# **UTA Board of Trustees Meeting**

September 10, 2025



# Call to Order and Opening Remarks



# Pledge of Allegiance



# **Safety First Minute**



### **Public Comment**

- Live comments are limited to 3 minutes per commenter
- One person's time may not be used to extend another person's time
- Live comments may be heard from in-person attendees as well as Zoom attendees
- For comments via Zoom, use the "raise hand" function in Zoom to indicate you would like to make a comment
- Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website
- Any comments received through alternate means were distributed to the board for review in advance of the meeting



### **Public Comment**



- Please state your name for the record.
  - Limit comments to 3 minutes.



# **Consent Agenda**

- a. Approval of August 13, 2025 Board Meeting Minutes
- b. Approval of August 11, 2025 Budget Work Session Meeting Minutes
- c. Approval of August 12, 2025 Budget Work Session Meeting Minutes
- d. Approval of August 14, 2025 Budget Work Session Meeting Minutes

# Recommended Action (by acclamation)

Motion to approve the consent agenda.



# Reports



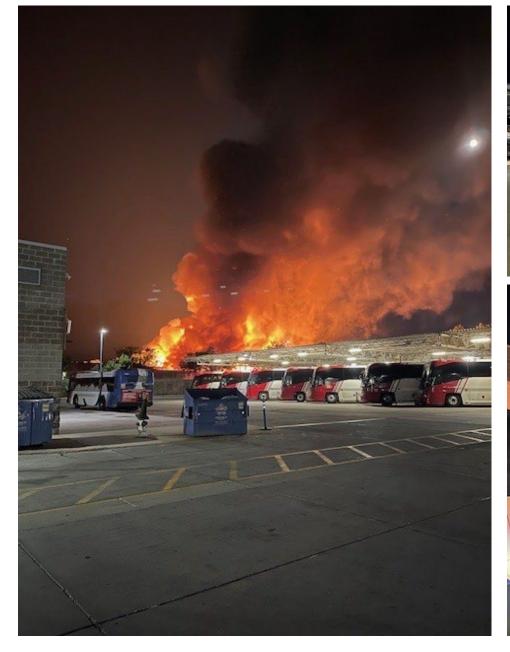
### **Executive Director Report**

• UTA Recognition – Mt. Ogden Bus Maintenance Team



# UTA Recognition – Mt. Ogden Bus Maintenance Team













Agenda Item 6. a.

# **Strategic Plan Minute: Organizational Excellence – Trapeze Implementation**





#### **Achieving Organizational Excellence**



#### **Strategic Initiative: Trapeze Go-Live**



#### Highlights:

- Workforce Management Go -Live
- Enterprise Asset Management (EAM)
   Rolling Stock Workflows Completed
- EAM Rolling Stock Train the Trainer Scheduled
- EAM MOW Future State Underway
- EAM Facilities Future State Underway



## Financial Report - July 2025



#### **Utah Transit Authority**

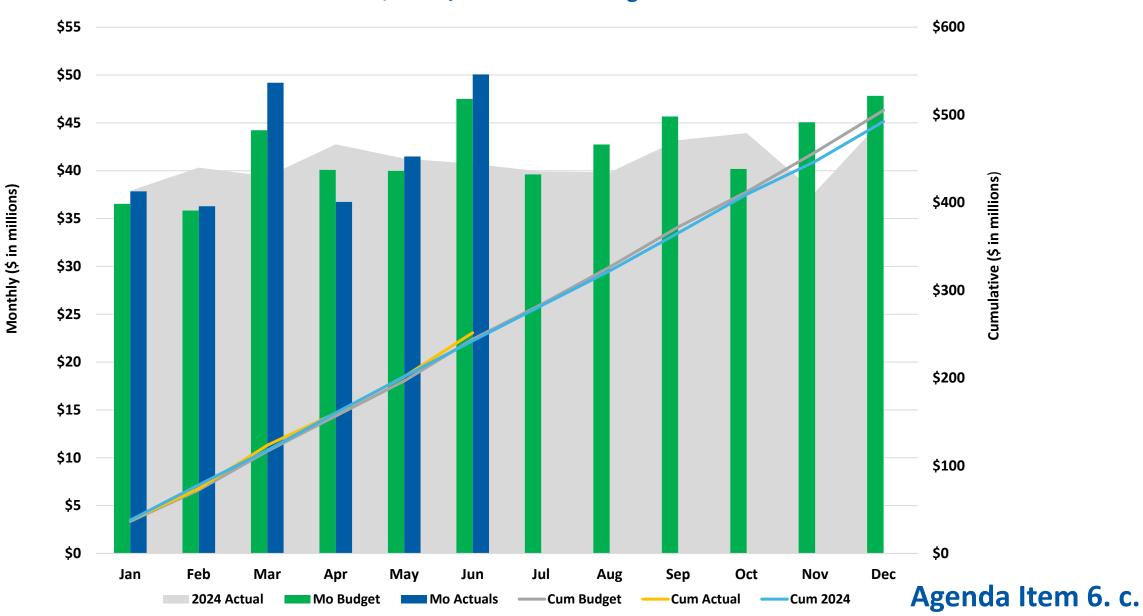
Board Dashboard: Jul 31, 2025

Financial Metrics	Ju	l Actual	Ju	Il Budget	Fav / (Unfav)		%	ΥT	D Actual	YTD Budget		Fav / (Unfav)		%
Sales Tax (Jun '25 mm \$)	\$	50.1	\$	47.5	\$	2.56	5.4%	\$	251.6	\$	244.1	\$	7.44	3.0%
Fare Revenue (mm)	\$	3.1	\$	3.1	\$	(0.01)	) -0.3%	\$	22.5	\$	21.6	\$	0.84 🥘	3.9%
Operating Exp (mm)	\$	38.2	\$	38.4	\$	0.21	0.5%	\$	249.9	\$	269.4	\$	19.53 🔵	7.2%
Subsidy Per Rider (SPR)	\$	11.72	\$	10.21	\$	(1.51)	-14.8%	\$	9.89	\$	10.21	\$	0.32 🔵	3.1%
UTA Diesel Price (\$/gal)	\$	2.72	\$	3.60	\$	0.88	24.5%	\$	2.42	\$	3.60	\$	1.18 🔵	32.9%
Operating Metrics	Ju	l Actual		Jul-24		F / (UF)	%	YT	D Actual	Υ	TD 2024	F	/ (UF)	%
Ridership (mm)		3.00		3.05		(0.06)	-1.9%		23.00		22.93		0.07 🬑	0.3%
			Ene	ergy Cos	t b	y Type (Mo	nthly	Avg	YTD)					
	Dies	el Bus (	Cos	t per Mile	)			\$	0.51					
	Dies	el CR (C	Cost	per Mile)				\$	3.95					
Unleaded Gas (Cost per Mile)							\$	0.49						
CNG (Cost per Mile)						\$	0.37							
Bus Propulsion Power (Cost per Mile)						\$	0.50							
TRAX Propulsion Power (Cost per Mile)					\$	0.78								

<sup>&</sup>quot;Sales Tax" lists the amount of sales tax revenue received for the month listed in bold. All other data reflects the month listed in the table title.

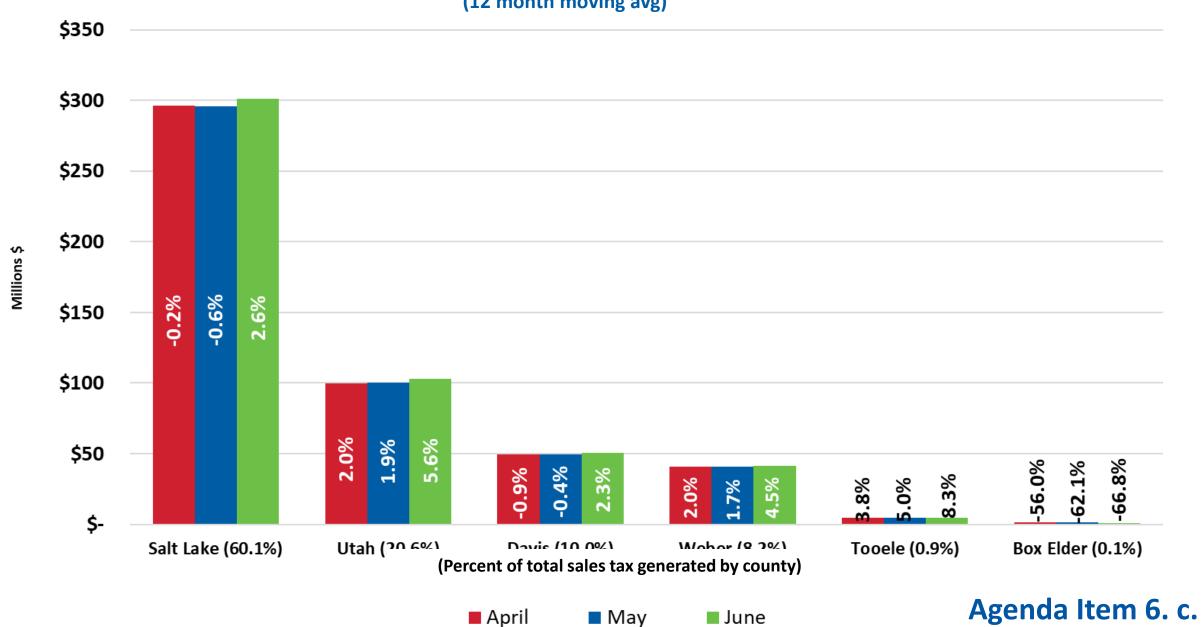
#### Agenda Item 6. c.

**2025 Sales Tax**June YTD Variance \$7.4M / 3.0% Above Budget

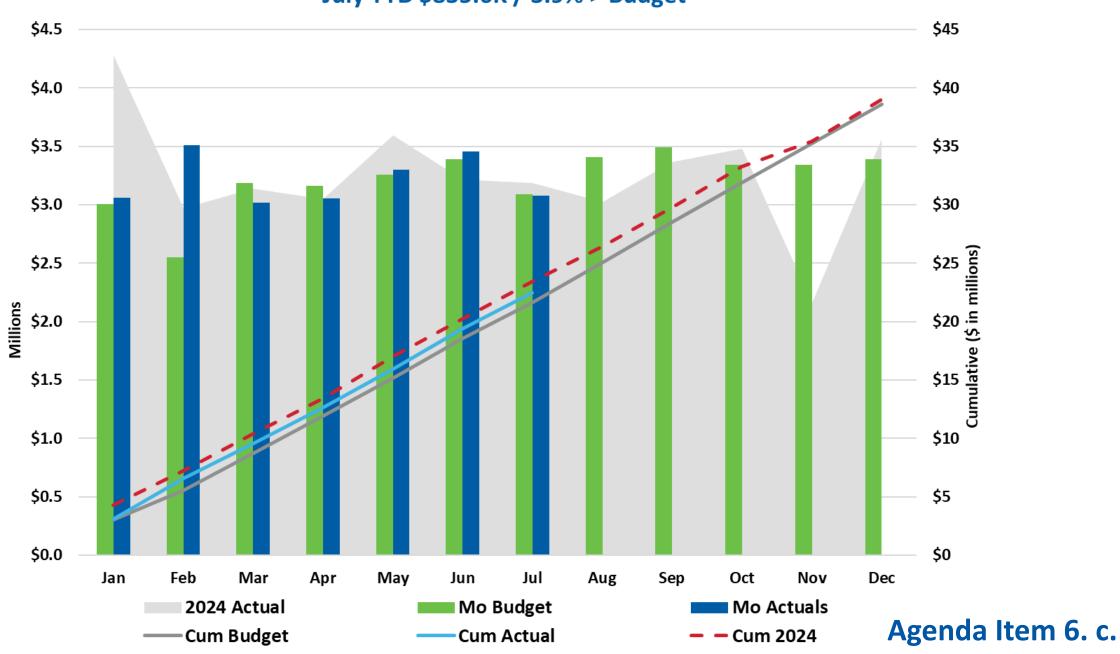


#### **Sales Tax Collections** Percentage Change by month ended Jun 30, 2025

(12 month moving avg)



## 2025 Passenger Revenue July YTD \$835.6K / 3.9% > Budget



#### FTE Report Jul 2025



#### FTE Report Jul 25

		Jul-25	Budget vs.	Actual	Vacancy Rate					
		Vacancy		Prior	Start of	Prior				
Administrative FTE	Budget	Actual	Variance	Rate	Month	Year	Year			
Admin Depts	668.7	615.5	53.2	8.0%	7.7%	9.9%	4.3%			
Operating Depts	401.0	352.5	48.5	12.1%	10.5%	8.0%	2.1%			
Subtotal	1,069.7	968.0	101.7	9.5%	8.7%	9.2%	3.5%			

				Vacancy
Bargaining Unit FTE	Budget	Actual	Variance	Rate
Admin Depts	38.8	28.0	10.8	27.8%
Operating Modes				
Bus	1116.0	1,149.0	-33.0	-3.0%
Light Rail	297.0	307.0	-10.0	-3.4%
Commuter Rail	108.0	113.0	-5.0	-4.6%
Riverside	157.0	161.5	-4.5	-2.9%
Asset Mgt	189.0	175.0	14.0	7.4%
Subtotal	1,905.8	1,933.5	-27.7	-1.5%

Vacancy	Start of	Vacancy
Rate	Year	Rate
-28.9%	11.5%	-76.6%
-2.6%	-4.7%	-4.8%
-3.0%	5.1%	0.4%
-7.4%	2.8%	-10.7%
0.3%	1.6%	2.2%
6.3%	6.5%	10.8%
-2.3%	-0.8%	-4.0%

Total FTE 2,975.54 2	2,901.5 74.0	2.5%	1.6% 2.8	%
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-1.3%

#### **July 2025 YTD Financial Results**



#### **OPERATING FINANCIALS**

July 2025 YTD

FISCAL YEAR 2025		YEAR-TO-DATE RESULTS											
Dollars In Millions	Prior Year			Current Year									
Dollars III Millions	A	Actual	Actual			Budget		Variance					
Revenue	·												
Sales Tax (July accrual)	\$	287.4	\$	288.6	\$	283.7	\$	4.9	1.7%				
Fares		23.4		22.5		21.6		0.8	3.9%				
Federal		4.9		33.1		42.2		(9.1)	-21.6%				
Other *		24.0		18.0		13.0		5.0	38.6%				
TOTAL REVENUE	\$	339.7	\$	362.2	\$	360.6	\$	1.6	0.4%				
Expense													
Salary/Wages	\$	111.4	\$	117.2	\$	120.8	\$	3.6	3.0%				
Overtime		8.4		9.8		6.3		(3.5)	-55.2%				
Fringe Benefits		58.6		61.3		64.0		2.7	4.2%				
Total Compensation	\$	178.4	\$	188.3	\$	191.1	\$	2.8	1.5%				
Services		22.3		26.5		31.7		5.2	16.5%				
Parts		15.3		12.4		17.3		4.8	28.0%				
Fuel		16.4		14.9		20.4		5.5	26.9%				
Utilities		4.2		4.1		4.6		0.5	11.8%				
Other		12.4		8.5		13.8		5.3	38.1%				
Capitalized Cost		(7.2)		(4.9)		(9.5)		(4.6)	48.4%				
TOTAL EXPENSE	\$	241.9	\$	249.9	\$	269.4	\$	19.6	7.3%				
Debt Service		45.7		40.8		45.3		4.6	10.1%				
Contrib. Capital/Reserves	\$	82.4	\$	71.6	\$		\$	<b>25.7</b>	56.2%				

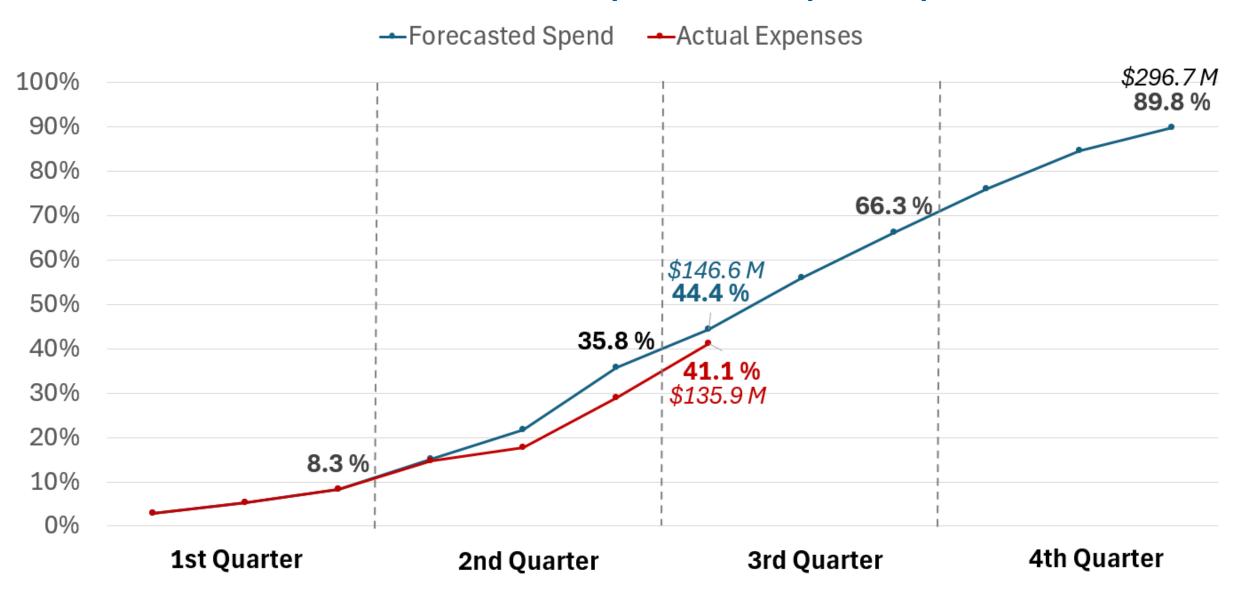
\*Does not include Sale of Assets (\$1.4M favorable) or Non-Cash items Favorable/(Unfavorable)

Agenda Item 6. c.

#### **July 2025 Capital Expenses**

FISCAL YEAR 2025	2025 VTD										
000's		Jui	y 2025		2025 YTD						
000 3	Actual	Budget	Variance	%	Actual	Budget	Variance	%			
Capital Expense											
Executive Director	\$ 124.6	\$ 185.2	\$ 60.50	32.7%	\$ 554.4	\$ 834.3	\$ 279.83	33.5%			
Planning & Engagement	123.4	237.6	114.15	<b>48.0%</b>	501.1	1,044.7	\$ 543.56	<b>52.0%</b>			
People	350.4	122.6	(227.84)	<b>-</b> 185.8%	1,748.2	1,781.3	\$ 33.08	<b>1.9%</b>			
Operations	473.4	2,096.2	1,622.80	77.4%	1,114.1	3,515.4	\$ 2,401.35	68.3%			
Finance	1,388.9	834.2	(554.69)	<b>6</b> -66.5%	4,487.9	4,435.4	\$ (52.52)	<b>-</b> 1.2%			
Enterprise Strategy	1,785.7	1,800.8	15.13	0.8%	4,328.9	9,413.6	\$ 5,084.72	<b>54.0%</b>			
Capital Service	33,475.5	23,053.0	(10,422.49)	<b>-</b> 45.2%	123,151.6	125,582.3	\$ 2,430.67	<b>1.9%</b>			
TOTAL EXPENSE	\$37,722.0	\$28,329.5	\$ (9,392.5)	<b>-33.2</b> %	\$ 135,886.2	\$ 146,606.9	\$ 10,720.7	7.3%			

#### **Actual versus Forecast Spend YTD Capital Expenses**



Agenda Item 6. c.

#### July 2025 Capital Sources (000's)

	Federal		State	Local		UTA		UTA			
Capital Sources (000's)	Grants	Leasing	<b>Funding</b>	Funding		В	<b>Bonding</b>		<b>Funding</b>		Total
Year-to-Date Actual	\$ 87,882	\$ 8,702	\$ 6,587	\$	2,375	\$	-	\$	30,340	\$	135,886
FY2025 Budget	\$127,571	\$32,652	\$45,619	\$	5,020	\$	23,055	\$	96,314	\$	330,231
% of Budget	68.9%	26.7%	14.4%		47.3%		0.0%		31.5%		41.1%

#### Agenda Item 6. c.

#### **Additional Metrics**

Accounting: Accounts Payable Days & Month End

Supply Chain: Contracts & Open Requisitions

Fares: Farebox Recovery & Subsidy Per Rider



#### **July 2025**

#### **Accounting Metrics:**

- Avg Days Payable Jul. '25 YTD: 32 Days Actual vs 30 Days Goal
- Days to Close: 12 Days. At Goal

#### **Procurement Contractor Progress:**

- July Completed Contracts/PO's: 11
- Completed Since Implementation (9 months): 169
- Average Days Requisitions Open: 51 Days Jul. '25 vs 49 Days June '25

#### Fare Metrics:

- Farebox Recovery: Jul. '25 YTD 9.0% vs Jul. '24 YTD 9.7%
- Subsidy Per Rider: Jul. '25 YTD \$9.89 vs Jul. '24 YTD \$9.53



# **Questions?**



## Resolutions

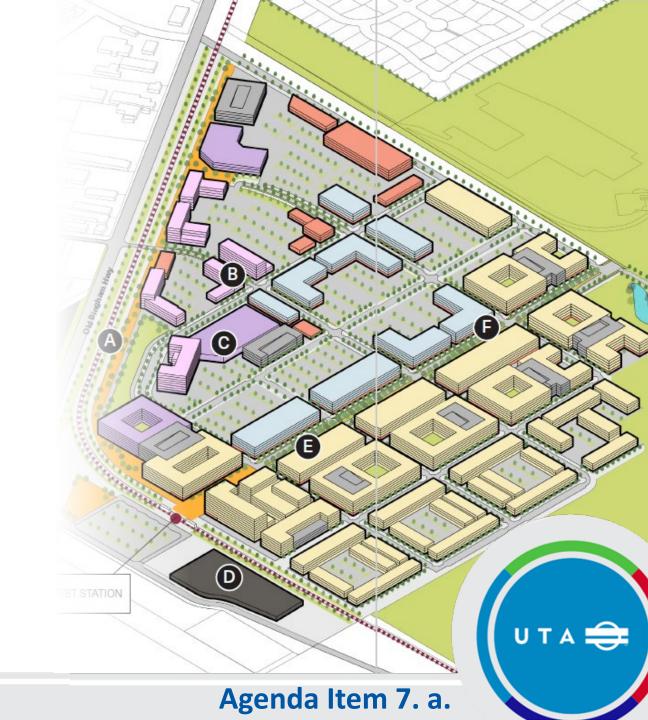


# R2025-09-01 - Resolution Adopting the 5600 W Old Bingham Highway Station Area Plan



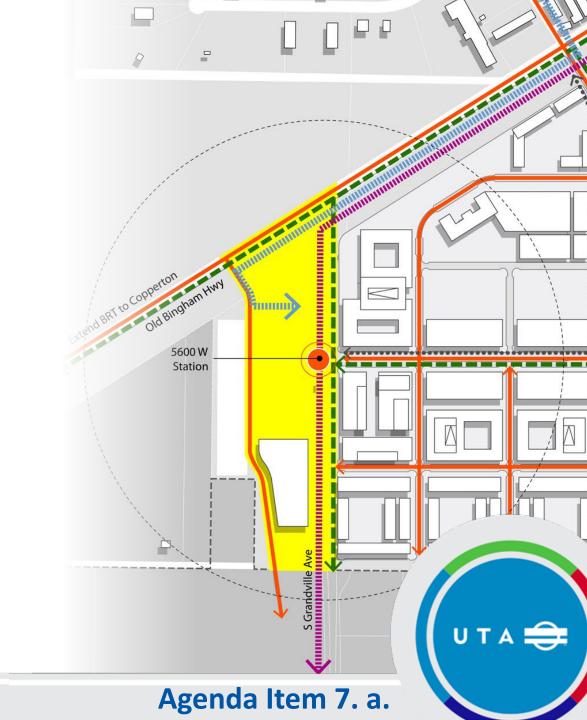
### **Plan Vision**

- Entertainment hub
- Mixed-use development (30 year vision)
- Pedestrian-focused, commercial Main Street
- Access to Bingham Creek Regional Park
- Multi-modal access on Old Bingham Highway
- Residential transition into Daybreak



### **UTA Property**

- Connection between employment-related uses and suburban residential
- May accommodate relocation of Jordan School District (JSD) Warehouse to facilitate West Jordan City Center Development
- Plan offers land use flexibility
- Shared parking



# **Steps Taken Prior to Resolution Adoption**

#### **Adoption by West Jordan City Council:**

March 11, 2025

#### **MPO Certification:**

May 22, 2025

#### **LAC Review:**

August 27, 2025



# Recommended Action (by roll call)

Motion approve resolution R2025-09-01 - Resolution Adopting the 5600 W Old Bingham Highway Station Area Plan, as presented.



# R2025-09-02 - Resolution Adopting the Draper Town Center Station Area Plan



### **Project Vision**

- Walkable, active Pioneer Road
- Nexus of trail connections
- Mixed-Use town center
- Repurposing of IFA site
- Improved station access



# **UTA Property**

- Multifamily with access to Trax Station
- Integrated parking structures
- Ground floor retail on 12300 South
- Improved connectivity
- Central open space + canal trail



# **Steps Taken Prior to Resolution Adoption**

#### **Adoption by Draper City Council:**

March 4, 2025

#### **MPO Certification:**

May 22, 2025

#### **LAC Review:**

August 27, 2025



## Recommended Action (by roll call)

Motion approve resolution R2025-09-02 - Resolution Adopting the Draper Town Station Area Plan, as presented.

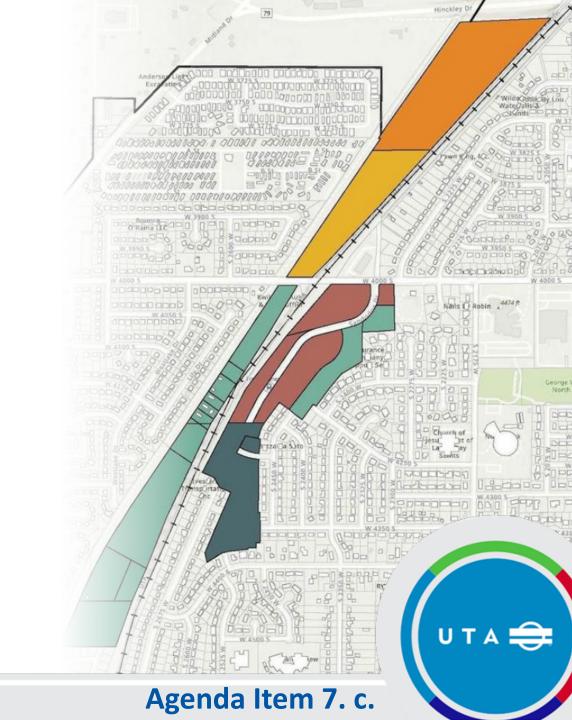


## R2025-09-03 - Resolution Adopting the Roy Station Area Plan



#### **Plan Vision**

- Thriving, mixed-use and walkable district
- Regional destination
- Employment, living, and recreation



#### **UTA Property**

- 17.5 acres
- Variety of multi-family housing and commercial space
- Connections from existing neighborhoods
- Integrated parking



## **Steps Taken Prior to Resolution Adoption**

#### **Adoption by Roy City Council:**

June 18, 2023\*

#### **MPO Certification:**

August 24, 2023

#### **Local Advisory Council Review:**

August 27, 2025



<sup>\*</sup> Additional feedback from UTA was incorporated and formally adopted by the Roy City Council after WFRC certification that does not impact statutory requirements or require re-certification

## Recommended Action (by roll call)

Motion approve resolution R2025-09-03 - Resolution Adopting the Roy Station Area Plan, as presented.



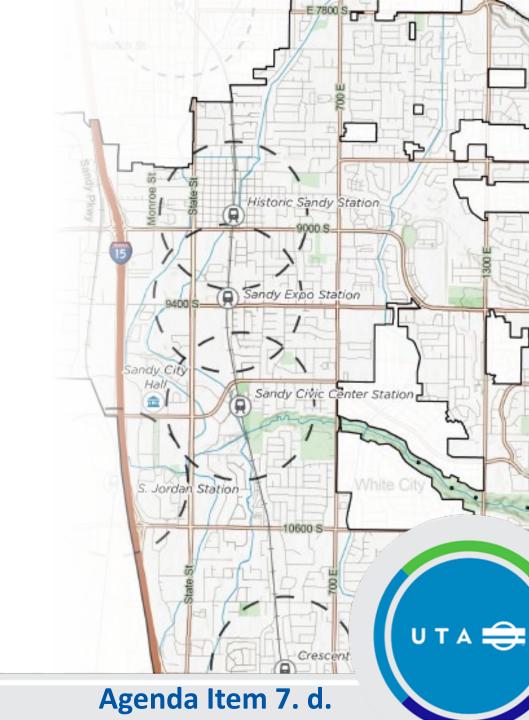
## R2025-09-04 - Resolution Adopting the Sandy Station Area Plans



#### **Sandy SAP Areas**

#### **Key Strategies**

- Increase range of housing opportunities
- Strengthen neighborhoods
- Enhance livability and quality of life
- Conserve open space and natural resources
- Support diverse local economy
- Increase sustainable mobility and connectivity
- Engage responsibly with regional partners



#### **UTA Property Overview**

#### **Historic Sandy**

- 6.9 acres
- Missing Middle Housing

#### **Civic Center**

- 7.1 acres
- Mixed use, potential hotel and new commercial

#### **Expo Center**

No UTA property

#### **South Jordan FrontRunner**

Constructed TOD

#### **Crescent View**

- 5.1 acres
- Street-facing mixed-use residential



## **Steps Taken Prior to Resolution Adoption**

#### **Adoption by Sandy City Council:**

January 1, 2025

#### **MPO Certification:**

March 27, 2025

#### **Local Advisory Council Review:**

August 27, 2025



## Recommended Action (by roll call)

Motion approve resolution R2025-09-04 - Resolution Adopting the Sandy Station Area Plans, as presented.



### **Budget and Other Approvals**



## TBA2025-09-01 – Technical Budget Adjustment – 2025 Capital Program



#### **Summary of Budget Requests**

- Request is to reallocate \$697,000 in existing 2025 Capital Budget of \$330.2 million to aid in project delivery:
  - 5 projects will have budget increases
  - 2 projects, plus the Capital Contingency, will have budget decreases



#### **Overall Budget Impacts By Office**

	2025 Adopted	September	2025 Adjusted
<b>Chief Office</b>	<u>Budget</u>	10th TBA	<u>Budget</u>
Capital Services	\$ 270,680,000	\$ -	\$ 270,680,000
<b>Enterprise Strategy</b>	19,397,000	-	19,397,000
Executive Director (Safety)	1,360,000	-	1,360,000
Finance	23,082,000	-	23,082,000
Operations	10,482,000	-	10,482,000
People	2,795,000	-	2,795,000
Planning & Engagement	2,435,000	-	2,435,000
<b>Grand Total</b>	\$ 330,231,000	\$ -	\$330,231,000

<sup>\*</sup>Adjustments will occur within Capital Services and Finance that net to zero within those respective offices



#### **Affected Project Overview**

- MSP302- FFY 2024 O/L 5310- a federal fiscal year allocation from 2024 for UTA's 5310 Coordinated Mobility program. UTA administers these program funds through to subrecipients in the Ogden/Layton area.
- MSP305- FFY 2023 SL/WV 5310- a federal fiscal year allocation from 2023 for UTA's 5310 Coordinated Mobility program. UTA administers these program funds through to subrecipients in the Salt Lake/West Valley area.
- MSP303- FFY 2023 O/L 5310- a federal fiscal year allocation from 2023 for UTA's 5310 Coordinated Mobility program. UTA administers these program funds through to subrecipients in the Ogden/Layton area.
- MSP229- Bus Stop Improvements & Signing in Salt Lake County- project used for bus stop improvements in Salt Lake County. Improvements range from bus stop amenities to the construction of new bus stops in the county.

#### **Affected Project Overview- Cont'd**

- SGR047- LRT Stray Current Control- UTA and Dominion Energy have a stray current monitoring agreement for monitoring the effects of any stray current that may be affecting underground gas utilities. Project costs include monitoring and some minor mitigation efforts, if needed.
- SGR408- Route End of Line (EOL) Enhancements- program for the design and construction of Route End of Line Enhancements throughout UTA's system. These could include bus loop design and construction, transit hub design, or similar enhancements.
- SGR404- Rail Switches & Trackwork Controls Rehab/Replacement- program for replacement or major rehabilitation work for UTA's switch components on the rail infrastructure. It may also include other upgrades necessary in the wayside equipment to support these component upgrades.

#### **Rationale For Increase Adjustments**

<u>Rationale</u>	Applicable Projects
Funds needed to align with grant amounts and cover unanticipated expenses. MSP303 & MSP305 will acquire new sedans for subrecipients	<ul> <li>MSP302 - FFY 2024 O/L 5310</li> <li>MSP305 - FFY 2023 SL/WV 5310</li> <li>MSP303 - FFY 2023 O/L 5310</li> </ul>
Funds needed to purchase bus amenities needed for recently constructed stops.	MSP229 - Bus Stop Improvements & Signing in Salt Lake County
Funds needed to cover testing costs related to Dominion Stray Current Master Agreement for Light Rail Transit.	SGR047 – LRT Stray Current Control

#### **Rationale For Decrease Adjustments**

<u>Rationale</u>	Applicable Projects
Project will have extra funds for 2025. Right-sizing budget to match delivery and moving funds to assist in other project delivery.	<ul> <li>SGR408 - Route End of Line (EOL)         Enhancements     </li> <li>SGR404 - Rail Switches &amp;         Trackwork Controls         Rehab/Replacement     </li> </ul>
Moving funds to aid in other project delivery - \$402,000 in grant funds.	MSP999 - Capital Contingency



#### **Breakdown for Project Funding Increases**

	<u>Adopted</u>		<u>September</u>		<u>Adjusted</u>	
<b>Project ID and Name</b>	<u>Budget</u>		get 10th TBA		<u>Budget</u>	
MSP302 - FFY 2024 O/L 5310	\$	451,000	\$	359,000	\$	810,000
MSP229 - Bus Stop Improvements & Signing in Salt Lake County		164,000		245,000		409,000
SGR047 - LRT Stray Current Control		450,000		50,000		500,000
MSP305 - FFY 2023 SL/WV 5310		1,525,000		22,000		1,547,000
MSP303 - FFY 2023 O/L 5310		690,000		21,000		711,000



#### **Breakdown for Project Funding Decreases**

	<u>Adopted</u>	<u>September</u>	<u>Adjusted</u>
<b>Project ID and Name</b>	<u>Budget</u>	10th TBA	<u>Budget</u>
MSP999 - Capital Contingency	\$ 4,882,000	\$ (402,000)	\$ 4,480,000
SGR408 - Route End of Line (EOL) Enhancements	450,000	(245,000)	205,000
SGR404 - Rail Switches & Trackwork Controls Rehab/Replacement	4,500,000	(50,000)	4,450,000



#### **Year to Date Contingency Summary**

	<u>Adopted</u>		<u>Adjusted</u>
TBA Date	2025 Budget	<u>TBA</u>	<u>Budget</u>
Feb 26th	\$ 5,000,000	\$ -	\$ 5,000,000
Apr 9th	5,000,000	5,024,000	10,024,000
May 14th	10,024,000	(5,508,000)	4,516,000
June 11th	4,516,000	-	4,516,000
July 9th	4,516,000	1,346,000	5,862,000
Aug 13th	5,862,000	(980,000)	4,882,000
Sept 10th	\$ 4,882,000	\$ (402,000)	\$ 4,480,000



#### **Proposed TBA Contingency Summary- Sources**

	2025 Current		<u>September</u>		2025 Adjusted	
<b>Funding Sources</b>	Ad	opted Budget	1	LOth TBA	<u>Budget</u>	
Bonds	\$	555,000	\$	-	\$	555,000
Grant Funds		996,000		(402,000)		594,000
State Funds		1,037,000		-		1,037,000
Local Partner Funds		276,000		_		276,000
UTA Funds		2,018,000		_		2,018,000
	\$	4,882,000	\$	(402,000)	\$	4,480,000



#### **Proposed TBA Contingency Detail**

<u>Funds/Projects</u>	eptember 10th TBA
MSP999 - Capital Contingency - Grant Funds	\$ (402,000)
MSP302 - FFY 2024 O/L 5310	\$ 359,000
MSP305 - FFY 2023 SL/WV 5310	\$ 22,000
MSP303 - FFY 2023 O/L 5310	\$ 21,000



#### **Budget Authority Impact & Changes in Revenue Sources**

- No change in 2025 Capital Budget Authority
- No changes to funding sources
- No impact to UTA's fund balance



#### **Questions?**



## Recommended Action (by acclamation)

Motion to approve TBA2025-09-01 – Technical Budget Adjustment – 2025 Capital Program, as presented.



## TBA2025-09-02 – Technical Budget Adjustment – 2025 Operating Budget



#### **Adding 1.0 FTE Procurement & Contracts Specialist Position**

- Request 1.0 FTE increase in 2025 budget for Procurement & Contracts Specialist position to support the UTA's Supply Chain contracting process
- Replaces existing contractor position providing similar services
- Replacement of contractor position with permanent FTE recommended by UTA Internal Audit
- Net neutral to Budget, to be funded by existing Capital Budget funding



#### **Questions?**



### Recommended Action (by acclamation)

Motion to approve TBA2025-09-02 – Technical Budget Adjustment – 2025 Operating Budget, as presented.



## Contracts, Disbursements, and Grants



## **Contract:** FrontRunner Passenger Seating Foam Kits (Chestnut Ridge Foam, Inc.)

### Recommended Action (by acclamation)

Motion to approve the contract with Chestnut Ridge Foam, Inc. for FrontRunner Passenger Seating Foam Kits, as presented.



## Contract: S70 Articulation Bearing Overhaul Kits (Hubner Manufacturing Corp.)

### Recommended Action (by acclamation)

Motion to approve the contract with Hubner Manufacturing Corp. for S70 Articulation Bearing Overhaul Kits, as presented.



## Contract: ECO Bus Lift Replacement - Mt. Ogden (Stertil-Koni USA, Inc.)

### Recommended Action (by acclamation)

Motion to approve the contract with Stertil-Koni USA, Inc. for ECO Bus Lift Replacement at Mt. Ogden, as presented.



## **Contract: Land Use Lease Agreement**(Eagle Mountain City)

### Recommended Action (by acclamation)

Motion to approve the Land Use Lease Agreement with Eagle Mountain City, as presented.



## **Contract: Utah County Park and Ride Facilities (Geneva Rock)**

### Recommended Action (by acclamation)

Motion to approve the contract with Geneva Rock for Utah County Park and Ride Facilities, contingent upon the full execution of the Land Use Lease Agreement with Eagle Mountain City.



# Change Order: On-Call Infrastructure Maintenance Contract Task Order #25-024 - Central Ave. TRAX Grade Crossing Replacement (Stacy and Witbeck, Inc.)

### Recommended Action (by acclamation)

Motion to approve Task Order 25-024 with Stacy and Witbeck, Inc. for Central Ave. TRAX Grade Crossing Replacement, as presented.

### Change Order: Next Generation Fare Collection System Change Order No. 8 - Additional Onboard Validators (Scheidt & Bachmann USA, Inc.)

### Recommended Action (by acclamation)

Motion to approve Change Order 8 with Scheidt & Bachmann USA, Inc. for Additional Onboard Validators, as presented.



#### **Pre-Procurements**

- On-Site Health and Wellness Clinic
- Pension Actuarial Services
- Final Bus Stop/End of Line Design Services for Davis-SLC Connector
- Meadowbrook Bus Chargers



#### **Other Business**

a. Next Meeting: September 24, 2025 at 9:00 a.m.



#### **Closed Session**



## Strategy Session to Discuss Topics as Defined in Utah Code 52-4-205 (1): - Collective Bargaining

This item will be postponed to a future meeting.



### Adjourn

