



Utah Transit Authority

Board of Trustees

MEETING MINUTES - Draft

669 West 200 South
Salt Lake City, UT 84101

Wednesday, April 22, 2026

9:00 AM

FrontLines Headquarters

Present: Chair Carlton Christensen
Trustee Jeff Acerson
Trustee Beth Holbrook

Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Chair Carlton Christensen welcomed attendees and called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Nichol Bourdeaux, UTA Chief Planning & Engagement Officer, delivered a brief safety message.

4. Public Comment

(To view public comment in its entirety, see the meeting video located at https://rideuta.granicus.com/player/clip/447?meta_id=75492.)

In Person/Virtual Comment

In person comment was given by Michael Kroll.

Kroll expressed a desire for expanded bus service, particularly in the Salt Lake City service area, and recommended the CS1 terminus be relocated to the Murray Central Station.

Online Comment

No online comment was received.

5. Consent

- a. **Approval of the April 8, 2026, Board of Trustees Meeting Minutes**
- b. **UTA Policy - 2026 Policy Adoptions and Revisions**

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, to approve the consent agenda. The motion carried by a unanimous vote.

6. Reports

- a. **Executive Director Report**
 - **UTA Employee Memorials - Ivan Johnson & Karissa Shaw**
 - **UTA Hosts 2026 APTA Mobility**

UTA Employee Memorials - Ivan Johnson & Karissa Shaw

Kim Shanklin, UTA Chief of Staff, memorialized two UTA employees, Ivan Johnson, UTA Operations Supervisor, and Karissa Shaw, UTA Parts Clerk, who passed away recently.

UTA Hosts 2026 APTA Mobility

Kim Shanklin reported UTA will be hosting the American Public Transportation Association (APTA) International Bus Rodeo and Mobility Conference in May 2026, providing highlights for the rodeo, conference, tours, and UTA-involved sessions.

- b. **Strategic Plan Minute: Community Support - Fixed-Route Maintenance Shop Tours**

Kim Shanklin provided an overview of a cross-organizational training initiative led by the UTA maintenance teams to provide visibility to their work, create shared learning opportunities, strengthen accountability for service delivery, and encourage continuous improvement.

7. Resolutions

- a. **R2026-04-03 - Resolution Authorizing Execution of an Interlocal Cooperation Agreement with Davis County for Davis-Salt Lake City Community Connector Project Funding**

Patti Garver, UTA Manager of Environmental Compliance & Sustainability, summarized the resolution, which authorizes the execution of an interlocal cooperation agreement with Davis County for Davis-Salt Lake City Community Connector project funding. The agreement allocates \$6 million in Davis County 3rd quarter funds to UTA to advance the project.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

b. R2026-04-04 - Resolution Authorizing an Interlocal Cooperation Agreement with Willard City Regarding Sales and Use Tax Revenues

Viola Miller, UTA Chief Financial Officer, was joined by David Wilkins, Assistant Attorney General.

Staff summarized the resolution, which authorizes the execution of an interlocal cooperation agreement with Willard City, which:

- Facilitates and directs the transfer of 1st quarter tax funds and the Willard City portion of 4th quarter tax funds to UTA through the Utah State Tax Commission
- Acknowledges Willard City's repeal of the 2nd quarter tax through the adoption of Ordinance 2024-04 on April 11, 2024
- Provides for the termination of the 2008 interlocal cooperation agreement between UTA and Willard City and releases both parties from any remaining obligations under that agreement
- Releases the parties from any claims or losses from the enactment, repeal, and reinstatement of the 1st quarter tax

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

8. Contracts, Disbursements and Grants

a. Contract: Employee Paid Supplemental Insurance Plan (Voya Financial, Inc.)

Ann Green-Barton, UTA Chief People Officer, was joined by JD Tazoi, UTA Director of Total Rewards.

Staff requested the board approve an \$864,000 agreement with Voya Financial, Inc. for employee-paid supplemental insurance for the plan year beginning May 1, 2026, through April 30, 2027.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

b. Contract: Police Vehicle Replacements (Young Automotive Group)

John Morrow, UTA Police Lieutenant, requested the board approve an \$837,152 contract with Young Automotive Group for the purchase of 16 new police patrol vehicles.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this contract be approved. The motion carried by a unanimous vote.

c. Contract: Police Vehicle Upfitting (Vehicle Lighting Solutions)

John Morrow requested the board approve a \$279,886.81 contract with Vehicle Lighting Solutions for upfitting 16 new police patrol vehicles with emergency equipment and lighting.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

d. Contract: FAREPAY Card Purchases (Paragon ID)

Monica Howe, UTA Fares Director, requested the board approve a contract with Paragon ID for the purchase of FAREPAY cards. The contract has a base term of three years with two one-year extensions. The total not-to-exceed contract value is \$716,720.

Discussion ensued during which Howe indicated the fare media would remain the same as the media previously available for purchase.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this contract be approved. The motion carried by a unanimous vote.

e. Contract: Network Equipment Replacement (CVE Technologies Group, Inc.)

Kyle Brimley, UTA IT Director, was joined by Tom Smith, UTA IT Network Support Manager.

Staff requested the board approve a not-to-exceed \$796,506.26 contract with CVE Technologies Group, Inc. for the replacement of 117 network devices deployed across multiple UTA facilities.

Discussion ensued. A question on the equipment age was posed by the board and answered by staff.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

f. Contract: Mt. Ogden Administration Building Construction (Big-D Construction)

David Osborn, UTA Acting Director of Capital Design & Construction requested the board approve a \$13,746,913 contract with Big-D Construction for the construction of a new administration building, bus parking, and bus canopy on the Mt. Ogden UTA campus.

Discussion ensued related to future plans for the existing facility.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this contract be approved. The motion carried by a unanimous vote.

g. Contract: Compressed Natural Gas Fueling Building Expansion (Calvin L. Wadsworth Construction Company, LLC)

David Osborn was joined by Ethan Ray, UTA Project Manager II.

Staff requested the board approve a \$3,188,158 contract with Calvin L. Wadsworth Construction Company, LLC to expand the compressed natural gas (CNG) fueling capacity the Depot District facility.

Discussion ensued. Questions on access to the CNG supply line and the status of deliveries for new CNG buses were posed by the board and answered by staff.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

h. Contract: Above Ground Storage Tanks Product Line Replacement (Spackman Enterprises LLC)

David Osborn requested the board approve a \$294,865 contract with Spackman Enterprises LLC to replace underground product lines at the Riverside facility. The new lines will be compliant with current regulations.

Discussion ensued. A question on existing line and tank access during construction was posed by the board and answered by Osborn.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this contract be approved. The motion carried by a unanimous vote.

i. Contract: Paratransit Vehicles for Special Services (Model 1)

Jesse Rogers, UTA Bus Vehicle Procurement Project Manager, requested the board approve a \$9,618,875 contract with Model 1 for the purchase of 35 low-floor paratransit/flex route buses.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this contract be approved. The motion carried by a unanimous vote.

j. Contract: 2026 Rideshare Van Order (Tony Divino Toyota)

Jesse Rogers requested the board approve a \$397,520 contract with Tony Divino Toyota for the purchase of 10 Rideshare minivans.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this contract be approved. The motion carried by a unanimous vote.

k. Contract: UTA Moves 2055 - Long-Range Transit Plan Consulting Services (Parametrix Consult, Inc.)

Jaron Robertson, UTA Director of Planning, requested the board approve a \$699,921 revised contract with Parametrix Consult, Inc. for long-range transit plan (LRTP) consulting services.

This revised contract replaces the full original contract approved by the board on February 25, 2026. Robertson requested the board rescind the previously approved contract.

Discussion ensued related to metropolitan planning organization (MPO) feedback.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that the contract with Parametrix Consult, Inc. that was previously approved on February 25, 2026, be rescinded, and the revised contract discussed in this meeting be approved. The motion carried by a unanimous vote.

i. Change Order: On Call Systems Services Contract Task Order #26-007- Yellowstone Switch Install (Rocky Mountain Systems Services)

Dean Hansen, UTA Manager of Systems Engineering, requested the board approve a \$287,730 change order to the on-call contract with Rocky Mountain Systems Services to replace aging switch machines at the Yellowstone interlocking on the TRAX alignment. The total contract value, including the change order, is \$19,981,492.97.

Discussion ensued. A question on interlocking name selection was posed by the board and answered by Hansen.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this change order be approved. The motion carried by a unanimous vote.

m. Change Order: On Demand Technologies Master Service Agreement Service Order No. 9 - Adding North Utah County Service Area (River North Transit, LLC / Via)

Hal Johnson, UTA Director of Innovative Mobility Solutions, was joined by Shaina Quinn, UTA Program Manager - Innovative Mobility Solutions.

Staff requested the board approve a not-to-exceed \$3,463,509 service order to the contract with River North Transit, LLC / Via for microtransit service in northern Utah County. The total contract value, including the service order, is \$60,121,578.

Discussion ensued. A question on the status of the agreement with the Utah Department of Transportation related to this service was posed by the board and answered by staff.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this service order be approved. The motion carried by a unanimous vote.

n. Pre-Procurements

- **Facility Strategic Plan: Electrical Systems Remediation**
- **Bombardier Bi-level HVAC Unit Overhaul and Modernization**

Todd Mills, UTA Director of Supply Chain, was joined by Robert Balsamo, UTA Rail Overhaul Project Manager, and Sean Murphy, UTA Facility Development Supervisor.

Mills indicated the agency intends to procure the goods and/or services outlined on the meeting agenda.

Discussion ensued. Questions on the scope of electrical systems remediation, number of cars receiving HVAC units, lifespan of replacements, and vehicle overhaul rotation were posed by the board and answered by staff.

9. Service and Fare Approvals

a. **Sponsored Service: Trolley Bus Service Agreement Amendment No. 2 - (Ogden City Corporation)**

Jaron Robertson requested the board approve Amendment No. 2 to the trolley bus service agreement with Ogden City Corporation to extend the terms of the agreement through UTA's spring 2028 Change Day.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this amendment be approved. The motion carried by a unanimous vote.

b. **Fare Agreement: Special Events Agreement for Ogden Twilight Concert Series (Ogden Twilight LLC)**

Monica Howe requested the board approve a \$14,691 revenue agreement with Ogden Twilight LLC for ticket-as-fare to the Ogden Twilight Concert Series.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this revenue agreement be approved. The motion carried by a unanimous vote.

c. **Fare Agreement: Special Events Agreement for Salt Lake Twilight Concert Series (Sartain and Saunders, LLC)**

Monica Howe requested the board approve an \$8,175 revenue agreement with Sartain and Saunders, LLC for ticket-as-fare to the Salt Lake Twilight Concert Series.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this revenue agreement be approved. The motion carried by a unanimous vote.

d. **Complimentary Fare: Transit Passes for 2026 APTA Bus Rodeo and Mobility Conference**

Monica Howe was joined by Katie Morrison, UTA Communications Director, and Gavin Gustafson, UTA Senior Public Information Officer.

Staff requested the board approve the issuance of 2,700 complimentary one-day transit passes for attendees of the APTA International Bus Rodeo and Mobility Conference, which is being held in Salt Lake City from May 14, 2026, through May 20, 2026. The passes have an estimated value of \$27,000.

Discussion ensued. A question on the one-day pass duration was posed by the board

and answered by staff.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this complimentary fare be approved. The motion carried by a unanimous vote.

e. **Complimentary Fare: Transit Passes for UTA Local Advisory Council Members through December 2026**

Jana Ostler, UTA Director of Board Governance, requested the board approve the extension of complimentary transit passes issued to UTA Local Advisory Council (LAC) members, alternates, and qualifying dependents through December 31, 2026. The passes have an estimated value of \$29,580.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this complimentary fare be approved. The motion carried by a unanimous vote.

10. Discussion Items

a. **Next Generation Fare Collection System Update**

Brian Reeves, UTA Associate Chief Financial Officer, was joined by Kensey Kunkel, UTA Special Project Manager - Fares, and Nick Halden, with Scheidt & Bachmann.

Staff provided an update on the next generation (“nextgen”) fare collection system project, including progress by phase and anticipated schedule.

Discussion ensued. Questions on bus validator installation, number of station validators, advantages to riders, rider education efforts, mobile wallet “card” management fees, availability of a validation hierarchy, general installation process, and communications plans were posed by the board and answered by staff.

11. Other Business

- a. Next Meeting: Wednesday, May 13, 2026 at 9:00 a.m.

12. Closed Session

a. **Strategy Session to Discuss Topics as Defined in Utah Code 52-4-205 (1):**
- **Pending or reasonably imminent litigation**

Chair Christensen indicated there were matters to be discussed in closed session related to pending or reasonably imminent litigation. A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, for a closed session. The motion carried by a unanimous vote.

Chair Christensen called for a recess at 10:45 a.m.

The meeting convened in closed session at 10:55 a.m.

13. Open Session

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, to return to open session. The motion carried by a unanimous vote and the meeting reconvened in open session at 11:41 a.m.

14. Adjourn

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to adjourn the meeting. The motion carried by a unanimous vote and the meeting was adjourned at 11:42 a.m.

Transcribed by Cathie Griffiths
Board Administration Manager
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://www.utah.gov/pmnm/sitemap/notice/1057985.html> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at <https://rideuta.granicus.com/player/clip/447>.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date:

Carlton J. Christensen
Chair, Board of Trustees