



Utah Transit Authority

Board of Trustees

MEETING MINUTES - Draft

669 West 200 South
Salt Lake City, UT 84101

Wednesday, June 10, 2026

9:00 AM

FrontLines Headquarters

Present: Chair Carlton Christensen
Trustee Jeff Acerson
Trustee Beth Holbrook

Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Chair Carlton Christensen welcomed attendees and called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Andrés Colman, UTA Chief Operations Officer, delivered a brief safety message.

4. Public Comment

In Person/Virtual Comment

No in person or virtual comment was given.

Online Comment

No online comment was received.

5. Consent

a. Approval of the May 27, 2026 Board of Trustees Meeting Minutes

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to approve the consent agenda. The motion carried by a unanimous vote.

6. Reports**a. Executive Director Report**

- **2025-2026 Ski Service End of Season Report**
- **Continuous Improvement Excellence Award: Trapeze EAM/WorkDay Training**
- **Employee Recognition: Dale Brady - 50 Years of Service**

2025-2026 Ski Service End of Season Report

Jay Fox, UTA Executive Director, was joined by Andrés Colman.

Fox reported on the 2025-2026 ski service ridership, which was down 11.44% compared to the previous season. The decrease is largely attributable to a lack of snowfall.

Fox also mentioned long-range plans for enhanced ski service that UTA is developing with the Utah Department of Transportation that include providing existing levels of service through 2028, constructing additional stops and a mobility hub, and adding more rolling stock.

Fox added in the short term, the 2026-2027 ski season will include increased service on Route CS3.

Continuous Improvement Excellence Award: Trapeze EAM/WorkDay Training

Jay Fox was joined by Susan Scadden, UTA Acting Manager of Organizational Excellence, and Stacey Palacios, UTA Director of Workforce Technical Training.

Scadden presented the Continuous Improvement Excellence Award to the workforce technical training and enterprise asset management (EAM) teams for their work in rolling out the Workday and Trapeze software systems.

Employee Recognition: Dale Brady - 50 Years of Service

Jay Fox was joined by Andrés Colman.

Fox and Colman recognized Dale Brady for 50 years of service to the agency.

b. Strategic Plan Minute: Community Support - UTA 3D Print Shop

Jay Fox highlighted work at the UTA 3D print shop, which reduces costs to agency by generating parts for the vehicle fleet.

c. Discretionary Grants Report

Tracy Young, UTA Grants Director, provided an update on discretionary grants, including proposed grant applications and grant applications awaiting selection.

Discussion ensued. A question on the 5310 grant selection process was posed by the board and answered by Young.

d. Financial Report - April 2026

Viola Miller, UTA Chief Financial Officer, was joined by Brad Armstrong, UTA Operating Budget Manager.

Staff reviewed the following:

- Financial dashboard
- Sales tax revenue
- Sales tax collections by county
- Passenger revenues
- Full-time equivalent (FTE) staffing
- Operating financial results
- Capital spending by chief office
- Actual versus forecast spend year-to-date on capital expenses
- Capital funding sources
- Accounts payable, procurement, and fares metrics

Discussion ensued. Questions on accounting for fuel price volatility, sales tax growth, FTE tracking, and capital expense trends were posed by the board and answered by staff.

7. Budget and Other Approvals**a. TBA2026-06-01 - Technical Budget Adjustment - 2026 Capital Budget**

Viola Miller was joined by Daniel Hofer, UTA Director of Capital Programming & Support.

Staff requested the board approve a technical budget adjustment (TBA) to the 2026 capital budget to transfer \$3,190,000 among various projects to aid in project delivery. The TBA includes a net decrease of \$335,000 to the capital contingency.

Discussion ensued. Questions on the nature of the adjustments were posed by the board and answered by staff.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this technical budget adjustment be approved. The motion carried by a unanimous vote.

8. Resolutions**a. R2026-06-01 - Resolution Delegating the Search for a New Internal Auditor to the Executive Director**

Annette Royle, UTA Chief of Board Strategy & Governance, summarized the resolution, which delegates the search for a new internal auditor to the executive director.

Fox reported the agency has contracted with the Baker Tilly firm to perform interim internal audit work.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

9. **Contracts, Disbursements and Grants**

a. **Revenue Contract: Interagency Agreement Regarding the 200 South Transit Signal Priority Project and Community Project Fund (Salt Lake City)**

Patti Garver, UTA Planning Program Manager, was joined by Tracy Young.

Garver requested the board approve an interagency cooperative agreement with Salt Lake City for administering the community project fund (CPF) grant associated with the 200 South transit corridor, including transit signal priority (TSP) construction. The grant has a value of \$2.5 million.

Discussion ensued. A question on bus lane extensions on 200 South was posed by the board and answered by staff.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this interagency cooperative agreement be approved. The motion carried by a unanimous vote.

b. **Contract: Independent Contractor Agreement (Tonya Crook)**

Monica Howe, UTA Fares Director, requested the board approve a not-to-exceed \$24,999 contract with Tonya Crook for ongoing support of the electronic fare collection (EFC) system deployment.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

c. **Change Order: Light Rail and Commuter Rail Car Cleaning (MasterCorp Inc.)**

Bryan Sawyer, UTA Director of Rail Maintenance, requested the board approve a \$1,632,406.17 change order to exercise the first option year on the contract with MasterCorp Inc. for light rail and commuter rail car cleaning services. The total contract value, including the change order, is \$5,287,859.79.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this change order be approved. The motion carried by a unanimous vote.

d. **Change Order: On-Call Infrastructure Maintenance Contract Task Order #26-007 - 9th Avenue Rail Replacement and Anchoring (Stacy and Witbeck, Inc.)**

David Osborn, UTA Director of Capital Design & Construction, requested the board approve a \$743,197 change order to the on-call contract with Stacy and Witbeck, Inc.

for rail replacement and anchoring on the 9th Avenue curve on the TRAX alignment in Midvale.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this change order be approved. The motion carried by a unanimous vote.

e. **Change Order: On-Call Infrastructure Maintenance Contract Task Order #26-008 - 600 South Grade Crossing (Stacy and Witbeck, Inc.)**

David Osborn requested the board approve a \$473,591 change order to the on-call contract with Stacy & Witbeck, Inc. for replacement of the 600 South grade crossing on the TRAX alignment.

Discussion ensued. A question on the road closure planning and impacts was posed by the board and answered by Osborn.

The total on-call contract value, including the two change orders discussed in this meeting, is \$34,403,666.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this change order be approved. The motion carried by a unanimous vote.

f. **Grant Agreement: Electric Vehicle Bus Charging Equipment Incentive for Depot District Garage (Rocky Mountain Power)**

Tracy Young requested the board approve a \$450,000 grant agreement with Rocky Mountain Power for electric vehicle bus charging equipment at the Depot District facility. The grant requires a \$150,000 local match.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this grant agreement be approved. The motion carried by a unanimous vote.

g. **Grant Agreement: Electric Vehicle Bus Charging Equipment Incentive for Meadowbrook Bus Garage (Rocky Mountain Power)**

Tracy Young requested the board approve a \$450,000 grant agreement with Rocky Mountain Power for electric vehicle bus charging equipment at the Meadowbrook facility. The grant requires a \$150,000 local match.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this grant agreement be approved. The motion carried by a unanimous vote.

h. **Grant Agreement: Congestion Mitigation Air Quality Funding to Support OGX Operational Costs (Federal Transit Administration)**

Tracy Young requested the board approve a \$749,838 grant agreement with the Federal Transit Administration (FTA) to support operating costs on the Ogden Express (OGX). The grant requires a \$54,451 local match.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this

- grant agreement be approved. The motion carried by a unanimous vote.
- i. **Grant Agreement: Change of Scope of Previously Awarded Carbon Reduction Program (CRP) Funds for MVX Bus Charging Support (Federal Transit Administration)**

Tracy Young requested the board approve a change of scope for the previously awarded CRP funds from the FTA to allow the agency to procure charging equipment for the Meadowbrook facility to support operation of the Midvalley Express (MVX) and expand the compressed natural gas (CNG) fueling facilities at the Depot District facility to support operation of the future route along 5600 West in Salt Lake County. The change in scope reallocates \$2,215,816 in grant funds, with \$1,653,154 going to the Meadowbrook facility and \$562,662 going to the Depot District facility.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this grant agreement be approved. The motion carried by a unanimous vote.

- j. **Pre-Procurements**
- **Station Platform Handrail Replacement**

Todd Mills, UTA Director of Supply Chain, indicated the agency intends to procure the goods and/or services outlined on the meeting agenda.

Discussion ensued. A question on the handrail configuration was posed by the board and answered by Mills.

10. Other Business

- a. Next Meeting: Wednesday, June 24, 2026 at 9:00 a.m.

11. Adjourn

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to adjourn the meeting. The motion carried by a unanimous vote and the meeting adjourned at 10:31 a.m.

Transcribed by Cathie Griffiths
Board Administration Manager
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://www.utah.gov/pmn/sitemap/notice/1057987.html> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at <https://rideuta.granicus.com/player/clip/459>.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date:

Carlton J. Christensen
Chair, Board of Trustees