



# Utah Transit Authority

## Board of Trustees

### MEETING MINUTES - Draft

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, December 1, 2021**

**9:00 AM**

**FrontLines Headquarters**

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**Present:** Chair Carlton Christensen  
Trustee Beth Holbrook  
Trustee Jeff Acerson

Also attending were UTA staff and interested community members.

**1. Call to Order and Opening Remarks**

Chair Christensen welcomed attendees and called the meeting to order at 9:01 a.m.

**2. Pledge of Allegiance**

Attendees recited the Pledge of Allegiance.

**3. Safety First Minute**

Sheldon Shaw, UTA Director of Safety & Security, provided a brief safety message.

**4. Public Comment**

Public comment was given by Claudia Johnson. Ms. Johnson would like buses to pull closer to the curb. She said she was told the reason buses do not pull closer is that it is prohibited by UTA's tire leasing agreement, which Ms. Johnson finds concerning. Ms. Johnson concluded her remarks by encouraging public participation in UTA board meetings.

Chair Christensen noted that online comments received were distributed to the board for review prior to the meeting and are included as Appendix A to these minutes.

**5. Consent**

**a. Approval of November 04, 2021 Public Hearing for UTA 2022 Tentative Budget Minutes**

**b. Approval of November 10, 2021 Board Meeting Minutes**

A motion to approve the consent agenda was made by Trustee Holbrook and seconded by Trustee Acerson. The motion carried unanimously.

**6. Reports**

**a. Agency Report**  
- **Raise Grant Award**

- **UTA Recognized as Apprentice Champion by Workforce Services and Apprenticeship Utah Network**

**Raise Grant Award**

Mary DeLoretto, UTA Interim Executive Director, announced the agency's receipt of a federal RAISE grant award in the amount of \$950,000 for the TechLink Corridor Study in Salt Lake City. The total project cost is estimated at \$1.4 million.

Discussion ensued. A question on the name selection of "TechLink corridor" was posed by the board and answered by Ms. DeLoretto.

**UTA Recognized as Apprentice Champion by Workforce Services and Apprenticeship Utah Network**

Ms. DeLoretto was joined by Stacy Palacios, UTA Manager of Training & Development. Ms. DeLoretto reported UTA was presented with the Apprenticeship Champion Award by the Utah Department of Workforce Services Apprenticeship Network. The award recognizes the agency's bus maintenance apprenticeship program. Ms. Palacios spoke about the apprenticeship program and UTA's participation in the apprenticeship network. Ms. DeLoretto then highlighted Ms. Palacios's role at the agency and thanked her for her efforts.

Discussion ensued. A question on the geographic scope of the apprenticeship network was posed by the board and answered by Ms. Palacios. The board commended Ms. Palacios for her work.

**7. Resolutions**

**a. R2021-12-01 - Resolution Appointing Mike Hurst as Internal Auditor and Officer of the Board**

Carlton Christensen summarized the resolution, which appoints Mike Hurst as UTA Internal auditor, Ethics Officer, and Officer of the UTA Board of Trustees.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Holbrook, and Trustee Acerson

**b. Oath of Office: Internal Auditor and Officer of the Board- Mike Hurst**

The oath of office was administered to Mr. Hurst. Chair Christensen then yielded the floor to Mr. Hurst for a few brief remarks.

**c. R2021-12-02 - Resolution Establishing an Employee Retirement Plan Contribution Rate Policy**

Trustee Jeff Acerson was joined by Bill Greene, UTA Chief Financial Officer. Trustee Acerson outlined the resolution, which sets the pension funding contribution rate at

16%. The funding level is the same as the previously approved rate.

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Holbrook, and Trustee Acerson

**d. R2021-12-03 - Resolution Giving Notice and Setting Regular Meeting Dates for the Authority's Board of Trustees and Audit Committee for Calendar Year 2022**

Chair Christensen reviewed the resolution, which gives notice and sets the board and audit committee meeting dates for the calendar year 2022.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Holbrook, and Trustee Acerson

**e. R2021-12-04 - Resolution Approving the Title VI Service and Fare Equity Analysis for December 2021 Change Day**

Andrew Gray, UTA Civil Rights Compliance Officer - Title VI & DBE, was joined by Megan Waters, UTA Community Engagement Manager. Mr. Gray summarized the resolution, which approves the Title VI service and fare equity analysis for the December 2021 change day. The analysis revealed the following:

- Discontinuance of route F522 to be replaced by On Demand microtransit service: no disparate impact or disproportionate burden with the addition of microtransit service
- Discontinuance of route 454: no disparate impact
- Route 451 realignment: no disparate impact

Mr. Gray also noted UTA's low-income reduced fare program, which will be considered by the board in late December 2021, will provide a significant benefit (50% discount) to populations falling under 150% of the federal poverty level.

Ms. Waters reviewed key points from the reduced fare pilot community engagement report, including engagement efforts, feedback themes, opportunities for improvement, and recommended next steps.

Discussion took place throughout the presentation of the resolution. Questions on data sources used in the analysis, the poverty level percentage in the low-income reduced fare program, requirements for increasing the poverty level percentage, and communications strategies for changes on route F522 were posed by the board and answered by staff. Trustee Holbrook recommended ongoing communications efforts for the implementation of On Demand service on the west side of Salt Lake City. Chair Christensen suggested targeted marketing for the On Demand service to residents and companies located within the On Demand service area. With respect to the low-income fare program, Chair Christensen recommended partnering with school districts to

consider connecting families who use the free or reduced fare lunch program with the UTA program. Trustee Holbrook suggested looking at opportunities to utilize service agencies in the community to increase program participation.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Holbrook, and Trustee Acerson

**f. R2021-12-05 - Resolution Adopting the Eco Pass Fare Structure of the Agency**

Monica Morton, UTA Fares Director, outlined the resolution, which adopts a new Eco pass fare structure for the agency that reflects adjustments made due to the COVID-19 pandemic.

Discussion ensued. Questions on major shifts in the pass fare structure and contemplation of different commuter travel patterns (e.g., hybrid work schedules) were posed by the board and answered by Ms. Morton.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Holbrook, and Trustee Acerson

**8. Contracts, Disbursements and Grants**

**a. Contract: Mount Ogden Business Unit Expansion (R & O Construction)**

David Hancock, UTA Acting Chief Service Development Officer, was joined by Andrea Pullos, UTA Project Manager III. Ms. Pullos requested the board approve a contract in the amount of \$3,723,287 for expansion of the Mount Ogden business unit bus maintenance bays.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

**b. Contract: Slewing Ring Parts for Light Rail Overhaul (Siemens Mobility Inc.)**

Mr. Hancock asked the board to approve a contract with Siemens Mobility Inc. in the amount of \$694,224 for slewing ring parts.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this contract be approved. The motion carried by a unanimous vote.

**c. Contract: S70 Auxiliary Power Supply (APS) Replacement for Light Rail Overhaul (Siemens Mobility, Inc.)**

Mr. Hancock requested the board approve a contract with Siemens Mobility Inc. in the amount of \$5,777,981 for replacement of the APS units on the S70 light rail vehicles.

Discussion ensued. A question on the manufacturer's pricing was posed by the board

and answered by Mr. Hancock.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

**d. Contract: Locomotive Truck Frame Overhaul (Wabtec Transportation Systems, LLC)**

Mr. Hancock asked the board to approve a contract with Wabtec Transportation Systems, LLC in the not-to-exceed amount of \$1,373,783.36 for 32 commuter rail vehicle truck frames and associated parts.

Discussion ensued. Questions on the time required for work on individual truck frames and opportunities for onsite quality control inspections were posed by the board and answered by Mr. Hancock.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this contract be approved. The motion carried by a unanimous vote.

**9. Service and Fare Approvals**

**a. Fare Agreement: Ski Bus Service (Sundance Mountain Resort)**

Stacey Adamson, UTA Senior Sales Representative, was joined by Ms. Morton. Ms. Adamson asked the board to approve a fare agreement with Sundance Mountain Resort for ski bus service. The total estimated contract value is between \$2,500-\$4,200.

Discussion ensued. A question on the number of riders paying full fare was posed by the board and answered by staff.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this fare agreement be approved. The motion carried by a unanimous vote.

**b. Fare Agreement: Ski Bus Service - Amendment 1 (Snowbasin Resort Company)**

Ms. Morton was joined by John Salazar, UTA Acting Regional General Manager - Mt. Ogden Business Unit. Ms. Morton asked the board to approve an amendment to the fare agreement with Snowbasin Resort Company in the amount of \$46,381 for ski bus service. The total contract value, including the amendment, is \$92,677.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this fare agreement be approved. The motion carried by a unanimous vote.

**c. Sponsored Fare Agreement: Trolley Bus Service - Amendment 2 (Layton City Corporation)**

Ms. Morton was joined by Mr. Salazar. Ms. Morton requested the board approve an amendment to the sponsored fare agreement with Layton City Corporation in the amount of \$179,004 for trolley bus service. The total contract value, including the amendment, is \$500,922.

Discussion ensued. A question on how the sponsored fare amount was determined was posed by the board and answered by staff.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this sponsored fare agreement be approved. The motion carried by a unanimous vote.

**d. Sponsored Fare Agreement: Trolley Bus Service - Amendment 2 (Ogden City)**

Ms. Morton was joined by Mr. Salazar. Ms. Morton asked the board to approve an amendment to the sponsored fare agreement with Ogden City in the amount of \$70,213 for trolley bus service. The total contract value, including the amendment, is \$215,447.

Discussion ensued. A question on the quality of the trolley buses in comparison to regular buses was posed by the board and answered by staff.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this sponsored fare agreement be approved. The motion carried by a unanimous vote.

**e. Sponsored Fare Agreement: Lagoon/Station Park Shuttle Bus Service - Amendment 2 (Farmington City Corporation)**

Ms. Morton was joined by Mr. Salazar. Ms. Morton requested the board approve an amendment to the sponsored fare agreement with Farmington City Corporation in the amount of \$76,350 for shuttle bus service. The total contract value, including the amendment, is \$293,700.

Discussion ensued. A question on regular bus use for high school student Lagoon days was posed by the board and answered by staff.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this sponsored fare agreement be approved. The motion carried by a unanimous vote.

**10. Other Business**

- a. Next Meeting: Wednesday, December 8th, 2021 at 9:00 a.m.

**11. Closed Session**

**a. Strategy Session to Discuss Pending or Reasonably Imminent Litigation**

Chair Christensen indicated there were matters to be discussed in closed session relative to pending or reasonably imminent litigation.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, for a closed session. The motion carried by a unanimous vote.

Chair Christensen called for a brief recess at 10:18 a.m.

The meeting resumed in closed session at 10:26 a.m.

**12. Open Session**

A motion was made by Trustee Holbrook, seconded by Trustee Acerson, to return to open session. The motion carried by a unanimous vote and the board returned to open session at 10:44 a.m.

**13. Adjourn**

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, to adjourn the meeting. The motion carried by a unanimous vote and the meeting adjourned at 10:44 a.m.

Transcribed by Cathie Griffiths  
Executive Assistant to the Board Chair  
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/718827.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date:

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Carlton J. Christensen  
Chair, Board of Trustees

**Appendix A****Online Public Comment  
to the  
Board of Trustees of the Utah Transit Authority  
Board Meeting  
December 1, 2021****From George Chapman:**

UTA Bd of Trustees Dec 1 mtg comments disagree that UTA provides equity in service  
Comments to Board of Trustees 9AM meeting Dec 1 due 2pm day before  
I do not agree with UTA's Equity Analysis. Since UTA has received a grant (without a public hearing on the application) that appears to start the process of justifying spending hundreds of millions on a 400S extension of rail to Centeal Station, it is extremely inequitable to spend hundreds of millions, or even think of spending the money on the Eastside of SLC without giving the Westside some equitable transit service. If UTA would plan on and implement electric buses and services that do not zig zag around in a milk run on the Westside, it would be equitable.

In addition, the new system of requiring documentation to UTA for half fare will eliminate many low income without enough documentation. That is very inequitable, and I am being nice when I say that. The solution is to implement a \$1 fare for buses systemwide.

Remember, UTA is giving free fare for the Ogden and UVX (for 2 more years) BRTs which are on the Eastside and serve higher income riders. Without a comensurate fare reduction on the Westside or low income areas, UTA does not meet Federal Equity requirements.

My previous comments on the budget via email (since I am inaudible on the recording) should be part of the budget minutes. I should add that the projects planned by UTA benefit higher income and Eastside users, again inequitable.