



Utah Transit Authority

Board of Trustees

MEETING MINUTES - Draft

669 West 200 South
Salt Lake City, UT 84101

Wednesday, April 23, 2025

9:00 AM

FrontLines Headquarters

Present: Chair Carlton Christensen
Trustee Beth Holbrook
Trustee Jeff Acerson

Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Chair Carlton Christensen welcomed attendees and called the meeting to order at 9:01 a.m.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Ann Green-Barton, UTA Chief People Officer, delivered a brief safety message.

4. Public Comment

In Person/Virtual Comment

No in person or virtual comment was given.

Online Comment

No online comment was received.

5. Consent

a. Approval of April 9, 2025, Board Meeting Minutes

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to approve the consent agenda. The motion carried by a unanimous vote.

6. Reports**a. Executive Director Report**

- **UTA Recognition - UTA Police Department - Social Enterprise Award**
- **UTA Recognition - Sgt. Watanabe and James Cragun**

UTA Recognition - UTA Police Department - Social Enterprise Award

Jay Fox, UTA Executive Director, was joined by Patrick Preusser, UTA Chief Operating Officer, and Dalan Taylor, UTA Chief of Police & Public Safety Manager.

Preusser reported the Columbus Community Center recently presented the UTA police with their 2025 Social Enterprise Award in recognition of their invisible disability training program. The program was established by John Pearce, UTA Police Sergeant, and Justin Pearce, Sergeant Pearce's son.

UTA Recognition - Sgt. Watanabe and James Cragun

Jay Fox was joined by Patrick Preusser, Dalan Taylor, and Carolyn Anderson, UTA Manager of Commuter Rail Operations.

Preusser and Taylor highlighted measures taken by Todd Watanabe, UTA Police Sergeant, and James Cragun, UTA Assistant Manager of Rail Operations, to save the life of an individual in distress.

b. Strategic Plan Minute: Achieving Organizational Excellence through Implementing WorkDay and Trapeze

Jay Fox was joined by Alisha Garrett, UTA Chief Enterprise Strategy Officer.

Fox shared results of an administrative employee survey on critical systems awareness for Trapeze, Workday, and enterprise asset management. Phase 1 implementation for these systems is planned for August 2025.

Discussion ensued. Questions on satisfaction with procured systems, implementation timeline, and operator shift bid impacts were posed by the board and answered by staff.

c. Discretionary Grants Report

Tracy Young, UTA Grants Director, reviewed proposed grant applications, which include vehicle procurements and Davis-Salt Lake Community Connector, among other projects.

Discussion ensued. Questions on how grants could be used were posed by the board and answered by staff.

d. Capital Program Report - First Quarter 2025

David Hancock, UTA Chief Capital Services Officers, was joined by Daniel Hofer, UTA Director of Capital Programs & Support.

Staff reviewed progress on the capital program during the first quarter (Q1) of 2025, including program summary statistics, 2023-2025 Q1 spending comparisons, significant milestones, major project deliverable status, deliverable goals, Q1 challenges, and 2025 outlook.

Discussion ensued. Questions on the potential budget impact related to the timing of large projects, UTA bus production, training facility renovation, timeline for the Ogden facility construction, timeline for the Transit Transportation Investment Fund (TTIF) nomination process, and 2025 projects progression were posed by the board and answered by staff.

e. 2024 Annual Transit-Oriented Communities Report and Real Estate Inventory

Paul Drake, UTA Director of Real Estate & Transit-Oriented Development, was joined by Spencer Burgoyne, UTA Manager of Property Administration.

Staff provided information on UTA's real estate inventory, Transit-Oriented Developments (TODs), and station area planning endeavors.

Discussion ensued. Questions on lease types, transit-critical real estate, potential TOD projects, and community feedback related to station area planning were posed by the board and answered by staff.

7. Resolutions

a. R2025-04-02 - Resolution Authorizing the Execution of Grant Agreements for Specified Projects

Tracy Young summarized the resolution, which authorizes the execution of grant agreements for Midvalley Express (MVX) operations, Davis-Salt Lake Connector design, Vanpool expansion, and Rideshare-Vanpool management.

Discussion ensued. Questions on the Davis-Salt Lake Connector local match and Vanpool expansion were posed by the board and answered by Young.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Holbrook, and Trustee Acerson

8. Contracts, Disbursements and Grants

a. Contract: Brake Caliper Overhaul - S70 Light Rail Vehicles (Wabtec Passenger Transit)

Kyle Stockley, UTA Director of Capital Vehicles, requested the board approve a \$13,086,540 contract with Wabtec Passenger Transit for the replacement of brake

calipers on 77 S70 light rail vehicles.

Discussion ensued. A question on vehicle rehabilitation prioritization was posed by the board and answered by Stockley.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

b. Contract: Master Task Ordering Agreement - Bond Underwriting Services Pool (Bank of America Securities)

Viola Miller, UTA Chief Financial Officer, was joined by Brian Reeves, UTA Associate Chief Financial Officer.

Reeves requested the board approve a contract with Bank of America Securities for bond underwriting services. The contract is part of a five-year master task ordering agreement that has total not-to-exceed value of \$7,500,000 for the entire vendor pool.

Discussion ensued. Questions on determining vendor utilization within the pool and vendor services were posed by the board and answered by staff.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this contract be approved. The motion carried by a unanimous vote.

c. Contract: Master Task Ordering Agreement - Bond Underwriting Services Pool (Jefferies LLC)

Brian Reeves requested the board approve a contract with Jefferies LLC for bond underwriting services. The contract is part of a five-year master task ordering agreement that has total not-to-exceed value of \$7,500,000 for the entire vendor pool.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

d. Contract: Master Task Ordering Agreement - Bond Underwriting Services Pool (Wells Fargo Bank, N.A.)

Brian Reeves requested the board approve a contract with Wells Fargo Bank, N.A. for bond underwriting services. The contract is part of a five-year master task ordering agreement that has total not-to-exceed value of \$7,500,000 for the entire vendor pool.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this contract be approved. The motion carried by a unanimous vote.

e. Contract: Operator Restroom - Roy Center Station (Cal Wadsworth Construction)

Jared Scarbrough, UTA Director of Capital Design & Construction, requested the board approve a not-to-exceed \$557,613.54 contract with Cal Wadsworth Construction for installation of a prefabricated operator break room, restrooms, and utility storage closet at the FrontRunner Roy Station.

Discussion ensued. Questions on design cost efficiencies were posed by the board and answered by Scarbrough.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

f. Change Order: On-Call Systems Maintenance Contract Task Order #25-008 - University Line OCS Upgrades and Traction Power Maintenance (Rocky Mountain System Services)

Jared Scarbrough requested the board approve a \$2,598,659.30 change order to the contract with Rocky Mountain System Services to reconfigure the overhead catenary system (OCS) at the Rice interlocking crossover, upgrade the auto-tensioner Tensorex C+, perform maintenance on the OCS from 900 East to the University of Utah Medical Center Station, and rehabilitate all welded-to-bolted rail connections from Main Street to the University of Utah Medical Center Station on the TRAX alignment. The total contract value, including the change order, is \$7,997,402.85.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this change order be approved. The motion carried by a unanimous vote.

g. Pre-Procurements

- **Utah County Park and Rides**
- **AdvanceTec Industries, Mobile Radio Development and Hardware**

Todd Mills, UTA Director of Supply Chain, indicated the agency intends to procure the good and/or services outlined on the meeting agenda.

Chair Christensen called for a recess at 10:29 a.m.

The meeting was reconvened at 10:36 a.m.

9. Discussion Items

a. Sustainable Service Delivery System Update

Jay Fox was joined by Kim Shanklin, UTA Chief of Staff to the Executive Director.

Staff reviewed April 2025 Change Day accomplishments, described adjustments made to support restored and expanded service, and discussed ongoing process refinement and analysis efforts to support the UTA 5-year Service Plan.

Discussion ensued during which Chair Christensen recommended UTA share its sustainable service efforts with elected officials and partner agencies.

b. Potential Financing Opportunities

Viola Miller was joined by Brian Reeves and Brian Baker with Zions Public Finance.

Staff presented potential financing opportunities, including new bond issuance, bond tendering, and tax-exempt refunding of taxable bonds.

Discussion ensued. A question on market considerations was posed by the board and answered by staff.

10. Other Business

- a. Next Meeting: Wednesday, May 14, 2025 at 9:00 a.m.

11. Adjourn

Transcribed by Cathie Griffiths
Executive Assistant to the Board Chair
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://www.utah.gov/pmn/sitemap/notice/988685.html> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at https://rideuta.granicus.com/player/clip/360?view_id=1&redirect=true.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date:

Carlton J. Christensen
Chair, Board of Trustees