Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, July 31, 2024 | **9:00 AM** | **FrontLines Headquarters**

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1.	**Call to Order and Opening Remarks**	Chair Carlton Christensen
2.	**Pledge of Allegiance**	Chair Carlton Christensen
3.	**Safety First Minute**	Kim Shanklin
4.	**Public Comment**	Chair Carlton Christensen
5.	**Consent**	Chair Carlton Christensen
	a. Approval of July 10, 2024 Board Meeting Minutes	
	b. 2023 UTA Annual Comprehensive Financial Report (ACFR) and National Transit Database (NTD) Agreed Upon Procedure Report	
	c. Quarterly Disbursement Report - 2024 Vehicle Parts Inventory Spend - Q2 2024	
	d. Quarterly Disbursement Report - Non-Inventory Vendors - Q2 2024	
6.	**Reports**	
	a. Executive Director Report - UTA Event Ridership - UTA Memorial: Mark Tylka	Jay Fox
	b. Strategic Plan Minute: Generating Economic Return - International Olympic Committee (IOC) Announcement	Jay Fox
7.	**Resolutions**	
	a. R2024-07-01 - Resolution Authorizing the Adoption of Vanpool Rates	Patrick Preusser Michael Goldman Lani Laumua

b.	R2024-07-02 - Resolution Setting Compensation for District Officers and Employees	Kim Shanklin Ann Green-Barton
c.	R2024-07-03 - Resolution Modifying the Authority's Organizational Structure and Creating the Position of Chief of Staff to the Executive Director	Jay Fox

8. Budget and Other Approvals

a.	TBA2024-07-01 Technical Budget Adjustment - Operating Budget Adjustment for Position of Chief of Staff to the Executive Director	Jay Fox Viola Miller Brad Armstrong

9. Contracts, Disbursements and Grants

a.	Contract: 2024 Rideshare Van Order (Larry H. Miller Chevrolet)	Jesse Rogers
b.	Contract: 2024 Rideshare Van Order (Tony Divino Toyota)	Jesse Rogers
c.	Contract: UTA Website Maintenance and Services (Guru Technologies)	Heather Barnum
d.	Contract: Compressed Natural Gas (CNG) Fuel for Depot District (Summit Energy, LLC)	Andres Colman Dean Klebenow Daniel Locke
e.	Contract: State of Good Repair Network Switches and Associated Equipment (CVE Technologies Group, Inc.)	Kyle Brimley Tom Smith
f.	Change Order: On-Call Systems Maintenance Contract Task Order #24-015 - Vine Street Signal Design (Rocky Mountain Systems Services)	Dean Hansen
g.	Change Order: Master Task Ordering Agreement for Bus System Enhancement Design Services Consultant Pool A Only - Change Order No. 1 - Exercise of Option Years 1 and 2 (AECOM Technical Services, Inc.)	Jared Scarbrough
h.	Change Order: Traction Power Substations (TPSS) Rehabilitation Change Order #014 - Parallel Feeder Night Work (C3M Power Systems, LLC)	Jared Scarbrough Dean Hansen

i.	Change Order: On-Call Infrastructure Maintenance Contract Task Order #24-042 - July to December 2024 Pre-Construction Fees (Stacy and Witbeck, Inc.)	Jared Scarbrough Jacob Wouden
j.	Change Order: On-Call Infrastructure Maintenance Contract Task Order #24-017 - 300 West Grade Crossing (Stacy and Witbeck, Inc.)	Jared Scarbrough Jacob Wouden
k.	Pre-Procurements - CNG Bay Expansion - Design Phase - Procurement Services	Todd Mills

10. Service and Fare Approvals

a.	Complimentary Fare: Special Events Agreement (Craft Lake City)	Jordan Eves
b.	Fare Agreement: Pass Purchase and Administration (Salt Lake City Corporation)	Jordan Eves
c.	Fare Agreement: Pass Purchase and Administration Agreement Modification No. 4 (Westminster University)	Jordan Eves
d.	Fare Agreement: Pass Purchase and Administration Agreement Modification No. 3 (Davis Technical College)	Jordan Eves
e.	Fare Agreement: Education Pass Agreement Modification No. 2 (Salt Lake School District and Salt Lake Education Foundation)	Jordan Eves
f.	Fare Agreement: Funding for Salt Lake School District Passes - 2024-2025 (Salt Lake City Corporation)	Jordan Eves

11. Discussion Items

a.	Murray North Station Area Plan	Paul Drake Kayla Kinkead
b.	Clearfield Station Area Plan	Paul Drake Kayla Kinkead
c.	Capital Program Update - Second Quarter 2024	David Hancock Daniel Hofer

12. Other Business Chair Carlton Christensen

a. Next Meeting: Wednesday, August 14, 2024 at 9:00 a.m.

13. Closed Session Chair Carlton Christensen

a. Strategy Session to Discuss Collective Bargaining

14. Open Session Chair Carlton Christensen

15. Adjourn Chair Carlton Christensen

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Public Meeting Portal - https://rideuta.legistar.com/Calendar.aspx
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
  - o Use this link https://rideuta.zoom.us/webinar/register/WN_wokQS5b5RQ-gl2q28PqW5g and follow the instructions to register for the meeting (you will need to provide your name and email address).
  - o Sign on to the Zoom meeting through the URL provided after registering
  - o Sign on 5 minutes prior to the meeting start time.
  - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
  - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
  - o Comment online at https://www.rideuta.com/Board-of-Trustees
  - o Comment via email at boardoftrustees@rideuta.com
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
  - o Comments submitted before 2:00 p.m. on Tuesday, July 30th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.