

# UTA LOCAL ADVISORY COUNCIL MEETING

November 29, 2023



# CALL TO ORDER AND OPENING REMARKS



# PLEDGE OF ALLEGIANCE



# SAFETY FIRST MINUTE



# PUBLIC COMMENT

Live comments are limited to 3 minutes per commenter

Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website

Comments received through alternate means were distributed to the Local Advisory Council prior to meeting



# CONSENT AGENDA

- a. Approval of September 27, 2023 Local Advisory Council Meeting Minutes
- b. Proposed Bylaw Revisions



# Recommended Action (by acclamation)

Motion to approve the consent agenda



# RESOLUTION

- a. AR-2023-11-01 – Resolution Giving Notice and Setting Regular Meeting Dates for the Authority’s Local Advisory Council for Calendar Year 2024



**AR2023-11-01 – Resolution Giving  
Notice and Setting Regular  
Meeting Dates for the Authority’s  
Local Advisory Council for  
Calendar Year 2024**



# Local Advisory Council Proposed 2024 Meetings

- Wednesday, February 21, 2024, 1:00 p.m.
- Wednesday, May 22, 2024, 1:00 p.m.
- Wednesday, August 28, 2024, 1:00 p.m.
- Wednesday, November 6, 2024, 1:00 p.m.



# Recommended Action (by acclamation)

Motion to approve AR2023-11-01 –

Resolution Giving Notice and Setting Regular Meeting Dates for the Authority's Local  
Advisory Council for Calendar Year 2024



# BUDGET AND INVESTMENTS

- a. Consultation on Agency's Tentative 2024 Budget



# Consultation on Agency's Tentative 2024 Budget





# 2024 Tentative Budget

November 29<sup>th</sup>, 2023 Consultation



# 2024 Operating Budget Highlights

## Service additions:

On Demand - South Salt Lake County  
Frontrunner - Service Enhancements



## Accounting and finance staff



## Operator recruitment



## Social media and communications staff

## Hepatitis B vaccination



## Planning staff

## Transit Connection Program

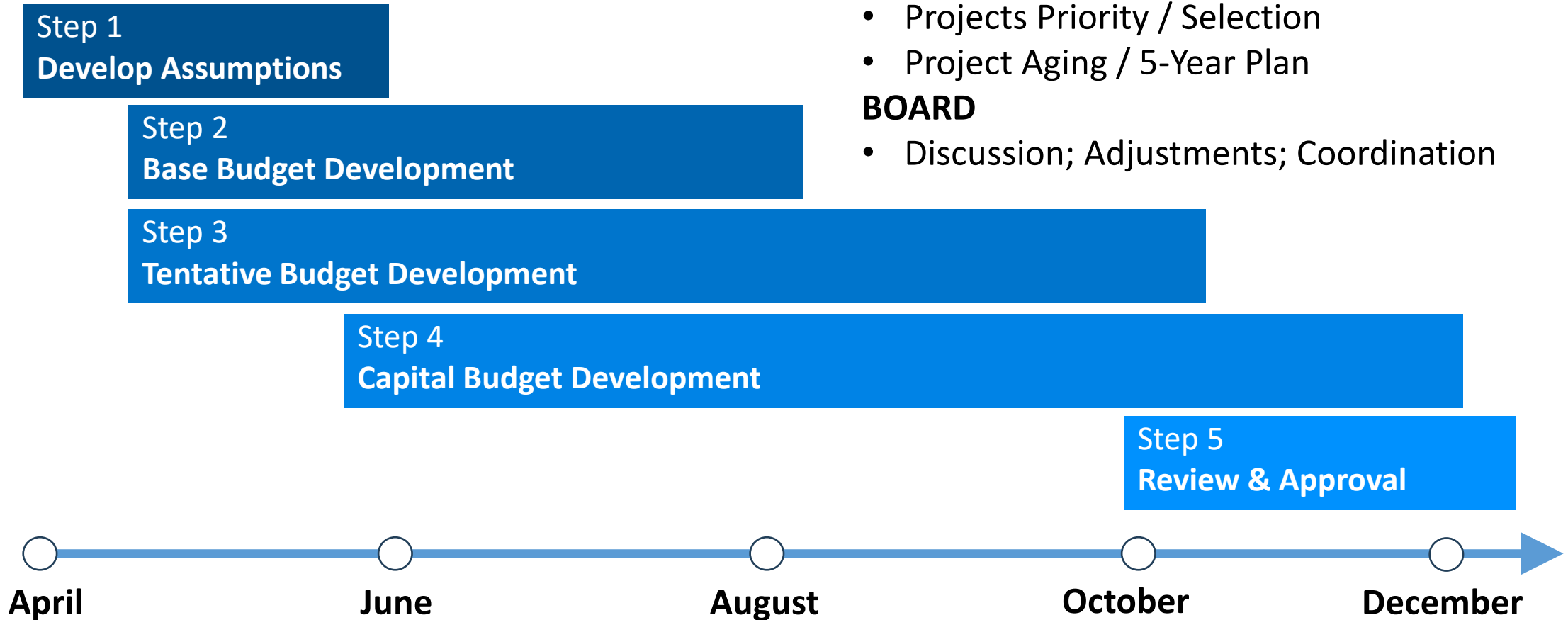


## Facilities service staff



## Transit app capabilities and data integration

# Budget Process



## OPERATIONS

- Strategic Framework, Assumptions, Targets
- Service Change Process, Initiatives ID / Priority

## CAPITAL

- Projects Priority / Selection
- Project Aging / 5-Year Plan

## BOARD

- Discussion; Adjustments; Coordination

# 2024 Key Budget Assumptions

## Revenues:

- Sales Tax – 2.65%
- Passenger – 5.9%
- Bipartisan Infrastructure Act – \$23M

## Operating Expenses:

- Labor 2.5% Bargaining, 4% Admin
- Fringe 4% Bargaining, 10% Admin
- Parts - 1.5%
- Fuel:
  - Diesel - \$4.03
  - Gasoline - \$3.20
  - CNG Diesel Gallon Equiv. - \$1.90
- Other Expense – 3.6%



# Budget Filters/Lenses



UTAH TRANSIT AUTHORITY  
**PRIORITY CONSIDERATIONS**

- Legal/political mandates
- Impact to Partners
- Regulatory Issue
- Impact to other programs/ services



**STRATEGIC PRIORITIES**

- Moving Utahns to a Better Quality of Life
- Exceeding Customer Expectations
- Achieving Organizational Excellence
- Building Community Support
- Generating Critical Economic Return



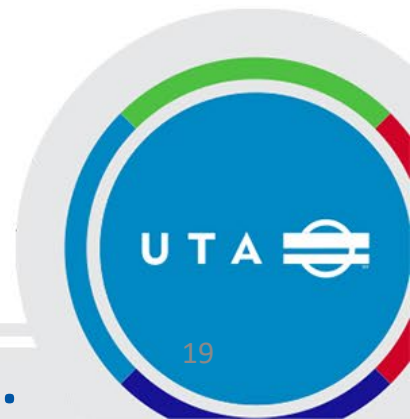
**OPERATING PRIORITIES**

- Innovate and Integrate our System
- Deliver Excellence
- Develop our People
- Cultivate an Inclusive Culture
- Safeguard our Future
- Protect our Environment



**ECONOMIC VALUE**

- Reduce Agency Costs
- Make UTA a More Efficient Organization
- Enhance Service Delivery
- Improve UTA Culture



# 2024 Service Strategy



UTAH TRANSIT AUTHORITY

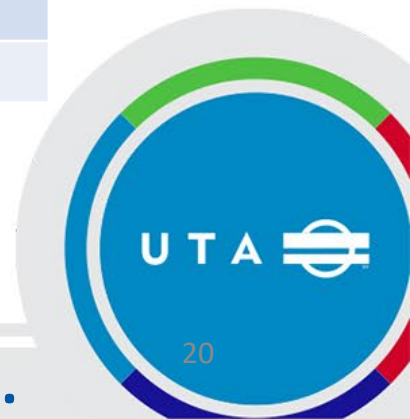
## August Change Day 2024

Miles	
* Bus	119,098
TRAX	22,383
FrontRunner	6,814
Hours	
Bus	9,253
TRAX	1,275
FrontRunner	274
On Demand	4,642

\*Flex routes included in Bus totals

## Annual Delta for 2024 vs 2023

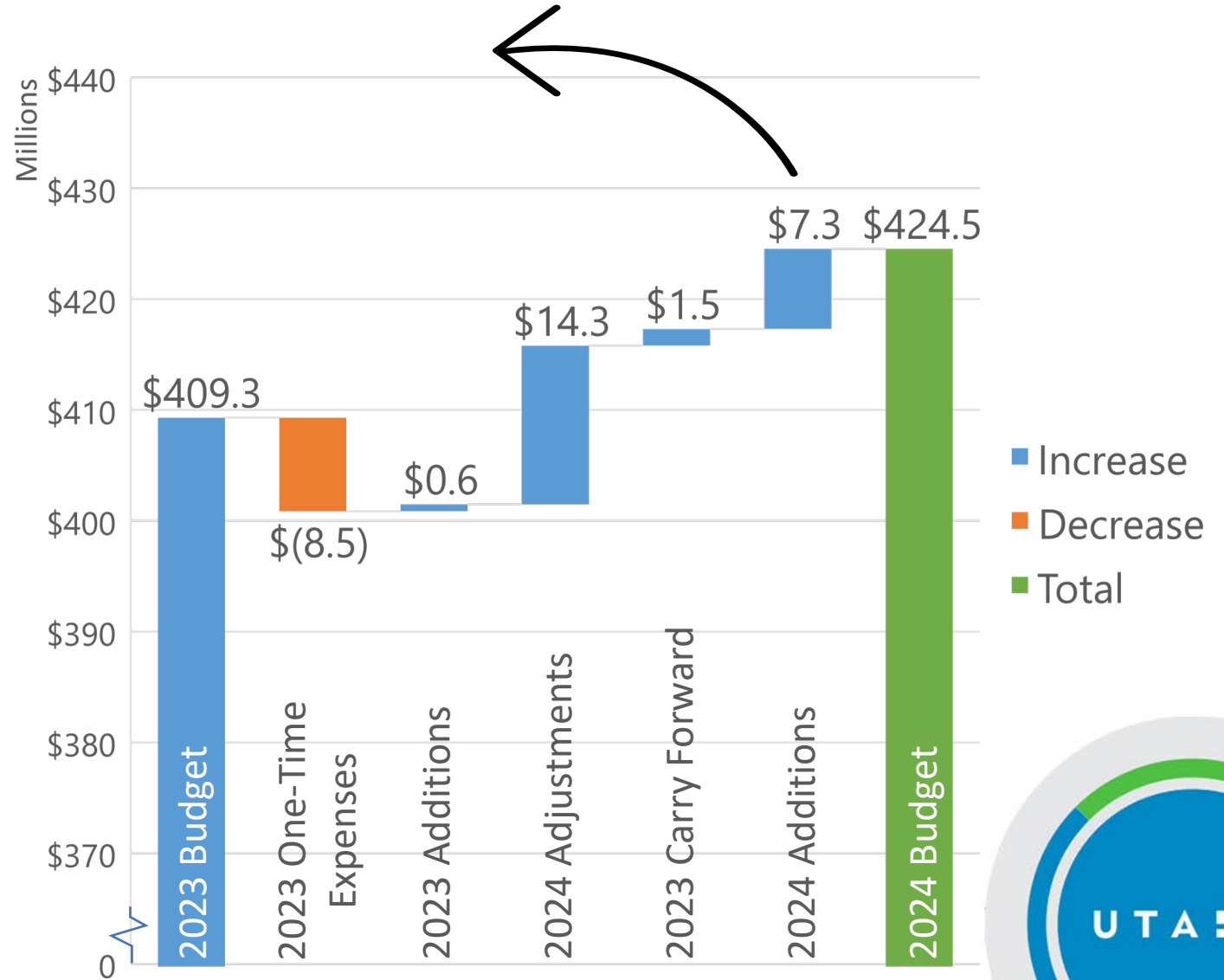
Miles	
* Bus	+266,765
TRAX	+178,392
FrontRunner	+34,333
Hours	
Bus	+52,149
TRAX	+6,622
FrontRunner	+501
On Demand	+55,715



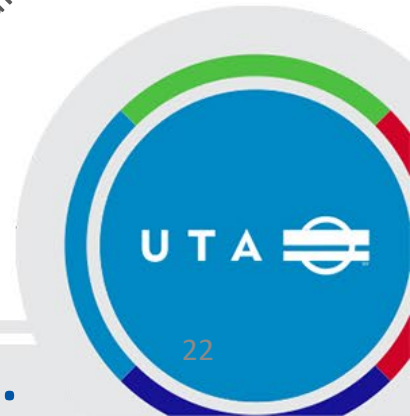
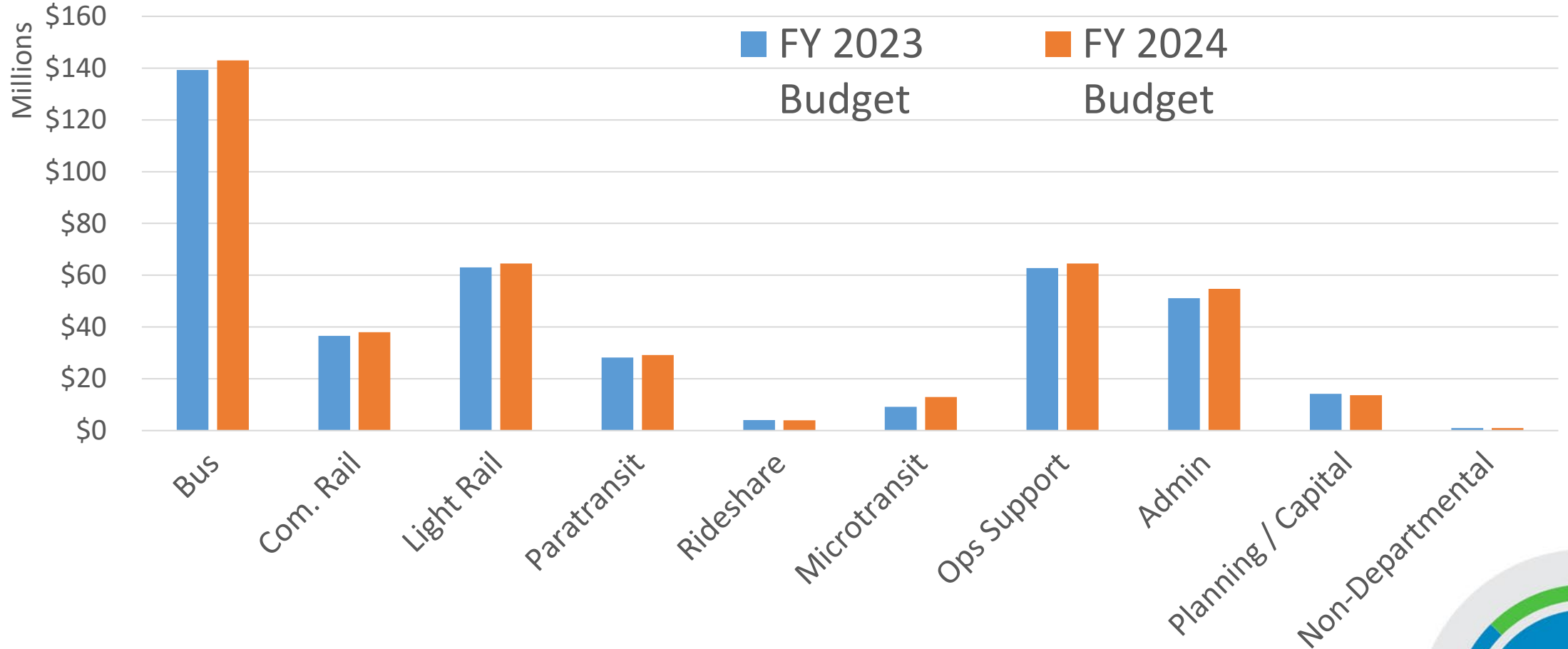
# 2024 Operating Budget Overview (000's)

**2024 Additions:**

Service Changes	
Microtransit	\$ 3,300
Frontrunner	600
<hr/>	
Subtotal Service	3,900
Audit/Federal Compliance	200
Agency Requests	2,900
Capital Staff	300
Reconciling Items	(49)
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Subtotal Other Requests	3,351
<b>Grand Total</b>	<b>\$ 7,251</b>

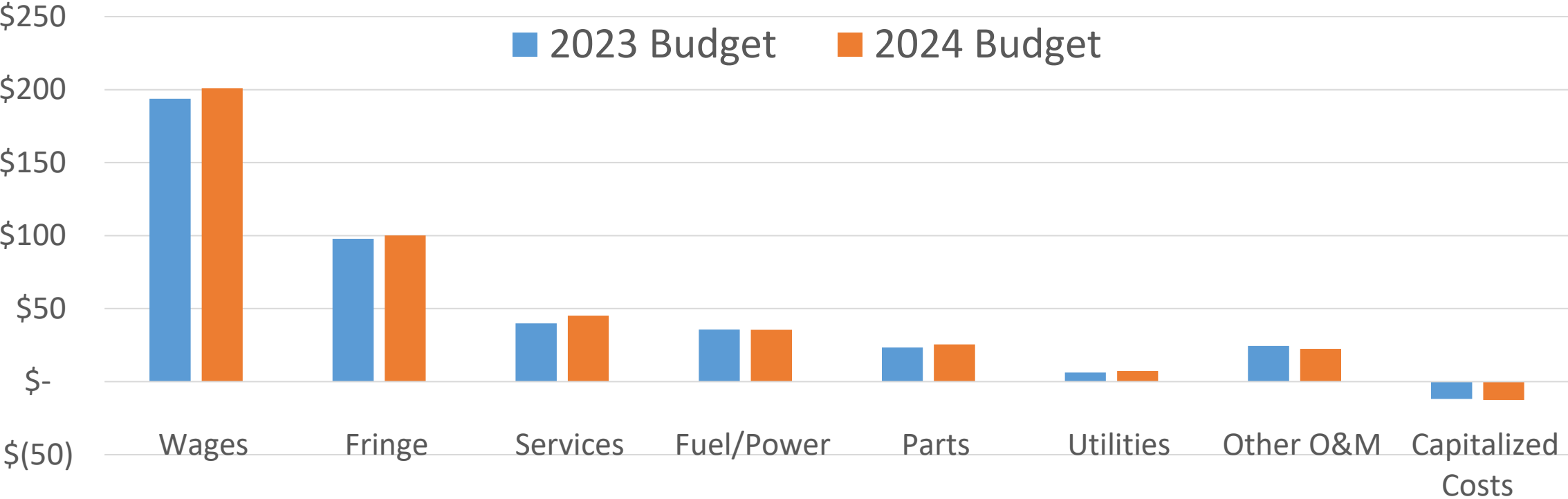


# 2024 Operating Budget by Mode



# 2024 Operating Budget by Category

UTAH TRANSIT AUTHORITY



# 2024 Budget – FTE Summary by Mode

Mode	FY 2023 Budget	FY 2024 Budget	Change	% Change
Bus	1,242.5	1,219.0	(23.5)	-1.9%
Commuter Rail	201.5	201.5	-	0.0%
Light Rail	445.0	446.0	1.0	0.2%
Paratransit	205.0	203.0	(2.0)	-1.0%
Rideshare/Vanpool	11.0	11.0	-	0.0%
Microtransit	3.0	5.0	2.0	66.7%
Operations Support	481.9	488.4	6.5	1.3%
Administration	193.9	211.0	17.1	8.8%
Planning/Capital Support	88.0	86.0	(2.0)	-2.3%
Non-Departmental	-	-	-	-
<b>Total Division</b>	<b>2,871.8</b>	<b>2,870.9</b>	<b>(0.9)</b>	<b>0.0%</b>



UTAH TRANS



# 2024 Tentative Budget

Capital Budget



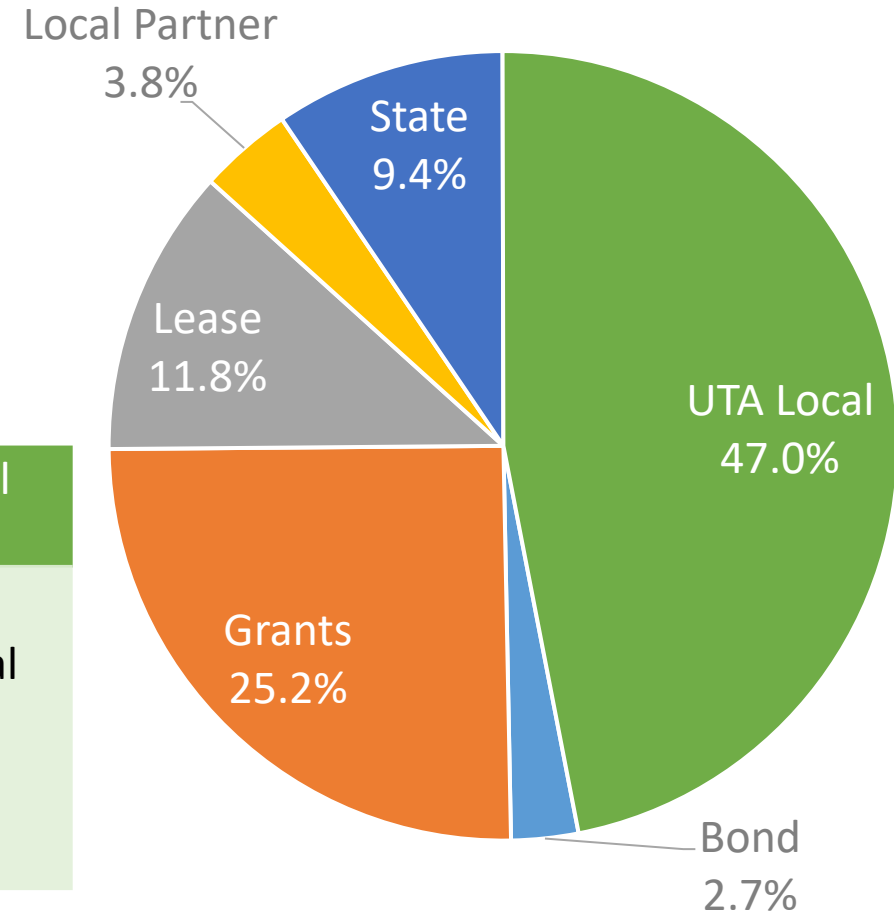
Agenda Item 7.a.

# 2024 Capital Revenue Summary

Total \$230.4 million

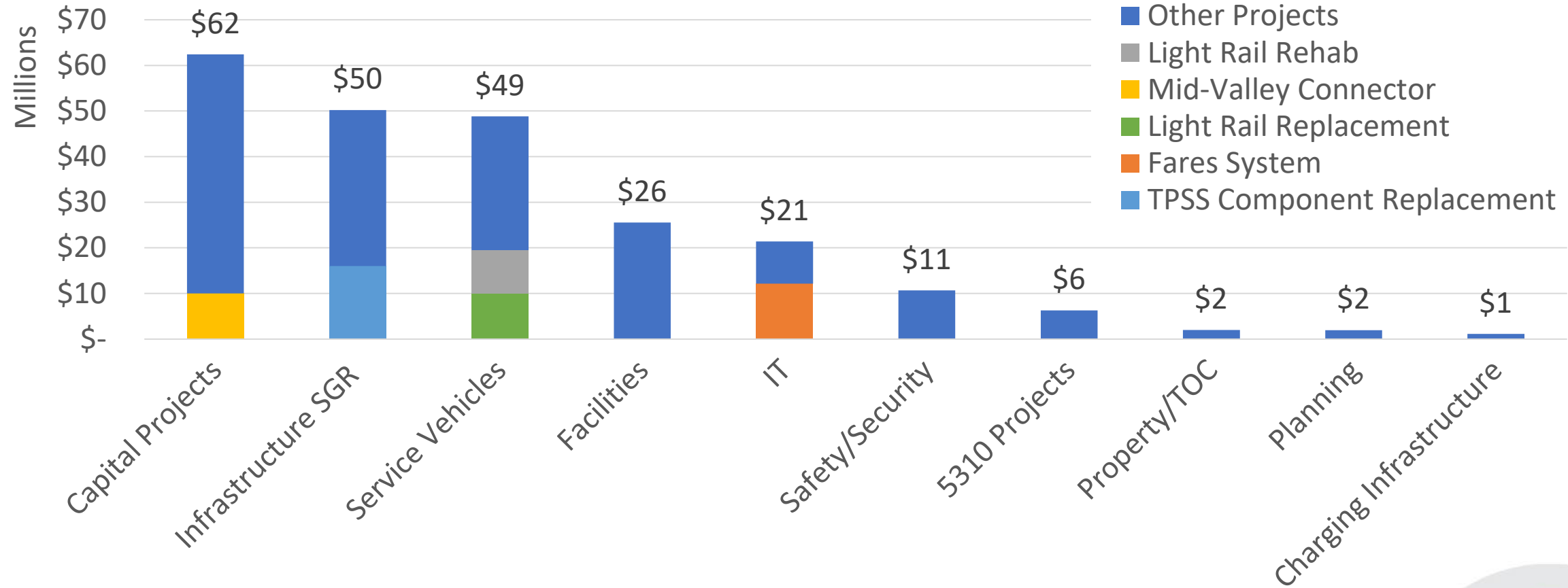
Top 5 Projects' Funding:

TPSS Components	Fares Systems	Light Rail Replace.	Mid-Valley	Light Rail Rehab
<ul style="list-style-type: none"> <li>\$12.8 M Grants</li> <li>\$3.2 M UTA Local</li> </ul>	<ul style="list-style-type: none"> <li>\$12.1 M UTA Local</li> </ul>	<ul style="list-style-type: none"> <li>\$5 M Bond</li> <li>\$5 M UTA Local</li> </ul>	<ul style="list-style-type: none"> <li>\$10 M State</li> </ul>	<ul style="list-style-type: none"> <li>\$9.5 M UTA Local</li> </ul>



# 2024 Capital Expense Summary

UTAH TRANSIT AUTHORITY



Total \$230.4 million



UTAH TRANS



# 2024 Tentative Budget

Summary



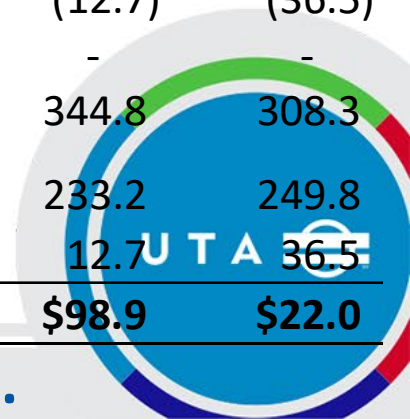
Agenda Item 7.a.

# Sources & Uses

	Actuals	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Sources	2022	2023	2024	2025	2026	2027	2028
A <b>Beginning Balance</b>	\$321.8	\$435.2	\$531.6	\$470.9	\$405.8	\$357.6	\$344.8
Sales Tax	\$480.9	\$480.9	\$493.7	\$518.5	\$543.3	\$568.2	\$593.0
PM Funds (FTA)	47.3	150.0	97.0	97.9	98.9	99.8	100.7
Stimulus Funds	167.8	-	-	-	-	-	-
Passenger Funds	33.5	35.8	38.0	39.2	40.2	40.9	42.0
B Capital Sources	109.5	204.4	113.9	207.0	167.3	131.9	188.1
Other Sources	38.3	21.2	20.6	19.7	19.3	19.8	18.1
C <b>Total Sources</b>	<b>\$877.3</b>	<b>\$892.3</b>	<b>\$763.2</b>	<b>\$882.3</b>	<b>\$869.0</b>	<b>\$860.6</b>	<b>\$941.9</b>
<b>Uses</b>							
D Operating Expense	\$421.2	\$392.2	\$424.4	\$444.1	\$466.0	\$481.2	\$507.7
E Capital Expense	205.3	214.3	230.4	325.9	263.4	194.6	257.6
F Debt Service	149.6	159.4	169.1	177.5	187.9	197.6	213.2
G <b>Total Uses</b>	<b>\$776.1</b>	<b>\$765.9</b>	<b>\$823.9</b>	<b>\$947.4</b>	<b>\$917.2</b>	<b>\$873.3</b>	<b>\$978.5</b>
H Net Change	101.2	126.4	(60.8)	(65.1)	(48.2)	(12.7)	(36.5)
I Cash Amended <sup>1</sup>	12.2	(30.0)	-	-	-	-	-
J Ending Balance	435.2	531.6	470.9	405.8	357.6	344.8	308.3
K Reserves	180.8	190.1	211.1	234.1	257.2	233.2	249.8
L Long-term Cap. Invest.	-	-	60.8	65.1	48.2	12.7	36.5
M <b>Unrestricted Fund Balance</b>	<b>\$254.4</b>	<b>\$341.5</b>	<b>\$199.0</b>	<b>\$106.6</b>	<b>\$52.1</b>	<b>\$98.9</b>	<b>\$22.0</b>

J = A + C - G + I      M = J - K - L

<sup>1</sup>Repayment of State funds





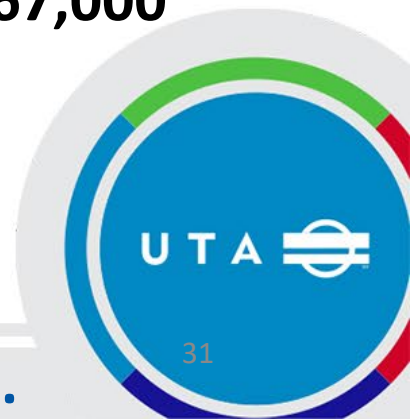
# 2024 Tentative Budget

Anticipated Changes to Tentative Budget

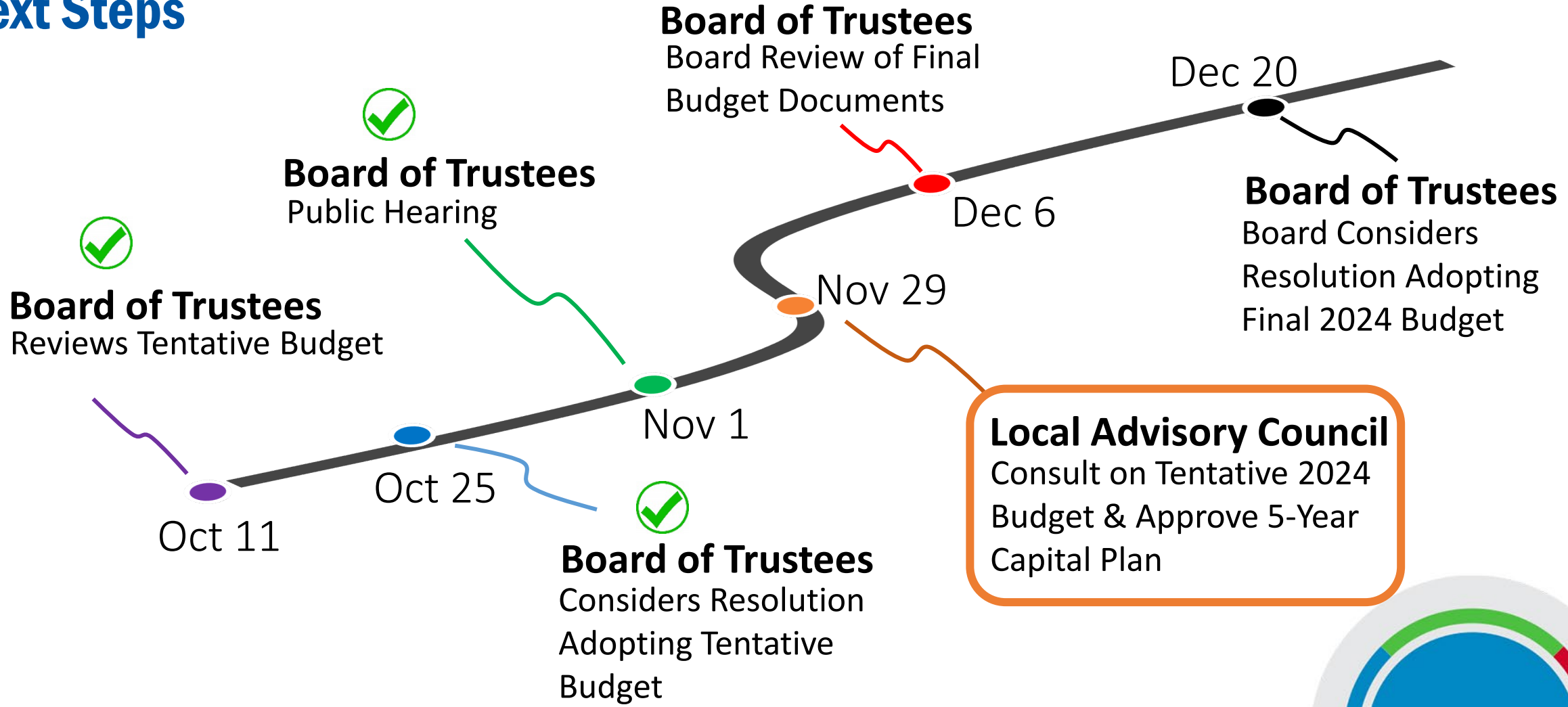


# Tentative to Final Budget Changes

		FTEs	Cost
Additional Staffing Request	<ul style="list-style-type: none"> <li>Financial Analyst</li> <li>Liability/Contract Analyst</li> <li>Copywriter</li> </ul>	3.0	\$ 308,000
Other Changes	<ul style="list-style-type: none"> <li>ERP System Study</li> <li>Additional Recruiting Funds</li> <li>Food Spend Reduction</li> </ul>	-	\$ 334,000
Carry Over Request	<ul style="list-style-type: none"> <li>On Board Survey</li> </ul>	-	\$ 325,000
Net-Zero Moves	<ul style="list-style-type: none"> <li>Interdepartmental Staff Moves</li> <li>Non-Revenue fleet consolidation</li> </ul>	-	-
<b>TOTAL</b>		<b>3.0</b>	<b>\$ 967,000</b>



# Next Steps



# Questions?



# CAPITAL PROJECTS

- a. AR2023-11-02 – Resolution Approving the Proposed 2024-2028 Capital Plan and Recommending Approval by the Authority’s Board of Trustees



**AR2023-11-02 – Resolution  
Approving the Proposed 2024-  
2028 Capital Plan and  
Recommending Approval by the  
Authority’s Board of Trustees**



# Utah Transit Authority 5-Year Capital Plan 2024 through 2028

November 29, 2023



Agenda Item 8.a.

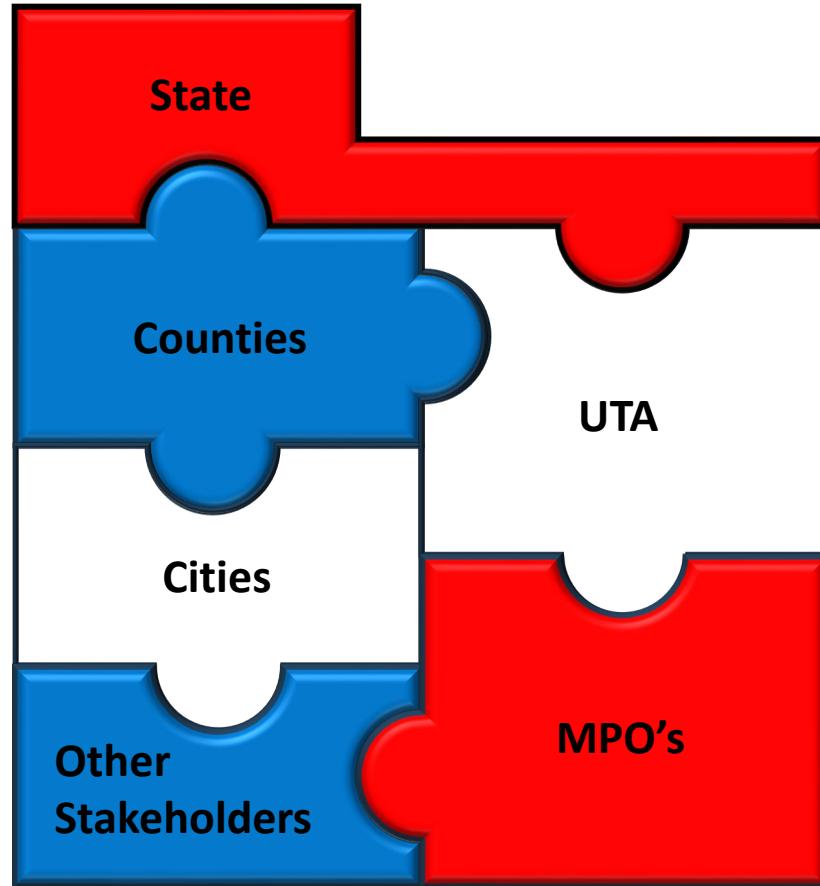
# Since 2023-2027 Capital Plan Presentation

## Noteworthy Accomplishments:

- OGX BRT Opened
- Depot District Opened
- S-Curve area on TRAX Red Line was replaced
- Rehabbed and upgraded TRAX Interlocking areas to include remote control functionality (Hunter and Ash Interlockings on Blue Line)
- Rehabbed and upgraded components on 9 of 20 Traction Power Substations
- Bus Deliveries- 70 total
- Very successful Utah Transportation Conference



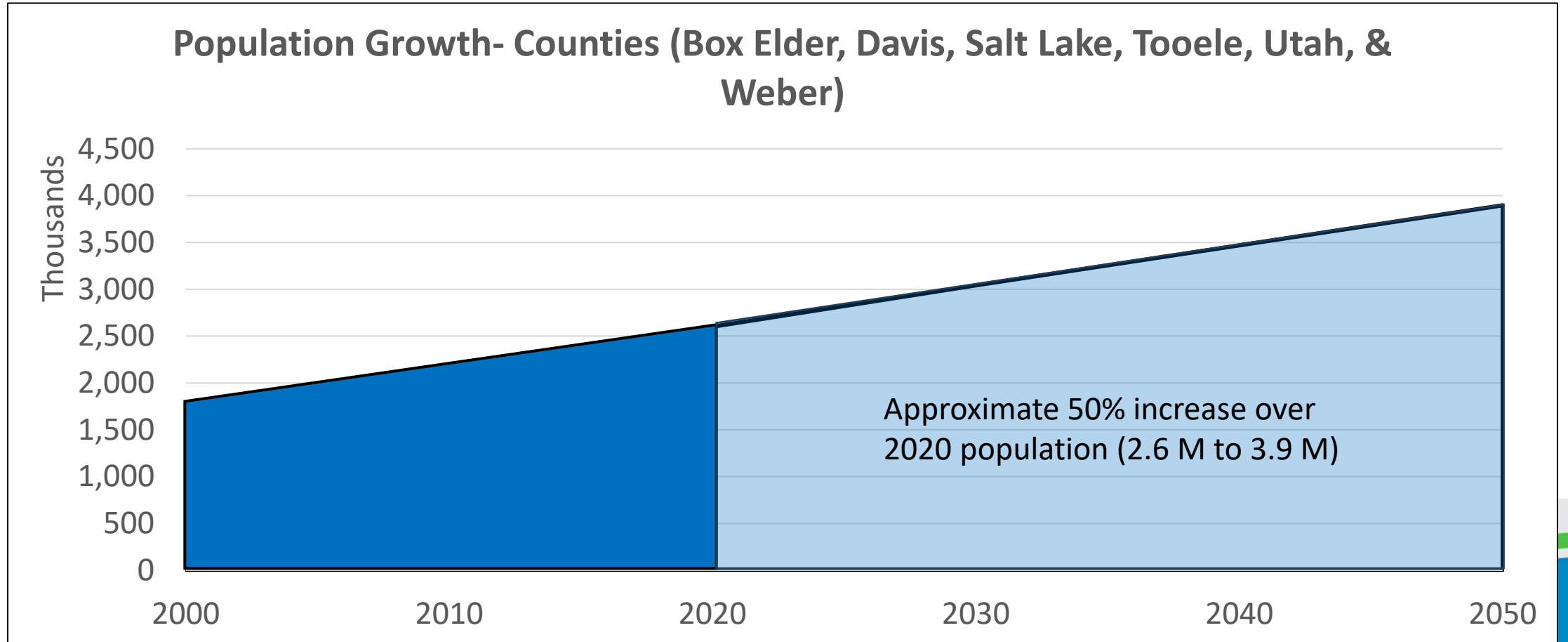
# Utah Transportation Community



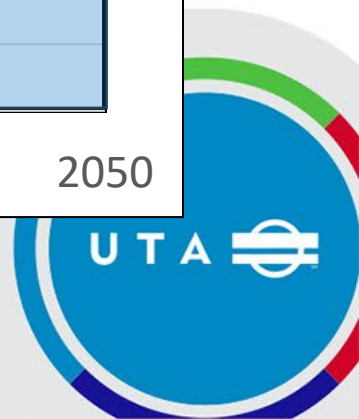
- Over the last 5 years- sense of community around transportation solutions
  - Core service projects
  - State of Good Repair focus
  - Creative partnerships
  - First Mile/Last Mile solutions



# Population Growth Expectations in Service Area



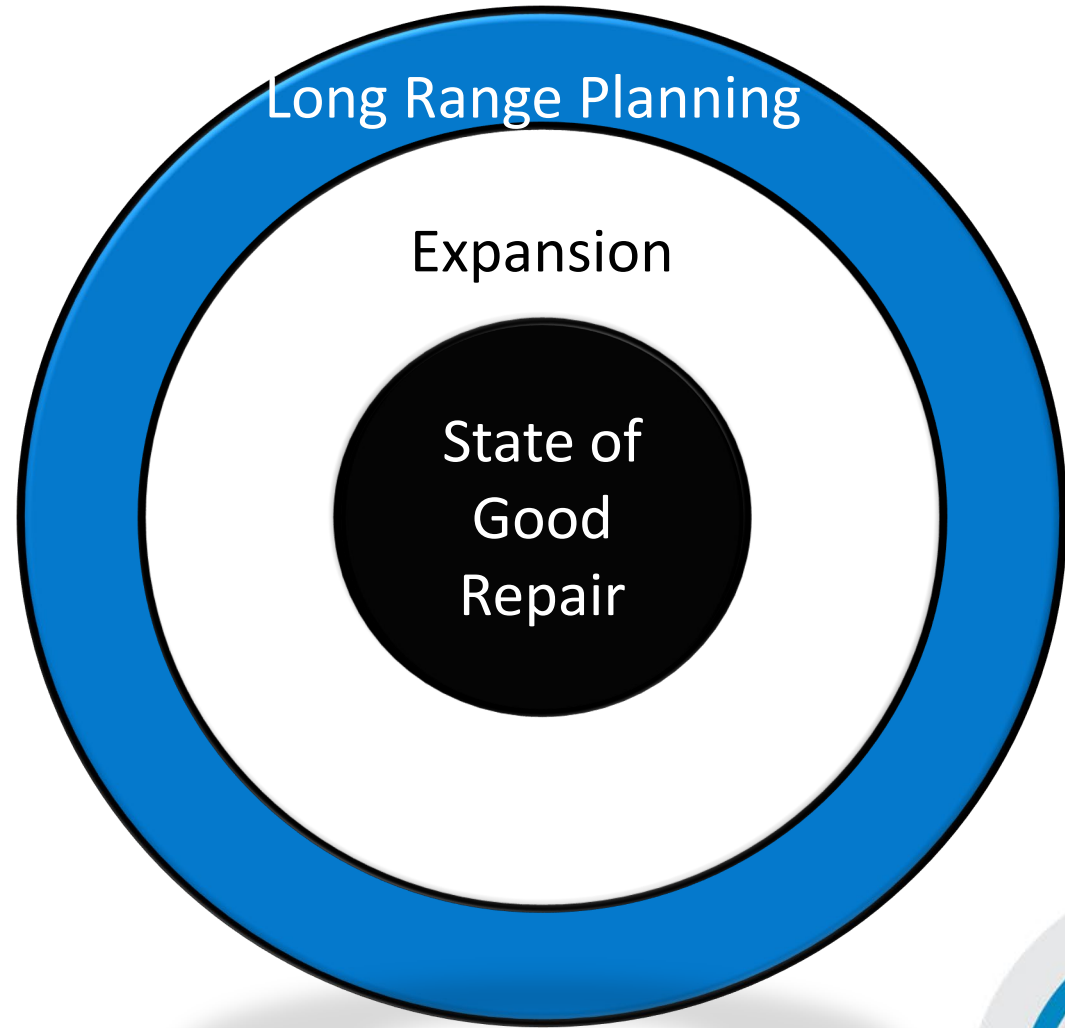
Census.gov and Kem C Gardner Policy Institute- U of U



# Capital Plan Drivers

Depiction of main capital plan considerations:

- Ensure UTA can operate what it has
  - State of Good Repair
- Balancing with expansion
- Alignment with:
  - Five-Year Service Plans and
  - Regional Long-Range Transportation Plans



# 5-Year Capital Plan Goals:

- Maintain a safe system that operates in a state of good repair
- Provide a plan consistent with the constraints of the projected capital budget
- Include service expansion projects consistent with the regional long-range transit plans
- Leverage UTA funds with federal grants and partner funds
- Align Capital Plan with Agency Strategic Goals and Objectives



# State of Good Repair Efforts

## Total Five-Year Plan Amount: \$815,035,000

Area of Focus	Amount	Summary
Facility and Passenger Amenity Improvements	\$77,686,000	<ul style="list-style-type: none"><li>• 1 New Admin Building</li><li>• 2 Rehabilitated Buildings</li><li>• Minor Building and Station Rehabilitation Activities</li></ul>
Infrastructure Improvements	\$225,858,000	<ul style="list-style-type: none"><li>• Track replacements</li><li>• Systems Improvements</li><li>• Grade Crossing Replacements</li><li>• Bus Stop Rehabilitation &amp; Construction</li></ul>
Vehicle Rehabilitations	\$79,125,000	<ul style="list-style-type: none"><li>• Overhaul efforts on buses, light rail, &amp; commuter rail trains</li></ul>
Vehicle Replacements	\$432,366,000	<ul style="list-style-type: none"><li>• 111 New Buses</li><li>• 40 new Light Rail Vehicles</li><li>• 5 overhauled Commuter Rail Vehicles</li></ul>



# Expansion

## Total Five-Year Plan Amount: \$276,414,000

Area of Focus	Amount	Summary
Corridor Preservation	\$15,400,000	<ul style="list-style-type: none"><li>• Two projects along FrontRunner</li></ul>
FrontRunner	\$24,680,000	<ul style="list-style-type: none"><li>• Four projects for double tracking, betterments, and south extension efforts</li></ul>
Point of Mountain	\$4,600,000	<ul style="list-style-type: none"><li>• Two projects at Point of the Mountain</li></ul>
Bus Route Infrastructure	\$176,952,000	<ul style="list-style-type: none"><li>• Two projects for bus chargers</li><li>• One BRT Project</li><li>• Two Express Bus Projects</li><li>• Two component upgrade projects</li><li>• Three Bus Stop Construction Projects</li></ul>
Other Rail Service Expansion	\$16,996,000	<ul style="list-style-type: none"><li>• Sugar House Extension</li><li>• Techlink Study</li></ul>
Facility Expansions	\$37,786,000	<ul style="list-style-type: none"><li>• New Training Facility and Training Yard</li><li>• New station for BRT &amp; TRAX</li><li>• New Park and Rides in Utah County</li><li>• Transit Oriented Community Investments</li></ul>



# Strategic Initiatives and Other Areas

## Total Five-Year Plan Amount: \$180,449,000

Area of Focus	Amount	Summary
5310 Program	22,202,000	<ul style="list-style-type: none"><li>Funds supporting the 5310 program</li></ul>
Active Transportation	1,716,000	<ul style="list-style-type: none"><li>2 trail projects</li></ul>
Contingency Funds	25,000,000	
Operator Improvements	14,336,000	<ul style="list-style-type: none"><li>Includes simulator, additional restrooms, and EOL enhancements</li></ul>
Passenger System Improvements	11,260,000	<ul style="list-style-type: none"><li>Future service studies, improved signage and amenities, On-Demand funds</li></ul>
Safety Improvements	9,971,000	<ul style="list-style-type: none"><li>Fencing, suicide prevention, and security cameras</li></ul>
Strategic Initiatives	23,645,000	<ul style="list-style-type: none"><li>New software, additional studies, and</li></ul>
System Improvements	72,319,000	<ul style="list-style-type: none"><li>Additional upgraded system technology, new fares collection system, and wheel truing machine</li></ul>



# Key Project Highlights



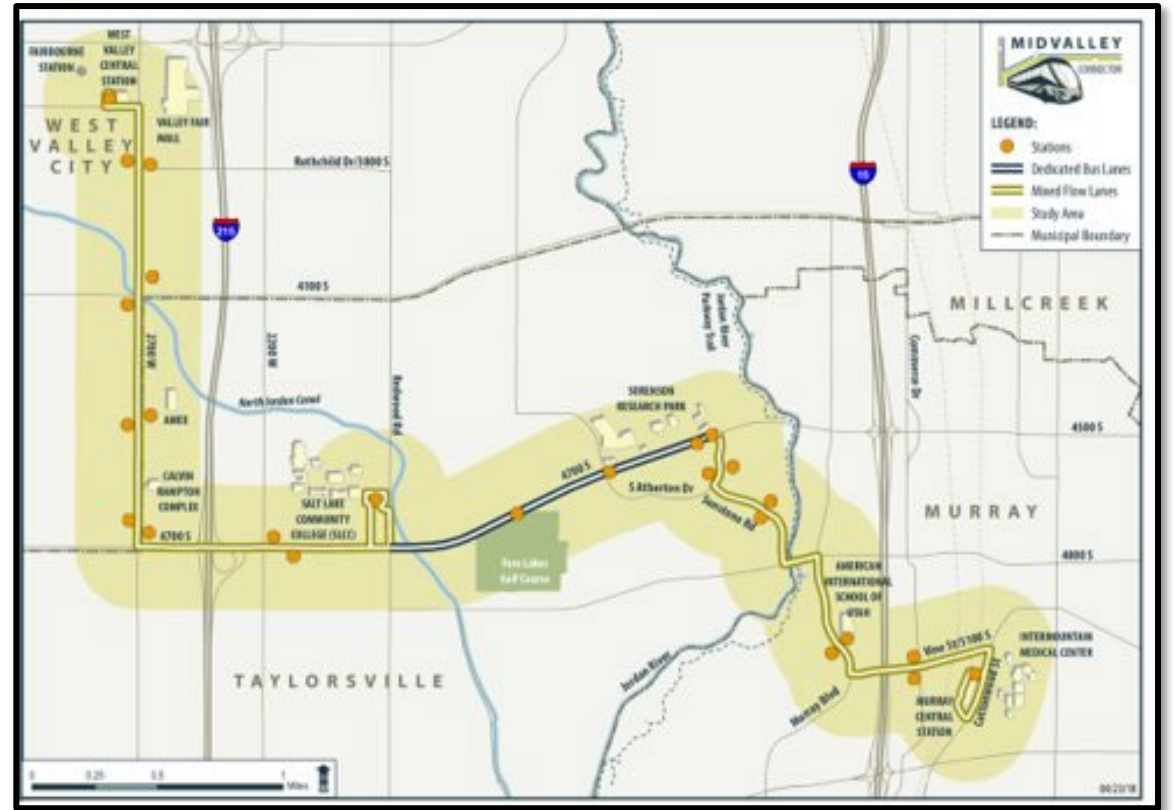
# FrontRunner Forward

- Goals:
  - Frequency
  - Reliability
  - Accessibility
  - Travel Time
  - Air Quality
- Improvements
  - 9 Double Track Segments
  - 15-minute peak service
  - 30-minute all-day service
- Current Status
  - UDOT to procure Progressive Design Builder Q1 2024
  - 6 of 9 areas environmentally cleared



# Mid-Valley BRT Project

- Route goes from Murray Central Station to West Valley Central Station
- Design 100% Complete
- Construction to start next year
- Planned \$10.0 M budget in 2024
- Planned \$100.7 M between 2024 & 2026



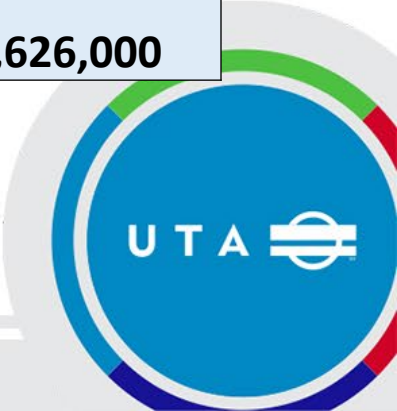
# SD100 – SD160 Light Rail Replacement

- Goal- replace 40 Light Rail Vehicles
- Current Accomplishments
  - Developed draft RFP
- Goal to advertise in December
- Average Mileage for SD100's
  - Approximately 1,498,000
- Average Mileage for SD160's
  - Approximately 1,475,000
- Total 2024-2028 Five Year Plan amount
  - \$239,900,000



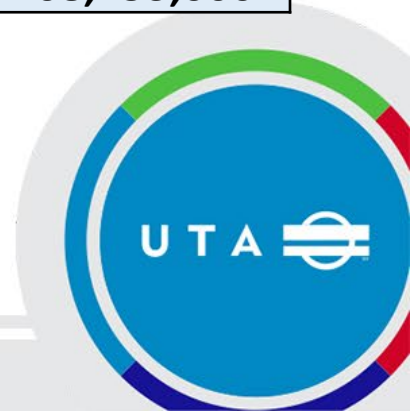
# 2024-2028 Capital Plan Yearly Summary

Year	Total Proposed Plan Amount	Grants	State/Local Partners	Financing	UTA Funds
2024	\$230,433,000	\$58,020,000	\$31,596,000	\$33,564,000	\$107,253,000
2025	325,959,000	95,903,000	53,058,000	72,118,000	104,880,000
2026	263,352,000	78,357,000	39,488,000	60,899,000	84,608,000
2027	194,589,000	44,832,000	8,185,000	79,390,000	62,182,000
2028	257,565,000	52,995,000	3,000,000	134,867,000	66,703,000
<b>Total</b>	<b>\$1,271,898,000</b>	<b>\$330,107,000</b>	<b>\$135,327,000</b>	<b>\$380,838,000</b>	<b>\$425,626,000</b>



# 2024 Capital Budget Summary

Programs/Projects	2024 Proposed Budget	2024 Grants	State/Local Partners	Financing	2024 UTA Funds
Capital Services	\$180,438,000	\$51,872,000	\$27,983,000	\$33,564,000	\$67,019,000
Enterprise Strategy	8,050,000	120,000	-	-	7,930,000
Executive Director (Safety)	2,448,000	-	-	-	2,448,000
Finance	28,535,000	4,951,000	1,127,000	-	22,457,000
Operations	6,277,000	277,000	-	-	6,000,000
People	1,130,000	-	-	-	1,130,000
Planning & Engagement	3,555,000	800,000	1,486,000	-	1,269,000
<b>Grand Total</b>	<b>\$230,433,000</b>	<b>\$58,020,000</b>	<b>\$30,596,000</b>	<b>\$33,564,000</b>	<b>\$108,253,000</b>



# Next Steps

- December - Present 2024-2028 Capital Plan and 2024 Budget to Board of Trustees for adoption



# Questions?



# Recommended Action (by acclamation)

Motion to approve AR2023-11-02 –

Resolution Approving the Proposed 2024-2028 Capital Plan and Recommending Approval by the Authority's Board of Trustees



# DISCUSSION

- a. Travel Training Program
- b. Wasatch Choice Vision
- c. Open Dialogue with the Board of Trustees



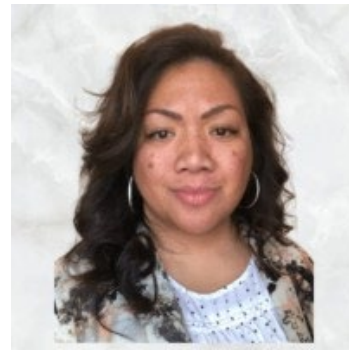
# Travel Training Program



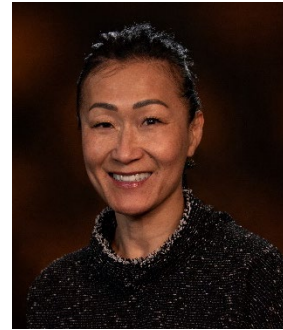
# Meet the Travel Training Team



**Nichol Bordeaux**  
Chief Planning &  
Engagement Officer



**Doraleen Taulanga**  
Community Engagement  
Manager



**Bobbie Chavez**  
Travel Trainer



**Seann McQuarter**  
Travel Trainer



**Erick Gomez**  
Travel Trainer



**Megan Waters**  
Community Engagement  
Director





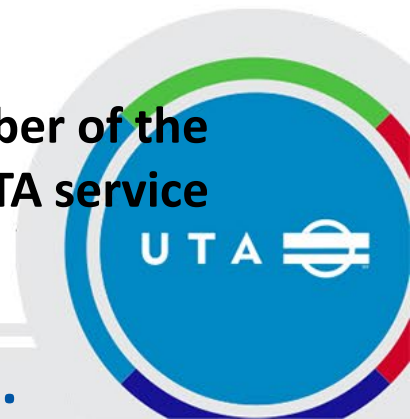
## Program Details

**Purpose:** Reinforce transit access and independence through travel instruction services.

**Key Focus Areas:** state, city, community organizations and schools that serve people with disabilities, aging populations, students, English language learners, New Americans, and displaced groups.

**Program Criteria:** open to any member of the public living within or visiting the UTA service area.

Agenda Item 9.a.





# UTA's Travel Training Program

## Menu of Services

- Individual trainings
- Group trainings
- Train-the-trainer
- Customized educational experiences
- Training Pass Program

## Coverage:

All UTA system area

## Modes of service:

Bus, TRAX, Frontrunner, S-Line, On Demand, BRT A 

Agenda Item 9.a.





# UTA's Travel Training Program

- ✓ No cost service
- ✓ By appointment
- ✓ Trainings set in the order requests are received & by availability

## Referrals

- Phone: 801-287-2275
- Email: [traveltraining@rideuta.com](mailto:traveltraining@rideuta.com)
- Caregiver
- Service provider
- Website/Brochure
- Events

Agenda Item 9.a.





# 2022-2023 Quick Stats

**Individual:** 238

**Education Trainings:** 2,156

**Geographic Reach:** UTA Service Area

**Programs outside of area:** Bear River Association of Governments & Five Counties

**Train-the Trainer:** 15

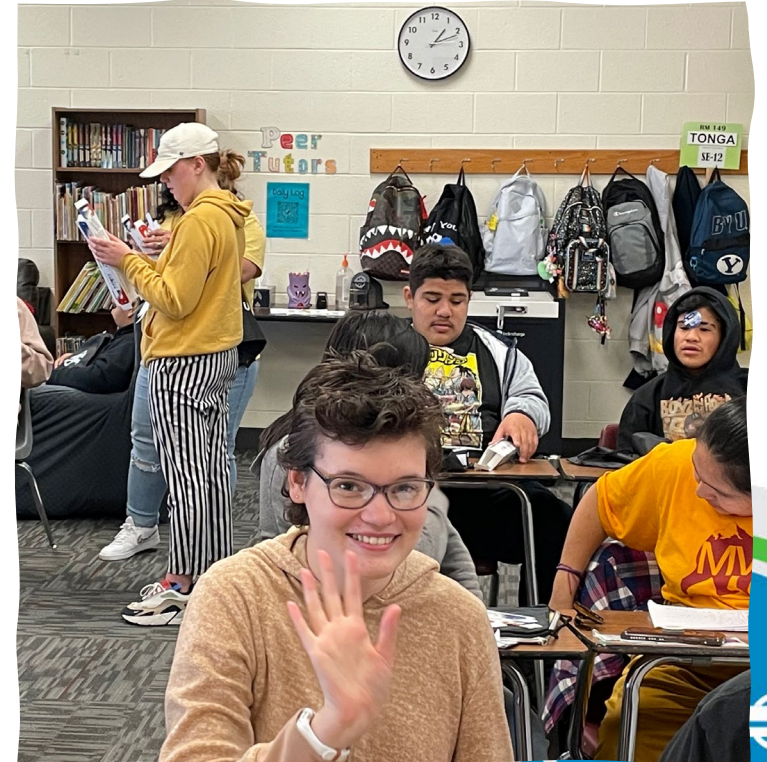
**Training Pass Programs:** 30

**Partner Trainings (ind. Trips):** 105,000

**Agenda Item 9.a.**



# Questions & Discussion



# Wasatch Choice Vision





# WASATCH CHOICE

## — VISION —

*Utah is growing . . . and we have a plan!*

# Wasatch Choice Vision Partners



[wasatchchoice.org](http://wasatchchoice.org)

Agenda Item 9.b.

# Open Dialogue with the Board of Trustees



# REPORTS

- a. Executive Director Report
- b. Audit Committee Report



# Executive Director Report



# Audit Committee Report



# OTHER BUSINESS



**Next Meeting: Wednesday,  
February 21, 2024, at 1:00 p.m.**



# ADJOURN

