



Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, February 23, 2022

9:00 AM

FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Nichol Bourdeaux
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
 - a. Approval of February 09, 2022 Board Meeting Minutes
 - b. UTA Policy - UTA.02.01 Spending Authority Policy
 - c. UTA Policy - UTA.02.02 Contracting Authority Policy
 - d. UTA Policy - UTA.02.05 Procurement Policy
 - e. UTA Policy - UTA.02.06 Accounts Receivable Adjustments Policy
6. **Reports**
 - a. Agency Report Jay Fox
 - Delegated Authority for On Call Infrastructure Maintenance Task Orders - Status Update
 - Clean Cities Award
 - b. Government Relations and Legislative Update Shule Bishop

7. Resolutions

- a. R2022-02-02 - Resolution Appointing Officers and Setting Compensation for District Officers and Employees Kim Shanklin

8. Contracts, Disbursements and Grants

- a. Contract: Amendment No. 1 to Executive Director Employment Agreement Kim Shanklin
- b. Change Order: On-Call Infrastructure Maintenance Contract Task Order #22.36 - Infrastructure Program Management Fees (Stacy and Witbeck, Inc) David Hancock
Kyle Stockley
- c. Change Order: On-Call Quality and Assurance and Material Testing/Inspection Change Order #2 (CMT Engineering Laboratories) David Hancock
Dane Cooley
- d. Change Order: On-Call Systems Maintenance Contract - Task Order #012 - 4700 South Queue Cutter (Rocky Mountain System Services) David Hancock
Jared Scarbrough
- e. Pre-Procurements Todd Mills
- Long Range Transit Plan Consultant
 - Code Vulnerability Management

9. Discussion and Potential Action Items

- a. Technical Budget Adjustment - 2022 Capital Budget and Full Time Employee Adjustments Brad Armstrong
Daniel Hofer
Paul Drake
- b. 2021 UTA Continuous Improvement Team Highlights Alisha Garrett

10. Other Business

Chair Carlton Christensen

- a. Next Meeting: Wednesday, March 9th, 2022 at 9:00 a.m.

11. Adjourn

Chair Carlton Christensen

Meeting Information:

- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed.
- For in-person attendance please consider current CDC COVID-19 guidelines regarding masking and distancing.
- Meeting proceedings may be viewed remotely by following the instructions and link on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location .
- Public Comment may also be given through alternate means. See instructions below .
 - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
 - o Comment via email at boardoftrustees@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, February 22nd will be distributed to board members prior to the meeting.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda .
- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting adacompliance@rideuta.com or (801) 287-3535. Request for accommodations should be made at least two business days in advance of the scheduled meeting.