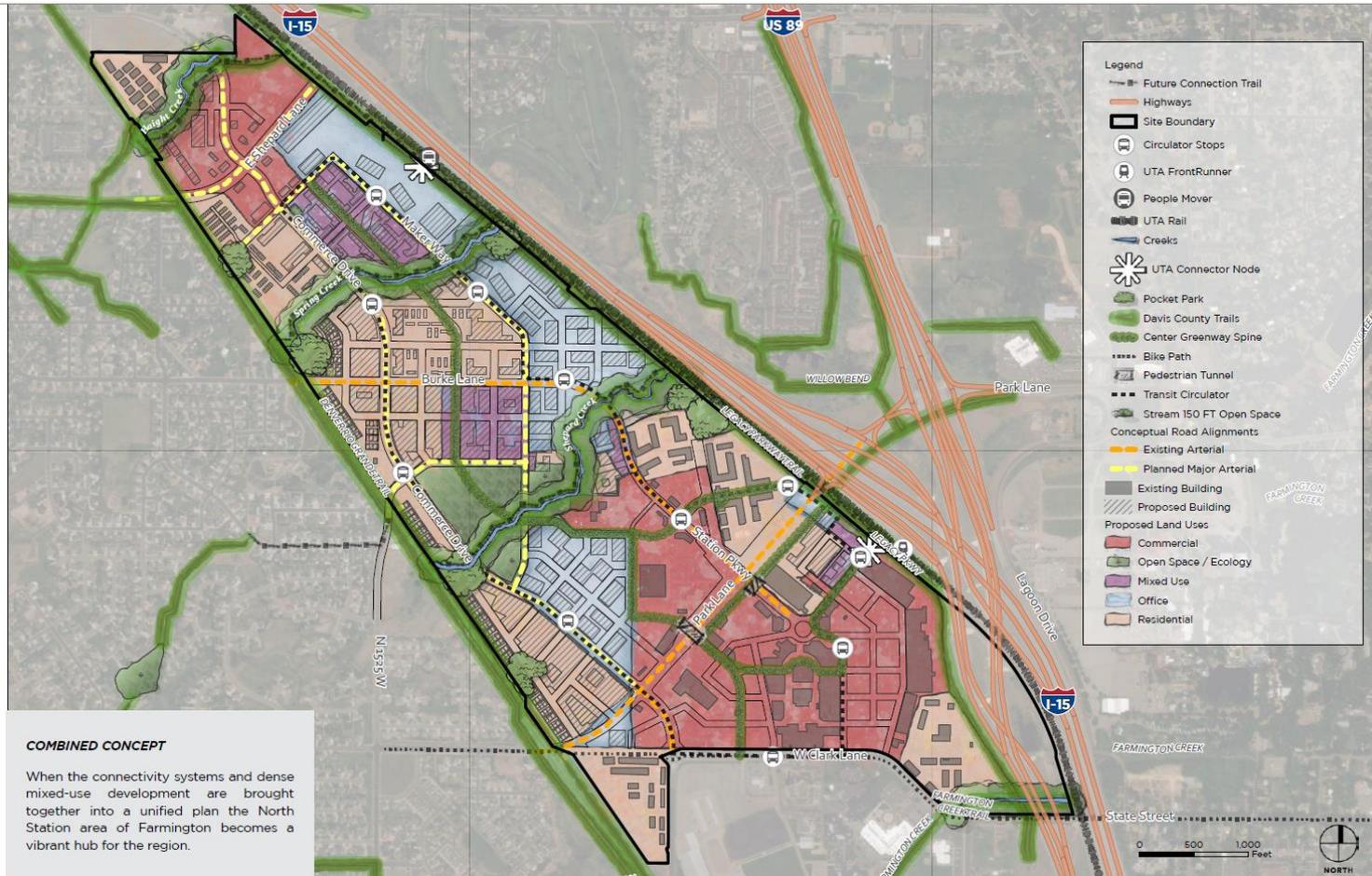
Farmington Station – Required Approval/Adoption



- **Feb 15, 2023:**
**Approved by Local
Advisory Council**
- **Board Adoption
Required for UTA
participation in
development**



Farmington Station – Plan Overview



- **Well-connected grid of streets, trails, and bike paths**
- **Mix of Residential, Office, Retail, and Open Space**
- **UTA Connector nodes**
- **Preservation of natural riparian corridors**



Farmington Station – UTA Property

- **8.6 Acres**
- **Current Use:**
Park & Ride lot (853 stalls)

Recommendation:

- **264 park & ride stalls**
(match pre-pandemic demand)
- **Mixed-Use, Residential, Commercial land uses:**
 - **Office: 150,000 sf**
 - **Retail: 36,000 sf**
 - **Residential: 330 units**



Recommended Action

(by roll call)

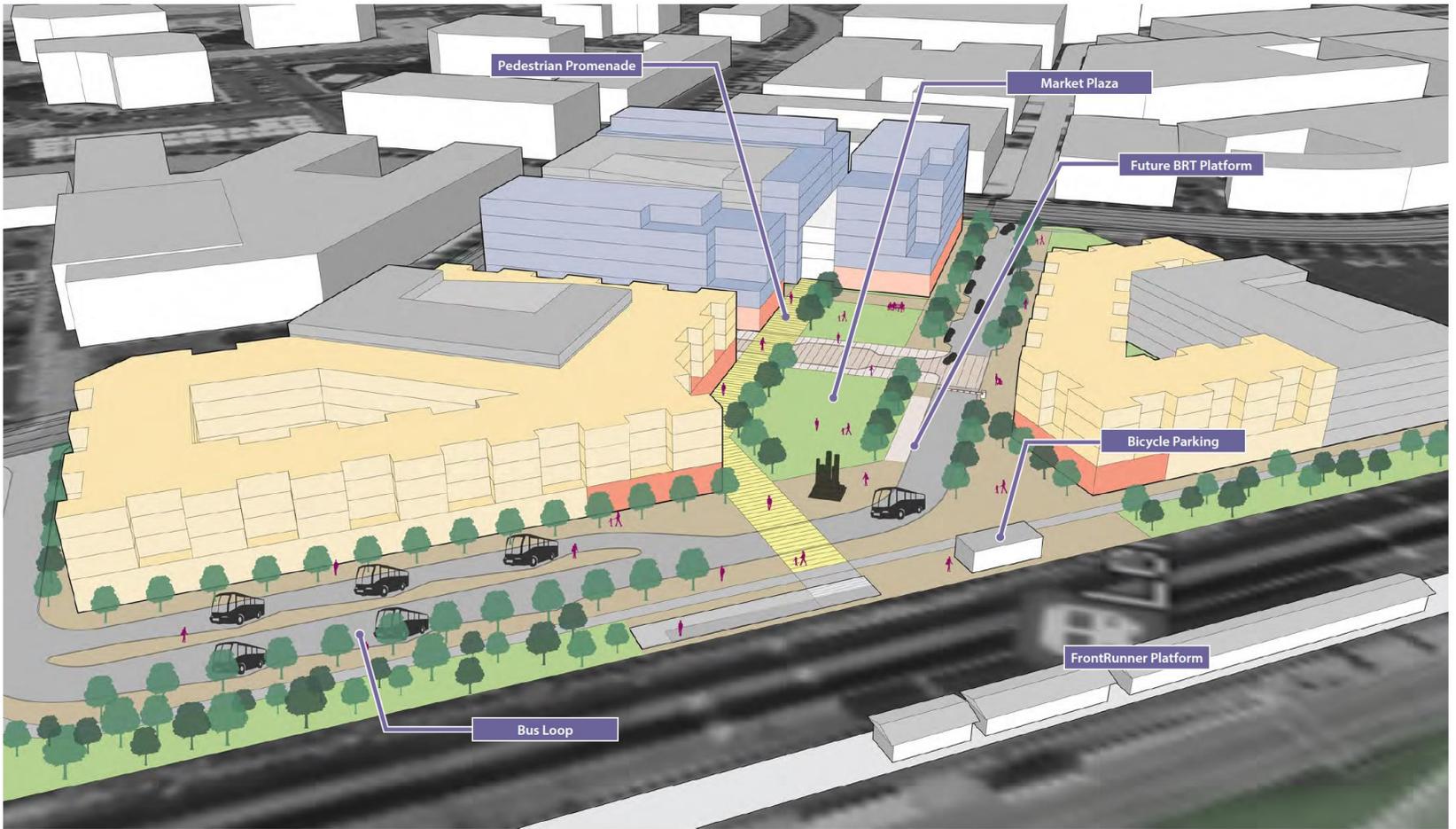
Motion to approve R2023-04-04 - Resolution Adopting the Station Area Plan for Farmington, Utah, as presented



R2023-04-05 - Resolution Adopting the Station Area Plan for Lehi, Utah



Lehi FrontRunner Station Area Plan



- **Collaboration with Thanksgiving Point developers**
- **Q1 2023: Adopted by Lehi City**
- **Feb 15, 2023: Approved by LAC**
- **Board Adoption required for UTA development participation**



Lehi FrontRunner Station – Plan Area



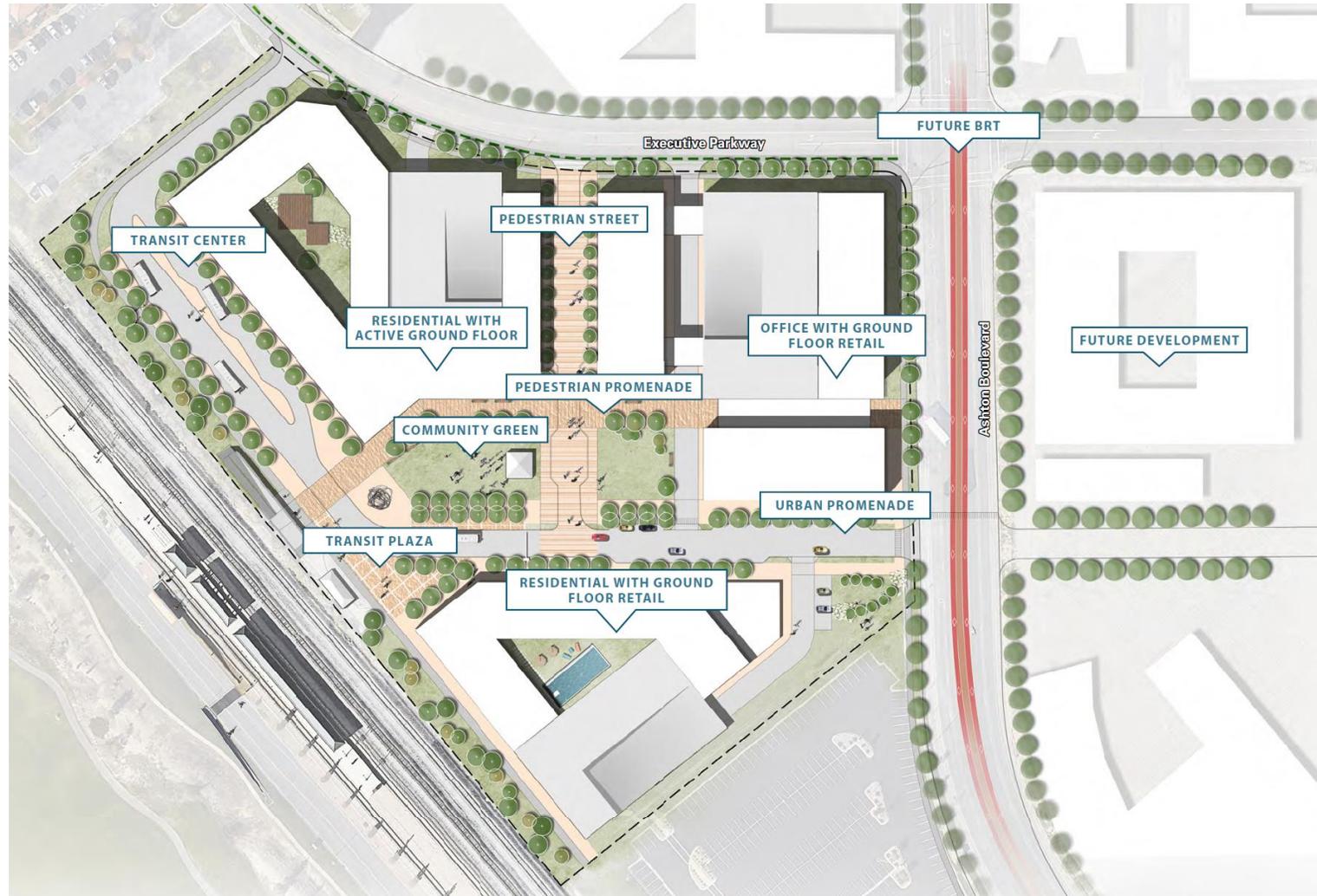
- **Approximately ½ mi from Lehi Frontrunner Station**
- **Includes much of Thanksgiving Point**

UTA Property

- **11 Acres**
- **Currently used as a park & ride facility**



Lehi FrontRunner Station



Recommendation:

- **300 park & ride stalls**
- **Configure bus loop to accommodate future transit (mode TBD)**
- **Align intersections and pedestrian walkways with proposed development**
- **Development Data:**
 - **270,000 SF Office**
 - **47,000 SF Retail**
 - **200 Affordable Units**



Recommended Action

(by roll call)

Motion to approve R2023-04-05 - Resolution Adopting the Station Area Plan for Lehi, Utah, as presented



**R2023-04-06 - Resolution Approving and
Authorizing the Execution of the Authority's
Amended Transit Agency Safety Plan (TASP)
for the Year 2023**



Utah Transit Authority 2023 Transit Agency Safety Plan

UTAH TRANSIT AUTHORITY
TRANSIT AGENCY SAFETY PLAN (TASP)



Sheldon Shaw
Director of Safety and Security



49 CFR Part 673

- ▶ General Requirements for PTASPs (Each safety plan must include, at a minimum)
- ▶ A process and timeline for conducting an annual review and update of the safety plan
- ▶ The designation of a Chief Safety Officer
- ▶ The documented processes of the agency's SMS, including the agency's Safety Management Policy and processes for Safety Risk Management, Safety Assurance, and Safety Promotion
- ▶ An employee reporting program
- ▶ Performance targets based on the safety performance measures established in FTA's National Public Transportation Safety Plan (NSP)

Who approves a Safety Plan

- ▶ Each safety plan must be approved by Union Leadership
- ▶ Each safety plan must be signed by an operator's Accountable Executive.
- ▶ Each safety plan must be approved by its Board of Directors or an equivalent authority (such as a mayor, county executive, or grant manager)
- ▶ State Safety Oversight Agencies (SSOAs) must approve the safety plans of the rail transit agencies they oversee

TASP 2023 Updates



Rail Transit State Safety Oversight Program Procedures & Standards

Version 15 - Draft
October 2022

Utah Department of Transportation
Jim Golden, State Safety Oversight Program Manager
4501 South 2700 West
Salt Lake City UT 84114
(801) 360-0032
jimgolden@utah.gov

► Highlight of Changes

- Added “Serious Occurrence” under Events from SSO Program Standard

Added Documentation retention according to CFR 673.31 (3 year)

Further defined Local Hazard Log, and Safety Department Hazard Logs and responsibilities based on Cap 22-01

Updated 3.6 System Safety and Security Certification Program based on SSO program Standard

Added 4.1.2.5 Joint Labor Management Safety Committee in place of Facility Safety Committee (in accordance with bi-partisan bill requirements)

Questions



Recommended Action

(by roll call)

Motion to approve R2023-04-06 - Resolution Approving and Authorizing the Execution of the Authority's Amended Transit Agency Safety Plan (TASP) for the Year 2023, as presented



Contracts, Disbursements, and Grants



Contract: Local Transportation Funding Agreement (Weber County)

Recommended Action (by acclamation)

Motion to approve the Local Transportation
Funding Agreement with Weber County, as presented



**Contract: Areas of Persistent Poverty Program
(AoPP) Grant Study Cooperative Agreement
(University of Utah)**



Requesting Approval for the Executive Director to execute a Cooperative Agreement with University of Utah

The University of Utah will manage
the UTA grant funded
Paratransit Forward Study Project



FTA AoPP Grant Funds for the Paratransit Forward Study Project

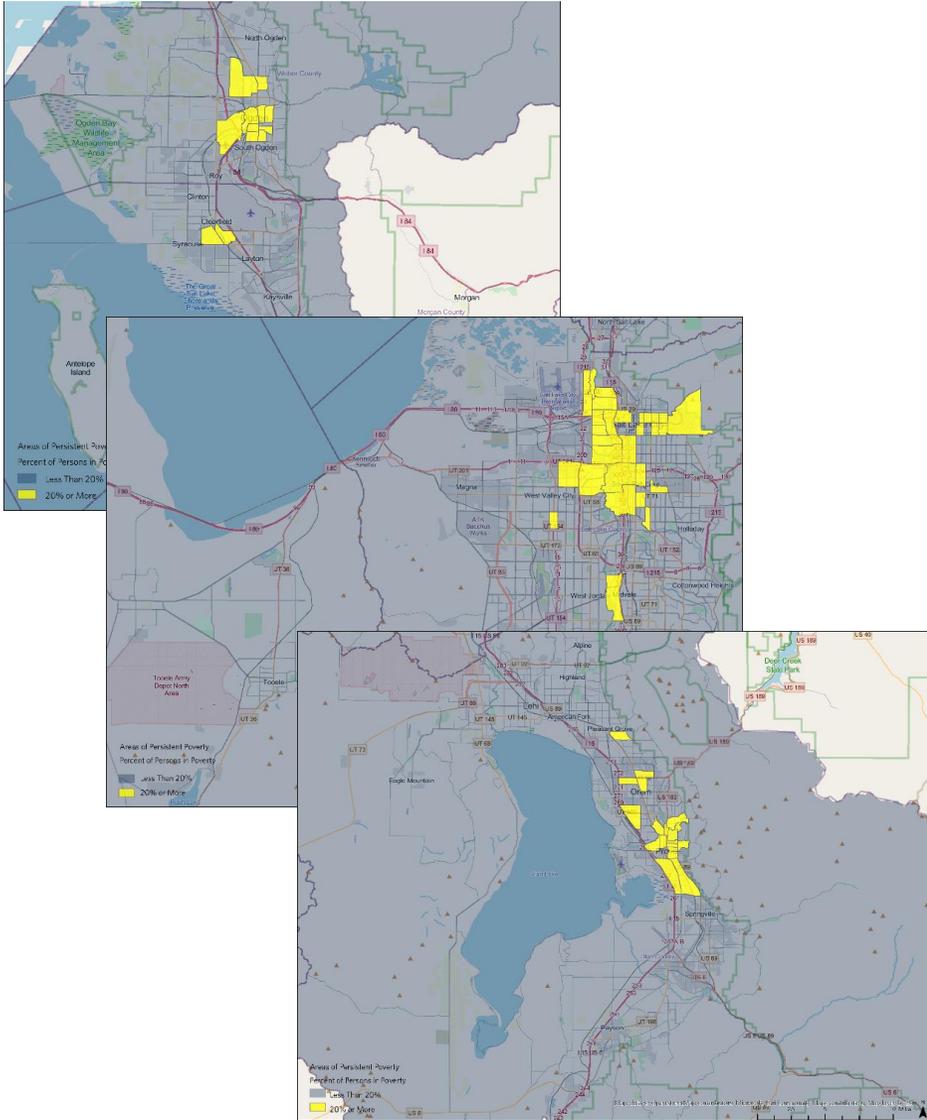
Total Project Cost = \$440,584
\$385,584 AoPP award and \$55,000 local match

Match requirement is 10%; Paratransit Forward is
overmatched at 12.5%

Match is provided by:

- University of Utah - \$35,000 (In-Kind)
- VIA Transportation - \$20,000 (In-Kind)





Paratransit Forward Study

- The UTA paratransit service area overlaps many environmental justice/persistent poverty communities.
- The study will assess impacts of paratransit services on persistent poverty populations by developing a broad approach to data gathering and utilization in providing these transit services.
- Surveys and planning will identify and address disparities between the community and those accessing paratransit services.
- Final Report will guide UTA's decision making for paratransit improvements.



Contract: Areas of Persistent Poverty Program (AoPP) Grant Study Cooperative Agreement (University of Utah)

Recommended Action (by acclamation)

Motion to approve a Cooperative Agreement with the University of Utah for the Areas of Persistent Poverty Program Grant Study, as presented



Contract: Funding Agreement for Final Payment on Depot District (Utah Department of Transportation)

Recommended Action (by acclamation)

Motion to approve a Funding Agreement with the Utah Department of Transportation for the Final Payment on the Depot District, as presented



Contract: Bus Security Camera Installation (Stone Security, LLC.)

Recommended Action (by acclamation)

Motion to to approve the contract with Stone Security, LLC., for Bus Security Camera Installation, as presented



Change Order: On-Call Systems Maintenance Contract Cost Estimate Update (Rocky Mountain Systems Services)

Recommended Action (by acclamation)

Motion to approve the On-Call Systems Maintenance Contract cost Estimate Update with Rocky Mountain System Services, as presented



Change Order: On Call Infrastructure Maintenance Contract Cost Estimate Update (Stacy and Witbeck, Inc.)

Recommended Action (by acclamation)

Motion to approve the On-Call Infrastructure Maintenance Contract Cost Estimate Update with Stacy and Witbeck Inc., as presented



Change Order: On-Call Infrastructure Maintenance Contract Task Order #23-93 - 5300 S. & 5400 S. Turnout Construction (Stacy and Witbeck, Inc.)

Recommended Action (by acclamation)

Motion to approve the On-Call Infrastructure Maintenance Contract Task Order #23-93 for the 5300 S. & 5400 S. Turnout Construction, with Stacy and Witbeck, Inc., as presented



Change Order: On-Call Infrastructure Maintenance Contract Task Order #23-105 - Rice Interlocking Double Crossover Procurement (Stacy and Witbeck, Inc.)

Recommended Action (by acclamation)

Motion to approve the On-Call Infrastructure Maintenance Contract Task Order #23-105 for the Rice Interlocking Double Crossover Procurement, with Stacy and Witbeck, Inc. as presented



Change Order: Light Rail Red Signal Enforcement System – Change Order #23-002 – Limited Notice-to-Proceed for Phase 2 to Procure Long-Lead Materials (Rocky Mountain Systems Services)

Recommended Action (by acclamation)

Motion to approve the Light Rail Red Signal Enforcement System
– Change Order #23-002 for a Limited Notice-to-Proceed for Phase 2 to Procure Long-Lead Materials, with Rocky Mountain Systems Services, as presented



Change Order: Final Design for Mid-Valley Connector - Change Order #03 (Jacobs Engineering)

Recommended Action (by acclamation)

Motion to approve Final Design for Mid-Valley Connector - Change Order #03,
with Jacobs Engineering, as presented



Change Order: Final Design for Mid-Valley Connector - Change Order #04 (Jacobs Engineering)

Recommended Action (by acclamation)

Motion to approve Final Design for Mid-Valley Connector - Change Order #04,
with Jacobs Engineering, as presented



Pre-Procurements

- UTA Headquarters Design Team
- UTA Headquarters Construction Design Advisor
- Farebox Re-Key Project
- FrontRunner On-board WIFI Support and State of Good Repair
- ADA Transit Vans for 5310 Program Recipients
- New Human Resources Information System Software



Service and Fare Approvals



Fare Agreement: Special Events Agreement (Utah Arts Festival)

Recommended Action (by acclamation)

Motion to approve the Special Events Fare Agreement with Utah Arts Festival, as presented



Fare Agreement: Special Events Agreement (Utah Film Center)

Recommended Action (by acclamation)

Motion to approve the Special Events Fare Agreement with Utah Film Center, as presented.



Fare Agreement: Salt Lake City Marathon Service and Pass Agreement (High Altitude Special Events “HASE”)

Recommended Action (by acclamation)

Motion to approve the Salt Lake City Marathon Service and Pass Agreement with High Altitude Special Events, as presented.



Budget and Other Approvals



TBA2023-04-01 - Technical Budget Adjustment - FTE Request for UTA Operating Program Support



Technical Budget Adjustment

| Request | | | | | | | |
|--|--------------------------|----------------------|------------|-------------------|-------------------|-----------------|--|
| Position | Office | Department | FTE | 2023 Cost | 2024 Cost | Funding Program | Information |
| Strategic Analyst | People Office | Chief People Officer | 1.0 | \$ 83,000 | \$ 122,000 | Operating | Helps People Office meet the requirements of our Organizational Excellence Strategic outcome identified in the Board of Trustees strategic plan. |
| Policy Analyst | Board of Trustees Office | Board Governance | 1.0 | \$ 90,000 | \$ 133,000 | | This position will perform general research on policy and governance matters, conduct analysis and oversee projects for the Board Office. |
| Office Administrator | Finance | Office of the CFO | <u>1.0</u> | <u>\$ 61,000</u> | <u>\$ 84,000</u> | Operating | The new incoming CFO will need an administrative assistant. The old position was repurposed in 2021 to support remote mail delivery and warehouse functions. |
| Total Technical Budget Adjustment | | | 3.0 | \$ 234,000 | \$ 339,000 | | |



Recommended Action

(by acclamation)

Motion to approve TBA2023-04-01 - Technical Budget Adjustment
– FTE Request for UTA Operating Program Support



UTA Policy – UTA.02.01

Spending Authority



Recommended Action

(by acclamation)

Motion to approve UTA Policy – UTA.02.01 Spending Authority, as presented



Other Business

- a. Next Meeting: Wednesday, April 26, 2023, at 9:00 a.m.



Adjourn

