



UTAH TRANSIT AUTHORITY



669 West 200 South

Salt Lake City, UT 84101

June 3, 2024

Spencer Fane LLP
10 Exchange Place
Suite 1100
Salt Lake City, UT 84111

SENT VIA E-MAIL ONLY to rsyoung@spencerfane.com

RE: Notice of Award: RFP 24-038449 Legal Services Outside Counsel

Dear Mr. Young,

Good morning. Congratulations! I am pleased to inform you that the Utah Transit Authority has selected Spencer Fane LLP for outside counsel for legal services in the following categories*:

- Officer Involved Critical Incident Representation
- Bankruptcy
- Construction Law
- Commercial Leasing Law

**selection for one or more categories is not a guarantee of actual work*

This Award Letter will be valid for a period of three (3) years, with two (2) potential one-year options, for a possible five (5) year Term. You have agreed to hold your rates firm, as provided in your Response (Price Proposal – dated May 1, 2024), thru July 1, 2027 (Base Term).

As stated in the RFP (#24-03844x), Part 1 – Issuance of Purchase Orders for Specific Matters, when a specific matter arises where outside law firm assistance is required, the following process will be followed:

1. The UTA attorney needing assistance will send a written request to the Awardee contact with a summary of the matter for which assistance is required.
2. The Awardee will submit a proposed engagement letter which incorporates the fee contained in the Proposal which was accepted by UTA.
3. If UTA accepts the proposed engagement letter, the Contract Administrator will issue a Purchase Order for performance of the specifically requested legal





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services incorporating the terms of the engagement letter and UTA's standard terms and conditions.

4. The Awardee will submit invoices for work performed referencing the Purchase Order number.

UTA has established a Not-To-Exceed (NTE) amount of \$500,000 as the total amount for its legal services pool contract.

UTA eagerly looks forward to partnering with Spencer Fane on this project.

If you should have any questions, please feel free to contact me via phone, 801-287-3059, or via email, jrider@rideuta.com.

Very Respectfully,

Jimi Rider

Jimi Rider
Procurement and Contracts Specialist

CC: David Wilkins
Mike Bell
Tim Merrill

UTAH TRANSIT AUTHORITY:

DocuSigned by:
By: *Mike Bell* Date: 6/4/2024
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Mike Bell
UTA Legal Counsel

SPENCER FANE LLP:

DocuSigned by:
By: *Scott Young* Date: 6/4/2024
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Scott Young
Attorney

By: _____
David Wilkins, UTA Transit Section Director

By: _____
Jay Fox, Executive Director

