



# Utah Transit Authority

## Board of Trustees

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, January 26, 2022**

**9:00 AM**

**FrontLines Headquarters**

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**NOTICE OF SPECIAL MEETING CIRCUMSTANCES DUE TO COVID-19 PANDEMIC:**

**This will be an all-remote meeting with no anchor location. For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.**

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Mary DeLoretto
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
  - a. Approval of January 12, 2022 Board Meeting Minutes
6. **Reports**
  - a. Government Relations and Legislative Update Shule Bishop
  - b. Agency Report Jay Fox
    - Ridership Report
7. **Resolutions**
  - a. R2022-01-05 - Resolution Establishing Parameters in which the Executive Director can Declare "Free Fare February" in Commemoration of the Twentieth Anniversary of the 2002 Winter Olympic Games Bill Greene
8. **Contracts, Disbursements and Grants**
  - a. Contract: Requisition-to-Purchase Order Automation Software (Fairmarkit, Inc.) Todd Mills
  - b. Contract: FrontRunner Forward Shepard Lane Design Betterment (UDOT) Todd Provost  
Janelle Robertson

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|------------|--|-----------------------------------|
| c.         | Change Order: FrontRunner Forward Environmental Services Task Order No. 1 (HDR Engineering, Inc.)  | Todd Provost<br>Janelle Robertson |
| d.         | Change Order: FrontRunner Forward Environmental Services Task Order No. 1 (Parametrix Consult, Inc.)                                     | Todd Provost<br>Janelle Robertson |
| <br>       |  |                                   |
| <b>9.</b>  | <b>Discussion Items</b>  |                                   |
| a.         | Constituent and Customer Service 2021 Annual Report  | Nichol Bourdeaux<br>Cindy Medford |
| <b>10.</b> | <b>Other Business</b>  | Chair Carlton Christensen         |
| a.         | Next Meeting: Wednesday, February 9, at 9:00 a.m.  |                                   |
| <b>11.</b> | <b>Closed Session</b>  | Chair Carlton Christensen         |
| a.         | Strategy Session to Discuss the Sale, Purchase, Exchange, or Lease of Real Property, Including Any Form of a Water Right or Water Shares |                                   |
| b.         | Strategy Session to Discuss Collective Bargaining  |                                   |
| <b>12.</b> | <b>Open Session</b>  | Chair Carlton Christensen         |
| <b>13.</b> | <b>Adjourn</b>   | Chair Carlton Christensen         |

### Meeting Information:

- In accordance with the Utah Open and Public Meetings Act, (Utah Code § 52-4-207.4), and as determined by the Board Chair, the UTA Board of Trustees meeting will take place electronically.
- Meeting proceedings may be viewed remotely through the Webex meeting platform (see below) or by watching the live-stream found through the links on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote live-stream, the meeting will proceed over Webex and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by joining through Webex. See instructions below.
  - o Use this Webex link and follow the instructions to register for the meeting (you will need to provide your name and email address).  
<https://rideuta.webex.com/rideuta/j.php?RGID=r60116de892cf164749d281b07a323079>
  - o Sign on to the Webex meeting portal through the "join event" link provided in your email following approval of your registration.
  - o Sign on 5 minutes prior to the meeting start time.
  - o Use the "raise hand" function in Webex to indicate you would like to make a comment.
  - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
  - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
  - o Comment via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.

- o Comments submitted before 2:00 p.m. on Tuesday, January 25th will be distributed to board members prior to the meeting.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.
- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3535. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- UTAH TRANSIT AUTHORITY ELECTRONIC BOARD MEETING DETERMINATION  
Consistent with the Utah Open and Public Meetings Act, (UTAH CODE § 52-4-207 [4]), as the Chair of the Board of Trustees ("Board") of the Utah Transit Authority ("UTA"), I hereby make the following written determinations in support of my decision to hold electronic meetings of the UTA Board without a physical anchor location:  
Due to the resurgence of COVID -19 cases locally, conducting Board and Board Committee meetings with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location .  
This written determination takes effect on January 12, 2022, and is effective until midnight on February 10, 2022 and may be re-issued by future written determinations as deemed appropriate.