Utah Transit Authority

Board of Trustees

MEETING MINUTES - Final

669 West 200 South
Salt Lake City, UT 84101

Wednesday, February 11, 2026 **9:00 AM** **FrontLines Headquarters**

Present: Trustee Jeff Acerson
Trustee Beth Holbrook

Excused: Chair Carlton Christensen

Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Jeff Acerson, UTA Trustee, welcomed attendees and called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Trustee Acerson delivered a brief safety message.

4. Public Comment

(To view public comment in its entirety, see the meeting video located at https://rideuta.granicus.com/player/clip/431?meta_id=72459.)

In Person/Virtual Comment
In person comment was given by Michael Kroll.

Kroll expressed a desire for increased frequency of bus service and improved access to the University of Utah Research Park and Utah Natural History Museum.

Online Comment
No online comment was received.

5. Consent

a. Approval of the January 28, 2026 Board of Trustees Meeting Minutes

b. Quarterly Disbursement Report - Vehicle Parts Inventory Vendors - Q4 2025

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to approve the consent agenda. The motion carried by a unanimous vote.

6. Reports

a. Legislative Update and Potential Action on Proposed Legislation

Paul Ray, UTA Government Relations Director, provided an update on the state legislative session:

- Currently, 903 bills have been filed and 49 bills have been passed.

- Budget committees finished this morning. Two proposed budget cuts of concern to the agency were eliminated from consideration: $5.8 million for social services and $63,000 for coordinated mobility.

- Senate Bill 197 - Transportation Funding and Governance Amendments is on the Senate second reading calendar.

- Senate Bill 242 - Transportation Amendments was substituted and passed through committee. This bill includes bicycle lane amendments and a provision to allow funding on the 5600 West project to be used for operations.

- House Bill 481 - Transportation Modifications in its current form gives cities jurisdiction over UTA stations created by Utah Department of Transportation (UDOT) projects. UTA will be discussing with legislators the potential implications of this provision for federal funding.

- Senate Bill 211 - Tort Amendments is being monitored, as it would increase the damages allowed in tort claims.

Discussion ensued. Questions on staff involvement in providing information on legislative concerns and implications of Senate Bill 211 and House Bill 481 were posed by the board and answered by Ray.

b. Executive Director Report

No executive director report was given.

c. Strategic Plan Minute: Organizational Excellence - Workday Update

Kim Shanklin, UTA Chief of Staff, reported on the Workday software platform implementation and related benefits.

d. Financial Report - Preliminary December 2025

Viola Miller, UTA Chief Financial Officer, was joined by Brad Armstrong, UTA Director of Budget & Financial Strategy.

Staff reviewed the following:

- Financial dashboard
- Sales tax revenue
- Sales tax collections by county
- Passenger revenues
- Full-time equivalent (FTE) staffing
- Preliminary operating financial results
- Preliminary capital expenses by chief office
- Preliminary actual versus forecast spend year-to-date on capital expenses
- Preliminary capital funding sources
- Accounts payable, procurement, and fares metrics

Discussion ensued. Questions on operating financial results and federal fund drawdowns were posed by the board and answered by staff.

e. Investment Report - Fourth Quarter 2025

Brian Reeves, UTA Associate Chief Financial Officer, summarized the general economic outlook and then reviewed U.S. Treasury yield trends and UTA investment yields. Overall, portfolio returns for the fourth quarter of 2025 averaged 3.89% annualized.

Discussion ensued. A question on bond yields was posed by the board and answered by Reeves.

f. Pension Committee Report

Trustee Acerson indicated the agency’s pension is in a favorable position. Investments increased 17%+ in 2025, and the pension is approximately 82% funded.

g. 2025 Asset Disposal Income Report

Rob Lamph, UTA Comptroller, was joined by Joan Burke, UTA Manager of Capital Asset Controls.

Lamph reported on vehicle and miscellaneous asset disposal at the agency for 2025, including auction-related revenue totaling $555,830.00.

Discussion ensued. A question on auction fees was posed by the board and answered by Lamph.

7. Contracts, Disbursements and Grants

a. Contract: Maintenance of Way Specialty Vehicle (Mountain States Industrial Services)

Jared Scarbrough, UTA Director of Capital Design & Construction, requested the board approve a $324,584 contract with Mountain States Industrial Services for the procurement of one maintenance of way specialty rail vehicle and high-rail gear installation.

Discussion ensued. A question on the timeline for the acquisition was posed by the board and answered by Scarbrough.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

b. Task Order: On-Call Infrastructure Maintenance Contract Task Order #26-001 - 2026 Project Manager/Superintendent Fees (Stacy and Witbeck, Inc.)

Jared Scarbrough requested the board approve a $657,280 task order for the on-call contract with Stacy and Witbeck, Inc. for project manager and superintendent fees for 2026. The total contract value, including the task order, is $27,106,426.64.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this task order be approved. The motion carried by a unanimous vote.

c. Change Order: Supplemental Transportation Services Contract Service Order No. 4 - 2026 State of Good Repair TRAX Bus Bridges (Innovative Transportation Solutions, Inc., DBA The Driver Provider)

Hal Johnson, UTA Director of Innovative Mobility Solutions, was joined by Shaina Quinn, UTA Program Manager - Innovative Mobility Solutions.

Johnson requested the board approve a not-to-exceed $4,818,888.60 change order to the contract with Innovative Transportation Solutions, Inc., DBA The Driver Provider for supplemental transportation services related to TRAX state of good repair bus bridges. The total contract value, including the change order, is $10,032,722.60.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this change order be approved. The motion carried by a unanimous vote.

d. Revenue Contract: Ratification of Prior Unauthorized Use and Reauthorization for Continued Use of State Cooperative Contract for Auction Services for Disposal of UTA Equipment and Vehicles (J.J. Kane Auctions)

(Note: This agenda item is related to agenda item 6.g.)

Rob Lamph was joined by Joan Burke.

Burke requested the board ratify prior unauthorized use and authorize continued use of the state cooperative contract for auction services with J.J. Kane Auctions for the disposal of UTA equipment and vehicles. The existing value for revenue received April-December 2025 is $550,328, the additional revenue for 2026 is estimated at $430,000, and the total revenue value is estimated at $980,328.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this revenue contract be ratified for prior unauthorized use and reauthorized for continued use. The motion carried by a unanimous vote.

e. Pre-Procurements

- **Lawncare and Landscape Maintenance Services**

Todd Mills, UTA Director of Supply Chain, indicated the agency intends to procure the services outlined on the meeting agenda.

Discussion ensued. A question on the criteria for service utilization was posed by the board and answered by Mills.

8. Discussion Items

a. UTA Strategic Plan Performance Report

Kim Shanklin was joined by Alisha Garrett, UTA Chief Enterprise Strategy Officer, Gavin Gustafson, UTA Senior Public Information Officer, and Nichol Bourdeaux, UTA Chief Planning & Engagement Officer.

Staff provided an update on performance against the UTA Strategic Plan, which included the following highlights:

- 56% of the Utah population now resides within ½ mile of UTA's service.
- Carbon footprint baselines were established.
- UTA experienced an 8% increase in its Net Promoter Score (now 28%).
- UTA received the American Public Transportation Association (APTA) Outstanding Public Transportation System Award in 2025.
- The agency shared 108 digital stories with an external voice in 2025, 14 of which had an economic value of transit focus.
- UTA promoted the economic value of transit through a targeted media campaign in 2025.

Discussion ensued. Questions on community coordination were posed by the board and answered by staff.

Trustee Acerson recommended sharing progress on the strategic plan with employees.

b. Constituent and Customer Service - 2025 Annual Report

Nichol Bourdeaux was joined by Cindy Medford, UTA Manager of Customer Service.

Medford reported on customer statistics for 2025, including number of comments and calls received, customer comment subjects, customer feedback types, and compliments.

9. Other Business

a. Next Meeting: Wednesday, February 25, 2026 at 9:00 a.m.

10. Adjourn

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 10:41 a.m.

Transcribed by Cathie Griffiths
Board Administration Manager
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at https://www.utah.gov/pmn/sitemap/notice/1057853.html for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at https://rideuta.granicus.com/player/clip/431.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date: February 25, 2026

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Carlton J. Christensen
Chair, Board of Trustees