



Task Order Request #TO24-008 - 2024 Pre-Construction and Construction Management Fees

Origin	UTA Scope #24-008 - 2024 Pre-Construction and Construction Management Fees		
Status	Open	Assignees	Jacob Wouden
Created Date	Jan 15, 2024	Issued Date	Jan 15, 2024
		Location	24-008 2024 Pre-Construction and Construction Management Fees
Board Memo: Change Order	#TO24-008 2024 Pre-Construction and Construction Management Fees		

TASK ORDER IDENTIFICATION

Contract No	20-3349	Account Code(s)	20-7385.63000.1010
Contractor Name	Stacy and Witbeck, Inc.	Contract Start Date	02/02/22

THE PURPOSE OF THIS TASK ORDER IS TO SPECIFICALLY DEFINE THE SCOPE, SCHEDULE, LUMP SUM PRICE, AND OTHER TERMS APPLICABLE TO THE WORK IDENTIFIED HEREIN.

UTA AND THE CONTRACTOR HEREBY AGREE AS FOLLOWS:

1.0 SCOPE OF SERVICES

The contractor's scope letter and price estimate is hereby attached and incorporated into this Task Order

[Letter 04 - 2024 Construction Management Fees - Jan-June\[69\].pdf](#)

2.0 SCHEDULE

The Substantial Completion Date for this Task is	06/30/24	The Final Acceptance Date for this Task is	06/30/24
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3.0 PRICING

Invoices will be billed on a monthly basis for completed work to date. The price for this task order is a not to exceed amount of \$299,780

Independent Cost Estimate (ICE) link, if applicable

This item is under UTA's simplified acquisition threshold (\$200,000) and requires no ICE. The cost was No

This item is greater than UTA's simplified acquisition threshold (\$200,000) and thus requires an Yes

determined to be fair and reasonable based on a review of contractor quotes and the original contract rates.

Independent Cost Estimate (ICE). I have reviewed and found the ICE within the appropriate range for approval.

4.0 APPLICABILITY OF FEDERAL CLAUSES

Does this Task Order include federal assistance funds which requires the application of the Federal Clauses appended as Exhibit D to the Contract? No

If federal assistance funds are anticipated, the UTA Civil Rights group has set a Disadvantaged Business Enterprises (DBE) participation goal for this Task Order of Exempt

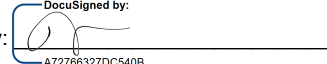
IN WITNESS WHEREOF, THIS TASK ORDER HAS BEEN EXECUTED BY UTA AND CONTRACTOR OR ITS APPOINTED REPRESENTATIVE

UTAH TRANSIT AUTHORITY:

Required Signatures Explanation
Project Manager \$0 - 24,999
Legal Review \$25k or greater
Dir. of Capital Projects \$25k - 74,999
Chief Service Dev. Ofcr. \$75k - 199,999
Executive Director \$200,000+
Procurement/Contracts (for all)

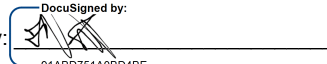
Signature (Legal) By: 
DocuSigned by: Mike Ball
70E33A415BA44F6...

PM Approval The costs associated with this task order have been measured against the standard schedule of rates and the agreed contract pricing, (where applicable) and have been deemed consistent and appropriate for the proposed scope of work.

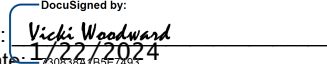
Signature (Project Manager) By: 
DocuSigned by: Jacob Wouden
A72766327DC540B
Name: Jacob Wouden

Title: Rail Infrastructure Project Manager.
Date: 1/30/2024

Director Approval I have evaluated the content of this task order and the scope of work described in the task ordering agreement and have made the determination that this Task Order is within the scope of work contemplated and described by the contracting parties when they executed the original task ordering agreement.

Signature (Director) By: 
DocuSigned by: Jared Scarbrough
91ABD751A0B04BE
Name: Jared Scarbrough

Title: Dir. Capital Design & Construction
Date: 1/30/2024

Signature (Procurement) By: 
DocuSigned by: Vicki Woodward
1/22/2024
Date: 1/22/2024

Signature (Chief Service Development Officer) By: _____
David Hancock, Chief Service Development Officer
Date: _____

Signature (Executive Director) By: _____
Jay Fox, Executive Director
Date: _____

COMPANY:

COMPANY: **Signature (Contractor)** By: 
DocuSigned by: Collin Christensen
ACA3AB62608B4E2
Date: 1/19/2024

Stacy and Witbeck

December 16, 2023

On Call Services

Mr. Jacob Wouden
Rail Infrastructure Project Manager
Utah Transit Authority
2264 South 900 West
South Salt Lake City, UT 84119

Reference: Letter 04 – On-Call Transit Infrastructure Construction, Maintenance and Repair

Subject: 2024 Pre-Construction and Construction Management Fees

In accordance with section A of the Stacy and Witbeck, Inc. Price Proposal Form for the On-Call Transit Infrastructure Construction, Maintenance and Repair Project proposal, SWI is pleased to provide an anticipated budget for January through June of 2024 Pre-Construction and Construction Management Fees. The 2024 rates are as follows:

Infrastructure Project Manager – Collin Christensen \$131.00/Hr.
Budgeting for 40 hours a week for 6 months (26 weeks)

Infrastructure Superintendent – Courtney Beesley \$157.25/Hr.
Budgeting for 40 hours a week for 6 months (26 weeks)

2024 Combined budget total fee would be:

Infrastructure Project Manager – Collin Christensen -	\$136,240
<u>Infrastructure Superintendent – Courtney Beesley -</u>	<u>\$163,540</u>
Combined Budget Total	\$299,780

SWI will provide a monthly invoice with weekly timecards as backup, reflecting which task orders Collin and Courtney were working on each month. We appreciate the considerations provided for management compensation and look forward to continuing to deliver a high level of service to UTA in the upcoming years.

Please contact me with any questions or concerns.

Sincerely,
Stacy and Witbeck, Inc.



Collin Christensen
Project Manager