



Task Order Request #TO25-001 - 2025 Project Management Fees

Status	Open	Assignees	Jacob Wouden
Created Date	Jan 22, 2025	Issued Date	Jan 22, 2025
		Location	25-001 Jan -Dec PM fees

TASK ORDER IDENTIFICATION

Contract No	23-03811		
Contractor Name	Stacy and Witbeck, Inc.	Contract Start Date	04/19/24
Account Code(s)	\$626,080.00		

THE PURPOSE OF THIS TASK ORDER IS TO SPECIFICALLY DEFINE THE SCOPE, SCHEDULE, LUMP SUM PRICE, AND OTHER TERMS APPLICABLE TO THE WORK IDENTIFIED HEREIN.

UTA AND THE CONTRACTOR HEREBY AGREE AS FOLLOWS:

1.0 SCOPE OF SERVICES

The contractor's scope letter and price estimate is hereby attached and incorporated into this Task Order [Letter 02 - 2025 Pre-Construction and Construction Management Fees.pdf](#)

2.0 SCHEDULE

The Substantial Completion Date for this Task is	12/31/25	The Final Acceptance Date for this Task is	12/31/25
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3.0 PRICING

The pricing agreement for this item is one of the following:	Lump Sum	Invoices will be billed on a monthly basis for completed work to date. The price for this item is in the amount of	\$626,080.00
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Independent Cost Estimate (ICE) link, if applicable	ICE- Construction Mgmt Fees 2025.xlsx	This item is under UTA's simplified acquisition threshold (\$200,000) and requires no ICE. The cost was determined to be fair and reasonable based on a review of contractor quotes and the original contract rates	No
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This item is greater Yes than UTA's simplified acquisition threshold (\$200,000) and thus requires an Independent Cost Estimate (ICE). I have reviewed and found the ICE within the appropriate range for approval

4.0 APPLICABILITY OF FEDERAL CLAUSES

Does this Task Order include federal assistance funds which requires the application of the Federal Clauses appended as Exhibit D to the Contract? Yes

If federal assistance funds are anticipated, the UTA Civil Rights group has set a Disadvantaged Business Enterprises (DBE) participation goal for this Task Order of Race Neutral

IN WITNESS WHEREOF, THIS TASK ORDER HAS BEEN EXECUTED BY UTA AND CONTRACTOR OR ITS APPOINTED REPRESENTATIVE

UTAH TRANSIT AUTHORITY:

Required Signatures Explanation Project Manager \$0 - 24,999 Legal Review \$25k or greater Dir. of Capital Projects \$25k - 74,999 Chief Service Dev. Ofcr. \$75k - 199,999 Executive Director \$200,000+ Procurement/Contracts (for all)

Signature (Legal) By: [Signature] Name: Mike Bell Date: 1/22/2025

PM Approval The costs associated with this item have been measured against the standard schedule of rates and the agreed contract pricing, (where applicable) and have been deemed consistent and appropriate for the proposed scope of work.

Signature (Project Manager) By: [Signature] Name: Jacob Wouden Date: 1/22/2025

Director Approval I have evaluated the content of this task order and the scope of work described in the task ordering agreement and have made the determination that this Task Order is within the scope of work contemplated and described by the contracting parties when they executed the original task ordering agreement.

Signature (Director) By: [Signature] Name: Jared Scarbrough Date: 1/22/2025

**Signature
(Procurement)**

By: _____

Name: _____

Date: _____

**Signature (Chief
Service
Development
Officer)**

By: _____
David Hancock, Chief Service Development Officer

Date: _____

**Signature
(Executive Director)**

By: _____
Jay Fox, Executive Director

Date: _____

COMPANY:

COMPANY: Stacy and Witbeck, Inc.

**Signature
(Contractor)**

By: DocuSigned by:
Collin Christensen

Name: Collin Christensen

Date: 1/22/2025

STACYWITBECK

January 15, 2025

On Call Services

Mr. Jacob Wouden
Rail Infrastructure Project Manager
Utah Transit Authority
2264 South 900 West
South Salt Lake City, UT 84119

Reference: Contract #23-03811VW – On-Call Transit Infrastructure Design, Construction, Maintenance and Repair

Subject: Letter 02 - 2025 Pre-Construction and Construction Management Fees

In accordance with section A of the Stacy and Witbeck, Inc. Price Proposal Form for the On-Call Transit Infrastructure Construction, Maintenance and Repair Project proposal, SWI is pleased to provide an anticipated budget for January through December of 2025 Pre-Construction and Construction Management Fees. The 2025 rates are as follows:

Infrastructure Project Manager – Collin Christensen \$137.00/Hr.
Budgeting for 40 hours a week for 12 months (52 weeks)

Infrastructure Superintendent – Courtney Beesley \$164.00/Hr.
Budgeting for 40 hours a week for 12 months (52 weeks).

2025 Combined budget total fee would be:

Infrastructure Project Manager – Collin Christensen -	\$284,960.00
Infrastructure Superintendent – Courtney Beesley -	<u>\$341,120.00</u>
Combined Budget Total	\$626,080.00

SWI will provide a monthly invoice with weekly timecards as backup, reflecting which task orders Collin and Courtney were working on each month. We appreciate the considerations provided for management compensation and look forward to continuing to deliver a high level of service to UTA in the upcoming years.

Please contact me with any questions or concerns.

Sincerely,
Stacy and Witbeck, Inc.



Collin Christensen
Project Manager