



# Utah Transit Authority

## Board of Trustees

### MEETING MINUTES - Final

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, June 25, 2025**

**9:00 AM**

**FrontLines Headquarters**

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#### **Regular Meeting & Public Hearing - Bond Issuance**

**Present:** Chair Carlton Christensen  
Trustee Beth Holbrook

**Excused:** Trustee Jeff Acerson

Also attending were UTA staff and interested community members.

#### **1. Call to Order and Opening Remarks**

Chair Carlton Christensen welcomed attendees and called the meeting to order at 9:00 a.m.

#### **2. Pledge of Allegiance**

Attendees recited the Pledge of Allegiance.

#### **3. Safety First Minute**

Kim Shanklin, UTA Chief of Staff to the Executive Director, delivered a brief safety message.

#### **4. Public Hearing**

##### **a. Public Hearing - Bond Issuance**

Viola Miller, UTA Chief Financial Officer, was joined by Brad Patterson, outside counsel with Gilmore Bell.

Patterson outlined the details of the public hearing and purpose of issuing bonds for new light rail vehicles and a new Mt. Ogden administrative building. The key bond parameters and terms are as follows:

- New money bonds for series 2025 (project funds): not to exceed \$128 million
- Maximum coupon rate: 5.5%
- Maximum length to maturity: 20 years
- Price no less than 98%

There was no public comment during the public hearing.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, to close

the public hearing for bond issuance. The motion carried by a unanimous vote.

## **5. Public Comment**

(To view public comment in its entirety, see the meeting video located at <https://rideuta.granicus.com/player/clip/373>.)

### **In Person/Virtual Comment**

In person comment was given by Michael Kroll.

Kroll commended UTA for its service and expressed a desire for improvements in UTA fare payment, specifically through a dedicated app. He also made recommendations for service adjustments along the TRAX alignment while repairs are made to the water main near 1300 South in Salt Lake City.

### **Online Comment**

No online comment was received.

## **6. Consent**

- a. **Approval of June 11, 2025, Board Meeting Minutes**
- b. **2024 UTA Annual Comprehensive Financial Report (ACFR) and National Transit Database (NTD) Agreed Upon Procedure Report**

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, to approve the consent agenda. The motion carried by a unanimous vote.

## **7. Reports**

- a. **Executive Director Report**
  - **APTA 2025 Outstanding Public Transportation System Award**
  - **Continuous Improvement Excellence Award - Light Rail Sustainability**

### **UTA Recipient of American Public Transportation Association (APTA) Outstanding Public Transportation System Award**

Jay Fox, UTA Executive Director, announced UTA as the recipient of the APTA Outstanding Public Transportation System Award.

### **Continuous Improvement Excellence Award - Light Rail Sustainability**

Jay Fox was joined by Alisha Garrett, UTA Chief Enterprise Strategy Officer, and Richard Murray, UTA Director of Organizational Excellence.

Staff highlighted cost-saving efforts in light rail to solve problems caused by major delays in parts availability from suppliers and recognized UTA employees who contributed directly to solutions.

### **1300 South Water Main Break**

Jay Fox was joined by David Hancock, UTA Chief Capital Services Officer.

Fox reported an emergency authorization was issued to proceed on repairs to a rail crossing following a water main break at 1300 South. The cost of the repairs will require board approval and will be brought to a future meeting for ratification.

Hancock said the current estimate timeline for completing the repairs is five days.

**b. Strategic Plan Minute: Organizational Excellence - Redesign Employee Voice Survey**

Jay Fox highlighted the redesign of the employee voice survey.

**8. Resolutions**

**a. R2025-06-02 - Resolution Authorizing the Amendment of Previously Approved Grant Awards and the Execution of Specified Grant Agreements for Midvalley Express**

Tracy Young, UTA Grants Director, summarized the resolution, which authorizes the amendment of previously approved grant awards (R2023-07-01 and R2025-0602) and authorizes the execution of specific grant agreements for the Midvalley Express (MVX).

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, and Trustee Holbrook

Absent: Trustee Acerson

**b. R2025-06-03 - Resolution Authorizing Execution of an Interlocal Cooperation Agreement with Salt Lake County for Davis-Salt Lake City Community Connector Project Funding**

Patti Garver, UTA Manager of Environmental Compliance & Sustainability, summarized the resolution, which authorizes the execution of an interlocal cooperation agreement with Salt Lake County for an appropriation of \$500,000 in Regional Transportation Choice funds to UTA for the Davis-Salt Lake City Community Connector.

Discussion ensued during which Garver indicated the funds would be used for constructing stations.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, and Trustee Holbrook

Absent: Trustee Acerson

- c. **R2025-06-04 - Resolution Authorizing all other Actions Necessary to the Consummation of the Issuance and Sale by the Authority of its Sales Tax Revenue and Refunding Bonds in the Aggregate Principal Amount of Not to Exceed \$973,000,000; and related matters**

Viola Miller was joined by Brian Baker with Zions Public Finance and Brad Patterson.

Miller summarized the resolution, which authorizes all actions necessary to the consummation of UTA's issuance and sale of sales tax revenue and refunding bonds in the aggregate principal amount not to exceed \$973,000,000. In addition to actions authorized under R2025-05-02, this resolution authorizes:

- The tender offer and invitation of the qualifying outstanding bonds
- The use and distribution of the form of Preliminary Official Statement
- The execution and delivery of the Dealer Manager Agreement

Discussion ensued. Questions on the transaction timing were posed by the board and answered by staff.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, and Trustee Holbrook

Absent: Trustee Acerson

## 9. **Contracts, Disbursements and Grants**

- a. **Contract: Organizational Excellence Systems Support Services (SISU Consulting Group, Inc.)**

Alisha Garrett requested the board ratify unauthorized performance beginning May 9, 2025, and approve a not-to-exceed \$750,000 contract with SISU Consulting Group, Inc. for organizational excellence systems support services. The contract, which has an effective date of May 9, 2025, has a three-year base term with two additional one-year options.

Discussion ensued. Questions on the need for a ratification were posed by the board and answered by staff.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that the unauthorized performance beginning May 9, 2025, be ratified and the contract be approved. The motion carried by a unanimous vote.

- b. **Contract: State of Good Repair (SGR) Network Replacement (CVE Technologies Group, Inc.)**

Alisha Garrett was joined by Tom Smith, UTA IT Network Support Manager.

Garrett requested the board approve a \$1,008,555.69 contract with CVE Technologies Group, Inc. for the procurement of selected hardware and associated software licensing required for the SGR network replacement project.

Discussion ensued. A question on the equipment required was posed by the board and answered by Smith.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this contract be approved. The motion carried by a unanimous vote.

**c. Contract: Lawn Care and Landscape Maintenance (JDS Construction)**

Kevin Anderson, UTA Director of Maintenance Support, requested the board approve a \$331,979 contract with JDS Construction for lawn care and landscape maintenance services. The contract has a five-year term.

Discussion ensued. Questions on the vendor selection were posed by the board and answered by Anderson.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this contract be approved. The motion carried by a unanimous vote.

**d. Contract: TRAX Park and Ride Lots Asphalt Preservation - Seal Coating and Striping (Sumsion Construction LLC, DBA Eckles Paving)**

Kevin Anderson requested the board approve a \$336,297.88 contract with Sumsion Construction LLC, DBA Eckles Paving for asphalt preservation services at UTA park and ride lots.

Discussion ensued. Questions on parking lot lifespan and maintenance intervals were posed by the board and answered by Anderson.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this contract be approved. The motion carried by a unanimous vote.

**e. Revenue Contract: FrontRunner South Extension Memorandum of Funding Agreement (Mountainland Association of Governments)**

Jared Scarbrough, UTA Director of Capital Design & Construction, requested the board approve a \$1,884,600 revenue agreement with the Mountainland Association of Governments for reimbursement of expenses incurred during the environmental assessment and preliminary engineering phases of the FrontRunner south extension project.

Discussion ensued during which Scarbrough indicated limited design work was necessary to complete the environmental assessment.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this revenue contract be approved. The motion carried by a unanimous vote.

**f. Change Order: S-Line Extension Phase 1 Pre-Construction Design Services Change Order 1 - Modified Design Services (Kiewit Infrastructure West Co.)**

Jared Scarbrough requested the board approve a \$1,117,471.11 change order to the contract with Kiewit Infrastructure West Co. for modified design services on the S-Line extension project. The total contract, including the change order, is \$3,055,243.11.

Discussion ensued. Questions on additional funding from the Utah Department of Transportation (UDOT) and project completion timeline were posed by the board and answered by Scarbrough.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this change order be approved. The motion carried by a unanimous vote.

**g. Change Order: On-Call Systems Maintenance Contract Task Order #25-012 - Power Control Cabinet Procurement (Rocky Mountain System Services)**

Jared Scarbrough requested the board approve a \$1,934,333 change order to the on-call contract with Rocky Mountain System Services for procurement of 25 power control cabinets. The total contract value, including the change order, is \$10,523,011.48.

Discussion ensued. Questions on cabinet size and potential procurement delays were posed by the board and answered by Scarbrough.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this change order be approved. The motion carried by a unanimous vote.

**h. Change Order: Facility Remodel and Reconfiguration Professional Services Task Order 25-003 - Repair of Flood Damage Caused by Fire Suppression System at Meadowbrook Facility # 3 (Paulsen Construction, LLC)**

Paul Drake, UTA Director of Real Estate & Transit-Oriented Development, was joined by David Hancock.

Drake requested the board ratify a \$300,000 change order to the task order contract with Paulsen Construction, LLC for flood damage repair to the fire suppression system at the Meadowbrook 3 facility. The total contract value, including the change order, is \$1,387,724.75. Drake noted the flood created a situation requiring an emergency authorization for expenditure of funds.

Discussion ensued. A question on the nature of the repair was posed by the board and answered by staff.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this change order be approved. The motion carried by a unanimous vote.

**i. Change Order: Vehicle Program Management Consultant Services Contract Modification 9 - Exercise of Option Year 2 (Mott MacDonald)**

Kyle Stockley, UTA Director of Capital Vehicles, requested the board approve a not-to-exceed \$2,350,000 change order to the contract with Mott MacDonald to exercise option year 2. The total contract value, including the change order, is \$8,000,000.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this change order be approved. The motion carried by a unanimous vote.

**10. Other Business**

- a. Next Meeting: Wednesday, July 9, 2025, at 9:00 a.m.

**11. Closed Session**

- a. **Strategy Session to Discuss Topics as Defined in Utah Code 52-4-205 (1):**
- **Pending or Reasonably Imminent Litigation**
  - **Purchase, Exchange, or Lease of Real Property**
  - **Sale of Real Property**

Chair Christensen indicated there were matters to be discussed in closed session related to pending or reasonably imminent litigation; the purchase, exchange, or lease of real property; and the sale of real property. A motion was made by Trustee Holbrook, and seconded by Chair Christensen, for a closed session. The motion carried by a unanimous vote.

Chair Christensen called for a recess at 10:10 a.m.

The meeting convened in closed session at 10:23 a.m.

**12. Open Session**

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, to return to open session. The motion carried by a unanimous vote and the meeting reconvened in open session at 11:03 a.m.

**13. Adjourn**

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, to return to adjourn the meeting. The motion carried by a unanimous vote and the meeting adjourned at 11:03 a.m.

Transcribed by Cathie Griffiths  
Executive Assistant to the Board Chair  
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://www.utah.gov/pmn/sitemap/notice/1004449.html> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at [https://rideuta.granicus.com/player/clip/373?view\\_id=1&redirect=true](https://rideuta.granicus.com/player/clip/373?view_id=1&redirect=true).

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date: July 9, 2025

DocuSigned by:



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Carlton J. Christensen

Chair, Board of Trustees