



Utah Transit Authority

Board of Trustees

MEETING MINUTES - Draft

669 West 200 South
Salt Lake City, UT 84101

Wednesday, May 27, 2026

9:00 AM

FrontLines Headquarters

Present: Chair Carlton Christensen
Trustee Jeff Acerson
Trustee Beth Holbrook

Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Chair Carlton Christensen welcomed attendees and called the meeting to order at 9:05 a.m.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Viola Miller, UTA Chief Financial Officer, delivered a brief safety message.

4. Public Comment

(To view public comment in its entirety, see the meeting video located at https://rideuta.granicus.com/player/clip/457?meta_id=76742.)

In Person/Virtual Comment

In person comment was given by Michael Kroll.

Kroll spoke about UTA's proposed fare rate increase, collective bargaining, and bus bridges during planned maintenance events.

Online Comment

No online comment was received.

5. Consent

- a. **Approval of the May 13, 2026 Board of Trustees Meeting Minutes**
- b. **International Travel to Zilina, Slovakia, with Scheidt & Bachmann for Fare Replacement System Testing**

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to approve the consent agenda. The motion carried by a unanimous vote.

6. Reports

a. Executive Director Report

- Fare Rate Change Timing Update
- Bonding Update
- Continuous Improvement Excellence Award: TRAX and Parts

Fare Rate Change Timing Update

Jay Fox, UTA Executive Director, indicated the public process associated with UTA's proposed fare rate change will take place this summer, with planned implementation in April 2027.

Bonding Update

Jay Fox was joined by Viola Miller.

Miller reported that shifts in financial market conditions have significantly reduced the refunding savings originally projected in the transaction proposed in the March 11, 2026, board meeting and staff has subsequently paused pursuing the opportunity.

Discussion ensued. Questions on the timeframe to revisit the transaction and rating longevity were posed by the board and answered by Miller.

Continuous Improvement Excellence Award: TRAX and Parts

Jay Fox was joined by Susan Scadden, UTA Acting Manager of Organizational Excellence.

Scadden presented the Continuous Improvement Excellence Award to Shawn Roush, UTA Parts Clerk, for her work in automating probationary hours worked by maintenance specialists.

b. Strategic Plan Minute: Customer Experience - Data Governance

Jay Fox was joined by Jeff Mulitalo, UTA Director of Business Analysis.

Fox highlighted steps taken to mature data governance at the agency.

Discussion ensued. Questions on regulatory compliance were posed by the board and answered by staff.

7. Contracts, Disbursements and Grants**a. Revenue Contract: Master Transit Agreement and Service Order 1 for Operation of Enhanced Transit Service in Utah County (Utah Department of Transportation)**

Hal Johnson, UTA Director of Innovative Mobility Solutions, was joined by Jim Golden with the Utah Department of Transportation (UDOT).

Johnson requested the board approve the Master Transit Agreement (MTA) with UDOT, as well as Service Order 1 to the MTA for On Demand service in northern Utah County. The MTA has a term of ten years, and Service Order 1 has a term from April 1, 2026, through December 31, 2026, with performance to begin on August 16, 2026. The total contract value is \$5,392,588.94 (estimated revenue from UDOT over five years).

Discussion ensued. Questions on contractor payment arrangements and MTA scope were posed by the board and answered by Johnson and Golden.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this revenue contract and service order be approved. The motion carried by a unanimous vote.

b. Disbursement: Salomon v UTA Settlement

Darren Bauer, UTA Director of Financial Risk Management, was joined by Mitsuru "Mitch" Nielsen, UTA Claims Administrator.

Staff requested the board approve a settlement disbursement of \$475,000 in the matter of Salomon v UTA.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this disbursement be approved. The motion carried by a unanimous vote.

c. Grant Agreement: Bus and Facilities Discretionary Award for Clean Diesel Buses and Related Facilities and Training (Federal Transit Administration)

Tracy Young, UTA Grants Director, requested the board approve a \$21,330,000 Bus and Bus Facilities grant with the Federal Transit Administration (FTA) for the procurement of 29 clean diesel replacement buses, related maintenance shop equipment, and workforce training. The local match required by the grant is \$3,770,000 and will be contributed by UTA.

Discussion ensued during which staff indicated the new buses would be utilized across the UTA system.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this grant agreement be approved. The motion carried by a unanimous vote.

d. **Grant Agreement: Low or No Emission Program Award for CNG Buses and Related Equipment and Training (Federal Transit Administration)**

Tracy Young requested the board approve a \$20,475,200 Low or No Emission grant with the FTA for the procurement of 24 replacement compressed natural gas (CNG) buses, related maintenance shop equipment, and workforce training. The local match required by the grant is \$3,618,800 and will be contributed by UTA.

Discussion ensued during which staff indicated the new buses would be assigned to routes in Salt Lake County, including the new 5600 West route when it begins service.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this grant agreement be approved. The motion carried by a unanimous vote.

e. **Pre-Procurements**

- **Replace Portable Lifts at the Warm Springs Facility**

Todd Mills, UTA Director of Supply Chain, indicated the agency intends to procure the goods listed on the meeting agenda.

Discussion ensued. A question on product availability was posed by the board and answered by Mills.

8. **Service and Fare Approvals**

a. **Fare Agreement: Special Events Agreement (Salt Lake County Arts and Culture)**

Monica Howe, UTA Fares Director, requested the board approve a special events agreement with Salt Lake County Arts and Culture for ticket-as-fare to specific events defined in the contract. The agreement has a revenue value of \$100,365.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this special events agreement be approved. The motion carried by a unanimous vote.

9. **Other Business**

a. Next Meeting: Wednesday, June 10, 2026 at 9:00 a.m.

10. **Adjourn**

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to adjourn the meeting. The motion carried by a unanimous vote and the meeting adjourned at 9:44 a.m.

Transcribed by Cathie Griffiths
Board Administration Manager
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://www.utah.gov/pmn/sitemap/notice/1083249.html> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at <https://rideuta.granicus.com/player/clip/457>.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date:

Carlton J. Christensen
Chair, Board of Trustees