

CHANGE ORDER NO. 1 To TASK ORDER NO. 1

TASK ORDER NAME: Executive Coaching, Strategy Deployment and Org Assessments

This is Change Order No. 1 to Task Order No. 1 for Contract No. 21-035376VW entered into by and between Utah Transit Authority (UTA) and SISU Consulting (Consultant) as of May 25th, 2022

This set of Task Orders is part of the above-described Contract and is governed by the terms thereof. The purpose of these Task Orders is to specifically define the scope, schedule, lump sum price, or not-to-exceed and other terms applicable to the work identified herein. UTA and Contractor hereby agree as follows:

1.0 SCOPE OF SERVICES

The scope of work for these Task Orders is for the three services awarded to SISU Consulting. The services are for **Executive Coaching & Facilitation, Strategy Deployment and Organizational Assessments** is hereby attached and incorporated into this Task Order.

2.0 SCHEDULE

The Substantial Completion Date for this Task is **December 31st, 2025**. The Final Acceptance Date for this Task is January **31st, 2026**.

3.0 PRICE

The not-to-exceed price for this task order will increase from **\$80,000** at the negotiated loaded hourly rates contained in Contract No. 21-035376VW to **\$405,000**. Invoices will be billed on as tasks/work are completed.

4.0 APPLICABILITY OF FEDERAL FORMS AND CLAUSES

This Task Order does does not [Check Applicable] include federal assistance funds which requires the application of the Federal Forms and Clauses appended as Exhibits D and E on the Contract.

IN WITNESS WHEREOF, this Task Order has been executed by UTA and the Contractor or its appointed representative

UTAH TRANSIT AUTHORITY:

SISU CONSULTING

By: _____
Date

DocuSigned by:
Mike Martyn
By: _____
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By: _____
Date

3/2/2023
Date: _____

By: _____
Date

DocuSigned by:
Mike Bell
By: _____ 3/2/2023
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ATTACHMENT 1 – TASK ORDER STATEMENT OF WORK OR SERVICES

Executive Coaching & Facilitation

This task order is to provide Executive coaching to members of the Executive team as requested by each chief officer. Primary delivery of coaching will be done virtually or via telephone. On site coaching can be provided. Travel expenses will be charged to the executive requesting on site coaching. Executive Team Group Coaching and Facilitation services will also be provided on an as needed basis as determined by the Chief Enterprise Strategy Officer and/or Executive Director. These services will be to help guide group conversation, dialogue, and engagement with members of the Executive Team on key topics. This service can be provided virtually or onsite. Onsite travel expenses will be charged to the Chief Enterprise Strategy Office cost center.

Strategy Deployment

This task order is to help drive transformational change and enterprise excellence. The vendor will help align management processes both vertically and horizontally to drive organizational improvement and achievement of UTA's mission and vision. The vendor will facilitate strategy consulting, enabling, and building capability of building systems, processes, and employees. Ensure employee engagement and improvement systems to strengthen UTA's culture and daily performance. Supports the development of metrics to help connect and cascade employee contributions to achieving UTA's strategic objectives and desired operational outcomes. This service can be provided virtually or onsite. On-site travel expenses will be charged to the Chief Enterprise Strategy Office cost center.

Organizational Assessments

This task order is to assist the Utah Transit Authority (UTA) with organizational development initiatives. The vendor will help improve UTA's organizational health and capability through the alignment of strategy, structure, people, rewards, and management processes. The approach to OD work should be rooted in change management, organizational behavior, and industry best practices. The vendor will help design, conduct, assessment, analyze organizational assessments resulting in implementation recommendations for UTA. This service can be provided virtually or onsite. On-site travel expenses will be charged to the Chief Enterprise Strategy Office cost center.

Additional services for Change Order No.1 to Task Order No.1

In support of the Board Strategic Priority of Organizational Excellence we are requesting in-depth training, experiential learning and application/follow-up work with leaders and employees across UTA. Trainings will include but not be limited to a Masterclass series for UTA Executive Team, Senior Leadership, and other key leaders across UTA. Additional training will include Leading to Win Training for managers and supervisors as well as additional to Organizational Excellence system training, to include SHINGO Assessment Support, training, design baseline criteria, measures, and data collection processes.

This change order also includes the ability for UTA to begin bringing this training and sustainment in house where train the trainer workshops and support for the Organizational Excellence team and key change agents at UTA will occur.