



Task Order Request #TO24-042 - July-Dec Pre-Construction Fees

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|---------------------|-------------|--------------------|------------------------------|
| Status | Open | Assignees | Jacob Wouden |
| Created Date | Jul 1, 2024 | Issued Date | Jul 1, 2024 |
| | | Location | 24-042 Pre-Construction Fees |

TASK ORDER IDENTIFICATION

| | | | |
|------------------------|-------------------------|----------------------------|----------|
| Contract No | 23-03811 | | |
| Contractor Name | Stacy and Witbeck, Inc. | Contract Start Date | 04/22/24 |
| Account Code(s) | 40-7385.63000.1010 | | |

THE PURPOSE OF THIS TASK ORDER IS TO SPECIFICALLY DEFINE THE SCOPE, SCHEDULE, LUMP SUM PRICE, AND OTHER TERMS APPLICABLE TO THE WORK IDENTIFIED HEREIN.

UTA AND THE CONTRACTOR HEREBY AGREE AS FOLLOWS:

1.0 SCOPE OF SERVICES

The contractor's scope letter and price estimate is hereby attached and incorporated into this Task Order

[Letter 01 - 2024 Pre-Construction and Construction Management Fees- July to Dec.pdf](#)

2.0 SCHEDULE

| | | | |
|---|----------|---|----------|
| The Substantial Completion Date for this Task is | 12/31/24 | The Final Acceptance Date for this Task is | 12/31/24 |
|---|----------|---|----------|

3.0 PRICING

| | | | |
|--|-----------|--|--|
| Invoices will be billed on a monthly basis for completed work to date. The price for this task order is a not to exceed amount of | \$299,520 | Independent Cost Estimate (ICE) link, if applicable | TO24-042 ICE- Construction Mgmt Fees.pdf |
|--|-----------|--|--|

| | | | |
|--|----|--|-----|
| This item is under UTA's simplified acquisition threshold (\$200,000) and requires no ICE. The cost was determined to be fair and reasonable based on a review of contractor quotes and the | No | This item is greater than UTA's simplified acquisition threshold (\$200,000) and thus requires an Independent Cost Estimate (ICE). I have reviewed and found the ICE within the | Yes |
|--|----|--|-----|

original contract rates.

appropriate range for approval.

4.0 APPLICABILITY OF FEDERAL CLAUSES

Does this Task Order include federal assistance funds which requires the application of the Federal Clauses appended as Exhibit D to the Contract?

Yes

If federal assistance funds are anticipated, the UTA Civil Rights group has set a Disadvantaged Business Enterprises (DBE) participation goal for this Task Order of Race Neutral

IN WITNESS WHEREOF, THIS TASK ORDER HAS BEEN EXECUTED BY UTA AND CONTRACTOR OR ITS APPOINTED REPRESENTATIVE

UTAH TRANSIT AUTHORITY:

Required Signatures Explanation Project Manager \$0 - 24,999 Legal Review \$25k or greater Dir. of Capital Projects \$25k - 74,999 Chief Service Dev. Ofcr. \$75k - 199,999 Executive Director \$200,000+ Procurement/Contracts (for all)

Signature (Legal)

DocuSigned by: Mike Bell Assistant Attorney General, UTA Legal Counsel Date: 7/2/2024

PM Approval

The costs associated with this item have been measured against the standard schedule of rates and the agreed contract pricing, (where applicable) and have been deemed consistent and appropriate for the proposed scope of work.

Signature (Project Manager)

DocuSigned by: Jacob Wouden Date: 7/1/2024

Director Approval

I have evaluated the content of this task order and the scope of work described in the task ordering agreement and have made the determination that this Task Order is within the scope of work contemplated and described by the contracting parties when they executed the original task ordering agreement.

Signature (Director)

DocuSigned by: Jared Scarbrough Date: 7/1/2024

Signature (Procurement)

By: Name: Date:

Signature (Chief Service Development Officer)

By: David Hancock, Chief Service Development Officer Date:

**Signature
(Executive Director)** By: _____
Jay Fox, Executive Director
Date: _____

COMPANY:

COMPANY: Stacy and Witbeck, Inc.
DocuSigned by:
**Signature
(Contractor)** By: Collin Christensen
ACA3AB62608B4E2...
Date: 7/2/2024

STACYWITBECK

June 24, 2024

On Call Services

Mr. Jacob Wouden
Rail Infrastructure Project Manager
Utah Transit Authority
2264 South 900 West
South Salt Lake City, UT 84119

Reference: Contract #23-03811VW – On-Call Transit Infrastructure Design, Construction, Maintenance and Repair

Subject: Letter 01 - 2024 Pre-Construction and Construction Management Fees

In accordance with section A of the Stacy and Witbeck, Inc. Price Proposal Form for the On-Call Transit Infrastructure Construction, Maintenance and Repair Project proposal, SWI is pleased to provide an anticipated budget for July through December of 2024 Pre-Construction and Construction Management Fees. The 2024 rates are as follows:

Infrastructure Project Manager – Collin Christensen \$131.00/Hr.
Budgeting for 40 hours a week for 6 months (26 weeks)

Infrastructure Superintendent – Courtney Beesley \$157.00/Hr.
Budgeting for 40 hours a week for 6 months (26 weeks)

2024 Combined budget total fee would be:

| | |
|---|------------------|
| Infrastructure Project Manager – Collin Christensen - | \$136,240 |
| Infrastructure Superintendent – Courtney Beesley - | \$163,280 |
| Combined Budget Total | \$299,520 |

SWI will provide a monthly invoice with weekly timecards as backup, reflecting which task orders Collin and Courtney were working on each month. We appreciate the considerations provided for management compensation and look forward to continuing to deliver a high level of service to UTA in the upcoming years.

Please contact me with any questions or concerns.

Sincerely,
Stacy and Witbeck, Inc.



Collin Christensen
Project Manager