

# **Local Advisory Council**

## **Roles and Responsibilities**



# Background

- Established in 2018 by the legislature as a means of ensuring UTA constituent communities have a significant voice in the management and direction of UTA.
- Codified in the Public District Transit Act at Utah Code 17B-2a-801.
- Membership directed by statute:
  - Council of Governments of Salt Lake County – appoints 3 members
  - Mayor of SLC – appoints 1 member
  - Council of Governments of Utah County – appoints 2 members
  - Council of Governments of Davis and Weber County – appoints 1 member each
  - Council of Governments of Box Elder and Tooele County – jointly appoint 1 member



# General Role

- Consult with UTA regarding the service, operations, and planning for the public transit district
- Meet at least quarterly in an open public meeting with the Board of Trustees to consult and advise regarding the operation and management of the public transit district
- Represent and advocate the concerns of citizens within the public transit district to the Board of Trustees



# Specific Responsibilities – Consultative (Musts)

- Described in UCA 17B-2a-808.1
- MUST Consult with Board of Trustees regarding:
  - Annual Budget including issuance of bonds and other financial instruments
  - TOD related contracts and property acquisitions/dispositions
  - Long range strategic plan
  - Creation and pursuit of funding opportunities for transit capital and service initiatives to meet anticipated growth within public transit district
  - Investment of UTA funds
  - Selection of target areas for internal audit and hearing of audit reports for areas selected
    - Achieved through Audit Committee composed of Trustees, LAC Chair and LAC Vice Chair
  - Board policies, ordinances and bylaws



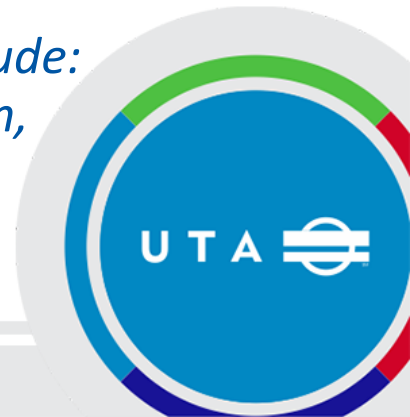
# Specific Responsibilities – Consultative (Mays)

- MAY Consult with Board of Trustees regarding:
  - Holding public hearings



# Specific Responsibilities – Review, Approve and Recommend for Final Adoption by the Board of Trustees

- Review, Approve and Recommend for final adoption by the Board of Trustees the following items:
  - District Service Plans at least every 2 ½ years
    - Achieved through Five-Year Service Plan *(completed February 2021 and planned for review in 2023)*
  - Development plans including funding for all new capital development projects
    - Achieved through 1) Individual Capital Project Plans *(Midvalley BRT approved in November 2020)* and 2) Five-Year Capital (Budget) Plans *(updated annually in the Fall)*
  - All plans for Transit Oriented Development
    - Achieved through individual Station Area Plans *(2019-2021 SAP's approved include: Clearfield, SL Central, Murray Central, Ogden Central, Midvale Trax, West Jordan, and Woods Cross)*



# Miscellaneous Additional Duties

- Setting compensation packages for board of trustees which salary may not exceed \$150,000, plus retirement and other standard benefits.
- Annually engage with safety and security teams to ensure coordination with local municipalities and counties.
- Assist with coordinated mobility and constituent services provide by UTA.



# Mechanics

- Consultative Duties: Receive briefing in LAC quarterly meeting which is recorded in meeting minutes. No formal vote required.
- Review, Approve and Recommend for Final Approval by the Board of Trustees: Resolution is required.
- Quorum of 5 members is required in order to fulfill any described specific LAC responsibilities.



# Summary

- LAC members are:
  - Entrusted with significant responsibilities.
  - Expected to gather input from constituents prior to meetings and provide meaningful input.
  - Encouraged to be an active participant in charting a course for UTA that is in line with the needs and desires of constituent communities.

