



Utah Transit Authority

Board of Trustees

MEETING MINUTES - Draft

669 West 200 South
Salt Lake City, UT 84101

Wednesday, February 25, 2026

9:00 AM

FrontLines Headquarters

Present: Chair Carlton Christensen
Trustee Jeff Acerson
Trustee Beth Holbrook

Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Chair Carlton Christensen welcomed attendees and called the meeting to order at 9:01 a.m.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Andrés Colman, UTA Chief Operations Officer, delivered a brief safety message.

4. Public Comment

In Person/Virtual Comment

No in person or virtual comment was given.

Online Comment

No online comment was received.

5. Consent

a. Approval of the February 11, 2026 Board of Trustees Meeting Minutes

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to approve the consent agenda. The motion carried by a unanimous vote.

6. Reports

a. Legislative Update and Potential Action on Proposed Legislation

Paul Ray, UTA Government Relations Director, provided an update on the 2026 legislative session, which included the following:

- A record was set this year for the number of bills filed.
- Senate Bill 197 Transportation Funding and Governance Amendments is now in the House.
- Senate Bill 242 Transportation Amendments has been circled for the present time.
- Senate Bill 125 Theft Amendments includes an enhancement for fare evasion to be charged as a class A misdemeanor in certain circumstances.
- House Bill 581 Autonomous Vehicles requires the Utah Department of Transportation (UDOT) and UTA to complete an autonomous vehicle systems study.
- House Bill 586 Transportation Funding Amendments (H.B. 586) will be reviewed in committee meetings this afternoon. Ray recommended UTA speak in support of the bill at the committee meeting.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, to support H.B. 586. The motion carried by a unanimous vote.

b. Executive Director Report

- Overview of Utah 2034 Olympic Observer Trip

Jay Fox, UTA Executive Director, was joined by Andrés Colman.

Fox reported on participation in the Utah 2034 Olympic observer trip to the 2026 Olympic Winter Games in Italy. He mentioned the extensive coordination, volunteerism, and leadership experience required to successfully host the Games.

Colman noted the observer program participants included representatives from Los Angeles, California; France; Australia; and Utah. He discussed highlights of the experience, which included:

- Sharing best practices
- Meeting with the Milano-Cortina 2026 head of transit and toured the transit operations center
- Attending briefings on various logistical topics
- Networking with the Utah 2034 Olympic Committee and other host cities

Discussion ensued. A question on large event coordination advocacy groups in Italy and Europe was posed by the board and answered by staff.

Chair Christensen recommended coalescing and incentivizing a transit volunteer team for the 2034 Winter Games, finalizing agreements early in the process, and being intentional in documenting the experience.

c. **Strategic Plan Minute: Quality of Life - Reduce Top 5 Risks a Minimum of One Risk Level**

Jay Fox provided an update on the strategic initiatives to reduce UTA's top five risks a minimum of one risk level. The top five risks include:

- Proper channels not followed for technology purchase
- Single points of knowledge
- Outdated or missing policies, standard operating procedures (SOPs), and/or job descriptions
- Inadequate business continuity/disaster recovery capability
- Weaknesses in data governance

Overall, the aggregate score for the top five risks was reduced by at least one level in 2025.

7. **Resolutions**

a. **R2026-02-01 - Resolution Approving the Title VI Service and Fare Equity Analysis for Spring, Fall, and Winter 2026 Change Days**

Alex Beim, UTA Manager of Long-Range Strategic Planning, was joined by Megan Waters, UTA Community Engagement Director.

Beim summarized the resolution, which approves the Title VI service and fare equity analysis for the 2026 spring, fall, and winter Change Days.

Beim reviewed Title VI analysis requirements, datasets, and analysis parameters. He then outlined proposed service and fare changes related to the 2026 Change Days and noted there were no findings or disparate impact of disproportionate burden.

Waters concluded by summarizing related public engagement efforts and next steps in the service implementation process.

Discussion ensued. The board requested staff define "pullout" and "walkshed" for the public record (the number of vehicles that need to "pullout" at the start of the day to service a route and the walking distance from a stop [1/4 mile for a standard bus stop, 1/2 mile for BRT/rail stops], respectively). A question on the nature of public comment received was posed by the board and answered by staff.

Trustee Acerson requested communications about the innovative mobility zone in northwest Utah County include the names of all cities in the coverage area.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

b. R2026-02-02 - Resolution Approving the Title VI Fare Collection System Equity Analysis

Alex Beim was joined by Monica Howe, UTA Fares Director, and Megan Waters.

Howe summarized the resolution, which approves the Title VI fare collection system equity analysis.

Beim briefly reviewed Title VI analysis requirements, datasets, and analysis parameters.

Staff then provided context for and reviewed proposed fare changes, findings related to proposed fare changes, and mitigation strategies. They concluded by summarizing related public engagement efforts and public comment themes.

Discussion ensued. Questions on the impact of the elimination of paper tickets to ticket-as-fare arrangements, public communication efforts, and FAREPAY use for group pass purchases were posed by the board and answered by staff.

Chair Christensen recommended an education campaign focused on fare capping.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

c. R2026-02-03 - Ratifying the Final Compensation Structure for District Officers and Administration Employees for the Year 2025

Ann Green-Barton, UTA Chief People Officer, summarized the resolution, which ratifies the final compensation structure for district officers and administration employees for 2025. In sum, 8 jobs were reevaluated, 23 jobs were repurposed to reflect changing agency needs, and 6 additional jobs were added.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

d. R2026-02-04 - Setting Compensation for District Officers & Administration Employees and Establishing Parameters to Make Changes to the Structure for the Year 2026

Ann Green-Barton summarized the resolution, which sets the compensation structure for district officers and administration employees and establishes parameters to make changes to the structure for 2026. Based on current salary budget surveys, the salary structure will increase by 2% effective January 4, 2026, and several positions will receive pay lane minimum adjustments as a result.

Green-Barton defined the parameters for mid-year job placements. She also noted a resolution will be presented to the board in January 2027 to officially ratify the 2026

adjustments, which will be detailed throughout 2026 in quarterly reports.

Discussion ensued. Green-Barton clarified pay lane minimum adjustments will be effected before merit increases are applied.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

e. **R2026-02-05 - Resolution Accepting the Conveyance of Real Property Interests Associated with the Sharp/Tintic Connection Project**

Paul Drake, UTA Director of Real Estate & Transit-Oriented Development, summarized the resolution, which accepts the conveyance of real property interests associated with the Sharp/Tintic connection project.

The Sharp/Tintic connection project is being led by UDOT, in coordination with UTA, and will connect the Union Pacific Railroad Sharp and Tintic lines in Springville and Spanish Fork to improve public safety and enhance mobility by eliminating seven at-grade railroad crossings along the existing Tintic Line.

Discussion ensued. A question on land acquisition was posed by the board and answered by Drake.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

8. **Contracts, Disbursements and Grants**

a. **Contract: UTA Moves 2055 - Long Range Transit Plan Consulting Services (Parametrix Consulting, Inc.)**

Jaron Robertson, UTA Director of Planning, was joined by Alex Beim.

Staff requested the board approve a not-to-exceed \$699,921 contract with Parametrix Consulting, Inc. for long-range transit plan consulting services.

Discussion ensued. Questions on the long-range planning process, balancing the regional transportation planning process with community needs, statutory requirements related to the long-range transit plan, and partnering with external stakeholders were posed by the board and answered by staff.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

Chair Christensen called for a recess at 10:32 a.m.

The meeting was reconvened at 10:37 a.m.

b. Contract: Bi-Level Seating Reupholstery (Sedia Inc.)

Kyle Stockley, UTA Director of Capital Vehicles, requested the board approve a not-to-exceed \$982,106.80 contract with Sedia, Inc. to reupholster the seating on 38 bi-level commuter rail passenger cars.

Discussion ensued. Questions on the upholstery type, potential impacts to service, and upholstery lifespan were posed by the board and answered by Stockley.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this contract be approved. The motion carried by a unanimous vote.

c. Contract: Meadowbrook Battery Electric Bus Charger Design-Build (Winn-Marion Companies)

Dean Hansen, UTA Manager of Systems Engineering, requested the board approve a \$952,970 contract with Winn-Marion Companies for design-build services for five battery electric bus chargers at the Meadowbrook facility.

Discussion ensued. Questions on the impacts to the Midvalley Express (MVX) service and project delivery timeline were posed by the board and answered by Hansen.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

d. Change Order: Secondary Data Site Change Order 1 - Power Distribution Unit Hardware Upgrade and Annual Maintenance (Tonaquint Data Centers, LLC dba ValorC3 Data Centers)

Kyle Brimley, UTA IT Director, requested the board approve a \$142,990.56 change order to the contract with Tonaquint Data Centers, LLC dba ValorC3 Data Centers to upgrade power distribution unit hardware and provide annual maintenance. The total contract value, including the change order, is \$474,302.23.

Discussion ensued. A question on the need for a power distribution upgrade was posed by the board and answered by Brimley.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this change order be approved. The motion carried by a unanimous vote.

9. Service and Fare Approvals**a. Fare Agreement: Special Events Agreement (The Church of Jesus Christ of Latter-Day Saints)**

Monica Howe requested the board approve a \$105,053 special events fare agreement with The Church of Jesus Christ of Latter-day Saints for ticket-as-fare to specified Church-sponsored events. The agreement will take effect retroactively on February 1, 2026, has a one-year term, and includes a provision with pricing to add supplemental events not listed in the contract.

Discussion ensued. A question on plans for the Salt Lake Temple open house in 2027 was posed by the board and answered by Howe.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this special events agreement be approved. The motion carried by a unanimous vote.

10. Discussion Items**a. 2025 Continuous Improvement Team Highlights**

Alisha Garrett, UTA Chief Enterprise Strategy Officer, was joined by Susan Scadden, UTA Acting Manager of Organizational Excellence.

Staff provided an update on the continuous improvement (CI) team composition, statistics, certifications, and team initiatives.

Garrett presented the organizational excellence team with the CI Award for their efforts in defining standard work for their department.

Discussion ensued. Questions on CI net promoter score trends, sharing best practices, and certification requirements were posed by the board and answered by staff.

b. UTA Public Transportation Agency Safety Plan (PTASP) Update

Travis King, UTA Director of Safety & Security, reported on the status of the PTASP. While not yet approved, all 2026 PTASP regulatory requirements have been implemented, and all employees have access to the 2026 PTASP draft document.

Discussion ensued. A question on UDOT feedback was posed by the board and answered by King.

11. Other Business**a. Next Meeting: Wednesday, March 11, 2026 at 9:00 a.m.**

12. Adjourn

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, to adjourn the meeting. The motion carried by a unanimous vote and the meeting was adjourned at 11:16 a.m.

Transcribed by Cathie Griffiths
Board Administration Manager
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://www.utah.gov/pm/sitemap/notice/1057975.html> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at <https://rideuta.granicus.com/player/clip/435>.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date:

Carlton J. Christensen
Chair, Board of Trustees