Utah Transit Authority

Local Advisory Council

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, May 6, 2026 | **11:00 AM** | **Warm Springs Service Center**

The UTA Local Advisory Council will meet in person at UTA Warm Springs FrontRunner Service Center - 900 North 500 West, Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. **Call to Order & Opening Remarks** — Vice Chair Natalie Hall
2. **Pledge of Allegiance** — Vice Chair Natalie Hall
3. **Safety First Minute** — Jon Larsen
4. **Public Comment** — Vice Chair Natalie Hall
5. **Consent** — Vice Chair Natalie Hall
   a. Approval of the February 18, 2026 Local Advisory Council Meeting Minutes
   b. Audit Committee Report
6. **Discussion**
   a. Open Dialogue with the Board of Trustees — Bob Stevenson, Carlton Christensen
   b. FrontRunner 2X Program — Jon Larsen, Brian Allen, Braden Anderson
7. **Adjourn** — Vice Chair Natalie Hall

Following adjournment, the Local Advisory Council will participate in a walking tour of the Warm Springs facility.

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate formats upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Requests for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting video link on the UTA Public Meeting Portal - https://rideuta.legistar.com/Calendar.aspx
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting.
    - Comments are limited to 3 minutes per commenter.
    - One person's time may not be combined with another person's time.
    - Distribution of handouts or other materials to meeting participants or attendees is not allowed.
    - To support a respectful meeting environment, actions or words that disrupt the meeting, intimidate other participants, obstruct the view or hearing of others, or may cause safety concerns are not allowed.
    - To join by Zoom:
        - Use this link: https://bit.ly/UTA_LAC_05-06-26 and follow the instructions to register for the meeting.
        - Use the "raise hand" function in Zoom to indicate you would like to make a comment.
- Public Comment may also be given through alternate means. See instructions below.
    - Comment online at https://www.rideuta.com/Board-of-Trustees
    - Comment via email at boardoftrustees@rideuta.com
    - Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – please specify that your comment is for the upcoming Local Advisory Council meeting.
    - Comments submitted before 2:00 p.m. on Tuesday, May 5th will be distributed to council members prior to the meeting.
- Meetings are audio and video recorded and live-streamed.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.

669 West 200 South
Salt Lake City, UT 84101

Utah Transit Authority

MEETING MEMO

Local Advisory Council **Date:** 5/6/2026

TO: Local Advisory Council
FROM: Curtis Haring, Board Manager
PRESENTER(S): Chair Bob Stevenson

TITLE:

Approval of the February 18, 2026 Local Advisory Council Meeting Minutes

AGENDA ITEM TYPE:
Minutes

RECOMMENDATION:
Approve the minutes of the February 18, 2026 Local Advisory Council meeting.

BACKGROUND:
A meeting of the UTA Local Advisory Council was held in person at UTA Frontlines Headquarters and broadcast live via the UTA Public Meeting Web Portal on Wednesday, February 18, 2026 at 11:00 a.m.

Minutes from the meeting document the actions of the council and summarize the discussion that took place in the meeting. A full audio recording of the meeting is available on the Utah Public Notice Website <https://www.utah.gov/pmn/sitemap/notice/1057997.html> video feed is available through the UTA Public Meeting Portal <https://rideuta.legistar.com/MeetingDetail.aspx?ID=1350743&GUID=D85DB1DE-4196-4E1F-816D-CAC8E6379911>.

ATTACHMENTS:
- 2026-02-18_LAC_Minutes_Unapproved

Utah Transit Authority

Local Advisory Council

MEETING MINUTES - Draft

669 West 200 South
Salt Lake City, UT 84101

Wednesday, February 18, 2026 **11:00 AM** **FrontLines Headquarters**

Present:	Chair Bob Stevenson
	Vice Chair Natalie Hall
	Council Member Dirk Burton
	Council Member Karen Cronin
	Alternate Council Member Dan Dugan
	Council Member Brad Frost
	Council Member Russ Porter
	Council Member Paul Binns
	Alternate Council Member Lynn Jacobs
Excused:	Council Member Erin Mendenhall
	Council Member Troy Walker
	Alternate Council Member Ben Nadolski
	Alternate Council Member Jared Gray

Also attending were UTA staff and interested community members.

1. Call to Order & Opening Remarks

Chair Bob Stevenson welcomed attendees and called the meeting to order at 11:00 a.m. Chair Stevenson asked the new Local Advisory Council members and alternates to introduce themselves.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Viola Miller, UTA Chief Financial Officer, delivered a brief safety message.

4. Public Comment

In Person/Virtual Comment
No in person or virtual comment was given.

Online Comment
No online comment was received.

Dan Dugan joined the meeting at 11:05 a.m.
Brad Frost joined the meeting at 11:06 a.m.

5. Oath of Office

a. Oath of Office: New UTA Local Advisory Council Members and Alternates

Cathie Griffiths, UTA Board Administration Manager, administrated the oath of office to the following new and alternate council members:

- Russ Porter, council member representing Weber Area Council of Governments
- Brad Frost, council member representing Utah County Council of Governments
- Paul Binns, council member representing Utah County Council of Governments
- Lynn Jacobs, alternate council member representing Salt Lake City

Dirk Burton joined the meeting at 11:11 a.m.

12. Resolutions Part 1

a. AR2026-02-01 - Resolution of the Local Advisory Council of the Utah Transit Authority Appointing Council Officers for the Year 2026

Resolutions discussion part 1 moved up on the agenda to accommodate a conflict Chair Stevenson had later in the meeting.

Jana Ostler, Director of Board Governance, explained some of the requirements of officer appointments. Utah Transit Authority Bylaws (Article III, Section 4) require that the UTA Local Advisory Council annually elect three officers including a Chair, a Vice-Chair, and a Second Vice-Chair from the membership of the Advisory Council. During 2025, Bob Stevenson served as Chair, Natalie Hall served as Vice-Chair, and Neal Berube served as Second Vice-Chair. Neal Berube is no longer serving on the council.

Since there may be only one other meeting before this council is dissolved, it was decided that Bob Stevenson would remain as Chair and Natalie Hall would remain as Vice-Chair. The vice-chair position would remain vacant at this time. A vote was taken later in the meeting.

6. Consent

a. Approval of the November 5, 2025 Local Advisory Council Meeting Minutes

b. Constituent and Customer Service - 2025 Annual Report

A motion was made by Council Member Cronin, and seconded by Council Member Porter, to approve the consent agenda. The motion carried by a unanimous vote.

7. Discussion

a. Legislative Update on Senate Bill 197

Paul Ray, UTA Government Relations Director, gave a report on transit-related legislation that lawmakers have proposed during the 2026 General Legislative Session now in progress. Ray addressed Senate Bill 197 Transportation Funding and Governance Amendments sponsored by Wayne Harper. A question was raised regarding whether the UTA Trustees were asked to provide feedback prior to the bill's release. They were not.

Other bills discussed:
- Senate Bill 242 Transportation Amendments from Senator Wayne Harper
- Senate Bill 586 Transportation Funding Amendments from Representative Calvin Robe
- House Bill 481 Transportation Modifications from Representative Kay Christofferson

b. Open Dialogue with the Board of Trustees

Carlton Christensen, Chair of the UTA Board of Trustees, engaged in an informal discussion with the council members. Christensen reassured the council members, if S.B. 197 is signed, the trustees want to finish out their term strong.

12. Resolutions Part 2

a. AR2026-02-01 - Resolution of the Local Advisory Council of the Utah Transit Authority Appointing Council Officers for the Year 2026

A motion was made by Council Member Cronin, and seconded by Council Member Porter, to approve keeping the Chair and Vice-Chair as currently organized. The motion carried by a unanimous vote.

8. Transit Oriented Development

a. Consultation on Central Pointe and South Salt Lake City Station Area Plan ("South Salt Lake Downtown Connect")

Paul Drake, UTA Director of Real Estate & Transit-Oriented Development, was joined by Valarie Williams, UTA TOC Project Specialist I, Cherie Wood, Mayor of South Salt Lake City, and Jonathan Weidenhamer, Community and Economic Development Director of South Salt Lake City, to discuss the proposed South Salt Lake Downtown Connect Station Area Plan. The plan will better position UTA and South Salt Lake to coordinate redevelopment of the station area. This aligned coordination will promote future transit-oriented development in an efficient and fiscally responsible manner.

Mayor Wood talked about how in 2011 they decided to build South Salt Lake downtown consisting of a vibrant community, lively districts and a connected network. There will be affordable housing, walkable areas and transit options, specifically connecting to the S-line. While transportation-related project goals will help to maximize staging and circulation, progress and improvement are evident in that area.

Discussion followed. Chair Stevenson noted that Utah is a strong example of collaboration and partnership. A question was raised regarding the timeline, with clarification that some components will be ready within five years. Vice-Chair Hall emphasized that cities should begin planning now with a 15-20-year horizon in mind. Additional questions were posed by council members and addressed by staff.

Chair Stevenson left the meeting at 11:50 a.m. Vice-Chair Hall assumed responsibility for chairing the remainder of the meeting.

9. Finance and Budget

a. Consultation on Bond Issuance Strategy for Potential Refinancing Opportunity

Viola Miller, UTA Chief Financial Officer, was joined by Brian Reeves, UTA Associate Chief Financial Officer. Staff proposed a bond refinancing opportunity and encouraged feedback. The financing opportunity includes the potential to refinance existing debt at a lower cost, enabling the organization to capture significant savings.

UTA has approximately $2 billion bonds currently outstanding. UTA’s bond rating is good. Christensen commented that a focus of the board has been to pay down and restructure debt to put the agency in a better financial position. Further comments we made regarding the growth that all cities are experiencing, which brings a need for more funds to help keep up with the transit needs of these areas. The timeline for completion of the bond refunding is April 2026. Other questions from the council members included inquiries about UTA's bond ratings and planned uses for the savings gained through refinancing.

b. Consultation on Proposed 2026 Operating Budget Amendment

Viola Miller stated the proposed budget amendment will increase 2026 Operating Budget expenses by $1,924,000 to add microtransit service to Utah County. This increase in expense will be funded by new funds from the Utah Department of Transportation and Utah County.

c. Consultation on Proposed 2026-2030 Five-Year Capital Plan Amendment

Viola Miller was joined by Daniel Hofer, UTA Director of Capital Design & Construction, to consult regarding the amendment to the Five-Year Capital Plan.

The amendment will include an overall increase of $42,487,000 to the total Five-Year Plan, increasing expenditures from $1,069,129,000 to $1,111,616,000. The additional funds will be used to purchase 52 new compressed natural gas and clean diesel buses. This increase in expenses will be offset by incorporating $41,805,200 in new federal grant funds and $681,800 in matching UTA funds.

Discussion ensued. Alternate Council Member Dan Dugan asked whether the new buses were to replace existing buses or add to the bus fleet. Miller confirmed that the buses were for replacement only.

10. Fares

a. Consultation on Fare Rate

Brian Reeves was joined by Monica Howe, UTA Fares Director, to consult with the Local Advisory Council and provide feedback on proposed fare rate changes. Rates have not changed since 2013. Reeves stated the fare payment process should be easy and intuitive, and noted it shapes the rider experience.

Reeves provided a comprehensive review of the fare rate analysis including:

- Governance of fare rates
- Elements of UTA fare rates
- Peer agencies comparison group
- Fare change recommendation: one-way fare raise from $2.50 to $3.00.

Discussion with Council Members followed regarding riders using cash vs. card, rider surveys, fare elasticity, institutional and partner fare contracts, and ridership.

11. Discussion

a. Facility Strategic Assessment and Implementation Plan

Paul Drake was joined by Sean Murphy, UTA Facility Development Supervisor, and Matthew Duncan, UTA Facility Development Strategist, to lead the discussion on the Facility Strategic Plan: Implementation Plan (FSP-IP), which builds on the May 2025 Facility Strategic Plan: Condition Assessment (FSP-CA). The FSP-IP includes: $287 million in facility replacement costs, and $827 million in total project costs.

Drake explained that the report illustrates a fiscally unconstrained vision for:

- Addressing capital facility projects identified in the condition assessment
- Expanding or replacing select facilities as required due to service growth
- Prioritizing capital upgrades according to measurable risk and need

Vice-Chair Hall encouraged the council and the public to refer to the plan document included in the meeting packet.

13. Reports

a. Executive Director Report

- **UTA 2025 Highlights**
- **April Change Day**

Jay Fox, UTA Executive Director, reported on various topics including:

- Milan Cortina 2026 Olympics. The Utah Olympic committee invited partners outside of the local Olympic committee to participate in an observation trip to Italy. Utah leaders learned that Utah is ahead of other host cities in Olympic preparations.

- UTA 2025 Highlights
  - APTA Outstanding Public Transportation Award
  - Accelerated launch of the Midvalley Express (MVX) ahead of schedule
  - Opened South Jordan Downtown TRAX Station
  - April Change Day 2025 - 1 million service miles added, launched West Provo/Orem On Demand
  - Approved purchase of 20 new TRAX cars, built in Utah by Stadler
  - Opened BYU Central Campus Station - new station on Utah Valley Express (UVX) line
  - Awarded two Federal Transit Administration (FTA) Grant Awards totaling $41 million to upgrade the UTA bus fleet
  - Approved the S-Line extension: construction begins early 2026, service to begin in 2027

- Ridership Highlights
  - Overall ridership exceeded 40 million for second year in a row
    - FrontRunner = more than 4 million
    - TRAX = 13 million
  - COVID ridership recovery for bus at 100%
  - Vanpool ridership = 1.3 million, +15.7%
  - On Demand ridership = 645,000 + 13.6%
  - Ski Bus ridership up 3% with more than 400,000 boardings

- April Change Day
  - Launch of the Midvalley Express (MVX)

14. Other Business

a. Next Meeting: Wednesday, May 6, 2026 at 11:00 a.m.

15. Adjourn

A motion was made by Council Member Binns, and seconded by Alternate Council Member Jacobs, to adjourn the meeting. The motion carried by a unanimous vote.

Transcribed by Cherilyn Bradford
Executive Assistant to the Board
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at https://www.utah.gov/pmn/sitemap/notice/1057997.html
for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at
https://rideuta.granicus.com/player/clip/433.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date:

____
Bob Stevenson
Chair, Local Advisory Council

Utah Transit Authority

669 West 200 South
Salt Lake City, UT 84101

MEETING MEMO

Local Advisory Council **Date:** 5/6/2026

TO:	Local Advisory Council
FROM:	Utah Transit Authority Audit Committee
PRESENTER(S):	Bob Stevenson, Chair Local Advisory Council

TITLE:
Audit Committee Report

AGENDA ITEM TYPE:
Report

RECOMMENDATION:
Informational report

BACKGROUND:
The UTA Audit Committee met on March 9, 2026, to hear reports from UTA's Internal Audit Department on recent audits performed, as well as other audit and risk related information.

Audit Committee Members Carlton Christensen, Jeff Acerson, Beth Holbrook, Bob Stevenson, and Natalie Hall participated in the meeting.

DISCUSSION:
During the meeting, Mike Hurst, Director of Internal Audit, proposed and the Committee approved the following projects for the 2026 Internal Audit Plan:

- 26-01 Customer Support Governance Audit
- 26-02 Capital Asset Accounting
- 26-03 Information Technology System Key Control Audit
- 26-04 Federal Funding Compliance Audit
- 26-05 Real Estate Limited Scope Audit

- 26-06 Claims Governance Audit
- 26-07 Accounting Separation of Duties Audit
- 26-08 Light Rail Safety Audit
- 26-09 Commuter Rail Safety Audit
- 26-10 Sole Source Procurement Audit

The Audit Plan also includes two projects carried over from 2025 and other Internal Audit Activities.

FISCAL IMPACT:
N/A

ATTACHMENTS:

- 2026 Internal Audit Plan

Date:	March 9, 2026
To:	UTA Audit Committee
From:	Mike Hurst, Director Internal Audit
Subject:	2026 Internal Audit Plan

Introduction

The following Audit Plan was drafted with input from Governance leadership, assessment of risks and fraud risk and by the results of past assurance activities. Each project lists key background information, how the project supports the Strategic Priorities of the Utah Transit Authority ("UTA") 2030 Strategic Plan. Those strategic priorities are 1) Moving Utahns to a Better Quality of Life 2) Exceeding Customer Expectations 3) Achieving Organizational Excellence 4) Building Community Support 5) Generating Critical Economic Return. The first and fourth Strategic Priorities are not covered by this audit plan. An audit of the Planning department was considered but was not included because significant changes are expected to impact the department in 2026. This audit would have covered the first Strategic Priority and will be reconsidered for the 2027 Internal Audit Plan, along with an audit that would cover Building Community Support.

The Internal Audit Plan also documents how projects help to address the top perceived risks as documented in the Agency risk report. Those risks are 1) Technology 2) Infrastructure 3) Strategy/Planning 4) Financial 5) Information Security 6) Operational 7) Regulatory/Compliance 8) Reputational. All of these level one risks are represented by at least one project on the proposed 2026 Internal Audit Plan, except for Strategy/Planning. An audit of the Planning department was considered but was not included because significant changes are expected to impact the department in 2026. The audit will be reconsidered for the 2027 Internal Audit Plan.

Section 1: 2026 Internal Audit Projects

1. 26-01 Customer Support Governance Audit

Background: The Customer Support department helps customers resolve issues and answer questions. This audit will identify key tasks of the department and evaluate if adequate governance has been established through policy and executed through procedure documentation and training. This audit will take approximately seven to nine weeks to complete. It was selected to address an assurance gap identified in the 2025 Assurance Map.

Related Strategic Priorities from the 2030 UTA Strategic Plan: Exceeding Customer Expectations; Achieving Organizational Excellence

Related Enterprise Risks: Reputational

2. 26-02 Capital Asset Accounting

Background: The Capital Asset Accounting department is responsible for financial tracking related to UTA's assets. This audit will evaluate the governance of the department, evaluate compliance with program policies and procedures, and analyze accounting data to validate accuracy and completeness. This audit will take approximately 12 to 15 weeks to complete. It was selected to provide ongoing assurance coverage over financial risk. This department is relatively new, and its processes have not been evaluated by Internal Audit.

Related Strategic Priorities from the 2030 UTA Strategic Plan: Achieving Organizational Excellence; Generating Critical Economic Return

Related Enterprise Risks: Financial

3. **26-03 Information Technology System Key Control Audit**

Background: UTA's Information Technology department controls access to technology resources. This audit will evaluate governance, controls, and the procedures management has implemented to responsibly manage access. IA will also review access rights to determine policies and procedures are being followed. Internal Audit will explore the feasibility and advisability of automating access right testing. This audit will take approximately 16 to 20 weeks to complete. It was selected to address an assurance gap identified in the 2025 Assurance Map.

Related Strategic Priorities from the 2030 UTA Strategic Plan: Achieving Organizational Excellence

Related Enterprise Risks: Technology; Information Security

4. **26-04 Federal Funding Compliance Audit**

Background: UTA receives federal funding for capital expenditures. The federal government requires compliance with laws and regulations such as Davis-Bacon and Buy America as a stipulation for receiving grant funds. This audit will review UTA's compliance with relevant federal requirements in recent capital projects. This audit will take approximately 12 weeks to complete. It was selected to ensure ongoing compliance with high priority federal regulations.

Related Strategic Priorities from the 2030 UTA Strategic Plan: Achieving Organizational Excellence; Generating Critical Economic Return

Related Enterprise Risks: Financial; Regulatory/Compliance

5. **26-05 Real Estate Limited Scope Audit**

Background: The UTA Real Estate department acquires and disposes real property for the agency and is responsible for tracking and reporting on that property. Internal Audit performed an audit of the department as part of the 2024 Internal Audit Plan but was unable to complete a reconciliation of land purchases and disposals because of data limitations. The scope of this audit will be limited to performing that reconciliation and will take approximately two weeks to complete. It was selected to provide continuity and accountability to the previous audit.

Related Strategic Priorities from the 2030 UTA Strategic Plan: Achieving Organizational Excellence; Generating Critical Economic Return

Related Enterprise Risks: Infrastructure; Financial

6. **26-06 Claims Governance Audit**

Background: UTA self-insures many aspects of operations. This audit will identify key tasks of the department and evaluate if adequate governance has been established through policy and executed through procedure documentation and training.

This audit will take approximately seven to nine weeks to complete. It was selected to provide ongoing assurance coverage over financial risk.

Related Strategic Priorities from the 2030 UTA Strategic Plan: Achieving Organizational Excellence

Related Enterprise Risks: Financial

7. **26-07 Accounting Separation of Duties Audit**

Background: Separation of duties refers to splitting key tasks among different employees so that no single employee has too much ability or opportunity to make mistakes or commit fraud without detection. This audit will evaluate whether adequate separation of duties exists within UTA's Accounting department. It will take approximately seven to nine weeks to complete. It was selected based on concerns observed by leadership.

Related Strategic Priorities from the 2030 UTA Strategic Plan: Generating Critical Economic Return; Achieving Organizational Excellence

Related Enterprise Risks: Financial

8. **26-08 Light Rail Safety Audit**

Background: UTA annually completes safety audit based on checklists produced by the Federal Transit Administration. This safety audit is focused on the Light Rail mode. It will take approximately 12 to 14 weeks to complete. It was selected because the audit is a requirement of State Safety Oversight.

Related Strategic Priorities from the 2025 UTA Strategic Plan: Exceeding Customer Expectations; Achieving Organizational Excellence

Related Enterprise Risks: Regulatory/Compliance; Reputational; Operational, Infrastructure

9. **26-09 Commuter Rail Safety Audit**

Background: UTA annually completes safety audit based on checklists produced by the Federal Transit Administration and modified for use in heavy rail. This safety audit is focused on the Commuter Rail mode. It will take approximately 12 to 14 weeks to complete. It was selected because the audit is a requirement of UTA's Commuter Rail Safety Plan.

Related Strategic Priorities from the 2030 UTA Strategic Plan: Exceeding Customer Expectations; Achieving Organizational Excellence

Related Enterprise Risks: Regulatory/Compliance; Reputational; Operational; Infrastructure

10. **26-10 Sole Source Procurement Audit**

Background: UTA has policy and procedure around non-competitive procurement above a dollar threshold, referred to as sole source procurement. This audit will evaluate the sufficiency of policy relative to federal guidelines. Documentation for recent sole source procurements will be reviewed to determine if policy and procedure was implemented consistently and correctly. This engagement will take about eight to ten weeks to complete and was selected based on an evaluation of risks inherent and residual to sole source procurement.

Related Strategic Priorities from the 2030 UTA Strategic Plan: Achieving Organizational Excellence; Generating Critical Economic Return

Related Enterprise Risks: Regulatory/Compliance; Reputational; Financial

Section 2: 2025 Internal Audit Plan, Carryover Projects

The Audit Committee approved the addition of two projects to the 2025 Internal Audit Plan at the December 15, 2025 Audit Committee meeting. Internal Audit disclosed at the time that the projects would likely carryover into the period covered by the 2026 Audit Plan. Additionally, a project on the 2025 Audit Plan could not be completed because of an insufficient sample size to test a key control. That project will be completed in 2026. The details of those projects are listed below.

1. 25-06 Drug and Alcohol Compliance

Background: UTA is subject to government regulations regarding employee's use of drugs and alcohol. The UTA People Office manages compliance with these requirements. This audit was requested by a member of senior management with nexus to our drug and alcohol compliance requirements. The work to be completed in 2026 will take approximately three to four weeks.

Related Strategic Priorities from the 2030 UTA Strategic Plan: Exceeding Customer Expectations; Achieving Organizational Excellence

Related Enterprise Risks: Regulatory/Compliance; Reputational

2. 25-14 Information Technology Physical and Environmental Security Audit

Background: This audit will be focused on the physical and environmental controls designed by management to protect information and technology assets. Audit procedures will be based on guidance published by the Information Systems Audit and Control Association (ISACA). This is a large-scale audit that will take two auditors approximately 14 to 16 weeks to complete. We anticipate beginning work in late February 2026. This engagement was selected to help address a coverage gap related to technology identified in the 2025 Assurance Map.

Related Strategic Priorities from the 2030 UTA Strategic Plan: Achieving Organizational Excellence

Related Enterprise Risks: Information Security; Technology

Section 3: Additional Internal Audit Responsibilities

In addition to completing audit engagements approved by the Audit Committee, Internal Audit performs other tasks and projects on a recurring basis. Below is a brief description of recurring tasks.

1. Open Issue Follow-up

Internal Audit coordinates with Enterprise Risk Management department to re-evaluate open issues that management has addressed. A quarterly report is produced documenting the current status of open issues and reporting on issues closed since the last report. Approximately 40 hours is spent per quarter on work related to open issue follow-up. In 2026, Internal Audit will be re-testing 1099 compliance for the tax year 2025. This testing is extensive and will take approximately a month to complete.

2. Quarterly Expenditure Review

Internal Audit reviews expenditure activity quarterly on a sample basis. Procedures include performing a Benford's analysis of accounts payable and reviewing purchase card and accounts payable transactions for anomalies and fraud. Payroll tests are done approximately once a year and other tests, such as reviewing travel reports, may be performed on an as-needed basis. Reviews take approximately 10 hours to complete or approximately 20 hours if payroll testing is also being performed.

3. Ethics Committee Responsibilities

The Director Internal Audit serves on UTA's Ethics Committee. Responsibilities include maintaining policy and training, annually distributing and evaluating financial disclosures, investigations as needed, administrating a reporting hotline, evaluating job candidates with relatives already employed by UTA for potential conflicts of interest, quarterly reporting on the activities of the Ethics Committee, and supporting employees with questions on how to follow the ethics policy. An estimate of 80 hours a year are spent on ethics activities.

4. Fraud Risk Assessment

The Utah Office of the State Auditor (State Auditor) requires government agencies like UTA to annually complete a fraud risk assessment questionnaire. The Director Internal Audit completes this checklist in collaboration with the Finance department. The results of the assessment are presented in Audit Committee meeting and then submitted to the State Auditor ahead of the June 30 annual deadline. This task takes approximately eight hours to complete.

5. Monitoring Activities

Internal Audit monitors certain activity and transactions for red flags. Currently, all recurring monitoring is around purchase cards. These methods are highly efficient, requiring minimal time and effort, but consistently yield meaningful results.

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Utah Transit Authority

MEETING MEMO

Local Advisory Council **Date:** 5/6/2026

TO:	Local Advisory Council
FROM:	Bob Stevenson, Chair of the Local Advisory Council
PRESENTER(S):	Bob Stevnson, Chair of the Local Advisory Council Carlton Christensen, Chair of the Board of Trustees

TITLE:
Open Dialogue with the Board of Trustees

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Engage in an informational discussion between the Board of Trustees and the Local Advisory Council.

BACKGROUND:
The Public Transit District Act requires the Board of Trustees to consult with the Local Advisory Council regarding various issues related to UTA's activities.

DISCUSSION:
The Local Advisory Council and Board of Trustees will engage in a discussion on topics concerning the Utah Transit Authority. No actions will be taken during the discussion.

FISCAL IMPACT:
N/A

ATTACHMENTS:
- N/A

669 West 200 South
Salt Lake City, UT 84101

Utah Transit Authority

MEETING MEMO

Local Advisory Council **Date:** 5/6/2026

TO:	Local Advisory Council
FROM:	Andres Colman, Chief Operating Officer Jon Larsen, Chief Capital Services Officer
PRESENTER(S):	Jon Larsen, Chief Capital Services Officer Brian Allen, UDOT Braden Andersen, UDOT

TITLE:
FrontRunner 2X Program

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Informational report for discussion

BACKGROUND:
UTA and UDOT are expanding commuter rail service along the Wasatch Front to increase capacity and meet Utah's growing transit demands.

The Utah Department of Transportation (UDOT) has oversight over fixed guideway capital development projects, such as FrontRunner 2X, and UDOT and UTA work in coordination to implement these project plans.

DISCUSSION:
The UTA Capital Services Office, along with the UDOT project manager, will present information regarding the progress of the FrontRunner 2X project and what it means for the future of transit in communities in the Transit District. This project will implement double tracking in 11 strategic locations, add one new station, realign track in one location, and add 10 new train sets along the FrontRunner line. These upgrades will enhance reliability, cut wait times in half, and by 2050, travel times for FrontRunner are expected to outperform 1-15 travel times.

FISCAL IMPACT:

N/A

ATTACHMENTS:

- None