

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE UTAH TRANSIT  
AUTHORITY GRANTING EXPENDITURE AND DISBURSEMENT AUTHORITY FOR  
2024 AND 2025 VEHICLE PARTS INVENTORY PURCHASES**

R2024-12-08

December 18, 2024

WHEREAS the Utah Transit Authority (the "Authority") is a large public transit district organized under the laws of the State of Utah and was created to transact and exercise all of the powers provided for in the Utah Limited Purpose Local Government Entities - Local Districts Act and the Utah Public Transit District Act; and

WHEREAS UTAH CODE §17B-2a-808.1(2)(v) requires the board of trustees of a large public transit district, such as the Authority, to review and approve any contract or expense exceeding \$200,000 and any proposed change order to an existing contract if the value of the change order exceeds 15% of the total contract or \$200,000; and

WHEREAS, Board Policy 2.2 – Contract Authority, Procurement and Grants defines contracts, change orders and disbursements that must be approved by the Board; and

WHEREAS Board Policy 2.2 (III)(D)(3) allows the Board to preapprove disbursements equal to or greater than \$200,000 by Resolution; and

WHEREAS, on February 14, 2024, the Board approved Resolution R2024-02-01 authorizing vehicle parts inventory purchases and related disbursements for calendar year 2024 above \$200,000 based on designated purchase levels; and

WHEREAS, the Board desires to increase calendar year 2024 authorized inventory purchase and payment authority for bus vehicle parts from \$7,000,000 to \$8,550,000; and

WHEREAS the Board also desires to authorize calendar year 2025 inventory purchases and payments from various vendors up to specified amounts related to vehicle maintenance & repair inventory whose annual cumulative purchase amount is expected to exceed \$200,000.


NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Utah Transit Authority:

1. That during calendar year 2024, the Board approves an increase to the amount authorized in Resolution R2024-02-01 for purchases and payments to all vendors who provide repair and maintenance parts for bus vehicles to no greater than \$8,550,000.

2. That during calendar year 2025, the Executive Director is authorized to approve purchases and payments made to all vendors who provide repair and maintenance parts for vehicles, and whose annual cumulative purchase amount is expected to exceed \$200,000, for no greater than the following:
  - a. \$7,000,000 for bus vehicle parts only
  - b. \$11,000,000 for light rail vehicle parts only
  - c. \$5,000,000 for commuter rail vehicle parts only
3. That a quarterly report on all 2025 parts inventory disbursements will be presented to the Board in a public meeting and will include the year-to-date parts inventory expenditures made by mode and by vendor.
4. That qualifying part purchases will be a) for revenue fleet vehicles only, b) procured when on-hand inventories fall below the order point criteria or are out of stock, and c) procured through an open and fair competition based on price, quality and lead-time approval.
5. That any inventory purchases or disbursements exceeding the amounts authorized in this Resolution be brought to the Board for further consideration and approval.

That the corporate seal shall be affixed hereto.

Approved and adopted this 18th day of December 2024.

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Carlton Christensen, Chair  
Board of Trustees

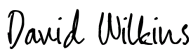
ATTEST:

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Secretary of the Authority



(Corporate Seal)

Approved As To Form:

Signed by:  
  
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Legal Counsel