



# Utah Transit Authority

## Board of Trustees

### MEETING MINUTES - Final

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, March 25, 2026**

**9:00 AM**

**FrontLines Headquarters**

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**Present:** Chair Carlton Christensen  
Trustee Jeff Acerson  
Trustee Beth Holbrook

Also attending were UTA staff and interested community members.

**1. Call to Order and Opening Remarks**

Chair Carlton Christensen welcomed attendees and called the meeting to order at 9:00 a.m.

**2. Pledge of Allegiance**

Attendees recited the Pledge of Allegiance.

**3. Safety First Minute**

Katie Morrison, UTA Communications Director, delivered a brief safety message.

**4. Public Comment**

To view public comment in its entirety, see the meeting video located at [https://rideuta.granicus.com/player/clip/441?meta\\_id=74210](https://rideuta.granicus.com/player/clip/441?meta_id=74210)

**In Person/Virtual Comment**

In person comment was given by Mahanatma Kavr who spoke on union leaders, safety, respect and pay of operators.

**Online Comment**

No online comment was received.

**5. Consent**

**a. Approval of the March 11, 2026, Board of Trustees Meeting Minutes**

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to approve the consent agenda. The motion carried by a unanimous vote.

**6. Reports****a. Executive Director Report**  
**- Quiet Zone Update**

Jay Fox, UTA Executive Director, gave a quiet zone update. Waivers have been requested while work continues on train crossings in North Salt Lake and South Salt Lake. The anticipated completion date is September 2026.

**b. Strategic Plan Minute: Quality of Life - Radio Systems Replacement Update**

Jay Fox was joined by Jarvie Curtis, Manager of Operational Technology and Systems, who said the UTA's radio system has exceeded its useful life and replacement is part of our state of good repair plan. At the end of 2024, UTA selected a replacement for the current radio system and will be moving to a radio over internet protocol (ROIP) system supported by a third-party provider.

In 2025, UTA was focused on Phase I of the radio replacement system and the procurement of all of the hardware and support services. Several key milestones have been achieved and are on-track for a successful Phase I design and implementation.

Discussion ensued. Questions on project delivery timelines, the balance between having the latest technology versus complete implantation, and if the system being put into place could/would be compatible with public safety radio systems were posed by the board and answered by staff.

**7. Resolutions****a. R2026-03-05 - Resolution Approving the Authority's 2026 Annual Service Plan**

Jaron Robertson, UTA Director of Planning, requested formal adoption of the 2026 Annual Service Plan. Mid Valley Express (MVX) service will begin during April Change Day. Ski services have been suspended early, especially in areas where ski resorts have closed (Snow Basin and Powder Mountain).

Discussion ensued. Questions about how future on-demand services would be incorporated into service plans, service classification, and where ski bus operators are moved to when service is ended early were asked by the board and answered by staff. Additionally, staff noted that the resolution did not incorporate changes due to the upcoming Hill Air Force Base air show; those changes will be discussed at a future time.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

**b. R2026-03-06 - Resolution Adopting the Fare Rates and Types of Fare Media of the Agency**

Monica Howe, UTA Fares Director, explained the revised fare rates and types of fare media which will be effective April 12, 2026. Questions were asked about how change information will be shared with the public before the April Change Day. Howe reassured the Trustees that her team is working with marketing on a campaign. Signs will also be placed on ticket machines, etc.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

**c. R2026-03-07 - Resolution Adopting the South Salt Lake Downtown Connect Station Area Plan**

Paul Drake, UTA Director of Real Estate and TOD, was joined by Valarie Williams, UTA TOC Project Specialist I, The proposed South Salt Lake Downtown Connect Station Area Plan will better position UTA and South Salt Lake to coordinate redevelopment of the station area. This aligned coordination will promote future transit-oriented development in an efficient and fiscally responsible manner.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

**8. Contracts, Disbursements and Grants****a. Contract: 2026 Support Fleet Order (Ken Garff Ford West Valley)**

Kyle Stockley, UTA Director of Capital Vehicles, said the Vehicle Procurement Team plans to acquire 22 vehicles, totaling \$1,158,655, to replace aging units in UTA's support fleet. This purchase includes two (2) Explorers, seven (7) F-150s, eight (8) transit vans, and five (5) F-350s.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

**b. Contract: Onsite Wellness Clinic Services Contract (CareATC, Inc.)**

Ann Green-Barton, UTA Chief People Officer, was joined by JD Tazoi, UTA Director of Total Rewards. UTA completed the process in fall 2025 to reprocur onsite health and wellness clinic services for three more years. As a result of this process, the evaluation committee selected CareATC as the vendor to continue providing these services beginning March 26, 2026.

Discussion followed about the return on investment having services on-site vs. other options and the contract's ability to expand to future locations were asked by the Board and answered by staff.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this

- contract be approved. The motion carried by a unanimous vote.
- c. **Change Order: Next Generation Fare Collection System Change Order No. 17 - Mobile Fare Solution: Virtual Transit Card (Scheidt & Bachman USA, Inc.)**

Brian Reeves, UTA Associate CFO, was joined by Monica Howe, and Katie Morrison, Communications Director, to request approval of \$4,057,963 with Scheidt & Bachmann USA, Inc. for a Virtual Transit Card program.

Discussion ensued. The Board asked and staff answered questions related to how virtual cards would integrate with existing mobile apps, communication strategies once implemented, and previous expenses.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this change order be approved. The motion carried by a unanimous vote.

- d. **Pre-Procurements**
- **Capital Vehicle Consulting Contract**
  - **North Temple Escalator Design**
  - **North Temple Escalator Construction**

Todd Mills, UTA Director of Supply Chain was joined by Dave Osborn, UTA Project Manager III and Kyle Stockley, Director of Capital Vehicles, and explained three Request for Qualification/Quotes (RFQU).

Discussion ensued. Questions about the Utah Department of Transportation's assistance in vehicles procurement, and the potential scope of the North Temple escalator design and replacement were asked and answered by staff.

## 9. Discussion Items

- a. **2025 Annual Transit-Oriented Communities Report and Real Estate Inventory**

Paul Drake was joined by Spencer Burgoyne, UTA Manager Property Administration, to present the annual Transit-Oriented Communities Report and Real Estate Inventory to the Board as required.

Discussion ensued. Questions regarding the affordability of commercial properties were asked and answered by staff.

- b. **April 2026 Change Day/MVX Grand Opening**

Ali Oliver, UTA Director of Ops Service Delivery, was joined by Camille Glenn, UTA Regional General Manager of Salt Lake and Mt. Ogden Service Units, and Katie Morrison. Staff gave an overview of the upcoming changes for the April 2026 Change Day, including the opening of Midvalley Express (MVX) Bus Rapid Transit line.

Discussion ensued. Questions regarding staffing, the amount of remaining free FAREPAY cards designated for qualified riders, and reporting were asked and answered

by staff.

**c. Annual Ridership Campaign**

Katie Morrison presented a media plan outlining paid and organic outreach efforts planned through June 30, 2026, designed to support and increase ridership. The campaign will also include three videos highlighting themes of purpose, independence, and memories, reinforcing the role UTA plays in riders' everyday lives.

**d. Board Policy Revisions - 1.2 Ethics**

Neiufi longi, UTA Public Policy Analyst, presented proposed revisions including updates in practice, required timeframes, and clarifying language. These revisions will incorporate statutory ethics requirements for Authority Officers and establish a three-person Ethics Committee.

Discussion ensued. A question regarding language that will be obsolete with the passage of SB 197 was asked and answered by staff.

**e. UTA Policy - UTA.06.04 Non-Revenue Vehicle Fleet**

Jon Larson, UTA Chief Capital Services Officer, explained how the non-revenue vehicle fleet policy applies to Utah Transit Authority's non-revenue vehicles (NRVs). This policy includes requirements for authorized users, replacement and expansion guidelines, funding, maintenance, and information related to disposal and reallocation.

**10. Other Business**

- a. Next Meeting: Wednesday, April 8, 2026 at 9:00 a.m.

**11. Closed Session**

- a. **Strategy Session to Discuss Topics as Defined in Utah Code 52-4-205 (1):**  
- **Collective Bargaining**

Chair Christensen indicated there were matters to be discussed in closed session related to collective bargaining. A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, for a closed session. The motion carried by a unanimous vote, and closed session convened at 10:39 a.m.

**12. Open Session**

A motion was made by Trustee Holbrook and seconded by Trustee Acerson to return to open session. The motion carried by a unanimous vote, and the meeting reconvened in open session at 10:45 a.m.

**13. Adjourn**


A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, to adjourn the meeting. The motion carried by a unanimous vote and the meeting adjourned at 10:48 a.m.

Transcribed by Cherilyn Bradford  
Executive Assistant to the Board  
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://www.utah.gov/pmn/sitemap/notice/1057979.html> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at <https://rideuta.granicus.com/player/clip/441>.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date: April 8, 2026

DocuSigned by:  
  
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Carlton J. Christensen  
Chair, Board of Trustees