



# Utah Transit Authority

## Board of Trustees

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, April 13, 2022**

**9:00 AM**

**FrontLines Headquarters**

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The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

**For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.**

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Beth Holbrook
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
  - a. Approval of March 23, 2022 Board Meeting Minutes
  - b. Canadian Travel Approval
6. **Reports**
  - a. Executive Director's Report Jay Fox
    - FrontRunner Service - Removal of Comet Cars
    - Employee Commendation - Officer Nicole Ravens
    - Bus Maintenance Roadeo
  - b. Free Fare February Report Nichol Bourdeaux  
Cherryl Beveridge  
Bill Greene  
Megan Waters
  - c. Financial Report - February 2022 Bill Greene  
Brad Armstrong
7. **Contracts, Disbursements and Grants**
  - a. Contract: SD160 Gearbox Overhaul for Light Rail Overhaul Program (Voith US Inc.) David Hancock  
Kyle Stockley

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|----|---|--------------------------------|
| b. | Contract: Task Ordering Agreement for Architectural Consultant Services Pool (FFKR Architects Technical Services, Inc.)   | Hal Johnson                    |
| c. | Contract: Task Ordering Agreement for Architectural Consultant Services Pool (CRSA, Inc.)   | Hal Johnson                    |
| d. | Change Order: Timekeeping System - Additional Implementation Cost and On-going Maintenance (Kronos Incorporated)  | Troy Bingham                   |
| e. | Change Order: On-Call Infrastructure Maintenance Contract Task Order #22-37 - University S-Curve Replacement (Stacy and Witbeck, Inc)   | David Hancock<br>Kyle Stockley |
| f. | Change Order: On-Call Infrastructure Maintenance Contract Task Order #22-41 - Grade Crossing Replacement at Cottonwood Street on the Mid-Jordan Line (Stacy and Witbeck, Inc) | David Hancock<br>Kyle Stockley |
| g. | Change Order: On-Call Infrastructure Maintenance Contract Task Order #22-44 - Grade Crossing Replacement at East 9th Ave on the Mid-Jordan Line (Stacy and Witbeck, Inc)      | David Hancock<br>Kyle Stockley |
| h. | Change Order: On-Call Infrastructure Maintenance Contract Task Order #22-45 - Grade Crossing Replacement at Pioneer Road on the Blue Line (Stacy and Witbeck, Inc)            | David Hancock<br>Kyle Stockley |
| i. | Change Order: On-Call Infrastructure Maintenance Contract Task Order #22-46 - Grade Crossing Replacement at 2200 West on the Mid-Jordan Line (Stacy and Witbeck, Inc)         | David Hancock<br>Kyle Stockley |
| j. | Change Order: On-Call Infrastructure Maintenance Contract Task Order #22-47 - Grade Crossing Replacement at Lester Street on the West Valley Line (Stacy and Witbeck, Inc)    | David Hancock<br>Kyle Stockley |
| k. | Change Order: On-Call Infrastructure Maintenance Contract Task Order #22-48 - Grade Crossing Replacement at Maple Way on the West Valley Line (Stacy and Witbeck, Inc)        | David Hancock<br>Kyle Stockley |

**8. Service and Fare Approvals**

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|----|---|-----------------------------------|
| a. | Sponsored Service and Complementary Fare: Salt Lake Marathon Service and Pass Agreement (High Altitude Special Events "HASE") | Camille Glenn<br>Kensey Kunkel    |
| b. | Fare Agreement: Ski Bus Service - Amendment 2 (Snowbasin Resort Company)  | Michelle Wallace<br>Kensey Kunkel |

**9. Other Approvals**

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|----|---|--------------|
| a. | UTA Policy - UTA.05.04 Administrative Employee Compensation Program | Kim Shanklin |
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**10. Discussion Items**

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| a. | TOD Design Guidelines  | Paul Drake<br>Jordan Swain |
| b. | UTA Small Area Studies | Russ Fox<br>Eric Callison  |

**11. Other Business**

Chair Carlton Christensen

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| a. | Next Meeting: Wednesday, April 27th, 2022 at 9:00 a.m. |
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**12. Adjourn**

Chair Carlton Christensen

**Meeting Information:**

- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed.
- For in-person attendance please consider current CDC COVID-19 guidelines regarding masking and distancing.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location.
- Public Comment may also be given through alternate means. See instructions below.
  - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
  - o Comment via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
  - o Comments submitted before 2:00 p.m. on Tuesday, April 12th will be distributed to board members prior to the meeting.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.
- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.