



# Utah Transit Authority

## Board of Trustees

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

---

**Wednesday, December 18, 2024**

**9:00 AM**

**FrontLines Headquarters**

---

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

**For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.**

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Nichol Bourdeaux
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
  - a. Approval of December 4, 2024 Board Meeting Minutes
6. **Reports**
  - a. Executive Director Report Kim Shanklin
    - New Chief People Officer - Ann Green-Barton
  - b. Financial Report - October 2024 Viola Miller  
Brad Armstrong  
Greg Andrews
  - c. Discretionary Grants Report Gregg Larsen  
Alma Haskell
  - d. Pension Committee Report Jeff Acerson
7. **Resolutions**
  - a. R2024-12-05 - Resolution Adopting Revised Board Policies Annette Royle  
Neiufi longi
    - Board Policy 1.3 Executive Relationships and Meeting Protocols
    - Board Policy 3.3 Capital Development Project Implementation

- |    |   |                     |
|----|---|---------------------|
| b. | R2024-12-06 - Resolution Modifying the Authority's Organizational Structure and Creating the Position of Chief of Board Strategy and Governance | Carlton Christensen |
| c. | R2024-12-07 - Revised Resolution Setting Compensation for District Officers & Employees   | Ann Green-Barton    |
| d. | R2024-12-08 - Resolution Granting Expenditure and Disbursement Authority for 2024 and 2025 Vehicle Parts Inventory Purchases                    | Todd Mills          |

**8. Contracts, Disbursements and Grants**

- |    |   |   |
|----|---|---|
| a. | Contract: Stray Current Mitigation Engineering Consultant (Infinity Corrosion Group Inc.)   | Jared Scarbrough<br>Dean Hansen                   |
| b. | Contract: Traffic Signal Maintenance & Engineering Consultant (PineTop Engineering)   | Jared Scarbrough<br>Dean Hansen                   |
| c. | Contract: Recruiting Programmatic Advertising Services (JobTarget)  | Greg Gerber                                       |
| d. | Contract: Jobvite Services for One Year and Talemetry Services for Four Years (Employ, Inc.)  | Kyle Brimley<br>Greg Gerber                       |
| e. | Contract: FirstNet SD7 Radios and Consoles (AT&T DW Holdings, Inc.)   | Kyle Brimley<br>Jarvie Curtis                     |
| f. | Change Order: FrontRunner WiFi Support - Modification No. 4 (Boldyn Networks Transit US, LLC)   | Kyle Brimley<br>Jarvie Curtis                     |
| g. | Change Order: Mobile App for Fare Collection - Modification No. 004 (Masabi LLC)  | Monica Howe<br>Jordan Eves                        |
| h. | Change Order: On-Call Systems Maintenance Contract Task Order #24-005 - 450 East and Rice Interlocking Construction (Rocky Mountain Systems Services) | Jared Scarbrough<br>Dean Hansen                   |
| i. | Change Order: On-Call Systems Maintenance Contract Task Order #24-007 - 200 South Bus Fiber (Rocky Mountain Systems Services)                         | Jared Scarbrough<br>Dean Hansen<br>Charlie Torres |
| j. | Change Order: On-Call Systems Maintenance Contract Task Order #25-001 - Key Personnel (Rocky Mountain Systems Services)                               | Jared Scarbrough<br>Dean Hansen                   |

- |    |   |  |
|----|---|--|
| k. | Change Order: On-Call Systems Maintenance<br>Contract Task Order #25-003 - General Engineering<br>& Network Maintenance (Rocky Mountain Systems<br>Services)                            | Jared Scarbrough<br>Dean Hansen                  |
| l. | Change Order: On-Call Systems Maintenance<br>Contract Task Order #25-004 - IT Fiber<br>Enhancements (Rocky Mountain Systems Services)   | Jared Scarbrough<br>Dean Hansen                  |
| m. | Change Order: On-Call Systems Maintenance<br>Contract Task Order #25-005 - Station Exempt Signal<br>Removal (Rocky Mountain Systems Services)   | Jared Scarbrough<br>Dean Hansen                  |
| n. | Change Order: On-Call Systems Maintenance<br>Contract Task Order #25-006 - Rain Lily Drive<br>Overhead Catenary System (Rocky Mountain<br>Systems Services)                             | Jared Scarbrough<br>Dean Hansen                  |
| o. | Change Order: Mid-Valley BRT (MVX) Construction<br>Change Order 3 (Stacy & Witbeck, Inc)  | Jared Scarbrough<br>Andrea Pullos                |
| p. | Change Order: Battery Electric Buses and Associated<br>Charging Equipment 3rd Order for Chargers for OGX<br>(Gillig, Inc.)  | Jared Scarbrough<br>Hal Johnson<br>Andrea Pullos |
| q. | Change Order: Transportation and Land Use<br>Connection (TLC) Program Cooperative Agreement -<br>Amendment #2 (WFRC)  | Nichol Bourdeaux<br>Russ Fox                     |
| r. | Change Order: On Demand Technologies Master<br>Service Agreement Cost Estimate Increase and<br>Service Order No. 8 - Adding West Provo Service<br>Area (River North Transit, LLC / Via) | Hal Johnson<br>Shaina Quinn                      |
| s. | Revenue Change Order: Third Amendment to the<br>Microtransit Cooperative Agreement (Salt Lake City<br>Corporation)  | Hal Johnson<br>Shaina Quinn                      |
| t. | Pre-Procurements<br>- Bus Engine Replacements<br>- CNG Station Operating and Maintenance  | Todd Mills                                       |

## 9. Service and Fare Approvals

- |    |   |                            |
|----|---|----------------------------|
| a. | Fare Agreement: Pass Purchase and Administration<br>(The Church of Jesus Christ of Latter-Day Saints) | Monica Howe<br>Jordan Eves |
| b. | Fare Agreement: Pass Purchase and Administration<br>(IHC Health Services, Inc.)                       | Monica Howe<br>Jordan Eves |

|            |  |   |
|------------|--|---|
| c.         | Fare Agreement: Pass Purchase and Administration (Select Health)                                       | Monica Howe<br>Jordan Eves                  |
| d.         | Fare Agreement: Ski Salt Lake Super Pass - Amendment 3 (Visit Salt Lake)                               | Monica Howe<br>Jordan Eves                  |
| e.         | Fare Agreement: 2024/2025 Ski Bus Agreement (Snowbasin Resort Company)                                 | Monica Howe                                 |
| f.         | Fare Agreement: 2024/2025 Ski Bus Agreement (SMHG Management LLC/Powder Mountain)                      | Monica Howe                                 |
| g.         | Fare Agreement: 2024/2025 Ski Bus Agreement (Davis County)   | Camille Glenn                               |
| h.         | Promotional Fare Request: 2025 UTA On Demand Service Multi-Rider Fare                                  | Monica Howe<br>Jordan Eves                  |
| <b>10.</b> | <b>Discussion Items</b>  |   |
| a.         | Sustainability Program - 2024 Status and 2025 Goals  | Sarah Ross<br>Patti Garver                  |
| b.         | Facilities Strategic Plan Update   | Paul Drake<br>Sean Murphy<br>Matthew Duncan |
| c.         | Transit Oriented Development Guidelines & Standards Update   | Paul Drake<br>Valarie Williams              |
| <b>11.</b> | <b>Other Business</b>  | Chair Carlton Christensen                   |
| a.         | Next Meeting: Wednesday, January 15th, 2025 at 9:00 a.m.   |   |
| <b>12.</b> | <b>Closed Session</b>  | Chair Carlton Christensen                   |
| a.         | Strategy Session to Discuss:<br>- Pending or Reasonably Imminent Litigation<br>- Collective Bargaining |   |
| <b>13.</b> | <b>Open Session</b>  | Chair Carlton Christensen                   |
| <b>14.</b> | <b>Adjourn</b>   | Chair Carlton Christensen                   |

### Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Public Meeting Portal -

<https://rideuta.legistar.com/Calendar.aspx>

- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
  - o Use this link [https://rideuta.zoom.us/webinar/register/WN\\_wNT0E-bCQEWRKbYtDs1m4Q](https://rideuta.zoom.us/webinar/register/WN_wNT0E-bCQEWRKbYtDs1m4Q) and follow the instructions to register for the meeting (you will need to provide your name and email address).
  - o Sign on to the Zoom meeting through the URL provided after registering
  - o Sign on 5 minutes prior to the meeting start time.
  - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
  - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
  - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
  - o Comment via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
  - o Comments submitted before 2:00 p.m. on Tuesday, December 17th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.