



Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, February 14, 2024

9:00 AM

FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Jeff Acerson
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
 - a. Approval of January 24, 2024 Board Meeting Minutes
6. **Reports**
 - a. Legislative Update and Potential Action on Proposed Legislation Shule Bishop
 - b. Executive Director Report Jay Fox
 - Executive Director Team Award - Bus Training Aid
 - Ridership Report
 - c. Pension Committee Report Jeff Acerson
7. **Resolutions**
 - a. R2024-02-01 - Resolution Granting Expenditure and Disbursement Authority for 2024 Vehicle Parts Inventory Purchases Todd Mills
 - b. R2024-02-02 - Resolution Granting General Expenditure and Disbursement Authority to Non-Inventory Vendors Eric Barrett

8. Contracts, Disbursements and Grants

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|----|--|-----------------------------------|
| a. | Contract: Real Estate Purchase - Parcel PER-1106 in Perry, Utah for Future Transit Purposes in Box Elder County (Wallace and Kim Johnson) | Paul Drake
Spencer Burgoyne |
| b. | Contract: Utah County Park and Ride Facilities Design Services (Horrocks Engineers, Inc.) | Travis Colledge |
| c. | Contract: Transit Technical Education Center Final Design and Construction Administration (CRSA Architects) | David Osborn |
| d. | Change Order: Next Generation Fare Collection System Change Order No. 1 - Price Reduction (Scheidt & Bachmann USA, Inc.) | Monica Morton
Laren Livingston |
| e. | Change Order: On-Call Systems Maintenance Contract Task Order #24-010 - Materials for Rice Interlocking Wayside System Upgrade (Rocky Mountain Systems Services) | Dean Hansen |
| f. | Change Order: On-Call Systems Maintenance Contract Task Order #24-011 - Materials for University Line Overhead Catenary System Upgrades (Rocky Mountain Systems Services) | Dean Hansen |
| g. | Change Order: On-Call Infrastructure Maintenance Contract Task Order #24-001 - Maintenance of Way Training Yard (Stacy and Witbeck, Inc) | Jared Scarbrough
Dean Hansen |
| h. | Pre-Procurements <ul style="list-style-type: none">- South Jordan TRAX Station Construction- UTA Facilities Waste Collection and Disposal- Westside Express Design- Bridge Inspection Program | Todd Mills |

9. Service and Fare Approvals

- | | | |
|----|--|----------------------------------|
| a. | Fare Agreement: Transportation Services Contract (State of Utah Department of Health and Human Services / Division of Services for People with Disabilities) | Cherryl Beveridge
Ryan Taylor |
| b. | Fare Agreement: Special Events Agreement (The Church of Jesus Christ of Latter-Day Saints) | Kensey Kunkel |

10. Discussion Items

- a. 2023 Agency Risk Assessment Results Christie Giles
- b. 2023 Continuous Improvement Team Highlights Alisha Garrett
Sarah Johnson

11. Other Business

Chair Carlton Christensen

- a. Next Meeting: Wednesday, February 28th, 2024 at 9:00 a.m.

12. Adjourn

Chair Carlton Christensen

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
 - o Use this link- https://rideuta.zoom.us/webinar/register/WN_ernIZGX5Qr-SF1OngZsT9g and follow the instructions to register for the meeting (you will need to provide your name and email address).
 - o Sign on to the Zoom meeting through the URL provided after registering
 - o Sign on 5 minutes prior to the meeting start time.
 - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
 - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
 - o Comment via email at boardoftrustees@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, February 13th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.