

# UTA Board of Trustees Meeting

September 28, 2022



# Call to Order and Opening Remarks



# Pledge of Allegiance



# Safety First Minute



# Public Comment

Live comments are limited to 3 minutes per commenter

Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website

Any comments received through alternate means were distributed to the board for review in advance of the meeting



# Consent Agenda

- a. Approval of September 14, 2022, Board Meeting Minutes



# **Recommended Action** **(by acclamation)**

Motion to approve consent agenda



# Reports



# Executive Director's Report

- Rail Apprenticeship Program Approved by Department of Labor
- Service Adjustments
- Radio Communications – Wi-Fi
- Executive Director Team Award



# **Rail Apprenticeship Program Approved by Department of Labor**



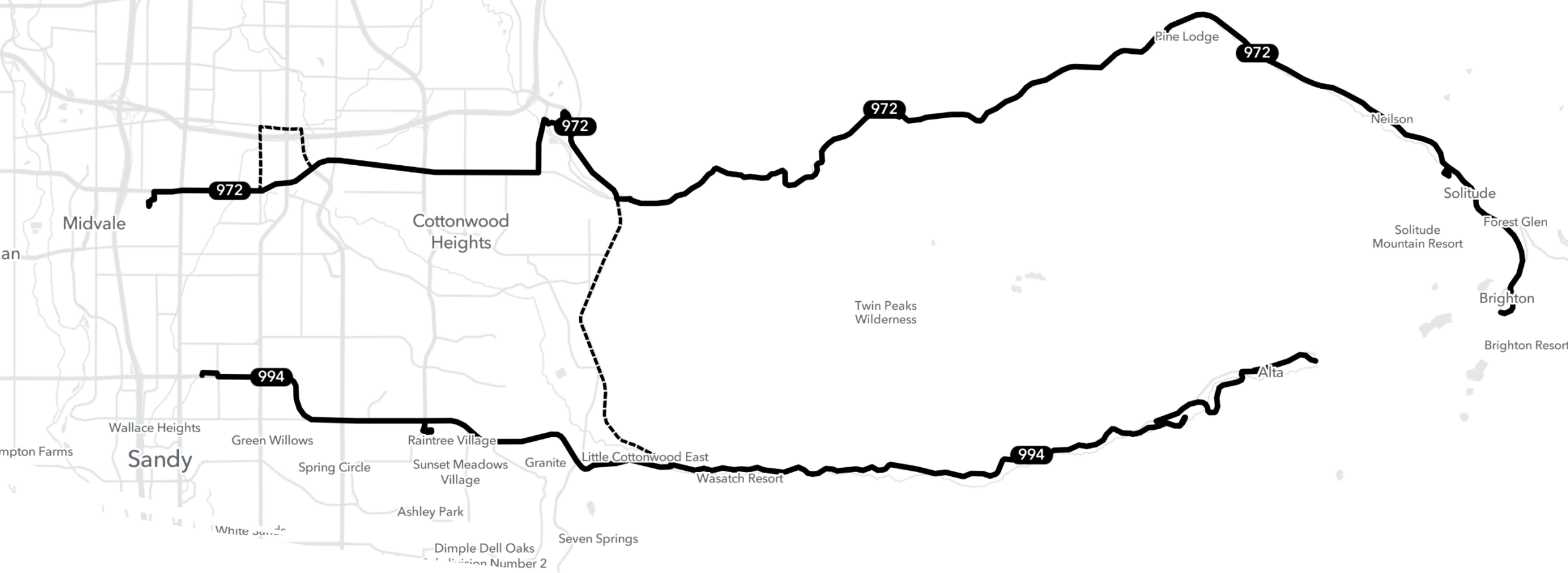
# Service Adjustments



December  
2022

Emergency Service  
Adjustments





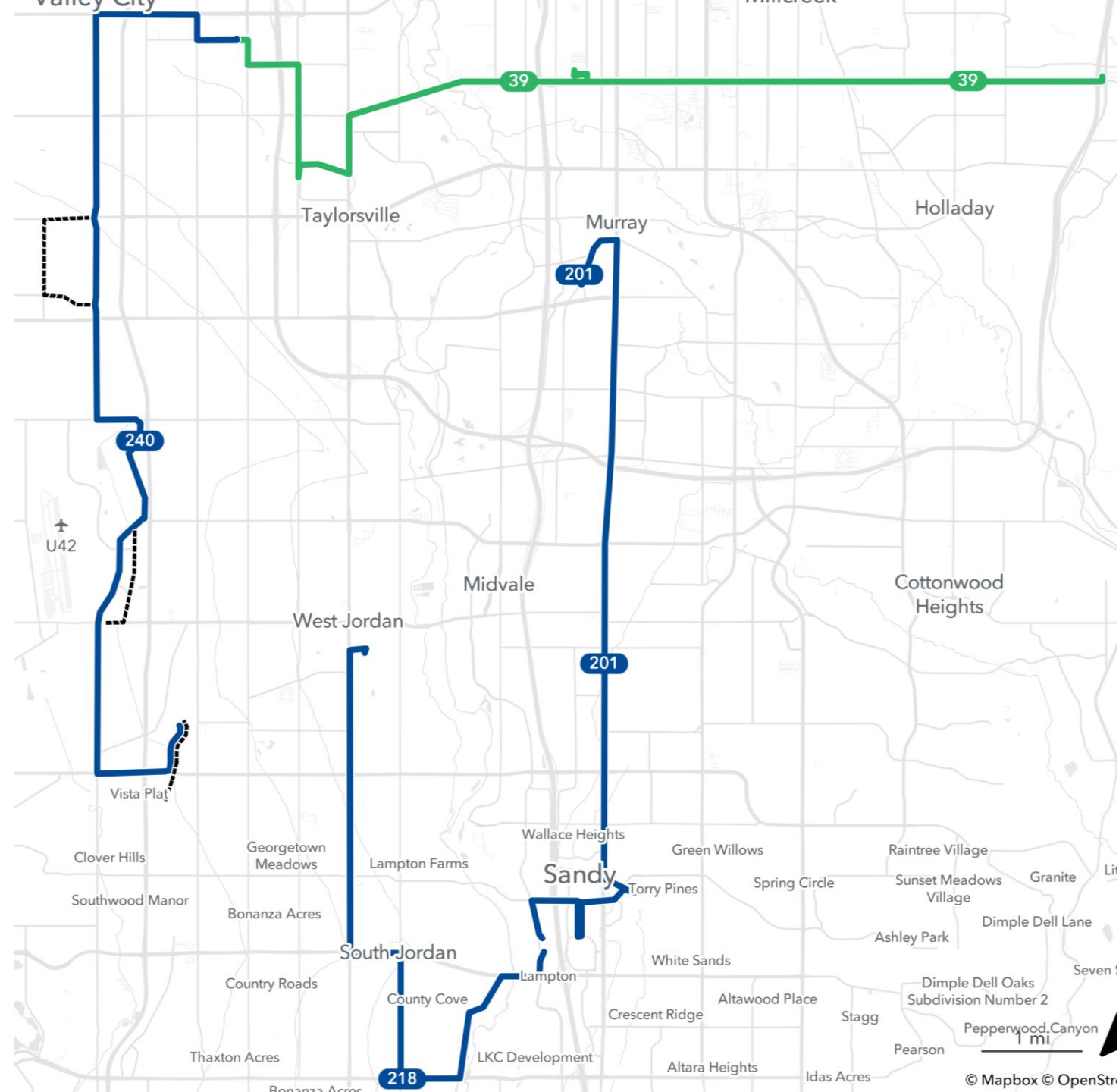
# SL County Ski Service

- 953: Suspended
- 972: 30-min service
- 994: 30-min service

# SL County Local Service

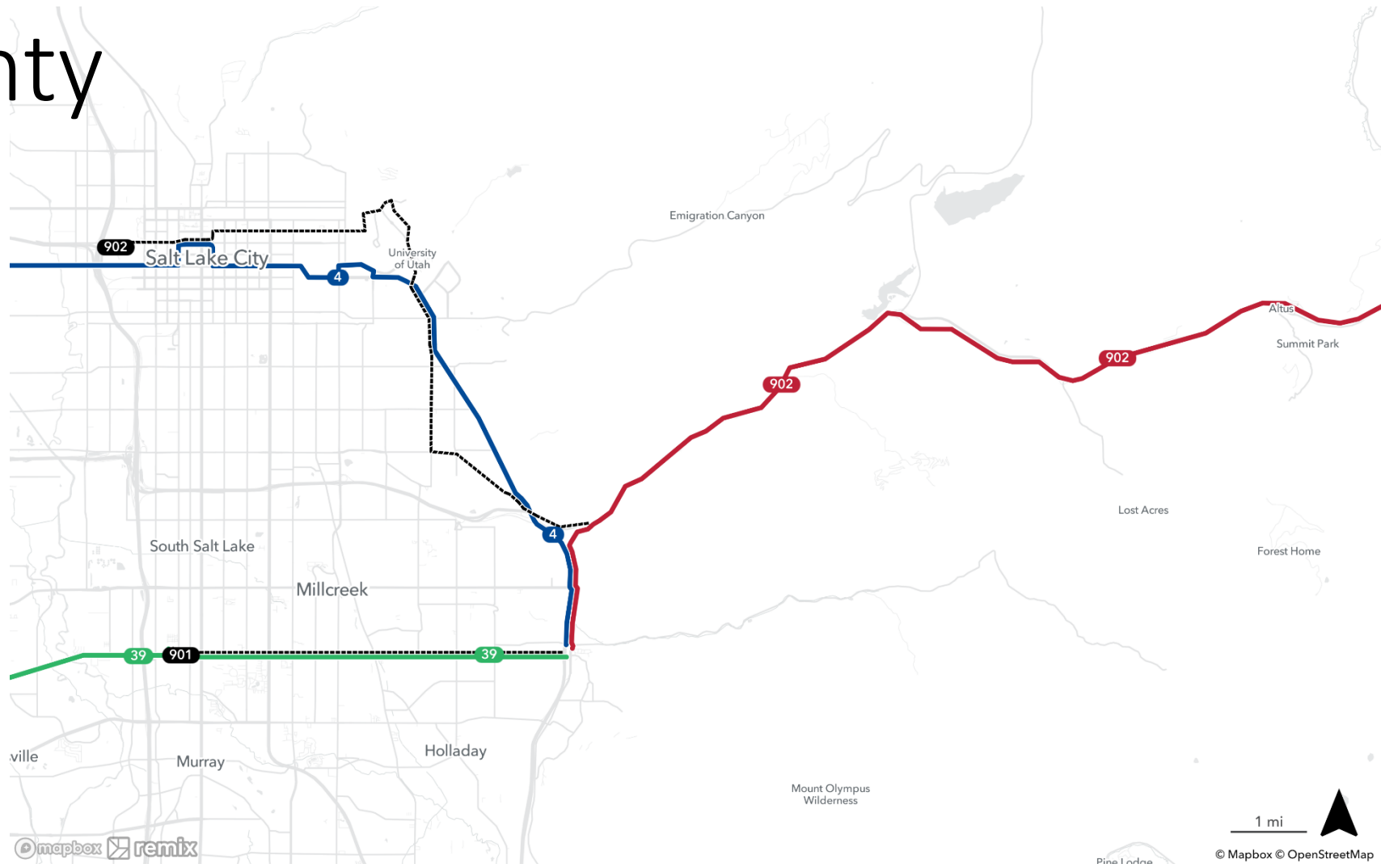
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- 39: 30-min service
- 201: 60-min service
- 218: 60-min service
- 240: 30-min service;  
streamline route



# Summit County Service

- 901: Suspended
- 902: Shorten to 3900 S/Wasatch



# Ogden Ski Service

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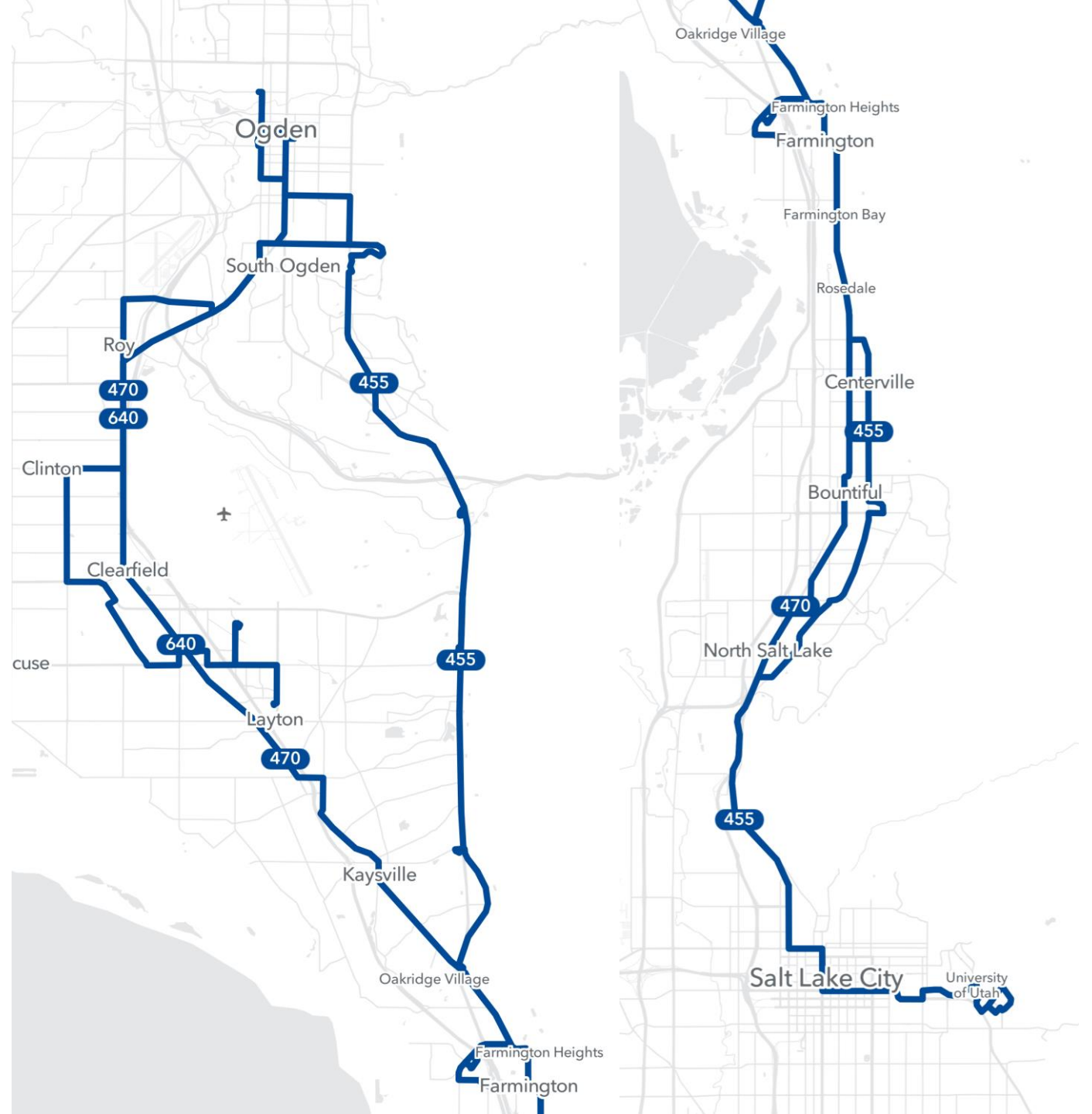
- 674, 675, 677: Restructure service to run more mid-day and less peak trips



# SLC-Ogden Regional Service

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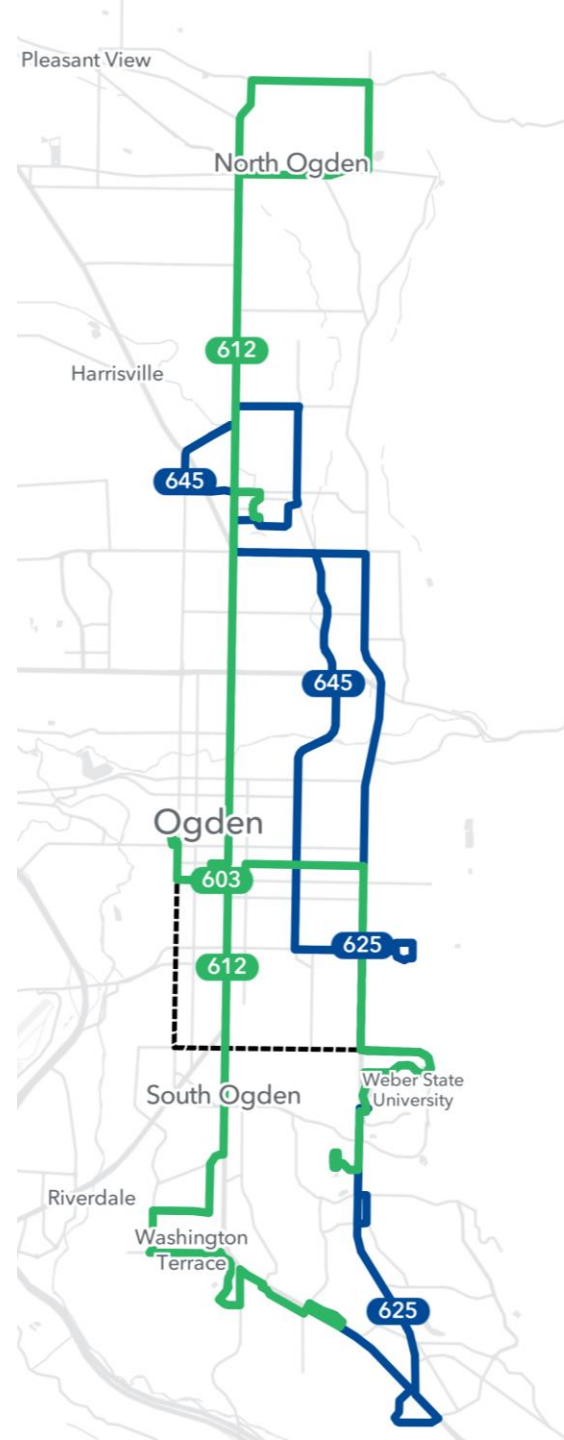
- 455, 470, 640: Planned missed trips



# Mt. Ogden Local Service

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- 603, 612: Planned missed trips
- 625, 645: 60-minute service
- 650: Suspended





# Next Steps

- 60 DAY MEETING – October 11
- CHANGE DAY - December 11



# Radio Communications – Wi-Fi



# Executive Director Team Award



# UTA "Bone Yard" - Before



# UTA “Bone Yard” – After

UTAH TRANSIT AUTHORITY



# Financial Report – July 2022



# Operating

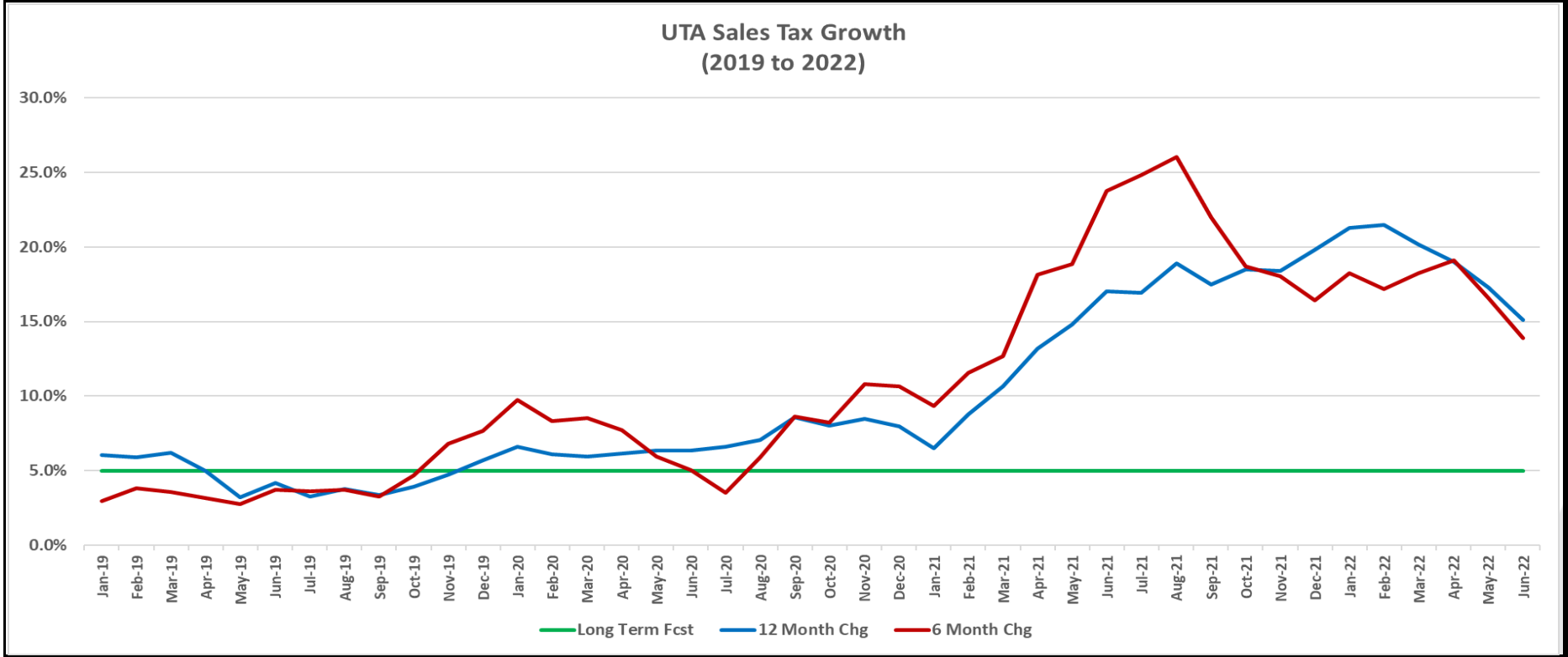


# UTA Board Dashboard

## July 2022

UTAH TRANSIT AUTHORITY

Financial Metrics	Fav/ (Unfav)				Fav/ (Unfav)			
	July Actual	July Budget		%	YTD Actual	YTD Budget		%
Sales Tax (June '22 mm \$)	\$ 47.1	\$ 44.5	\$ 2.58	5.8%	\$ 236.2	\$ 211.3	\$ 24.94	11.8%
Fare Revenue (mm)	\$ 4.0	\$ 2.8	\$ 1.16	41.2%	\$ 20.2	\$ 19.6	\$ 0.58	2.9%
Operating Exp (mm)	\$ 27.9	\$ 29.6	1.65	5.6%	\$ 195.5	\$ 207.2	\$ 11.74	5.7%
Subsidy Per Rider (SPR)	\$ 9.93	\$ 13.25	\$ 3.32	25.1%	\$ 9.98	\$ 13.25	\$ 3.27	24.7%
UTA Diesel Price (\$/gal)	\$ 3.97	\$ 2.75	\$ (1.22)	-44.4%	\$ 3.88	\$ 2.75	\$ (1.13)	-41.0%
Operating Metrics	July Actual	Jul-21	F/ (UF)	%	YTD Actual	YTD 2021	F/ (UF)	%
Ridership (mm)	2.41	1.92	0.5	25.3%	17.57	12.44	5.1	41.2%
Alternative Fuels	CNG Price (Diesel Gal Equiv)		\$ 1.80					



# Sales Tax

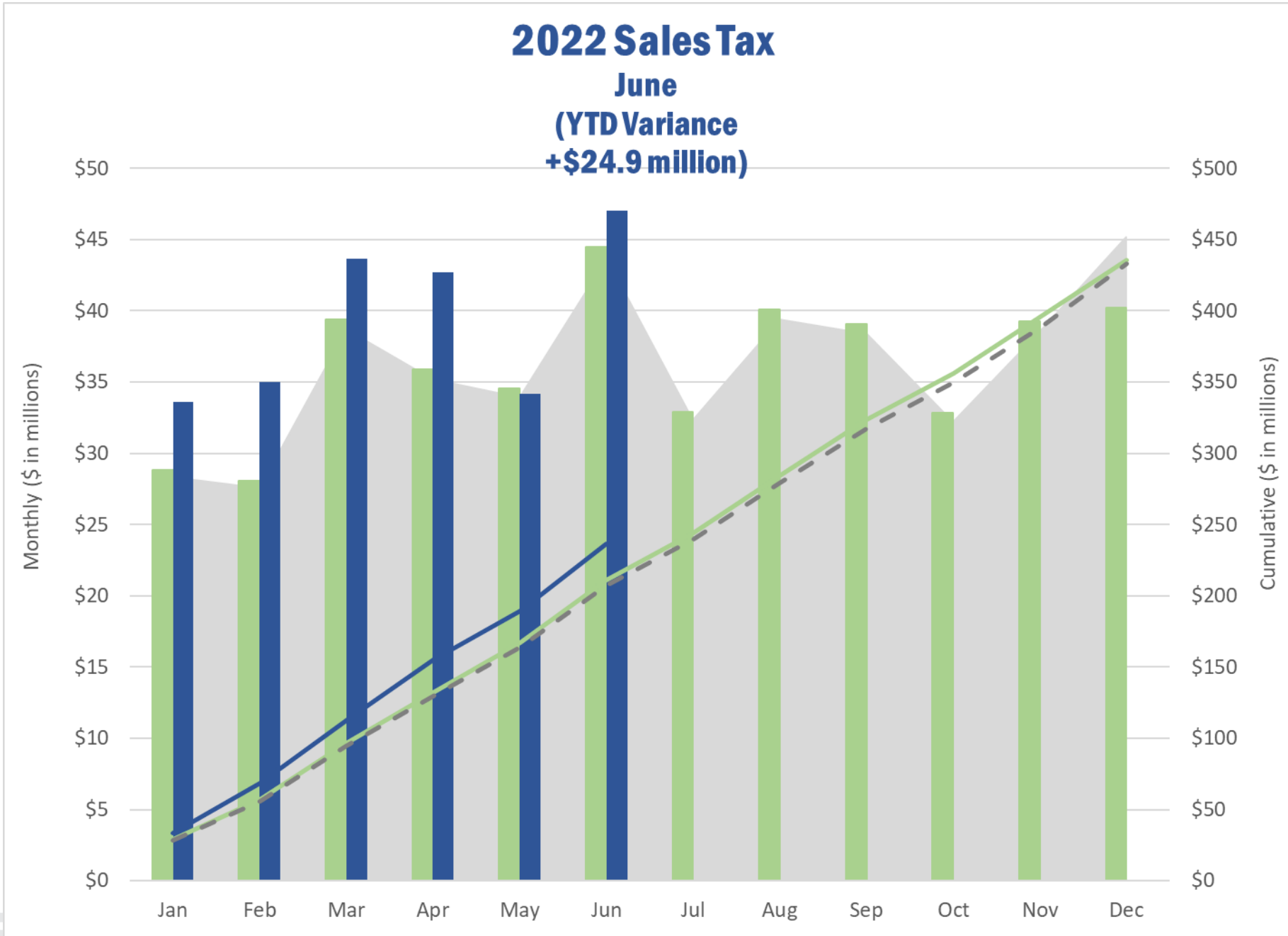
- 2021 Actual
- Mo Budget
- Mo Actuals
- Cum Budget
- Cum Actual
- Cum 2021

UTAH TRANSIT AUTH

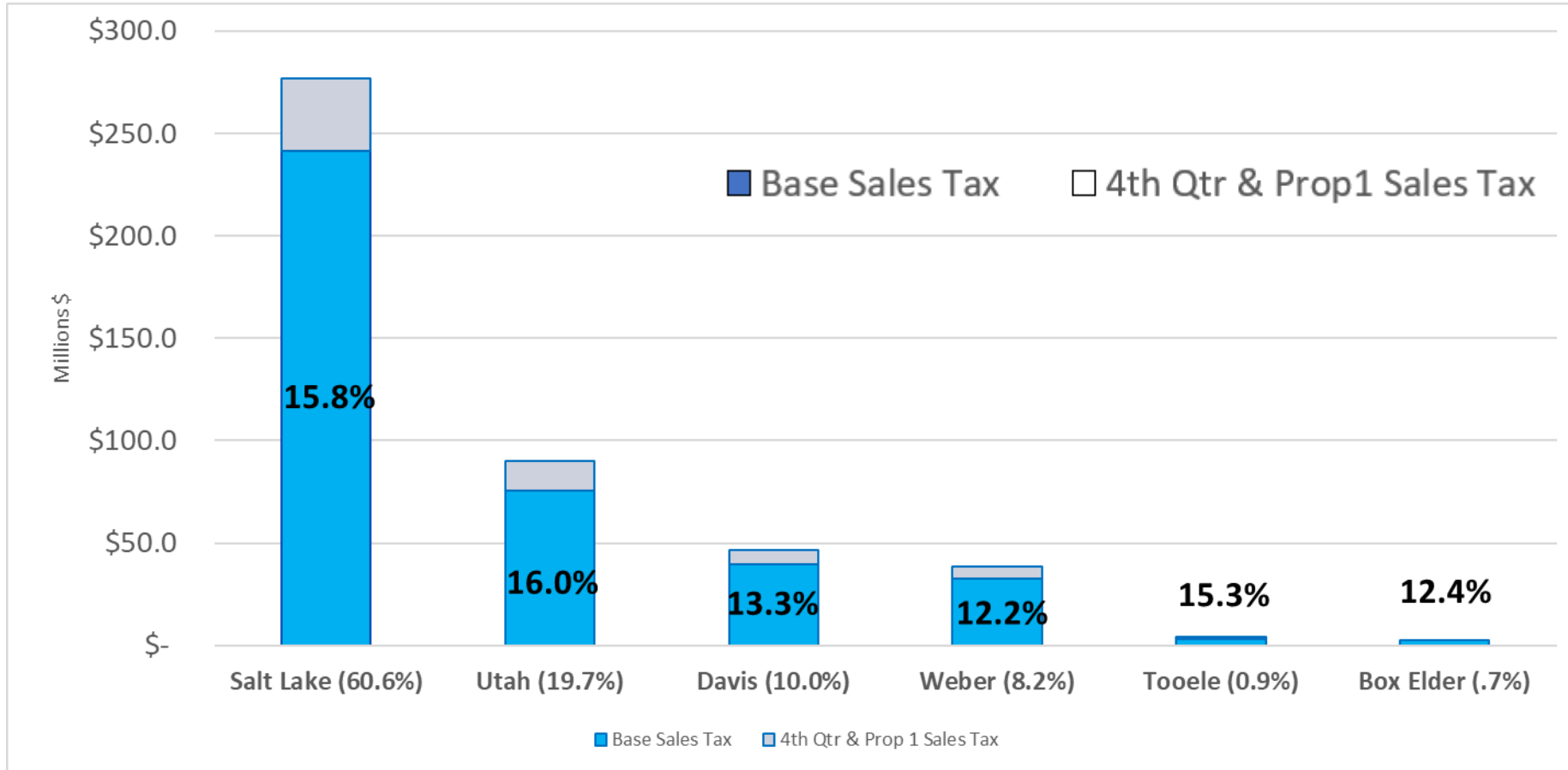
## 2022 Sales Tax

June

(YTD Variance  
+\$24.9 million)



## Sales Tax Collections (Percentage Growth for 12 months ended June 30, 2022)



- % growth in base sales tax revenues over prior year
- (includes impact of Prop1 and 4<sup>th</sup> quarter rate changes in 2019).

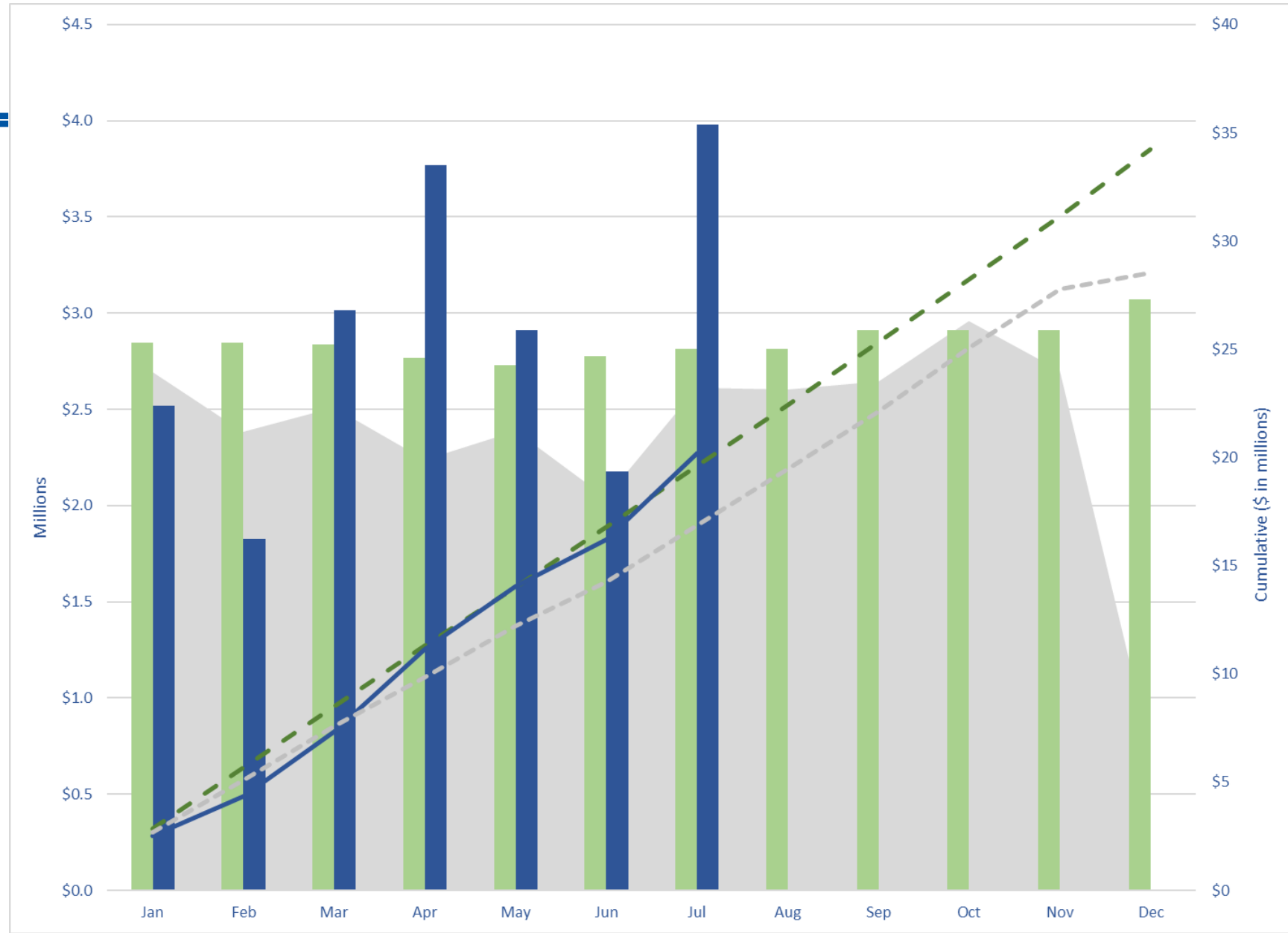


# 2022 Passenger Revenues

July YTD Variance = \$0.6 million

UTAH TRANSIT AUTHORITY

- 2021 Actual
- Mo Budget
- Mo Actuals
- Cum Budget
- Cum Actual
- Cum 2021



# July 2022

MONTHLY RESULTS						FISCAL YEAR 2022 Dollars in Millions	YEAR-TO-DATE RESULTS				
Prior Year	Current Year						Prior Year	Current Year			
Actual	Actual	Budget	Variance				Actual	Actual	Budget	Variance	
<b>Revenue</b>											
\$ 42.3	\$ 32.6	\$ 32.9	\$ (0.4)	-1.1%	Sales Tax <i>(July accrual)</i>	\$ 225.2	266.5	\$ 244.2	\$ 22.4	9.2%	
2.0	4.0	2.8	1.2	41.2%	Fares	16.9	20.2	19.6	0.6	2.9%	
2.4	33.4	18.8	14.6	78.0%	Federal	157.0	206.1	140.8	65.3	46.4%	
0.8	2.0	1.9	0.1	4.1%	Other	11.1	10.0	10.6	(0.6)	-5.6%	
<b>\$ 47.6</b>	<b>\$ 71.9</b>	<b>\$ 56.4</b>	<b>\$ 15.5</b>	<b>27.5%</b>	<b>TOTAL REVENUE</b>	<b>\$ 410.2</b>	<b>\$ 502.8</b>	<b>\$ 415.2</b>	<b>\$ 87.6</b>	<b>21.1%</b>	
<b>Expense</b>											
\$ 13.5	\$ 13.3	\$ 14.3	\$ 1.0	6.7%	Salary/Wages	\$ 90.3	\$ 96.4	\$ 99.9	\$ 3.5	3.5%	
6.6	6.5	7.1	0.5	7.8%	Fringe Benefits	43.9	48.3	49.4	1.1	2.2%	
2.0	1.8	2.7	0.9	33.0%	Services	13.3	16.3	19.7	3.5	17.5%	
1.6	1.1	1.9	0.8	44.0%	Parts	10.8	9.1	13.3	4.2	31.6%	
2.3	4.3	2.3	(2.0)	-88.6%	Fuel	11.8	18.6	15.9	(2.7)	-16.7%	
0.5	0.2	0.6	0.4	68.0%	Utilities	3.4	3.2	3.7	0.4	11.2%	
1.1	1.1	1.7	0.5	32.4%	Other	6.0	7.3	11.5	4.2	36.8%	
(0.6)	(0.4)	(0.9)	0.5	-55.5%	Capitalized Cost	(4.8)	(3.7)	(6.3)	2.5	-40.3%	
<b>\$ 27.1</b>	<b>\$ 27.9</b>	<b>\$ 29.6</b>	<b>\$ 1.7</b>	<b>5.6%</b>	<b>TOTAL EXPENSE</b>	<b>\$ 174.7</b>	<b>\$ 195.5</b>	<b>\$ 207.2</b>	<b>\$ 11.7</b>	<b>5.7%</b>	
\$ 7.6	\$ 6.6	\$ 8.0	\$ 1.5	18.2%	Debt Service	\$ 53.4	\$ 48.3	\$ 49.0	\$ 0.7	1.4%	
<b>\$ 12.9</b>	<b>\$ 37.4</b>	<b>\$ 18.8</b>	<b>\$ 18.6</b>	<b>99.3%</b>	<b>Contrib. Capital/Reserves</b>	<b>\$ 182.1</b>	<b>\$ 259.0</b>	<b>\$ 159.0</b>	<b>\$ 100.1</b>	<b>63.0%</b>	

Favorable/(Unfavorable)

Favorable/(Unfavorable)

**Questions?**

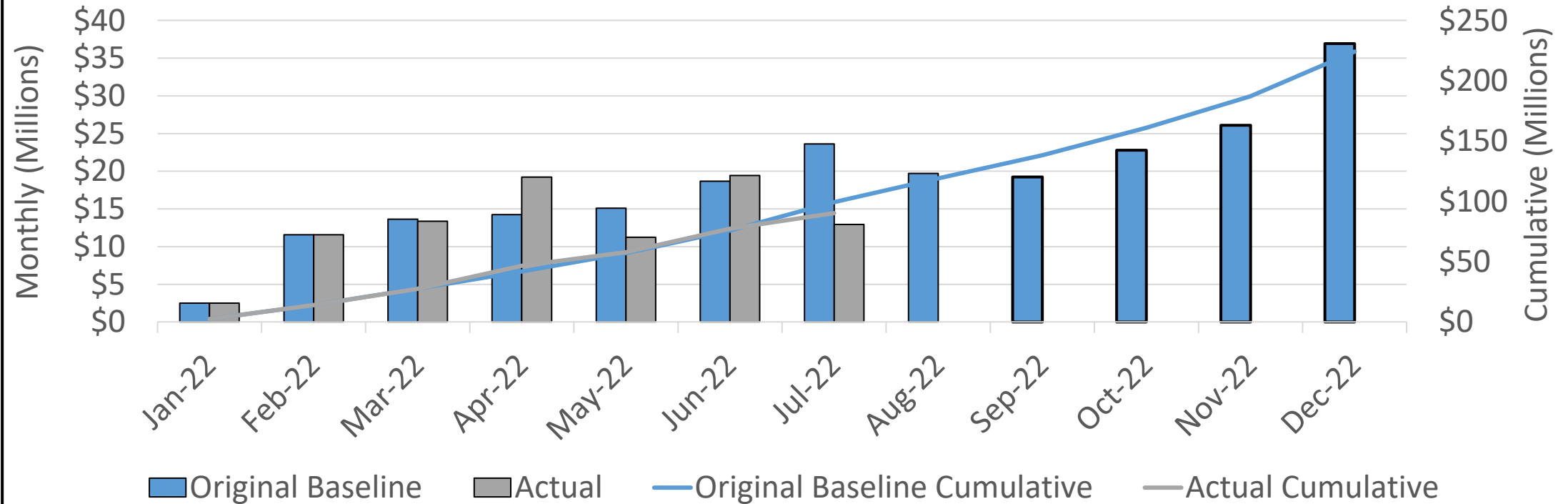


# Capital

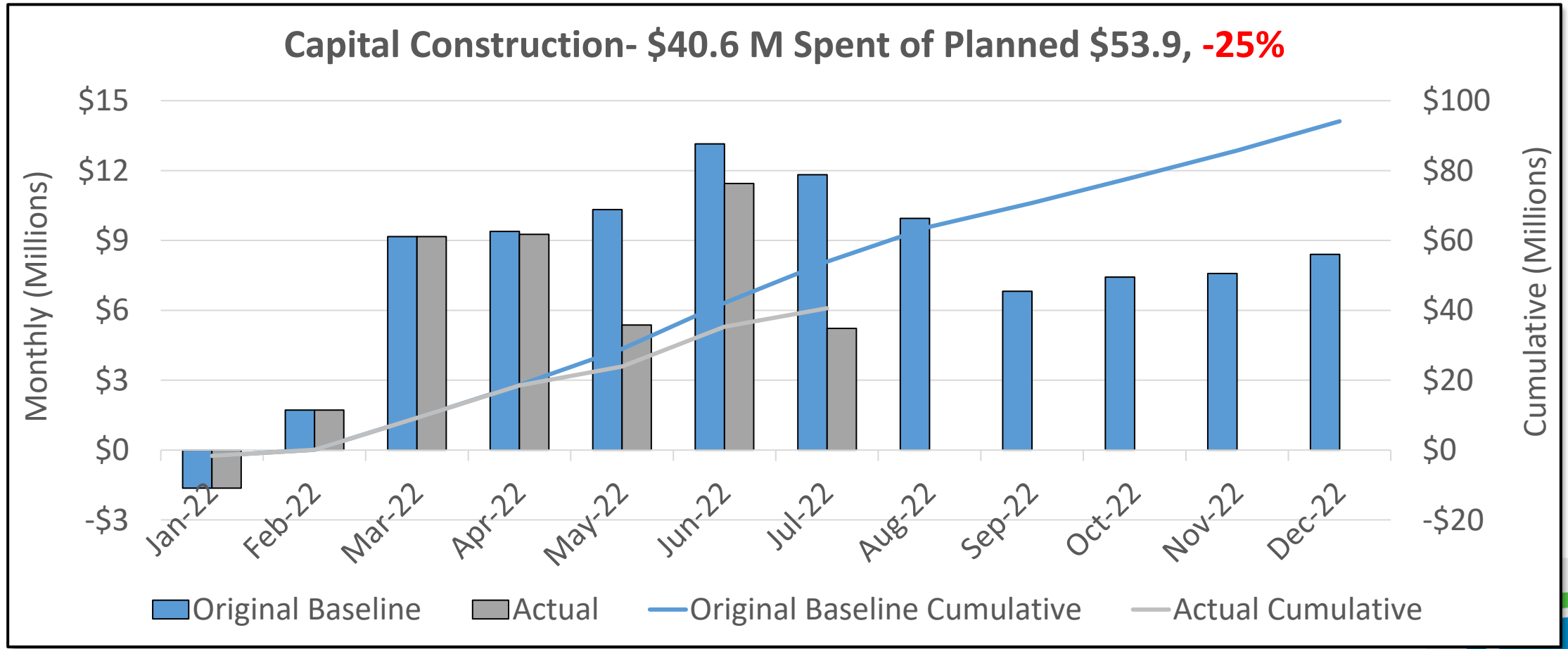


# Program Summary

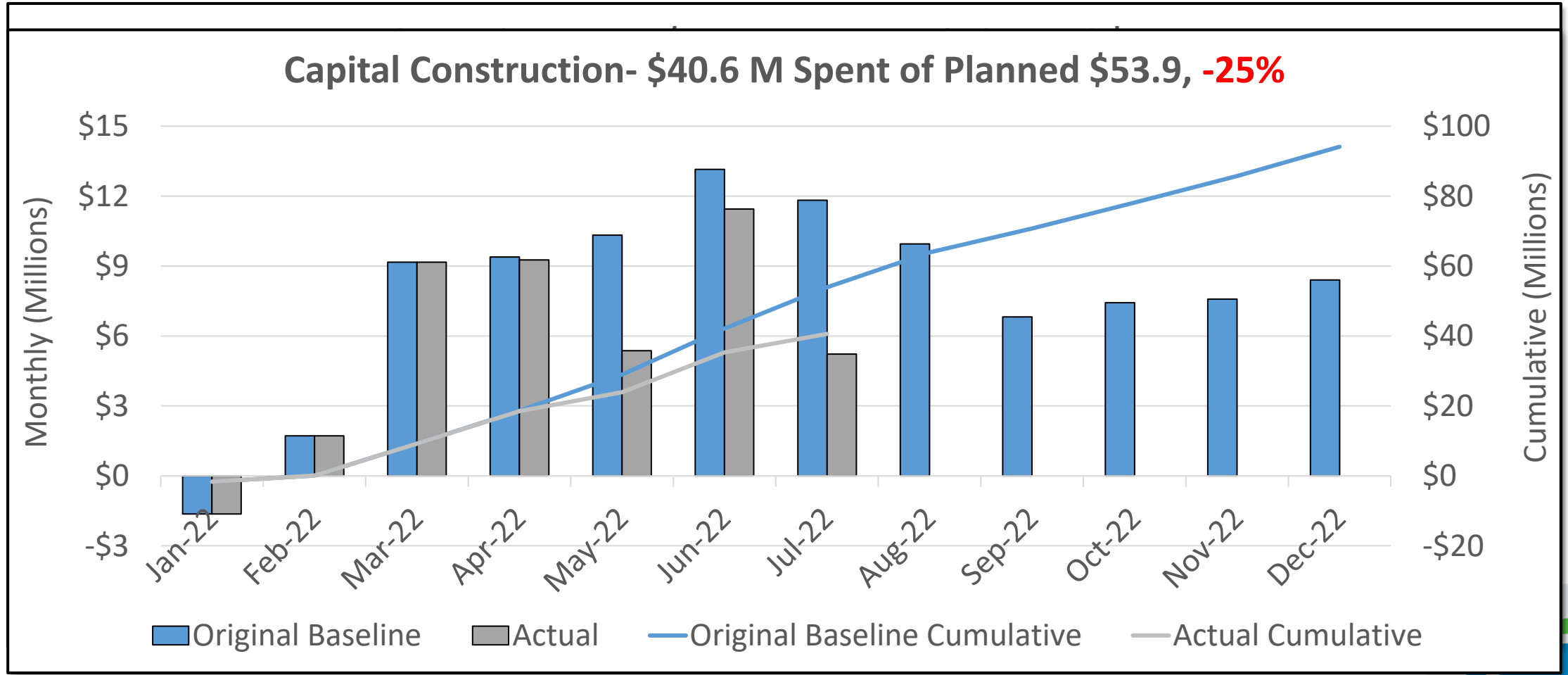
## 2022 Capital Spending Program Summary- \$89.2 M Spent of Planned \$98.9 M, -10%



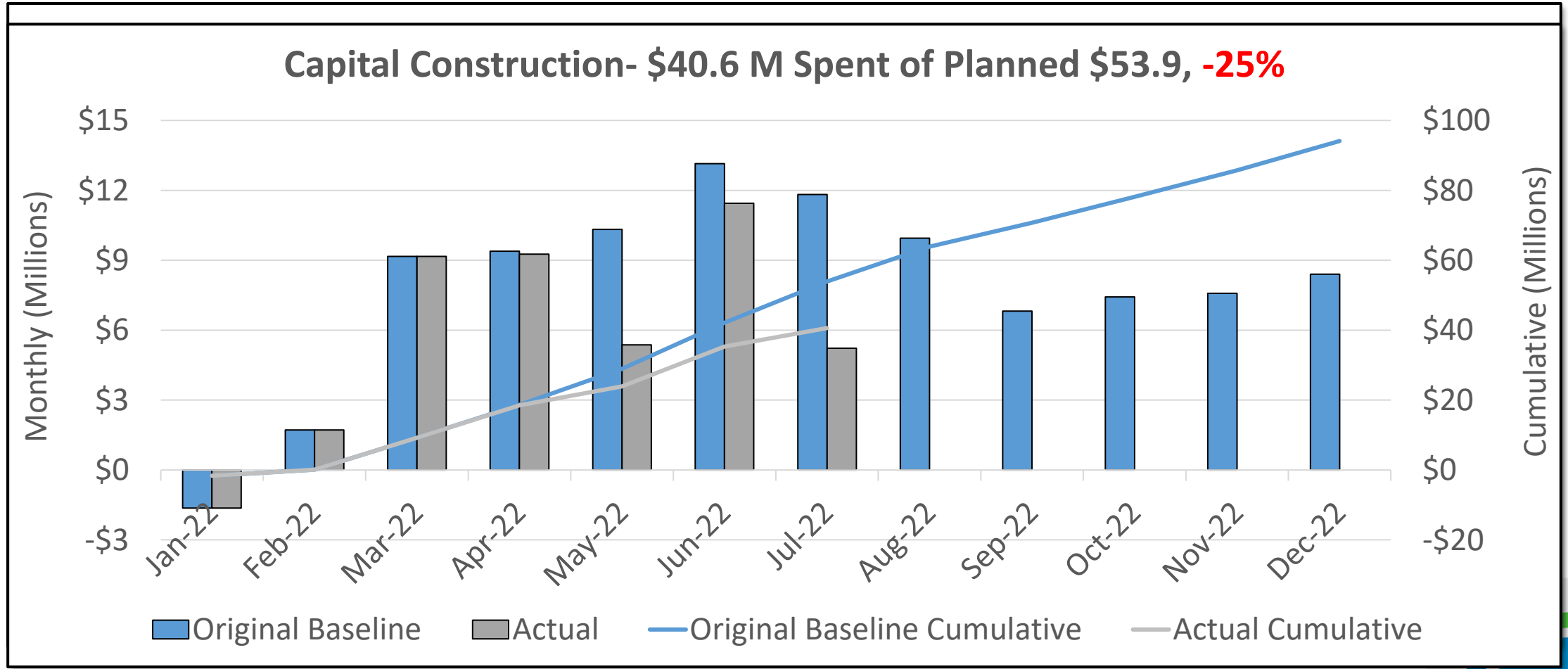
# Capital Construction



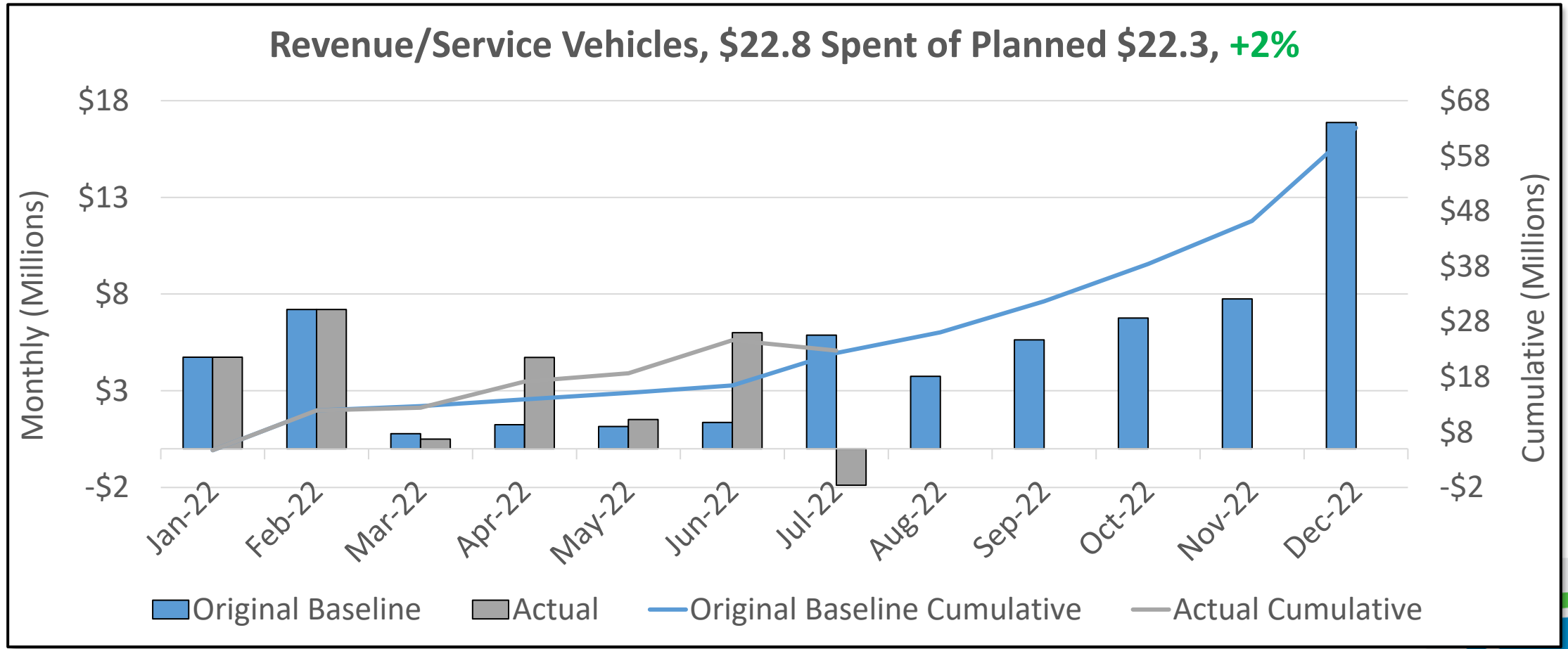
# Capital Development



# Infrastructure SGR Projects

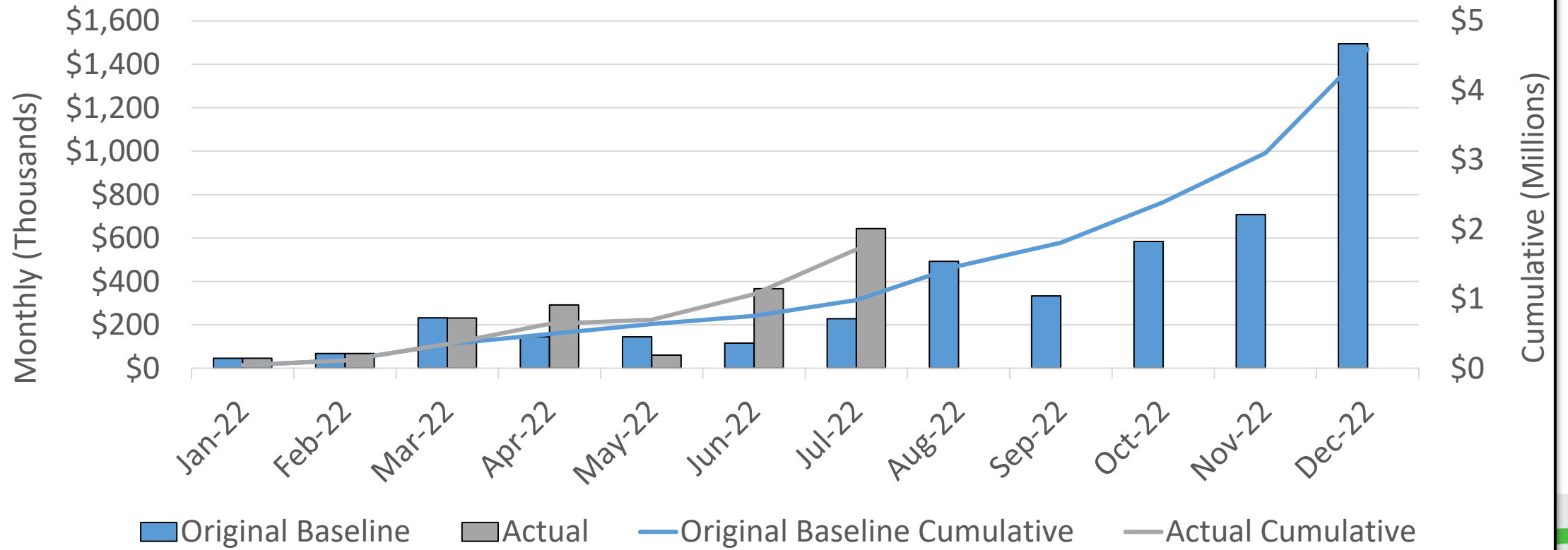


# Revenue/Service Vehicles

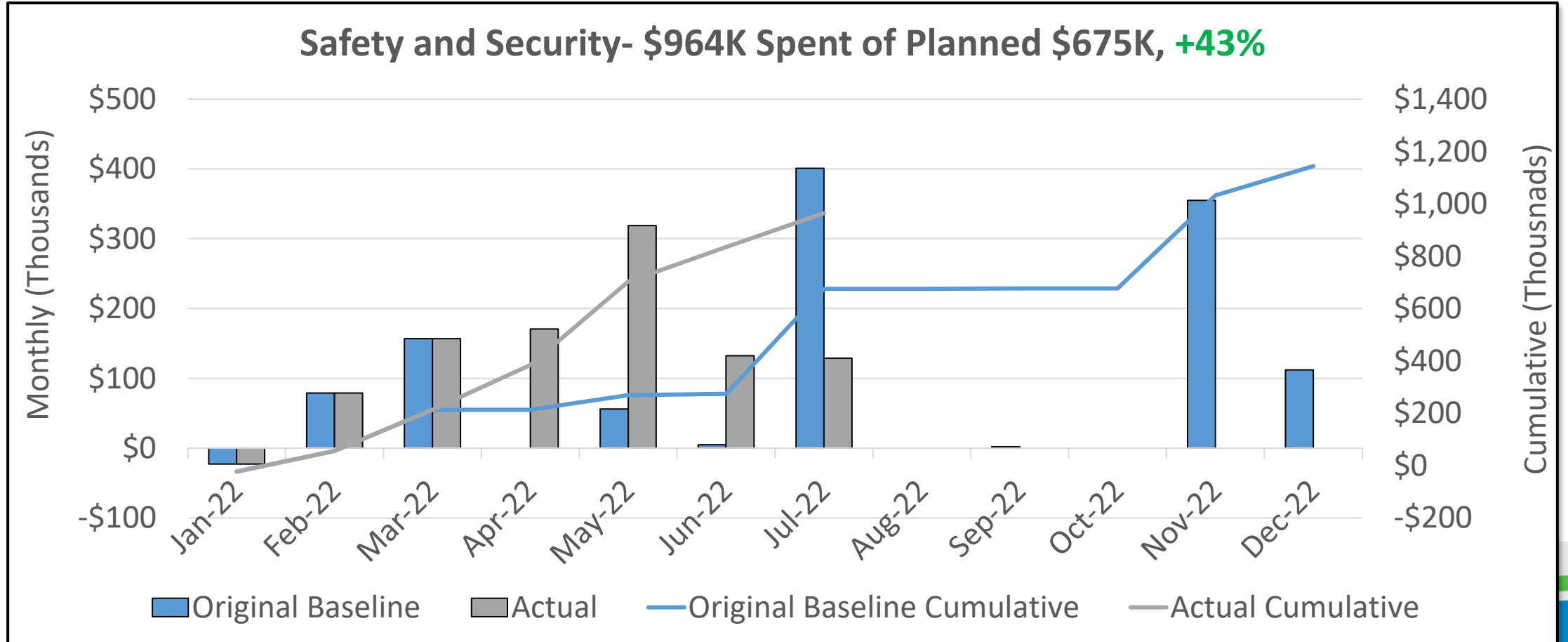


# Facilities- SGR

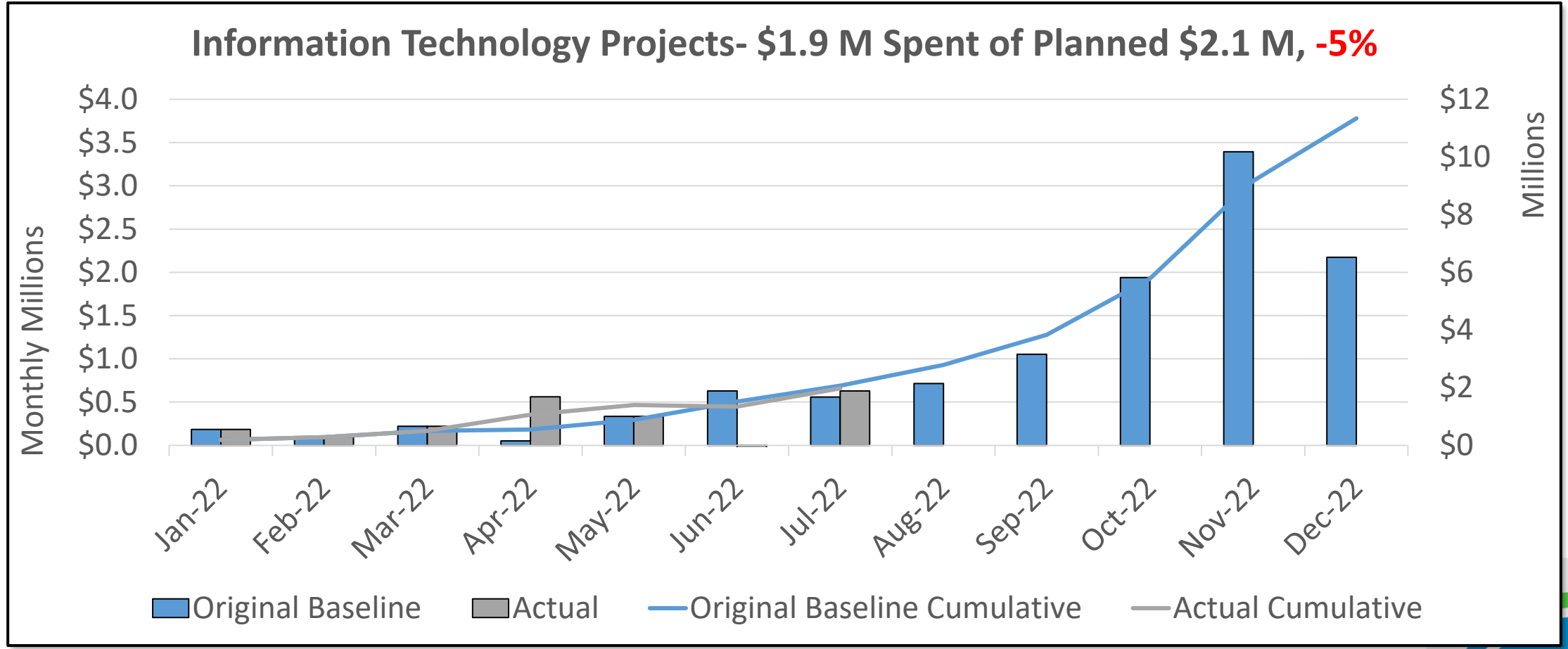
Facilities- SGR- \$1.7 M Spent of Planned \$982K, **+74%**



# Safety and Security

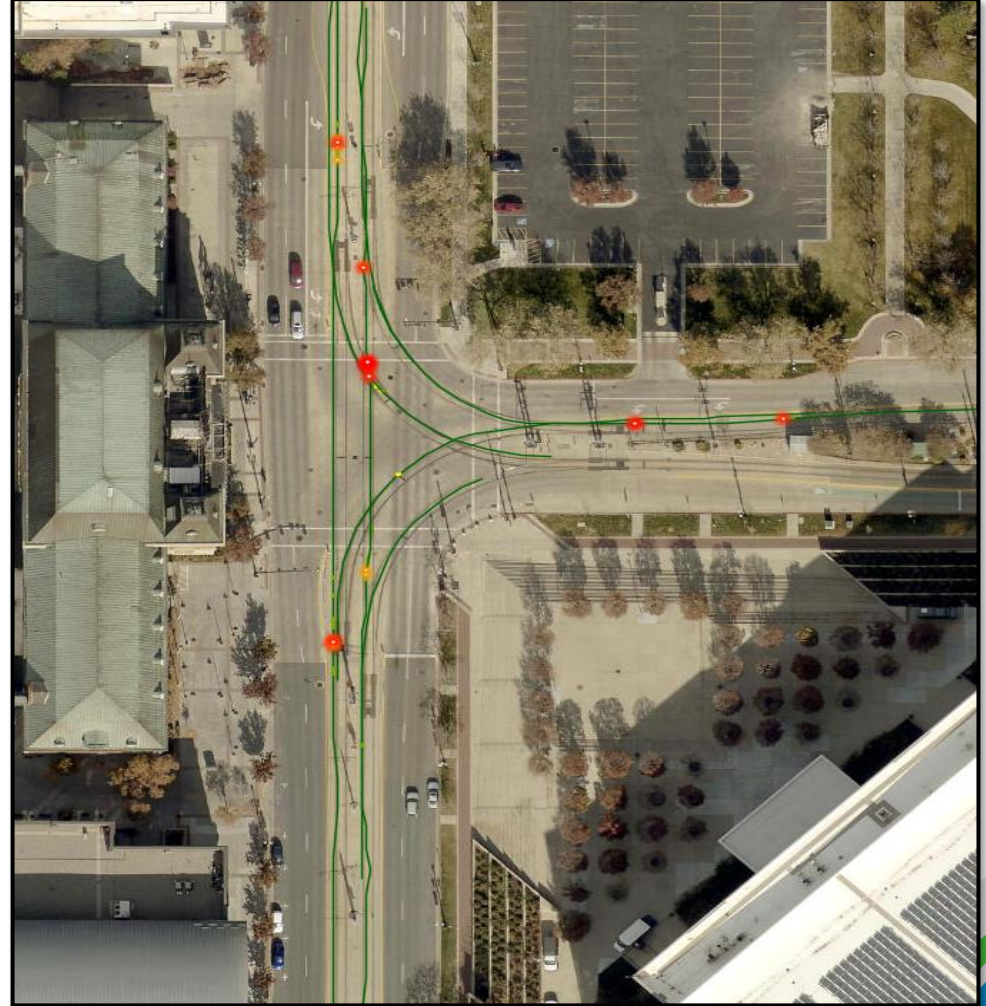


# Information Technology Projects



# SGR398- OCS Wire Scan

- Scan took place this summer
  - Scanned our entire Light Rail and Streetcar system
  - Taking delivery of final deliverables now
  - Data being brought into GIS
    - Can be paired later this year with a future track scan
    - Combined data points will allow for better project planning using Geographic Data



# Questions?



# Contracts, Disbursements, and Grants



# **Contract: Offsite Civil Work (Rocky Mountain Power)**

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## **Recommended Action (by acclamation)**

Motion to approve the contract with Rocky Mountain Power for offsite civil work, as presented



# **Contract: Primary Server and Data Storage Replacement (Cache Valley Electric)**

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## **Recommended Action (by acclamation)**

Motion to approve the contract with Cache Valley Electric for primary server and data storage replacement, as presented



# **Contract: Task Ordering Agreement for TOD Station Area Planning Consultant Pools A, C, D (Design Workshop, Inc.)**

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## **Recommended Action (by acclamation)**

Motion to approve the task ordering agreement with Design Workshop, Inc. for Transit-Oriented Development station area planning consultant pools A, C, and D, as presented



# **Contract: Task Ordering Agreement for TOD Station Area Planning Consultant Pools A, C, F (IBI Group)**

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## **Recommended Action (by acclamation)**

Motion to approve the task ordering agreement with IBI Group for Transit-Oriented Development station area planning consultant pools A, C, and F, as amended



# **Change Order: On-Call Infrastructure Maintenance Contract Task Order #22-72 – 11000 S Grade Crossing Replacement (Stacy and Witbeck, Inc)**

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## **Recommended Action (by acclamation)**

Motion to approve task order #22-72 to the on-call infrastructure maintenance contract with Stacy and Witbeck, Inc for the 11000 S grade crossing replacement, as presented

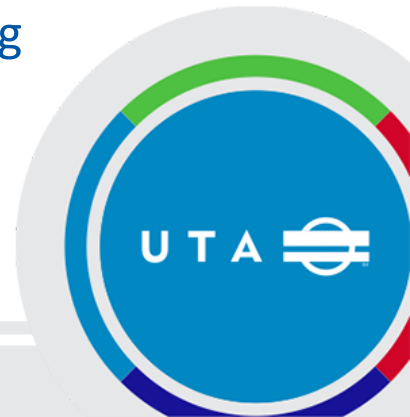


# **Change Order: On-Call Infrastructure Maintenance Contract Task Order #22-73 – 700 East Kimballs Lane Grade Crossing Replacement (Stacy and Witbeck, Inc)**

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## **Recommended Action (by acclamation)**

Motion to approve task order #22-73 to the on-call infrastructure maintenance contract with Stacy and Witbeck, Inc for the 700 East Kimballs Lane grade crossing replacement, as presented

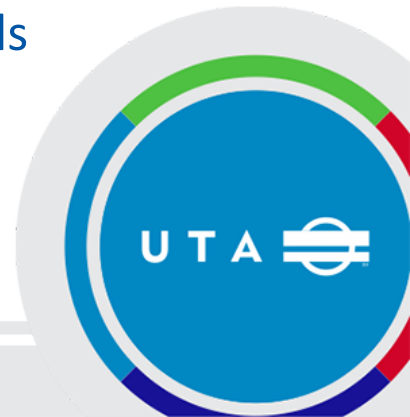


# **Change Order: On-Call Infrastructure Maintenance Contract Task Order #22-80 – 2022 Phase 2 Grade Crossing Material Procurement (Stacy and Witbeck, Inc)**

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## **Recommended Action (by acclamation)**

Motion to approve task order #22-80 to the on-call infrastructure maintenance contract with Stacy and Witbeck, Inc for the 2022 phase 2 grade crossing materials procurement, as presented



# **Change Order: TRAX and Commuter Rail Car Cleaning Contract – Last Option Year (Image Property Services)**

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## **Recommended Action (by acclamation)**

Motion to approve the change order for the last option year to the TRAX and commuter rail car cleaning contract with Image Property Services, as presented



# Pre-Procurements

- Holiday Employee Gift Cards
- Bus Stop Sign Poles
- South Valley Commuter Rail Environmental Study



# Service and Fare Approvals



# **Fare Agreement: Special Events Pass (The Church of Jesus Christ of Latter-day Saints)**

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## **Recommended Action (by acclamation)**

Motion to approve the special events pass agreement with The Church of Jesus Christ of Latter-day Saints, as presented



# Budget and Other Approvals



**TBA2022-09-01 – Technical Budget  
Adjustment Authorizing the Addition of  
Two Full-Time Employees to Support  
UTA Grant Management**



**Proposed Grants Department Org Chart**

**Department Support**

Grants Internal Compliance  
(Federal Regulatory  
Advisor/Training/Oversight)

Part Time – Vehicle  
inspection (Maintenance)

Grant Accountant (FFR)  
Currently housed in Service  
Development/Project Control

**Grants Department Director  
Proposed in 9/28/2022 TBA  
for Board Consideration**

UTA Projects Grants Manager  
Included in 2023 Budget Request

Coordinated Mobility Manager

Grant Development Administrator

Grant Development Administrator

**Project Controls Administrator  
Proposed in 9/28/2022  
TBA for Board Consideration**

5310 Grant Administrator

Grants Compliance Officer

Grants Coordination Administrator  
(MPRs/Procurement/Community  
Partner Coordination)

Grants Technology Business Project  
Manager

**Color Identifier**

Technical Budget  
Adjustment Request

New Positions

Current Coordinated Mobility  
Dept Positions

Current Grants Dept Positions

Current UTA internal support

Proposed consultant assistance



# **TBA2022-09-01 – Technical Budget Adjustment Authorizing the Addition of Two Full-Time Employees to Support UTA Grant Management**

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## **Recommended Action (by acclamation)**

Motion to approve the TBA2022-09-01 technical budget adjustment authorizing the addition of two full-time employees to support UTA grant management, as presented



# Discussion Items



# UTA Five-Year Service Plan Draft Network



step 1

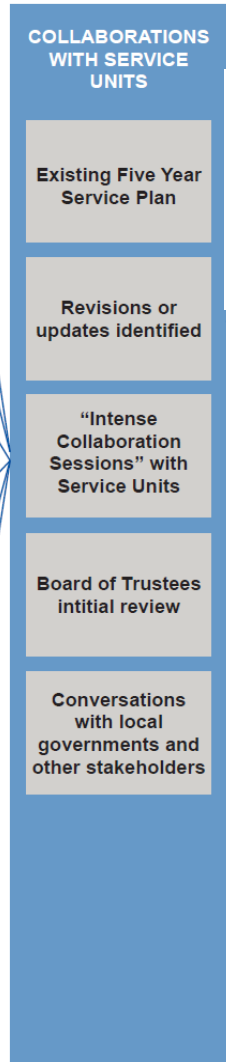
# Five-Year Service Plan Development Process

step 2

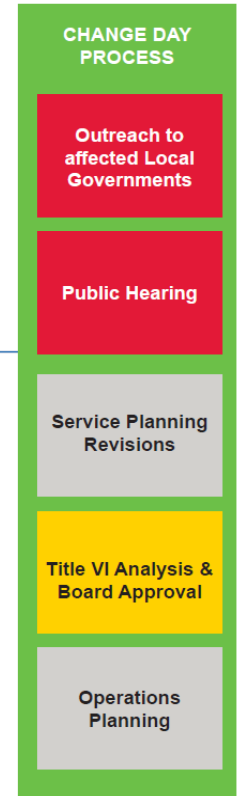
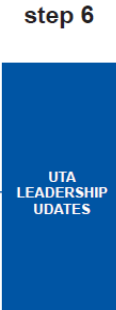
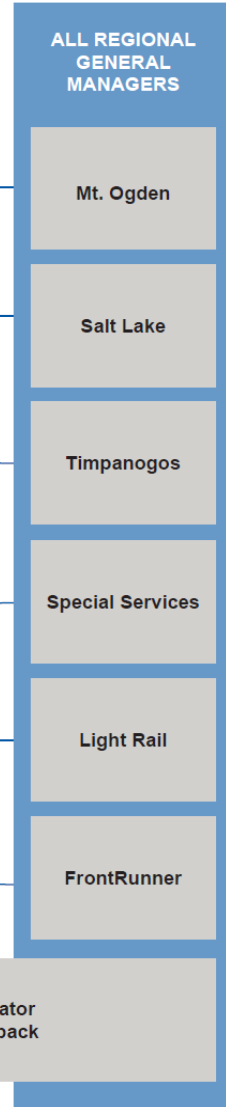
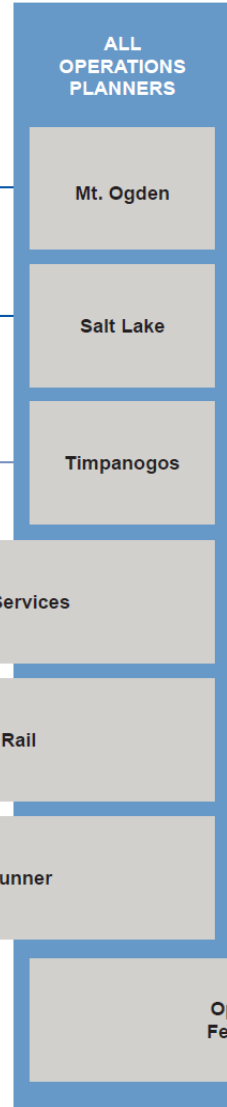
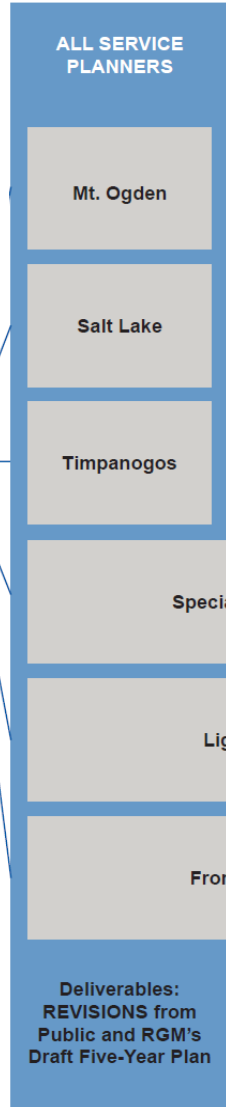
step 3

step 4

step 5



**BOT Presentation of Public Draft Network**



# The Plan

August 2023	Planned but Not Phased		Unconstrained	Vision Items
OGX 602, 603, <b>603X</b> , 650	SLC – Ogden Regional 455, 470, <b>600, 609</b>	Midvalley 47, <b>50</b> , 227, 240 F590	<b>4</b> , 17, <b>31</b> , 39, 45, 54, 62, ( <del>F</del> ) <b>126</b> , 209, 223, <b>236</b> , 248, 509, 513, 604, 613, F618, 626, 627, <b>631</b> , 640, <b>641</b> , <b>656</b> , 831, 833, <b>842</b> , 850, 871	Davis / Salt Lake Community Connector
TRAX Saturday 701, 703, 704, 720	200 South 2, <b>2A, 2B</b> , 220	5600 West <b>256</b> , F556		Point of the Mountain
PC/SLC 901, 902	South Utah County 821, 822, <b>823</b>	Northwest Utah County 806 (F)809	<b>North Weber OD</b> <b>Lehi OD</b> <b>West Provo OD</b> S. SLCo OD <b>Sandy / C'wood</b> <b>Heights OD</b> <b>West Jordan OD</b>	Central Corridor  South Valley
MTC-PVU 830X	205			Cottonwood Canyons
Contingency Ogden Local <b>607, 611</b> , 612, F618, 625, 645				FrontRunner Forward (Strategic Double-Tracking)

Font Key: **Bold** = new service, Plain = changed service, ~~Strikethrough~~ = discontinued service



# August 2023

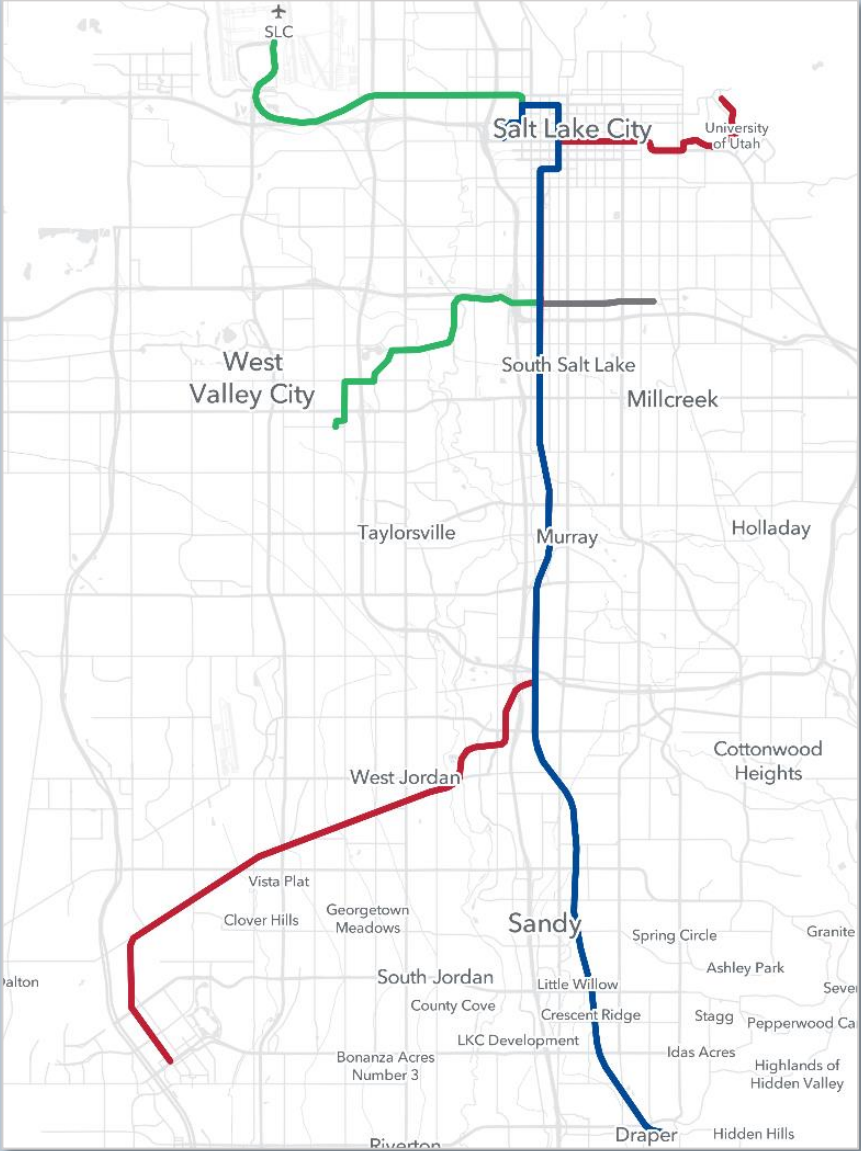
<https://www.rideuta.com/fysp>



# TRAX Saturday

Blue  
Red  
Green  
S-Line

Increase Saturday  
Frequency  
to 15 min



# PC/SLC Connect

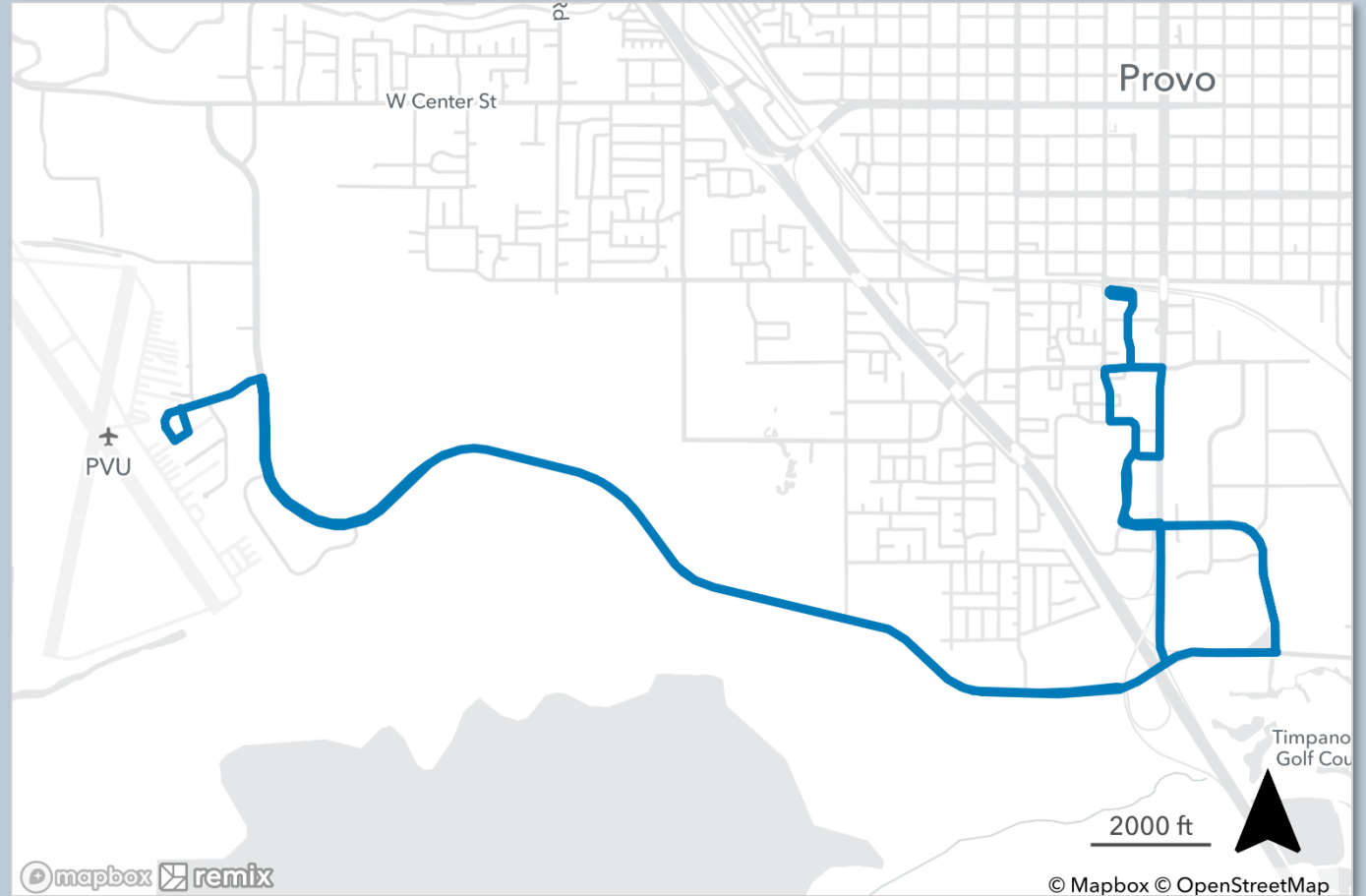
901

902



# MTC - PVU

UVX



# Ogden Local

607

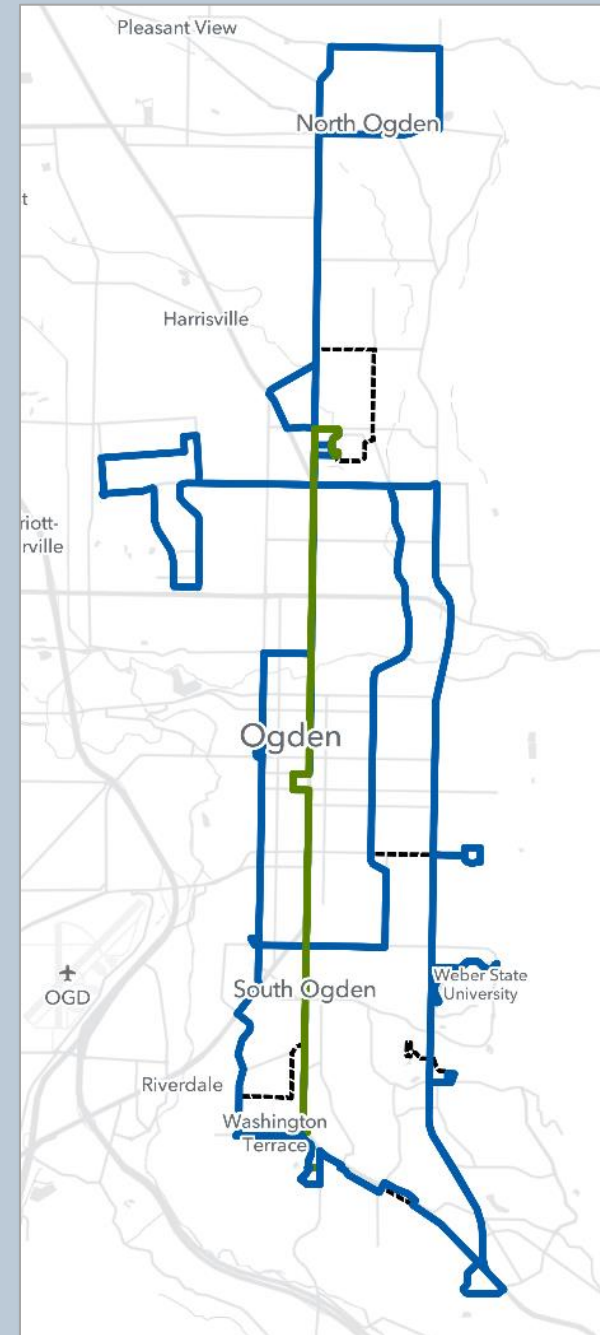
611

612

*F618*

625

645

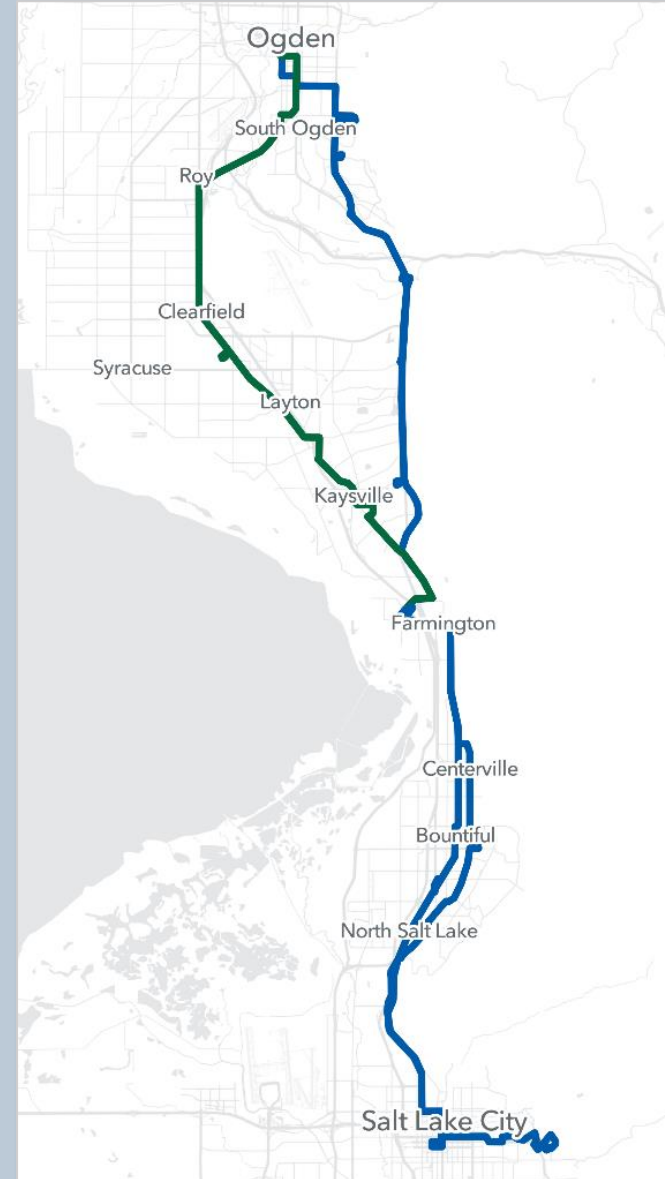


# Planned but Not Phased

2024-2027

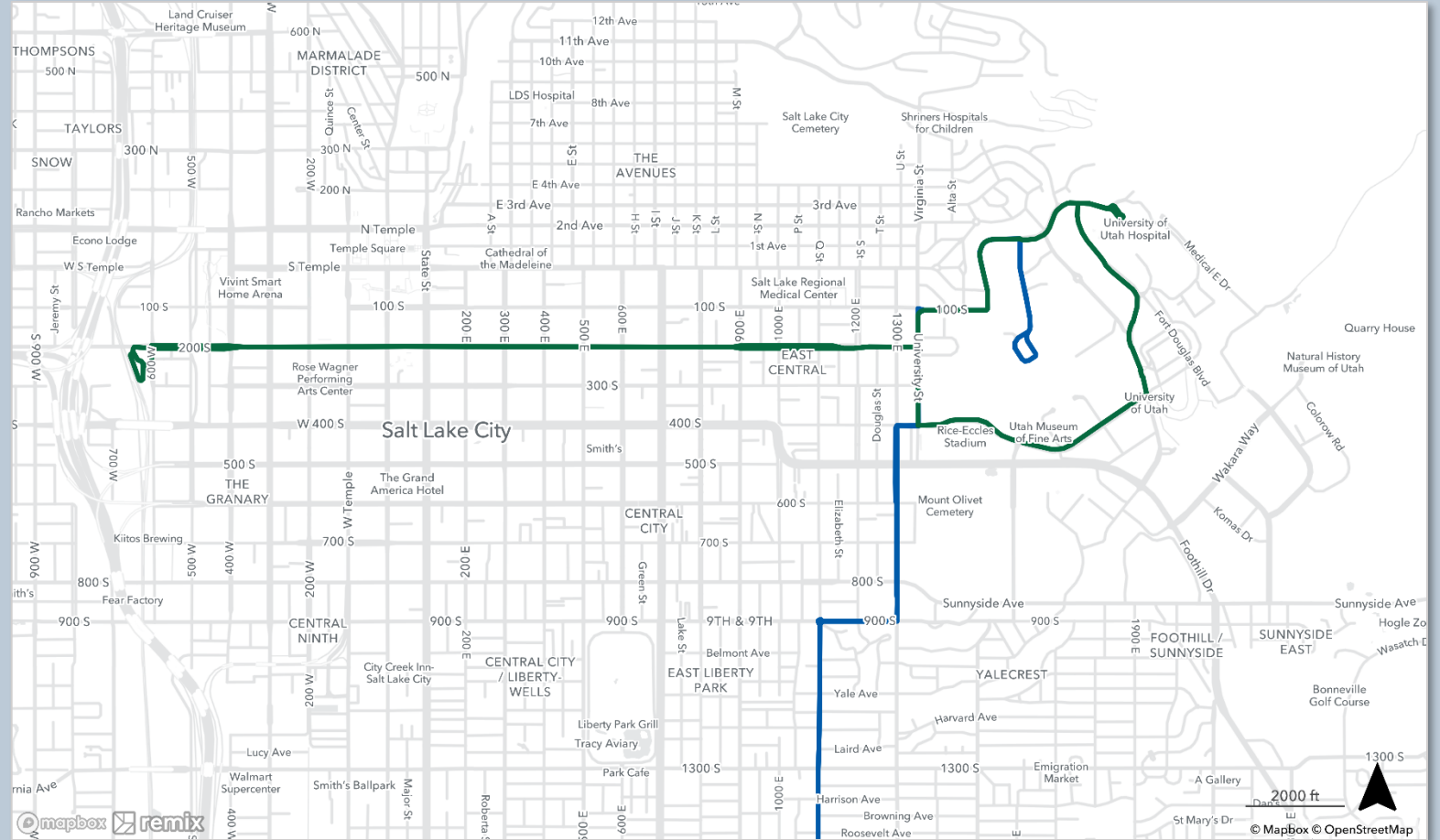
# SLC – Ogden Regional

455  
470  
600  
609



# 200 South

- 2
- 2A
- 2B
- 220



# South Utah County

821

~~822~~

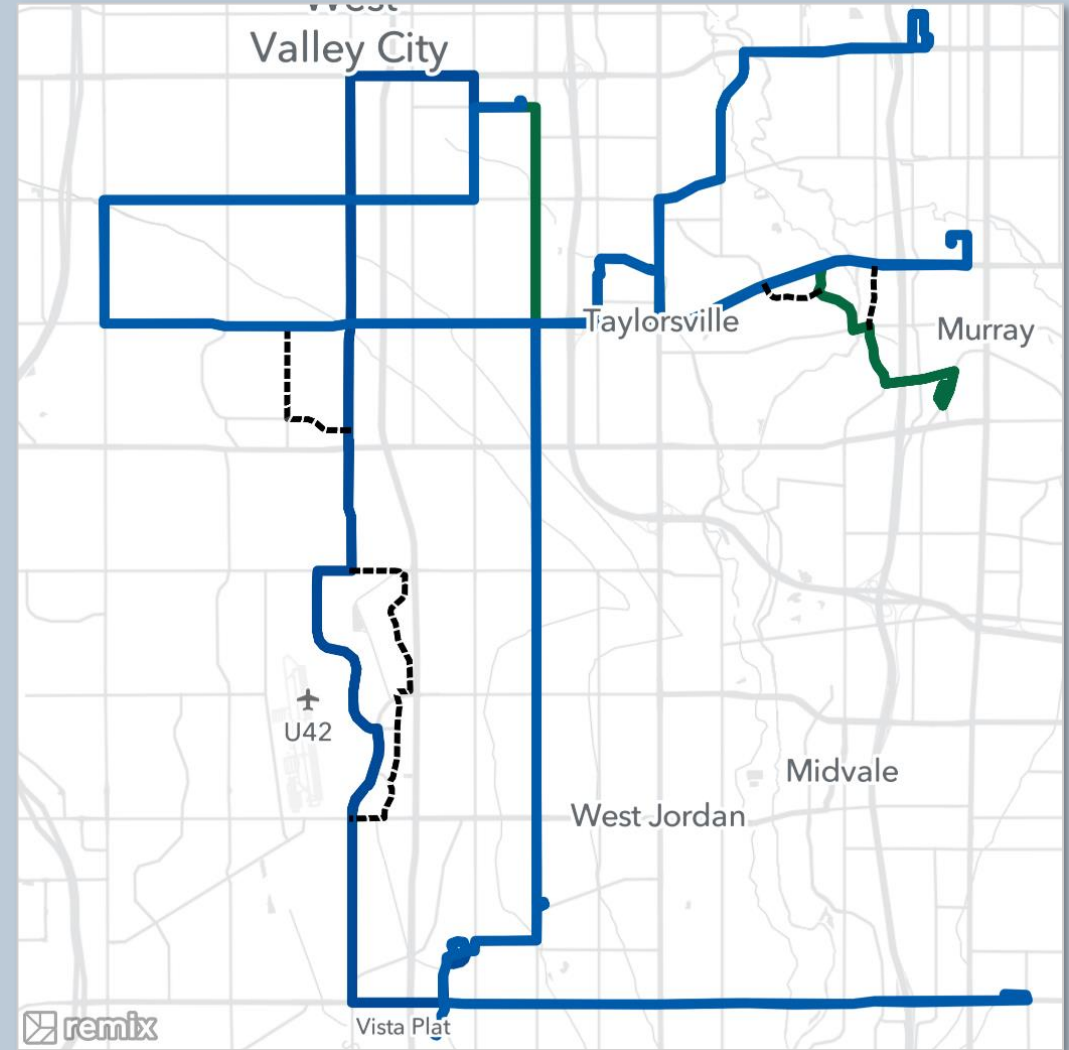
823





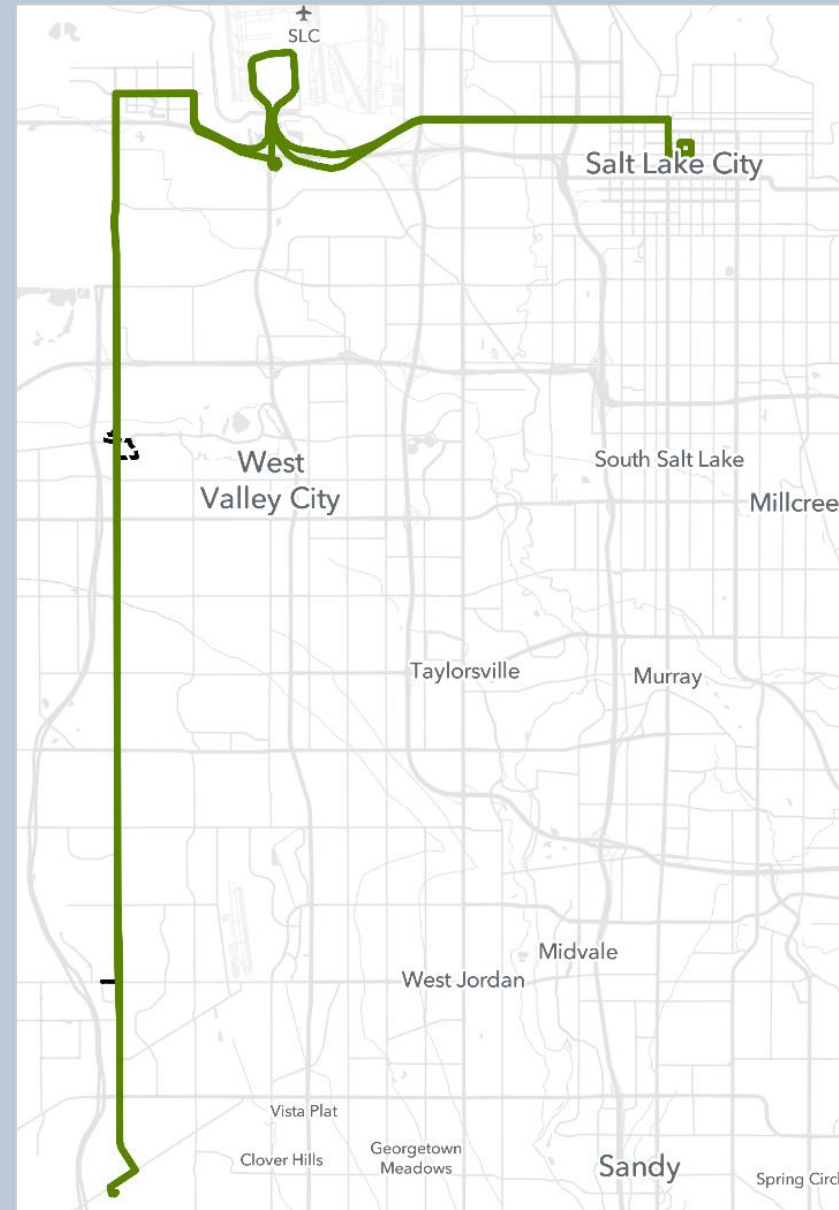
# Midvalley Connector

47  
50  
227  
240  
F590



# 5600 West

256  
F556



# Northwest Utah County

806  
809



# Unconstrained

Pending staffing/resource availability

# Unconstrained

4, 17, 31, 39, 45, 54, 62, (F)126, 209, 223, 236,  
248, 509, ~~513~~, 604, ~~613~~, F618, 626, 627, 631,  
640, 641, 656, 831, ~~833~~, 842, 850, 871

North Weber OD

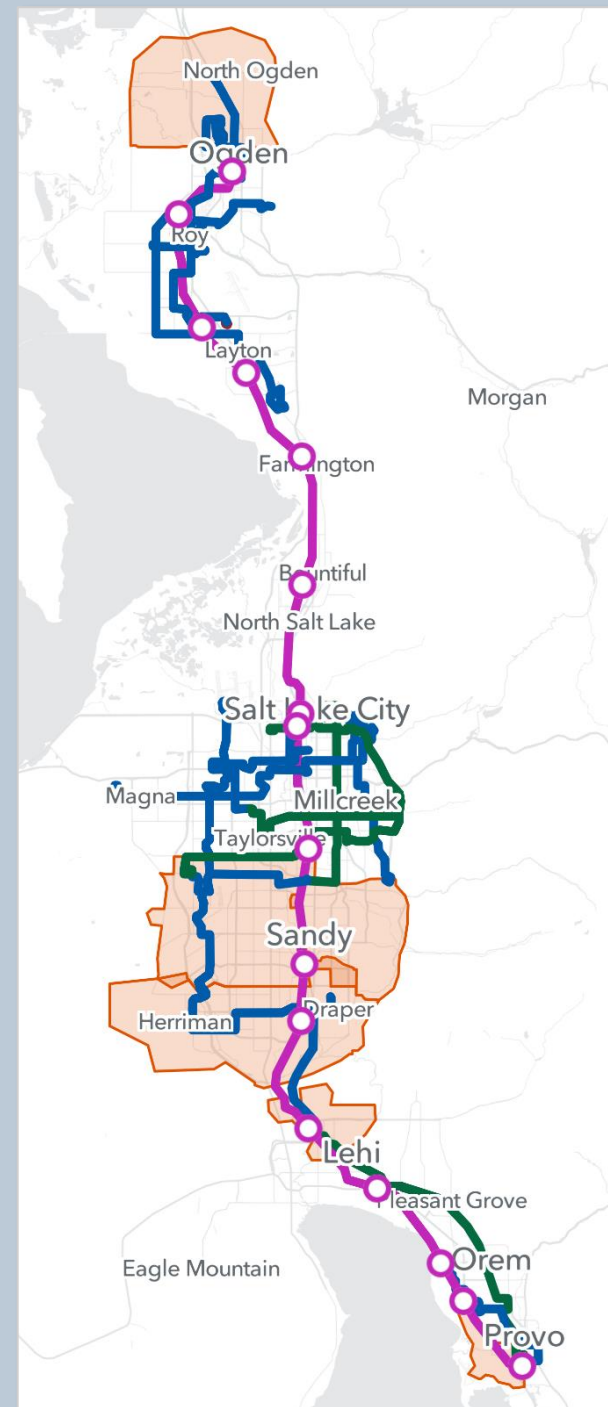
Lehi OD

West Provo OD

South Salt Lake County OD

Sandy / Cottonwood Heights OD

West Jordan OD



# Vision

Future Projects

<https://www.rideuta.com/fysp>

# Vision



# Next Steps

Community Engagement and Presentations

# Public Engagement Process

Development of draft Engagement Plan  
Analysis ongoing

Survey launched  
Internal UTA Engagement efforts launched  
Internal vetting at UTA and Board of Trustees (August to Dec)  
Present (the draft network) to the Board of Trustees  
Schedule government/stakeholder public presentations

Official Public Comment Period (November 30-January 15)

Final draft network presented to LAC & Board of Trustees for adoption

July 2022

Aug. 2022

Sep & Oct 2022

Nov. 2022

Dec. 2022

Jan 2023

Feb. 2023

Draft Engagement plan finalized  
Engagement kick-off  
ArcGIS Story map launched  
Internal engagement scheduled

**WE ARE HERE**

Draft network presented to LAC  
Board of Trustees  
Community Road Show ongoing  
Final draft network presented to the BoT

Draft plan revision period  
Memo submitted for Local Advisory Council and Board of Trustees meetings

**Any Questions?**

# 2022-2023 UTA Insurance Renewal Discussion



## Board Policy 2.1.II.F. – Risk Management

1. The Executive Director will submit an annual report to the Board of Trustees on the status of the Authority's risk management program.
2. The Authority will maintain Public Officials Errors and Omissions Insurance in an amount determined to adequately protect the Authority.
3. The Executive Director will, as necessary, procure other insurance to compensate for losses that would adversely affect the Authority.



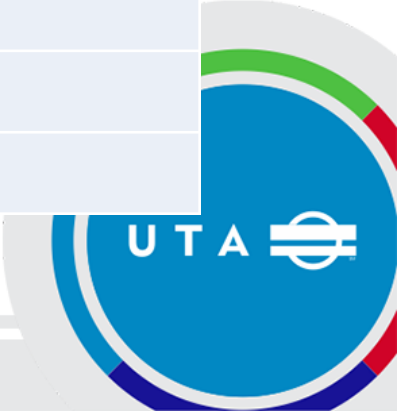
# Board Policy 2.1 – Risk Management

The Authority will maintain Public Officials Errors and Omissions Insurance in an amount determined to adequately protect the Authority.

## Prior Public Officials Coverage:

While this shows only a \$2M Policy Limit on this coverage, there is also a \$10M excess liability policy that sits on top of this coverage. Providing \$12M coverage.

Insurance Company:	RSUI Indemnity Company
AM Best Rating:	A+ (Superior), Financial Size Category: XIV
Admitted/Non-Admitted:	Admitted
Policy Term:	9/1/21 to 9/1/22
Policy Aggregate Limit:	\$2,000,000
Public Entity D&O:	\$2,000,000
Employment Practices:	\$2,000,000
Retention - D&O:	\$250,000
Retention - EPL	\$250,000
Premium:	\$135,240.00



# Board Policy 2.1 – Risk Management

## Renewal Coverage for Public Officials:

We maintained the excess umbrella coverage of \$10M on top of this policy for a combined limit of \$12M.

<b>Insurance Company:</b>	<b>Indian Harbor Insurance Co.</b>
<b>AM Best Rating:</b>	<b>A+ (Superior), XV (\$2B or greater)</b>
<b>Admitted/Non-Admitted:</b>	<b>Non-Admitted</b>
<b>Policy Term:</b>	<b>9/1/22 to 9/1/23</b>
<b>Policy Aggregate Limit:</b>	<b>\$2,000,000</b>
<b>Public Entity D&amp;O:</b>	<b>\$2,000,000</b>
<b>Employment Practices:</b>	<b>\$2,000,000</b>
<b>Retention - D&amp;O:</b>	<b>\$250,000</b>
<b>Retention - EPL</b>	<b>\$250,000</b>
<b>Premium:</b>	<b>\$135,240 (0%)</b>



# Board Policy 2.1 – Risk Management

The Executive Director will, as necessary, procure other insurance to compensate for losses that would adversely affect the Authority.

<b>Blanket Excess Liability</b> Limit: \$10M				
<b>\$373,290</b> Up 5.3%				
<b>\$37,418</b> Up 7.2%	<b>\$63,038</b> Up 5%			<b>\$135,240</b> Up 0%
Premises Liability \$2M	Police Professional Liability \$2M	General Liability	Auto Liability	Public Officials E&O Employment Practices \$2M
\$2,500 Ded	\$50K Ded	\$2 M SIR	\$2 M SIR	\$250K Ded



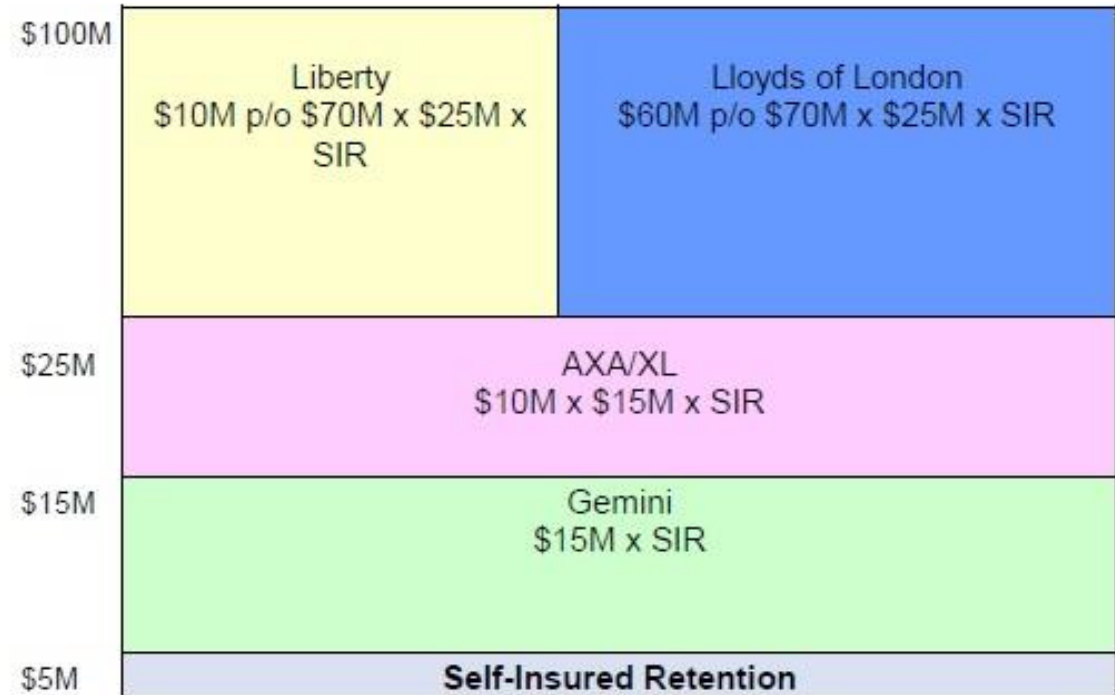
# Railroad Liability

**\$1,216,434**  
**Up 5%**

Increase was driven by:

- Hardening of the casualty market
- Loss of insurance carriers in the US market

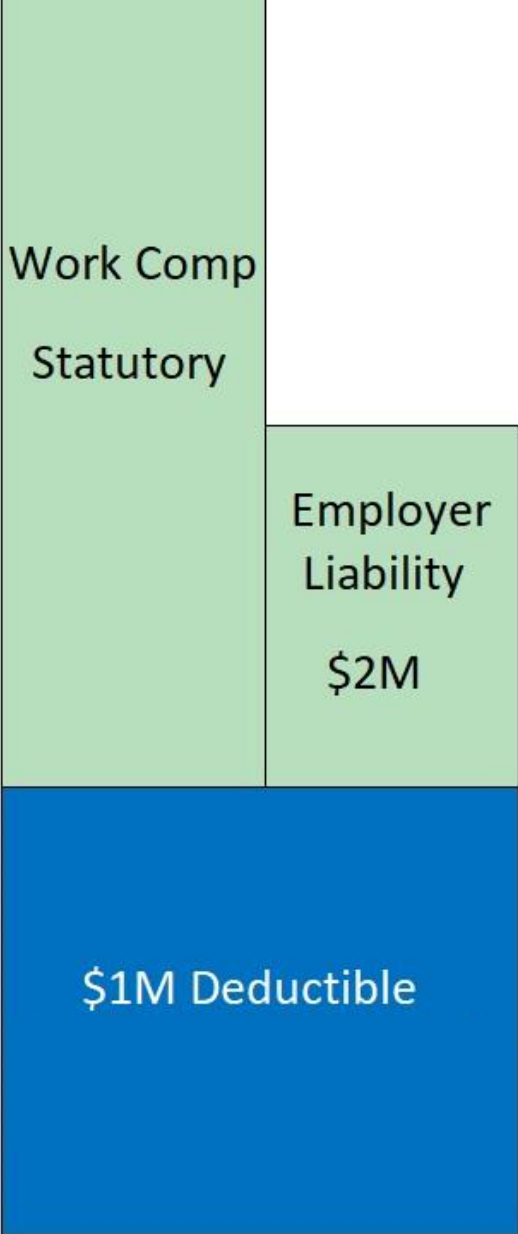
While most of the other markets were seeing 8-12% increases, UTA was able to keep our renewal lower.



# Workers Compensation

The biggest change this renewal was dropping the cash flow retention option. The cost increase for this option was not worth the benefit.

**\$93,655**  
Up 5%



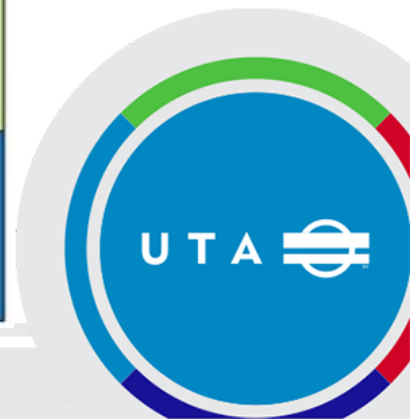
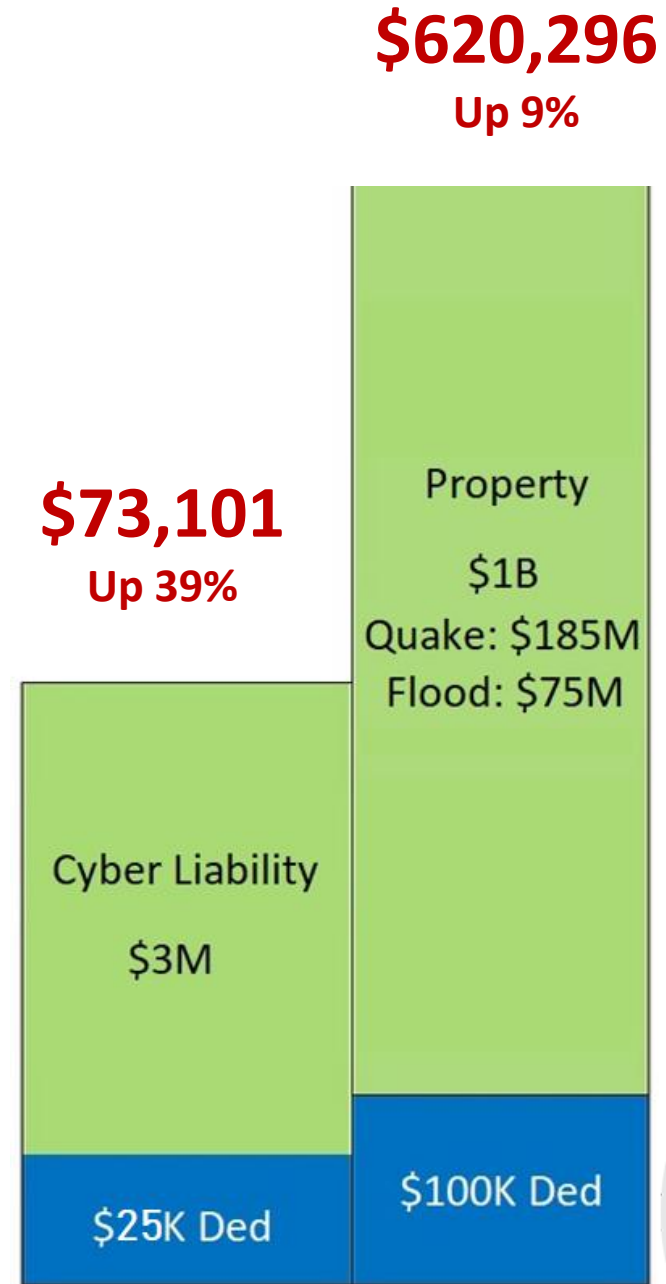
# Property and Cyber

## Property:

- The Trust renewal is a July 1 renewal.
- We still have better limits with the Trust including quake and flood coverage.
- We will be marketing this program for a July renewal.

## Cyber:

- Policy renewed at same level of coverage.



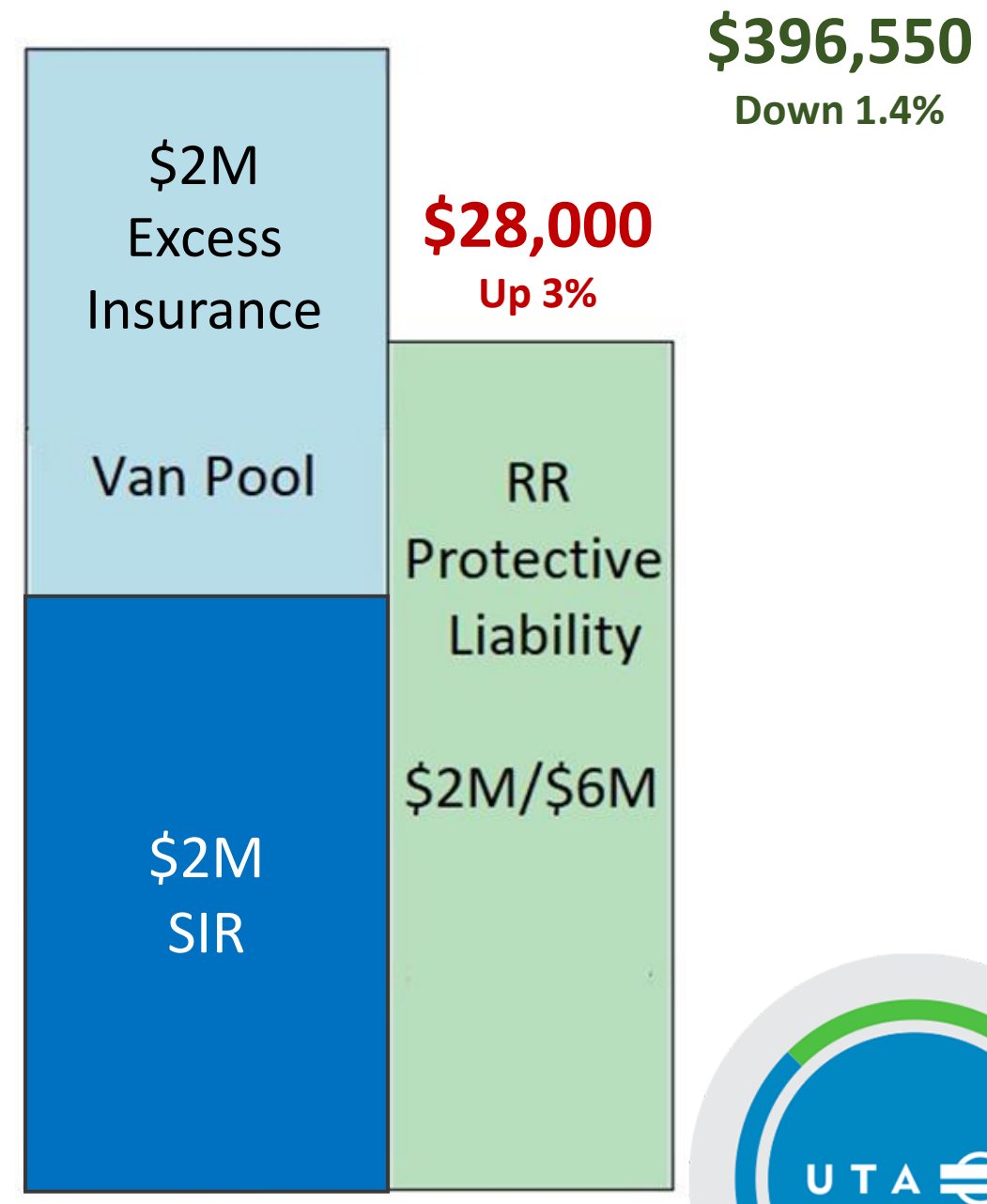
# Vanpool – Railroad Protective Liability

UTAH TRANSIT AUTHORITY

Vanpool coverage was a challenge with the hardening casualty markets.

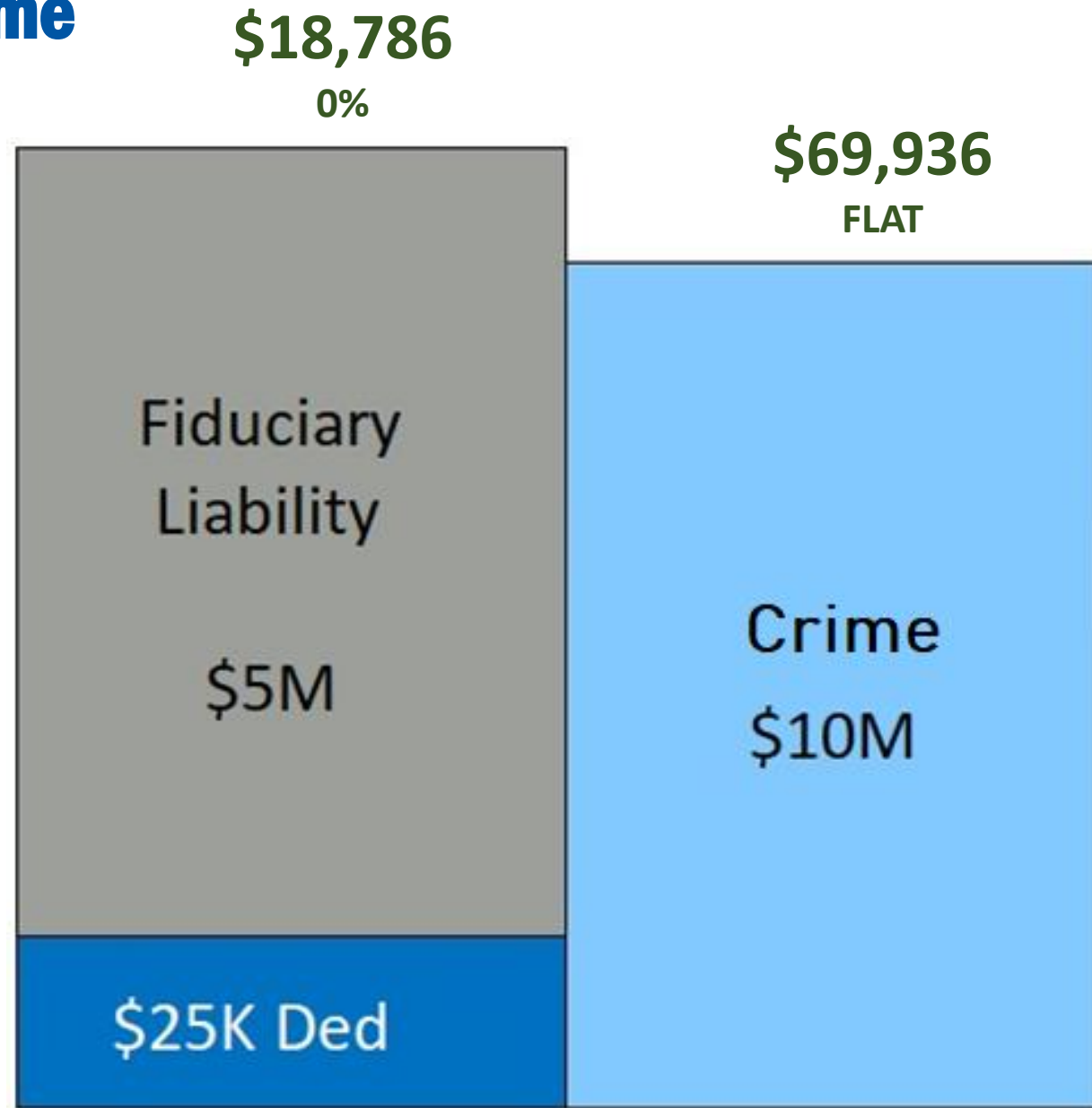
- The move to self-insurance was a good one.
- Incurred losses are under \$25,000 so far this year.

Railroad Protective Liability is a policy of insurance that contractors enroll under when working within UTA's right of way. This policy has dedicated limits which protect UTA exclusively.



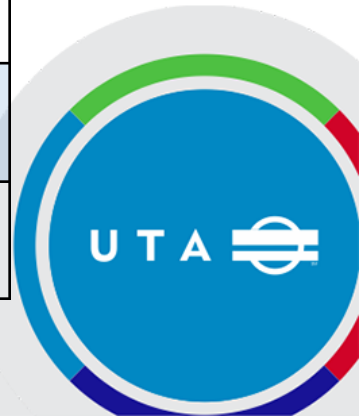
# Fiduciary Liability and Crime

UTAH TRANSIT AUTHORITY



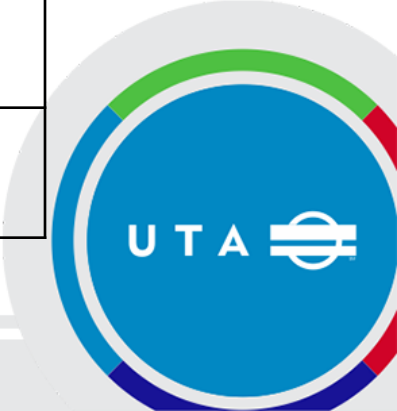
## Premiums - 2021 - 2022

Coverage	2021-2022 Premium	2022-2023 Premium	% Change
Property	\$567,142	\$620,296	9.3
Railroad Liability	\$1,158,508	\$1,216,434	5
Railroad Protective	\$27,221	\$28,000	2.8
Blanket Excess	\$354,425	\$373,290	5.3
Rideshare/Vanpool	\$402,056	\$396,550	1.4
Premises General Liability	\$29,168	\$31,883	9.3
Premises Excess Liability	\$7,074	\$5,534	21.7
Excess Workers' Compensation	\$90,525	\$93,655	3.5



# Premiums – 2021 - 2022

Coverage	2021-2022 Premium	2022-2023 Premium	% Change
Police Professional Liability	\$60,033	\$63,038	5
Cyber Liability	\$52,476	\$73,101	39
Public Officials/Employment Practices Liability	\$135,240	\$135,240	0
Fiduciary	\$18,786	\$18,786	0
Terrorism – Liability	\$12,401	\$14,254	15
Crime – 2/10/20-7/1/21	\$69,936	\$69,936	0
<b>TOTAL</b>	<b>\$2,984,991</b>	<b>\$3,139,997.00</b>	<b>5</b>



# Other Business

- a. Next Meeting: Wednesday, October 12, 2022, at 9:00 a.m.



# Adjourn

