

# UTA Board of Trustees Meeting

June 11, 2025



# Call to Order and Opening Remarks



# Pledge of Allegiance



# Safety First Minute



# Public Comment

- Live comments are limited to 3 minutes per commenter
- One person's time may not be used to extend another person's time
- Live comments may be heard from in-person attendees as well as Zoom attendees
- For comments via Zoom, use the “raise hand” function in Zoom to indicate you would like to make a comment
- Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website
- Any comments received through alternate means were distributed to the board for review in advance of the meeting



# Consent Agenda

- a. Approval of May 28, 2025, Board Meeting Minutes

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## Recommended Action (by acclamation)

Motion to approve the consent agenda



# Reports



# Executive Director Report

- UTA hosts National Transit Institute (NTI) Transit Academy June 2-6, 2025
- Passing of Cindy Terwilliger, FTA Region VIII Regional Administrator





# **UTA hosts National Transit Institute (NTI) Transit Academy - June 2-6, 2025**





# **Passing of Cindy Terwilliger, FTA Region VIII Regional Administrator**



# **Strategic Plan Minute: Exceeding Customer Expectations - Establishing Customer Experience Baseline: Legal Services Survey**







## Exceeding Customer Expectations



# Establish Customer Benchmark for Legal Services

## Milestones achieved:

- Customer Survey Designed
- Customer Survey Deployed
- Analysis Completed
- Report Development Underway



# Financial Report – April 2025



# Utah Transit Authority

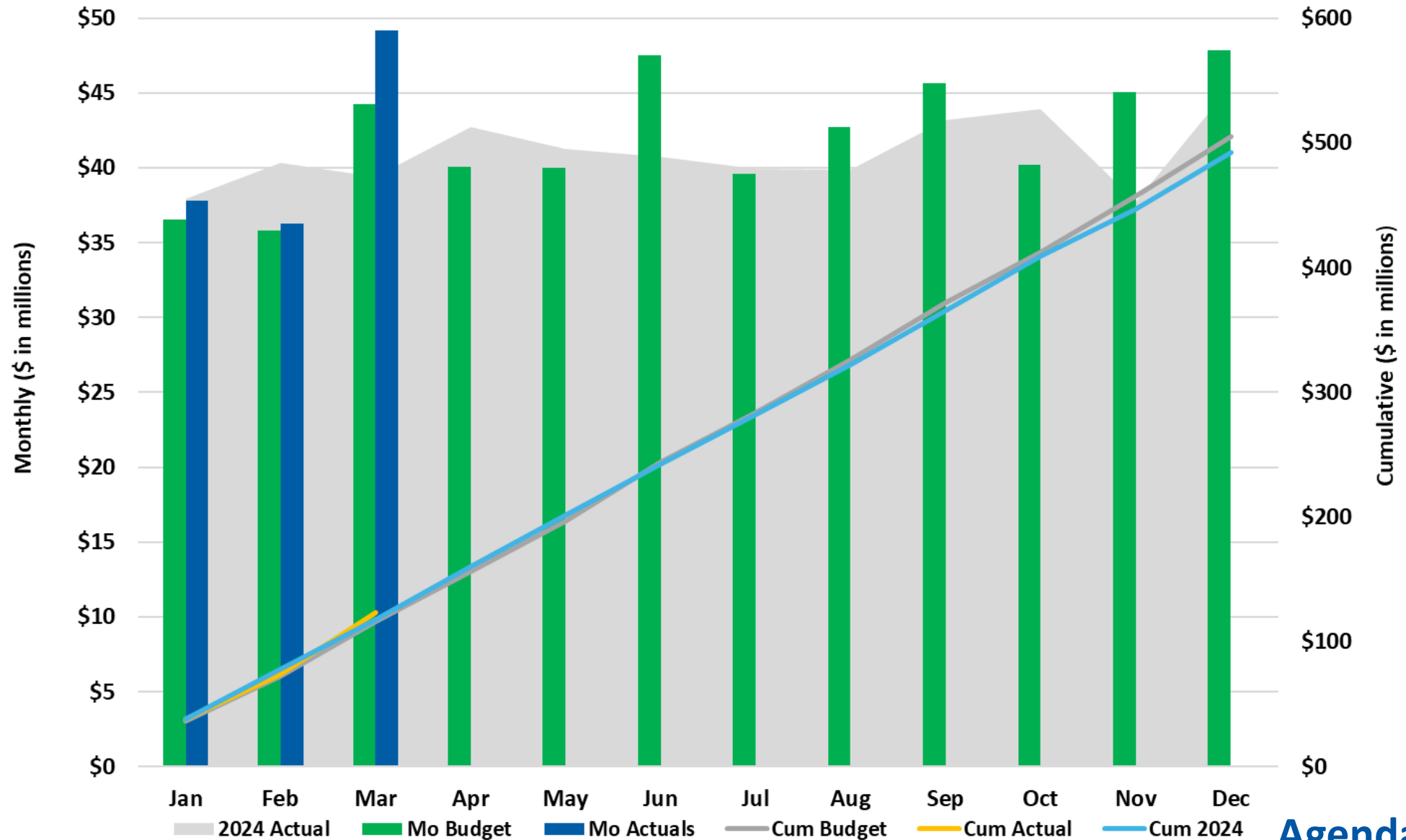
Board Dashboard: Apr 30, 2025

Financial Metrics	Apr Actual	Apr Budget	Fav / (Unfav)	%	YTD Actual	YTD Budget	Fav / (Unfav)	%
Sales Tax (Mar '25 mm \$)	\$ 49.2	\$ 44.2	\$ 4.96	<div></div> 11.2%	\$ 123.3	\$ 116.6	\$ 6.72	<div></div> 5.8%
Fare Revenue (mm)	\$ 3.1	\$ 3.2	\$ (0.11)	<div></div> -3.5%	\$ 12.6	\$ 11.9	\$ 0.74	<div></div> 6.2%
Operating Exp (mm)	\$ 33.2	\$ 39.1	\$ 5.84	<div></div> 14.9%	\$ 136.2	\$ 154.8	\$ 18.62	<div></div> 12.0%
Subsidy Per Rider (SPR)	\$ 8.51	\$ 10.21	\$ 1.70	<div></div> 16.7%	\$ 8.96	\$ 10.21	\$ 1.25	<div></div> 12.2%
UTA Diesel Price (\$/gal)	\$ 2.38	\$ 3.60	\$ 1.22	<div></div> 34.0%	\$ 2.38	\$ 3.60	\$ 1.22	<div></div> 34.0%
Operating Metrics	Apr Actual	Apr-24	F / (UF)	%	YTD Actual	YTD 2024	F / (UF)	%
Ridership (mm)	3.54	3.50	0.0	<div></div> 1.3%	13.79	13.35	0.4	<div></div> 3.3%
Energy Cost by Type (Monthly Avg YTD)								
	Diesel Bus (Cost per Mile)				\$ 0.49			
	Diesel CR (Cost per Mile)				\$ 3.63			
	Unleaded Gas (Cost per Mile)				\$ 0.55			
	CNG (Cost per Mile)				\$ 0.41			
	Bus Propulsion Power (Cost per Mile)				\$ 0.44			
	TRAX Propulsion Power (Cost per Mile)				\$ 0.56			

"Sales Tax" lists the amount of sales tax revenue received for the month listed in bold. All other data reflects the month listed in the table title.

# 2025 Sales Tax

March YTD Variance \$6.7M / 5.8% Above Budget

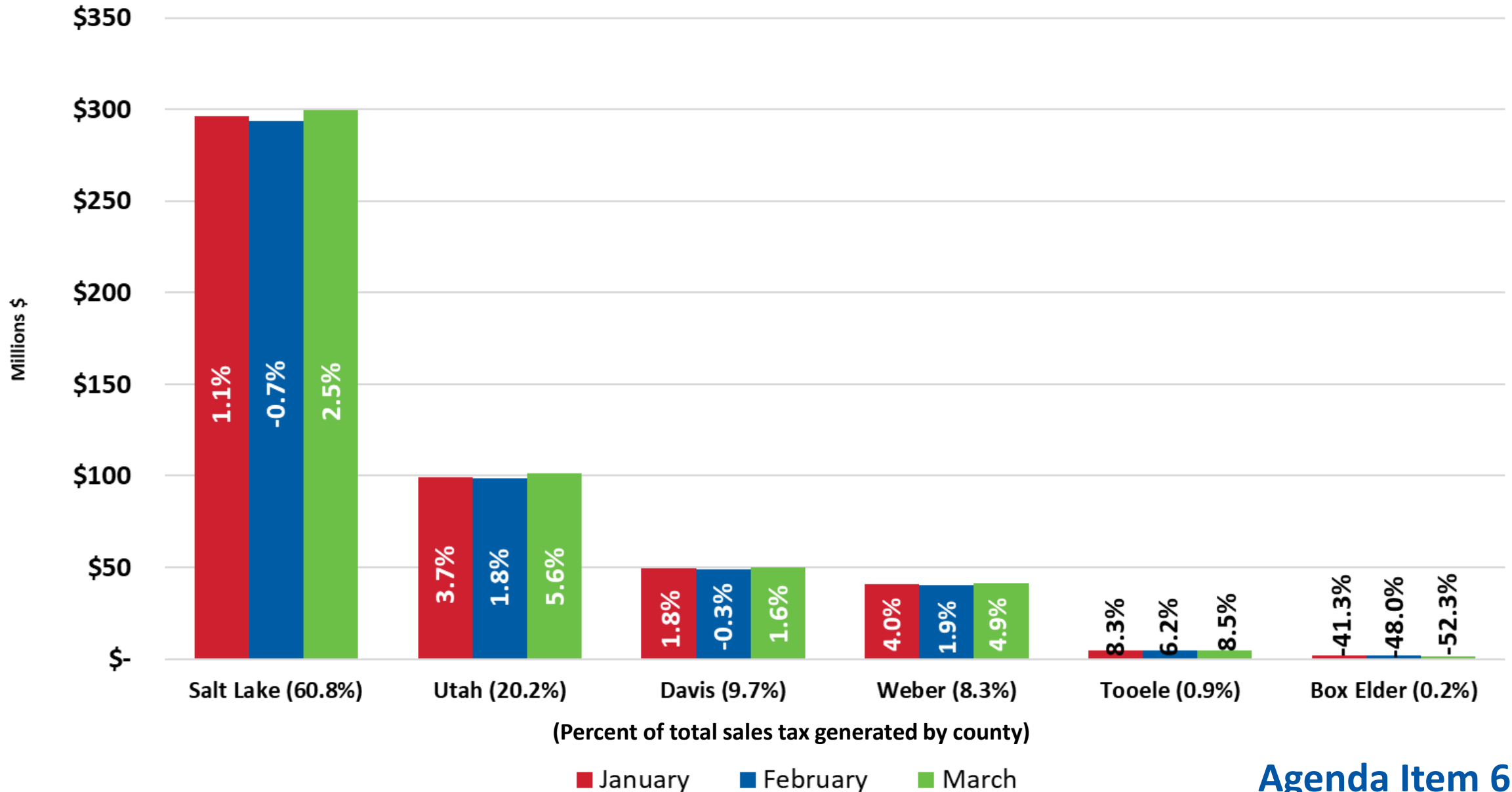




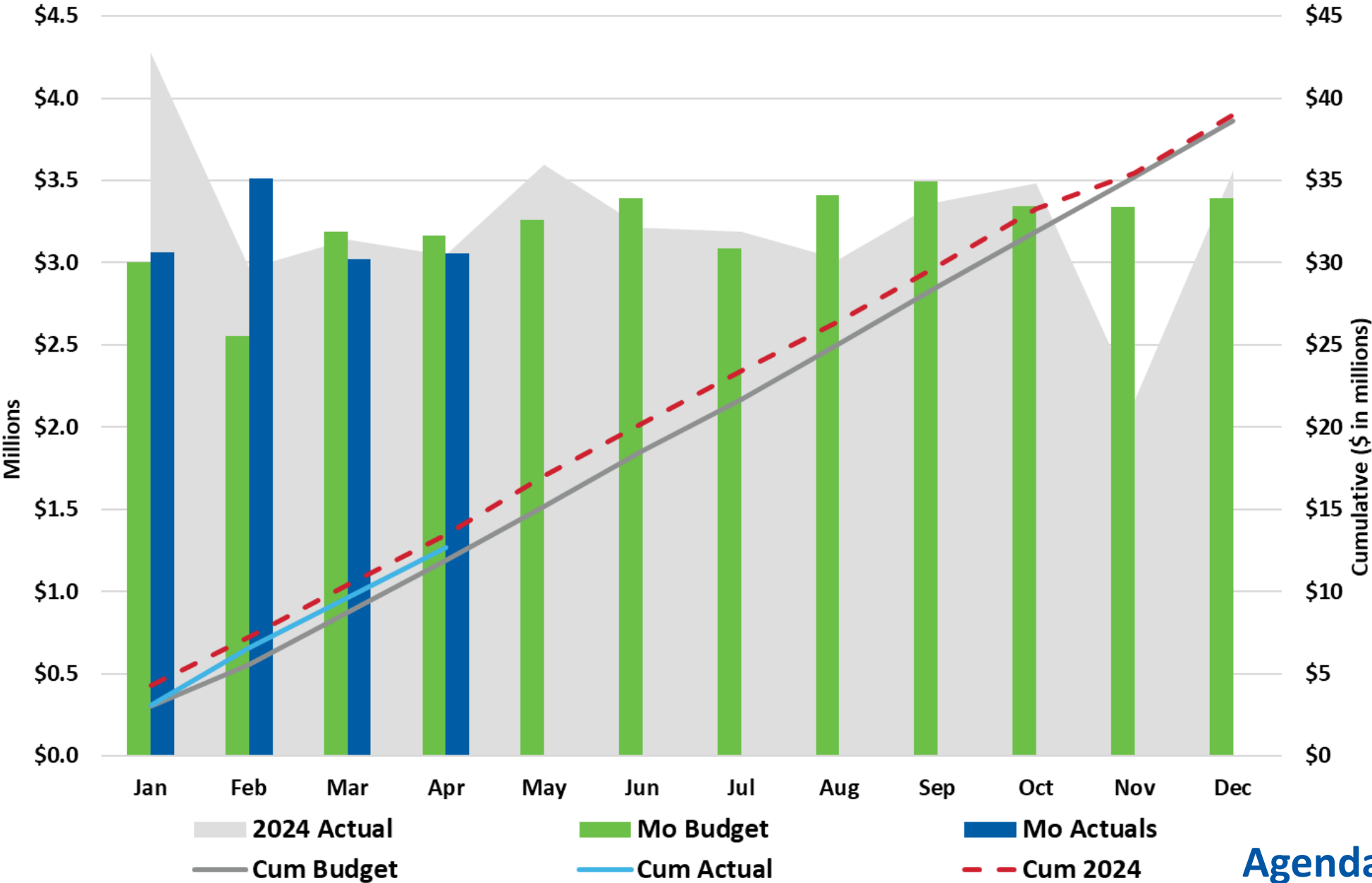
# Sales Tax Collections

## Percentage Change by month ended March 31, 2025

(12 month moving avg)



2025 Passenger Revenue  
Apr YTD \$740.3K / 6.2% > Budget



# FTE Report

## April 2025



### FTE Report Apr 25

Administrative FTE	Budget	Apr-25 Budget vs. Actual			Vacancy Rate		
		Actual	Variance	Vacancy Rate	Prior Month	Start of Year	Prior Year
Admin Depts	668.7	621.5	47.2	7.1%	7.7%	9.9%	4.3%
Operating Depts	401.0	361.0	40.0	10.0%	9.0%	8.0%	3.3%
<b>Subtotal</b>	<b>1,069.7</b>	<b>982.5</b>	<b>87.2</b>	<b>8.2%</b>	<b>8.2%</b>	<b>9.2%</b>	<b>3.9%</b>

Bargaining Unit FTE	Budget	Actual	Variance	Vacancy Rate	Prior Month	Start of Year	Prior Year
Admin Depts	38.8	16.0	22.8	58.8%	61.3%	11.5%	-88.3%
<i>Operating Modes</i>							
Bus	1116.0	1,166.5	-50.5	-4.5%	-5.4%	-4.7%	1.1%
Light Rail	297.0	293.0	4.0	1.3%	1.0%	5.1%	-2.5%
Commuter Rail	108.0	107.0	1.0	0.9%	2.8%	2.8%	-1.9%
Riverside	157.0	154.5	2.5	1.6%	1.0%	1.6%	1.6%
Asset Mgt	189.0	175.0	14.0	7.4%	9.0%	6.5%	10.8%
<b>Subtotal</b>	<b>1,905.8</b>	<b>1,912.0</b>	<b>-6.2</b>	<b>-0.3%</b>	<b>-0.6%</b>	<b>-0.8%</b>	<b>-0.9%</b>

<b>Total FTE</b>	<b>2,975.54</b>	<b>2,894.5</b>	<b>81.0</b>	<b>2.7%</b>	<b>2.5%</b>	<b>2.8%</b>	<b>0.8%</b>
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# April 2025 YTD Financial Results



## OPERATING FINANCIALS

April 2025 YTD

FISCAL YEAR 2025 Dollars In Millions	YEAR-TO-DATE RESULTS					
	Prior Year Actual	Current Year				
		Actual	Budget	Variance		
Revenue						
Sales Tax (Apr accrual)	\$ 157.8	\$ 158.4	\$ 156.7	\$ 1.8	1.1%	
Fares	13.4	12.6	11.9	0.7	6.2%	
Federal	(0.0)	6.6	24.1	(17.6)	-72.8%	
Other *	13.2	12.0	7.4	4.6	61.9%	
TOTAL REVENUE	\$ 184.4	\$ 189.7	\$ 200.1	\$ (10.5)	-5.2%	
Expense						
Salary/Wages	\$ 61.9	\$ 64.3	\$ 68.9	\$ 4.6	6.6%	
Overtime	4.5	4.4	3.6	(0.8)	-22.6%	
Fringe Benefits	32.0	33.8	36.5	2.7	7.4%	
Total Compensation	\$ 98.5	\$ 102.6	\$ 109.0	\$ 6.4	5.9%	
Services	10.8	13.1	18.9	5.8	30.9%	
Parts	10.0	7.7	10.0	2.3	22.7%	
Fuel	8.3	7.8	11.8	4.0	34.0%	
Utilities	2.7	2.6	2.7	0.1	3.6%	
Other	3.5	4.6	7.8	3.2	40.9%	
Capitalized Cost	(4.5)	(2.2)	(5.5)	(3.3)	60.4%	
TOTAL EXPENSE	\$ 129.3	\$ 136.2	\$ 154.8	\$ 18.6	12.0%	
Debt Service	25.4	19.2	25.9	6.7	25.7%	
Contrib. Capital/Reserves	\$ 29.7	\$ 34.2	\$ 19.4	\$ 14.7	75.8%	

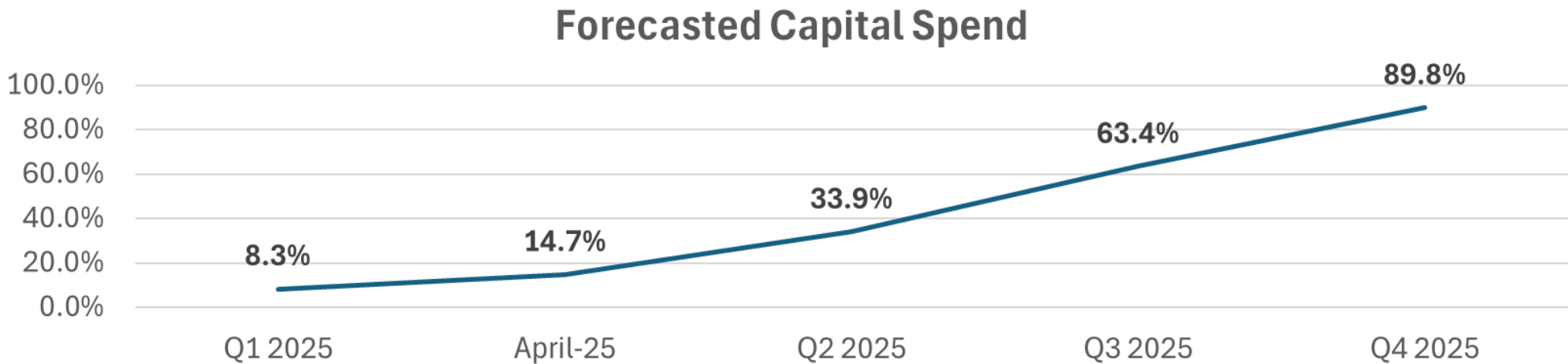
\*Does not include Sale of Assets (\$138.5K favorable) or  
Non-Cash items

Favorable/(Unfavorable)

Agenda Item 6. c.

# April 2025 Capital Expenses

FISCAL YEAR 2025 000's								
	April 2025				2025 YTD			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Capital Expense								
Executive Director	\$ 19,132.4	\$ 19,726.6	\$ 594.25	<div></div> 3.0%	\$ 42,963.7	\$ 43,555.7	\$ 592.04	<div></div> 1.4%
Planning & Engagement	140.7	785.3	644.60	<div></div> 82.1%	1,690.7	2,335.3	\$ 644.60	<div></div> 27.6%
People	77.9	80.0	2.05	<div></div> 2.6%	276.8	278.8	\$ 2.05	<div></div> 0.7%
Operations	730.5	1,182.2	451.73	<div></div> 38.2%	1,626.3	2,078.0	\$ 451.73	<div></div> 21.7%
Finance	159.3	159.9	0.66	<div></div> 0.4%	393.6	394.3	\$ 0.66	<div></div> 0.2%
Enterprise Strategy	701.0	705.0	4.03	<div></div> 0.6%	1,409.2	1,413.2	\$ 4.03	<div></div> 0.3%
Capital Service	79.9	80.5	0.58	<div></div> 0.7%	105.6	106.2	\$ 0.58	<div></div> 0.6%
TOTAL EXPENSE	\$ 21,021.7	\$ 22,719.6	\$ 1,697.9	<div></div> 7.5%	\$ 48,465.8	\$ 50,161.5	\$ 1,695.7	<div></div> 3.4%



## April 2025 Capital Sources (000's)

Capital Sources (000's)	Federal Grants	Leasing	State Funding	Local Funding	UTA Bonding	UTA Funding	Total
Year-to-Date Actual	\$ 19,962	\$ 8,702	\$ 5,133	\$ 2,630	\$ -	\$ 12,055	\$ 48,482
FY2025 Budget	127,571	32,652	45,619	5,020	23,055	96,314	330,231
% of Budget	15.6%	26.7%	11.3%	52.4%	0.0%	12.5%	14.7%

## **Additional Metrics**

Accounting: Accounts Payable Days & Month End

Supply Chain: Contracts & Open Requisitions

Fares: Farebox Recovery & Subsidy Per Rider

# April 2025

## Accounting Metrics:

- Days Payable: 38 Days Actual vs 30 Days Goal
- Days to Close: 12 Days. At Goal

## Procurement Contractor Progress:

- March Completed Contracts/PO's: 15
- Completed Since Implementation (6 months): 120
- Average Days Requisitions Open: 53 Days Apr. '25 vs 70 Days Mar. '25

## Fare Metrics:

- Farebox Recovery: Apr. '25 9.2% vs Apr. '24 9.6%
- Subsidy Per Rider: Apr. '25 \$8.51 vs Apr. 2024 \$8.19



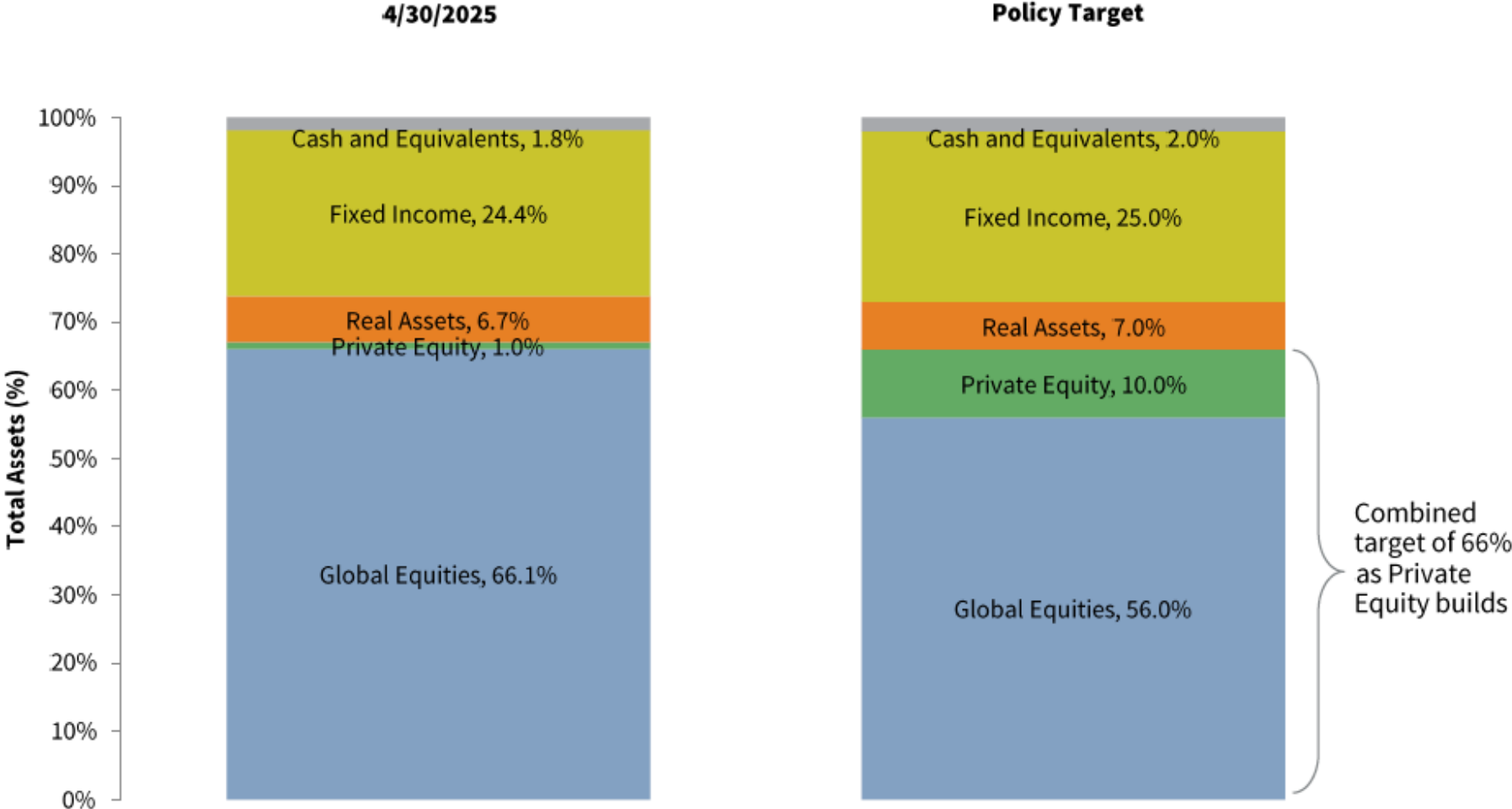
# Questions?



# Pension Committee Report



# Current Allocation and Policy Targets



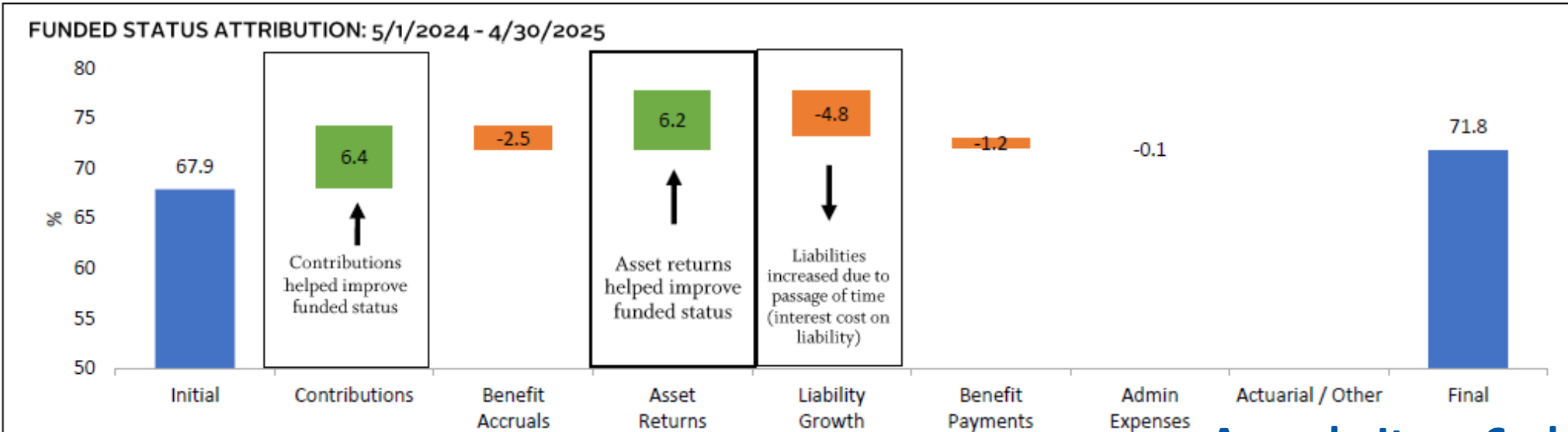
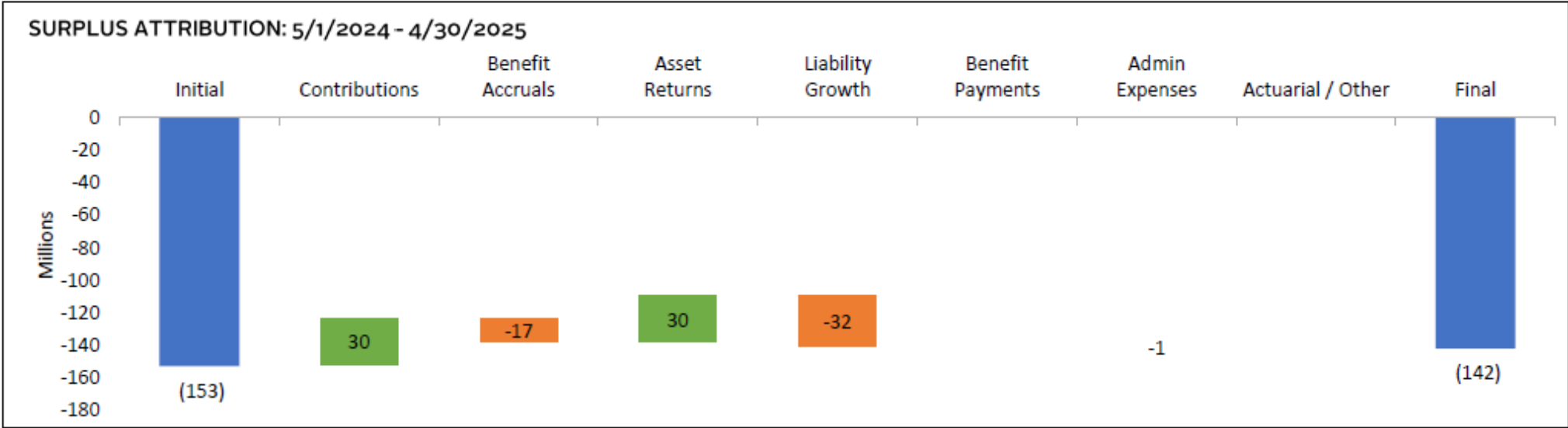
KEY PORTFOLIO STATISTICS AS OF 4/30/2025	
TOTAL ASSETS	\$360,977,847
LIQUIDITY 1-MONTH OR LESS (%)	98.0%

Agenda Item 6. d.



Funded Status Attribution – Trailing 1 Year

May 1, 2024 – April 30, 2025



## Cumulative Growth of UTA Retirement Plan relative to policy benchmark and EROA

The Retirement plan cumulative return remains above the EROA since CA inception

CUMULATIVE WEALTH OF TOTAL ASSETS VS BENCHMARKS



- EROA represents the actuarial return assumption, and returns above that generally improve funded status

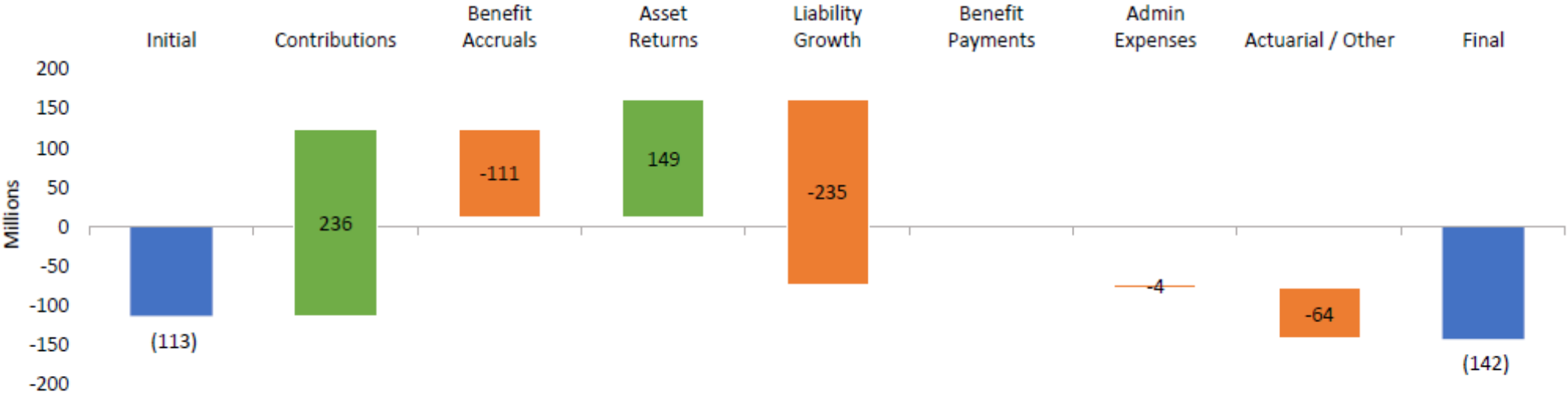
Agenda Item 6. d.



Funded Status Attribution – Since Inception

January 1, 2016 – April 30, 2025

SURPLUS ATTRIBUTION: 1/1/2016 - 4/30/2025



FUNDED STATUS ATTRIBUTION: 1/1/2016 - 4/30/2025



Agenda Item 6. d.



# Asset Class Performance

As of April 30, 2025

	MARKET VALUE 4/30/25 (\$MM)	ALLOCATION (%)	TRAILING 1-YEAR % RETURN	TRAILING 5-YEAR % RETURN	SINCE CA INCEPTION % RETURN
<b>TOTAL ASSETS</b>	<b>\$361.0</b>	<b>100.0%</b>	<b>10.4</b>	<b>8.6</b>	<b>7.5</b>
<i>POLICY BENCHMARK</i>			10.3	9.1	7.7
<b>GLOBAL EQUITIES</b>	<b>\$238.5</b>	<b>66.1%</b>	<b>12.1</b>	<b>12.7</b>	<b>10.4</b>
<i>MSCI ALL COUNTRY WORLD INDEX (NET)</i>			11.8	13.1	10.3
<b>REAL ASSETS</b>	<b>\$24.2</b>	<b>6.7%</b>	<b>3.9</b>	<b>6.7</b>	<b>3.6</b>
<i>REAL ASSETS DYNAMIC BENCHMARK</i>			3.4	7.9	4.0
<b>FIXED INCOME</b>	<b>\$87.9</b>	<b>24.4%</b>	<b>7.9</b>	<b>0.1</b>	<b>1.9</b>
<i>BLOOMBERG AGGREGATE BOND INDEX</i>			8.0	-0.7	1.4
<b>CASH &amp; EQUIVALENTS</b>	<b>\$6.7</b>	<b>1.8%</b>	<b>4.7</b>	<b>2.6</b>	<b>2.0</b>
<i>91-DAY TREASURY BILL INDEX</i>			4.9	2.6	2.1



Agenda Item 6. d.

# Resolutions





**R2025-06-01**

**Resolution Approving Transit Oriented  
Communities Planning and Design  
Principles**





# TOC Planning & Design Principles

June 11, 2025

URBAN DESIGN ASSOCIATES

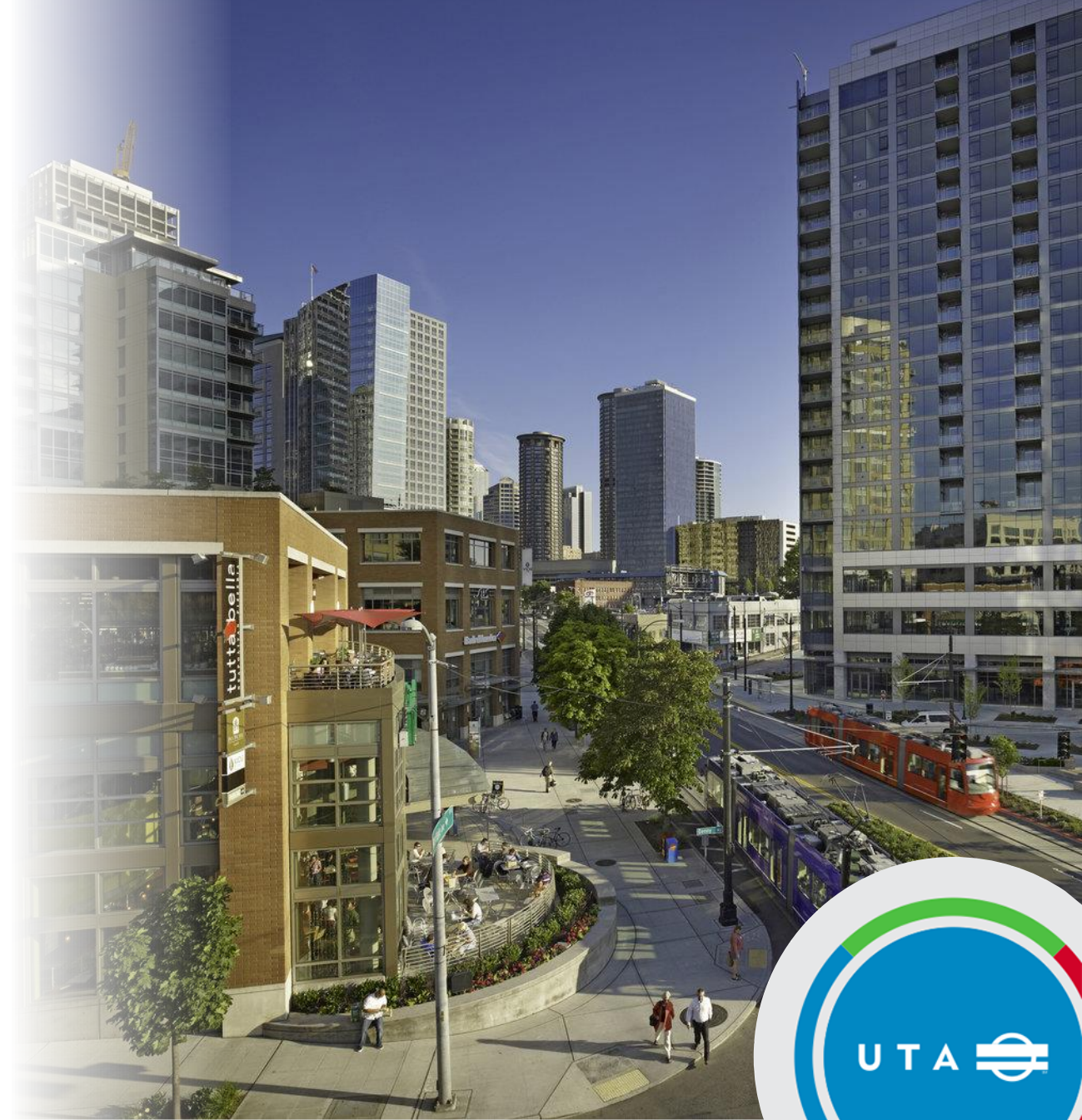
Agenda Item 7. a.





# Resolution R2025-06-01

Resolution authorizes approval of TOC Planning & Design Principles document, which serves as a guide outlining best practices for successful Transit-Oriented Communities.



Agenda Item 7. a.





# Framework:

## Introduction:

- **TOC: A Strategy for Growth in Utah**
- **Supporting the Regional Growth Vision**
- **Why TOCs Matter to UTA**

## Guidelines and Standards:

- **Connectivity**
- **Land Use**
- **Site and Architectural Design**
- **Safe and Thriving Communities**
- **Management**

UTA 

Agenda Item 7. a.



# Recommendation:

**Approve resolution adopting  
TOC Planning &  
Design Principles**



## **Recommended Action (by roll call)**

Motion to approve R2025-06-01 -  
Resolution Approving Transit Oriented Communities Planning and Design Principles,  
as presented.



# **Contracts, Disbursements, and Grants**

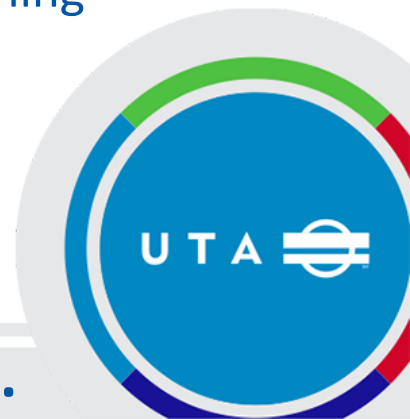


# **Contract: Maintenance Of Way Positive Train Control Training and Certification (Signal Training Solutions, LLC)**

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## **Recommended Action (by acclamation)**

Motion to approve the contract with Signal Training Solutions, LLC for Maintenance Of Way Positive Train Control Training and Certification, as presented.





# **Contract: Technical Transit Education Center Training Facility Construction (Eckman Construction, LLC)**

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## **Recommended Action (by acclamation)**

Motion to approve the contract with Eckman Construction, LLC for Technical Transit Education Center Training Facility Construction, as presented.



# **Revenue Contract: Reimbursement Agreement for the 1300 South Queue Cutter Project (Utah Department of Transportation)**

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## **Recommended Action (by acclamation)**

Motion to approve the reimbursement agreement with the Utah Department of Transportation for the 1300 South Queue Cutter Project, as presented.



# **Change Order: On-Call Infrastructure Maintenance Contract Task Order 24-018-R1 - 5900 South TRAX Grade Crossing Replacement (Stacy and Witbeck, Inc.)**

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## **Recommended Action (by acclamation)**

Motion to approve task order 24-018-R1 with Stacey and Witbeck, Inc. for 5900 South TRAX Grade Crossing Replacement, as presented.



# **Change Order: On-Call Infrastructure Maintenance Contract Task Order 24-027-R1 - 9000 South TRAX Grade Crossing Replacement (Stacy and Witbeck, Inc.)**

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## **Recommended Action (by acclamation)**

Motion to approve task order 24-027-R1 with Stacey and Witbeck, Inc. for 9000 South TRAX Grade Crossing Replacement, as presented.



# Pre-Procurements

- Low Voltage Power Supply Converters for FrontRunner Locomotives



# Budget and Other Approvals

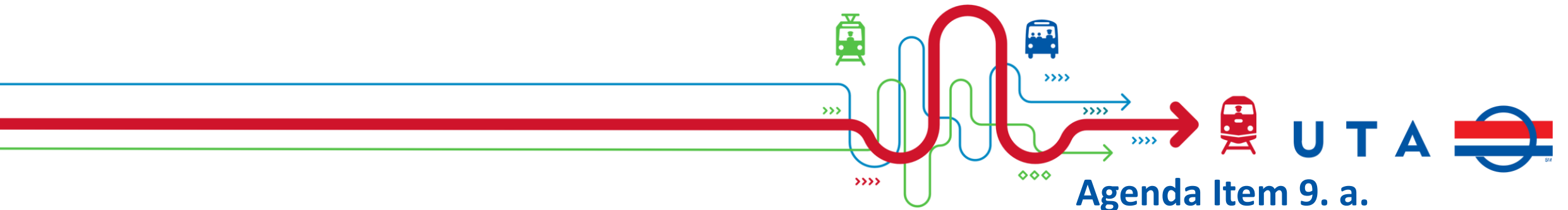


# **TBA2025-06-01 - Technical Budget Adjustment - 2025 Capital Program**



# Summary of Budget Requests

- Request is to reallocate \$1.5 million in existing 2025 Capital Budget of \$330.2 million to aid in project delivery:
  - 1 project will have a budget increase
  - 1 project will have a budget decrease





# Overall Budget Impacts By Office

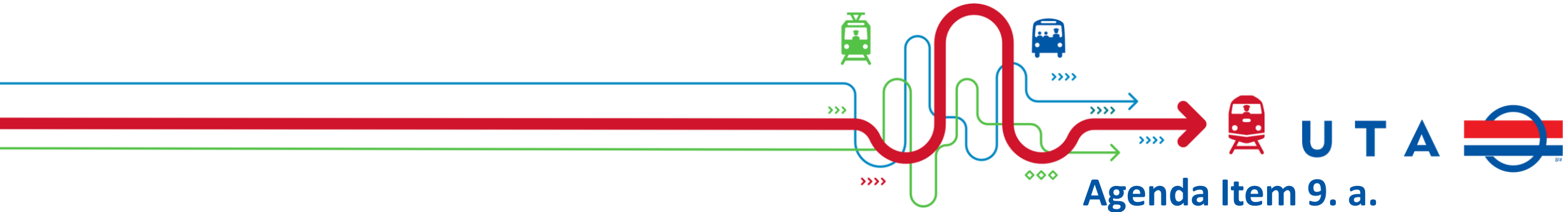
<u>Chief Office</u>	<u>2025 Adopted Budget</u>	<u>June 11th TBA</u>	<u>2025 Adjusted Budget</u>
Capital Services	\$ 272,763,000	\$ -	\$ 272,763,000
Enterprise Strategy	18,592,000	-	18,592,000
Executive Director (Safety)	1,760,000	-	1,760,000
Finance	21,751,000	-	21,751,000
Operations	10,430,000	-	10,430,000
People	2,470,000	-	2,470,000
Planning & Engagement	2,465,000	-	2,465,000
<b>Grand Total</b>	<b>\$ 330,231,000</b>	<b>\$ -</b>	<b>\$ 330,231,000</b>

*\*All adjustments will occur in the Capital Services Office*



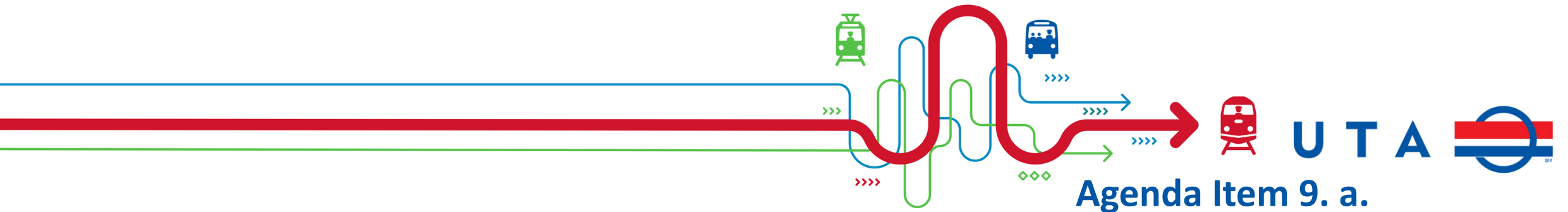
# Breakdown for Project Funding Adjustments

<u>Project ID and Name</u>	<u>2025 Adopted Budget</u>	<u>June 11th TBA</u>	<u>2025 Adjusted Budget</u>	<u>Rationale</u>
MSP254 - TechLink	\$ 4,000,000	\$ (1,500,000)	\$ 2,500,000	Project going to UDOT, remaining funds to cover UTA expenses.
SGR397 - TPSS Component Replacement	\$ 3,500,000	\$ 1,500,000	\$ 5,000,000	Funds needed to cover anticipated obligations to finish contract.

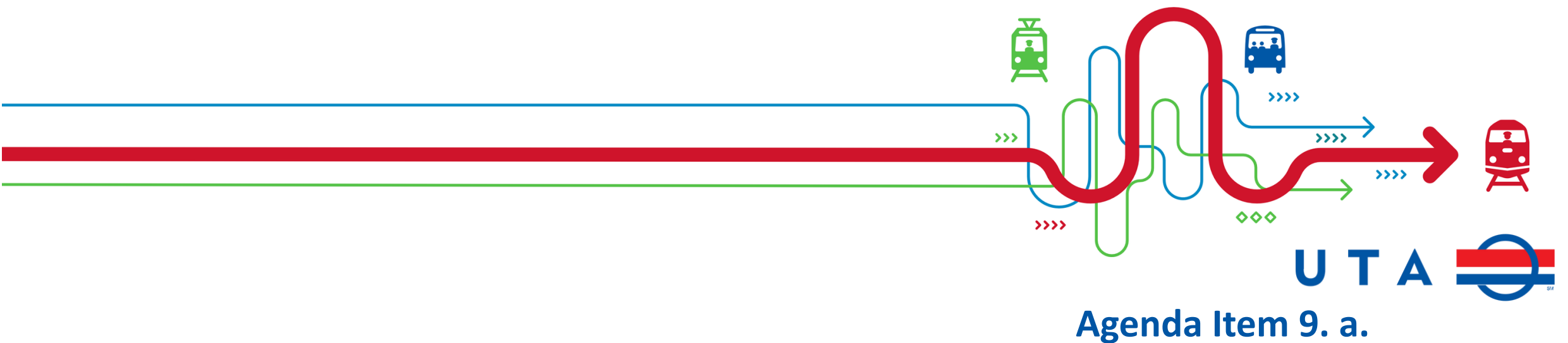


# Budget Authority Impact

- No change in 2025 Capital Budget Authority
- No changes to the UTA Capital Contingency total



# Questions?



## **Recommended Action (by acclamation)**

Motion to approve Technical Budget Adjustment TBA2025-06-01 –  
2025 Capital Program, as presented.



# Discussion Items



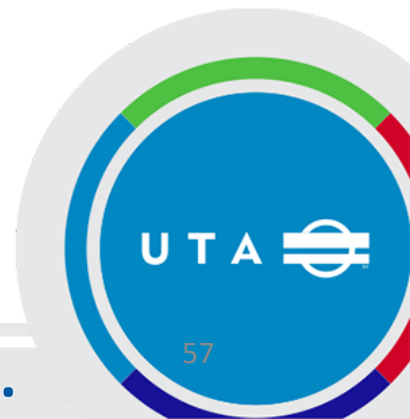
# **UTA Policy - UTA.05.02 Paid Time Off - Administrative Employees**



# Updates to UTA Policy No.05.02 – Policy Clarifications

Added language incorporating current practice into policy for clarification:

- Sick Leave usage, return to work requirements, accrual and usage increments, benefit applied at time of termination
- Vacation time accrual and usage increments
- Retiree Medical Account conversation calculation
- Parental Leave used only once per child
- Absence classification when paid time off benefits are exhausted
- Any exceptions for Trustees, Executive Director, or Chief Officers
- Sick Leave and Vacation time in case of death
- Definition updates





## Changes:

- Vacation sellback eligibility changes for all employees and Executives
- Removes Executive vacation allotment cap of 30 days
- Floating Holiday usage during calendar year versus payroll year
- Bereavement Leave improvements for immediate family and out-of- state
- Adds Voting Leave as required by law



# **2024-2025 Ski Service End of Season Report**



# 2024-2025 Ski Season UTA Ridership Highlights



Agenda Item 10. b.



## UTA Ski Service

- Season – November 29, 2024 – April 12, 2025
- Salt Lake (994, 972)
- Timpanogos (880)
- Mt. Ogden (674, 675, 677)
- Supplemental Service (CS1, CS2)
- Vanpool



# UTA Ski Service

	2023-2024	2024-2025	% Change
UTA Weekday	246,399	230,092	-6.62%
UTA Saturday	94,475	91,885	-2.74%
UTA Sunday	72,975	69,087	-5.32%
CS1 and CS2 Service		42,961	



## UTA Ski Service

Bus Route	2023-2024	2024-2025	% Change
(Little Cottonwood) 994	143,581	122,236	-14.87%
(Big Cottonwood) 972	195,297	189,154	-3.15%
(Ogden) 674	28,979	23,732	-18.11%
(Weber) 675	19,370	30,250	56.17%
(Weber) 677	17,999	17,207	-4.40%
(Provo) 880	8,623	8,485	-1.60%
CS1 and CS2 Service		42,961	
Total	413,849	434,025	4.86%



# UTA Ski Service

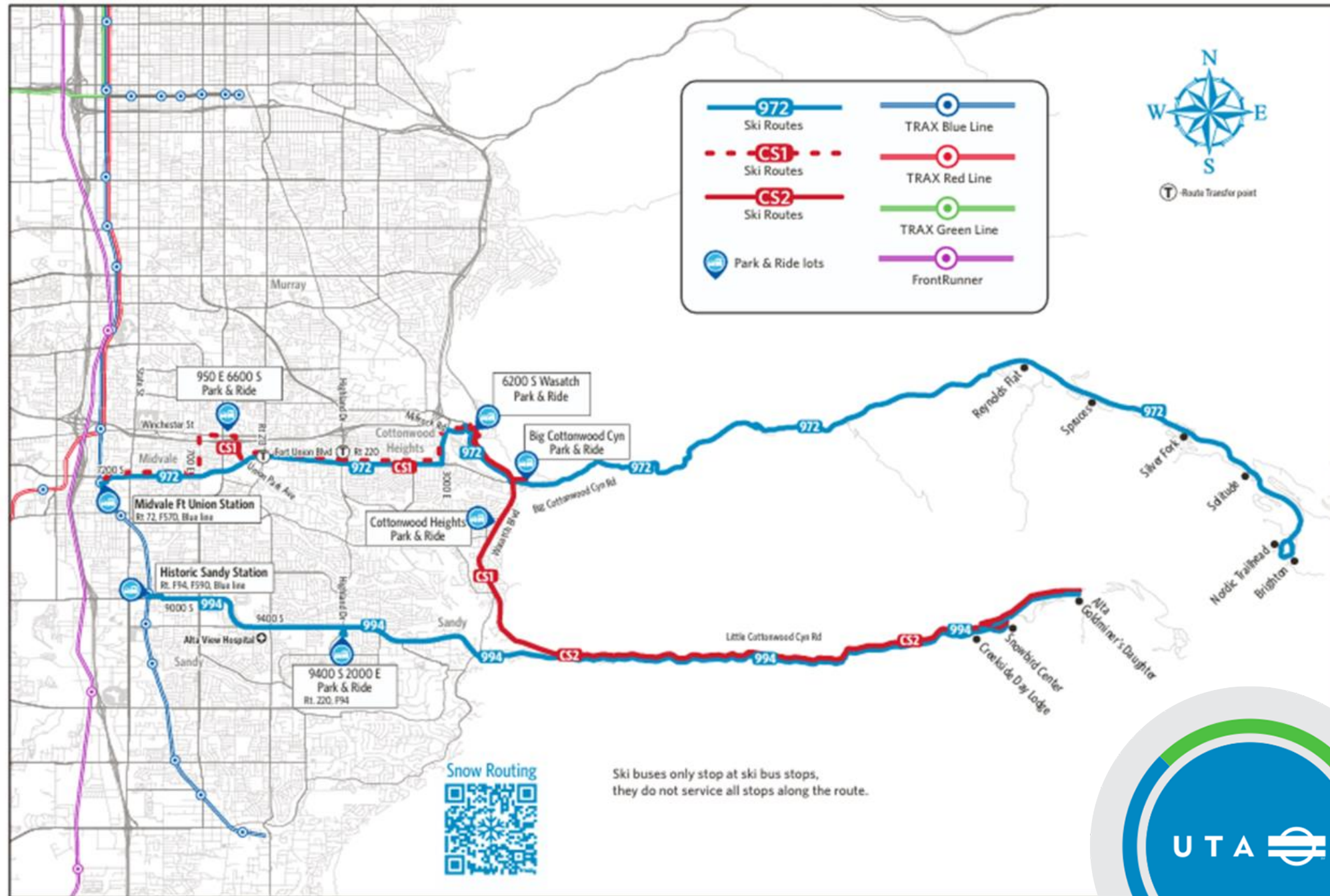
## Vanpool – Resort Employee Boardings

	Alta	Brighton	Snowbird	Solitude	Total
2023-2024 Totals	10,025	6,945	65,218	55,278	137,466
2024-2025 Totals	13,037	22,854	74,448	37,260	147,599
% Change	23.10%	69.61%	12.40%	-48.36%	6.87%





# UTA ski routes 972 and 994 to Cottonwood Canyons





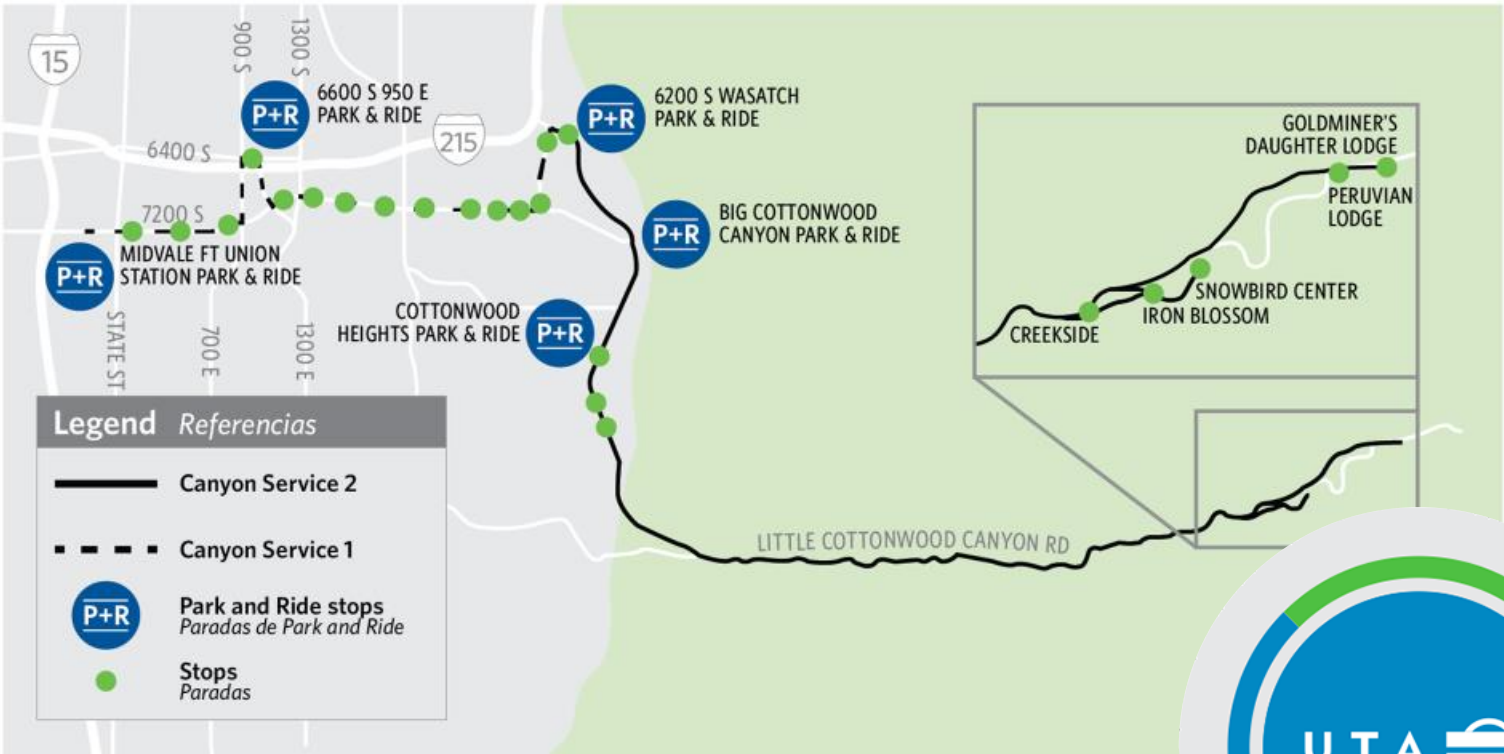
# Canyon Service Routes – CS1 and CS2

## CS1/CS2 Up to Snowbird/Alta

	Midvale Ft. Union Station	Ft. Union & Highland Dr	6200 S Wasatch Park & Ride	Big Cottonwood Canyon Park & Ride	8200 S Wasatch Park & Ride	Snowbird Entry 1	Snowbird Center	Goldminer's Daughter
CS1	600a	610a	620a	625a	633a	651a	656a	706a
	630	640	650	655	703	721	726	736
	700	710	720	725	733	751	756	806
	730	740	750	755	803	821	826	836
	800	810	820	825	833	851	856	906
CS2	---	---	850	855	903	921	926	936
	---	---	920	925	933	951	956	1006
	---	---	950	955	1003	1021	1026	1036
	---	---	1020	1025	1033	1051	1056	1106
	---	---	1050	1055	1103	1121	1126	1136
	---	---	1120	1125	1133	1151	1156	1206p
	---	---	1150	1155	1203p	1221p	1226p	1236
	---	---	1220p	1225p	1233	1251	1256	106
	---	---	1250	1255	103	121	126	136
	---	---	120	125	133	151	156	206
	---	---	150	155	203	221	226	236
	---	---	220	225	233	251	256	306
	---	---	250	255	303	321	326	336
	---	---	320	325	333	351	356	406
	---	---	350	355	403	421	426	436
	---	---	420	425	433	451	456	506
	---	---	450	455	503	521	526	536
	---	---	520	525	533	551	556	606

CS1: Midvale Fort Union -> Alta

CS2: 6200 S Wasatch P+R -> Alta

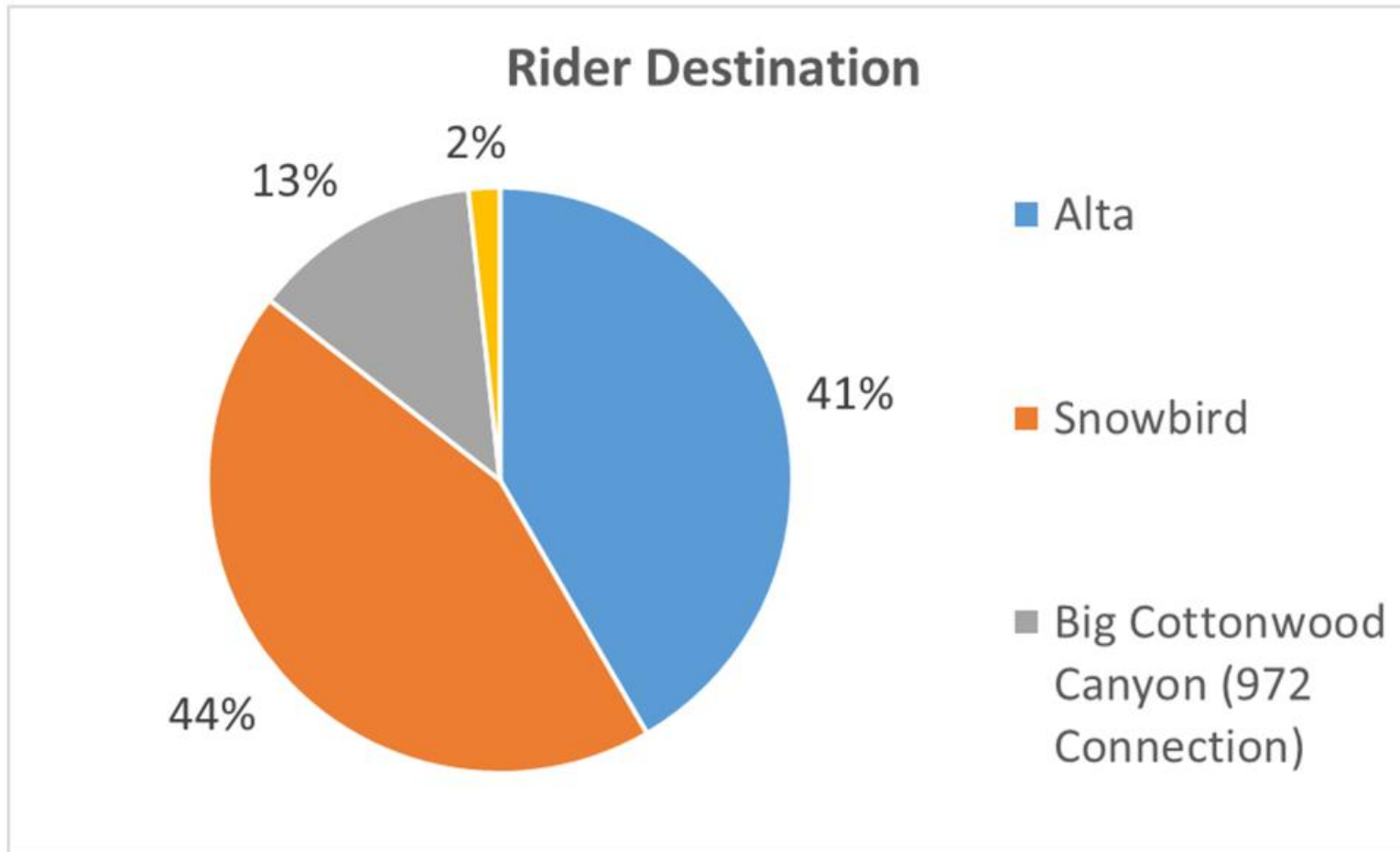


## End of Season CS1/CS2 Survey

- Duration: 26 days (March 18-April 13)
- 120 rider responses
- 13 questions measuring:
  - Rider origin (zip code)
  - Rider destination
  - Use of other UTA/Resort transportation
  - Perceptions of customer experience
  - Free response feedback



# End of Season Survey: Destination



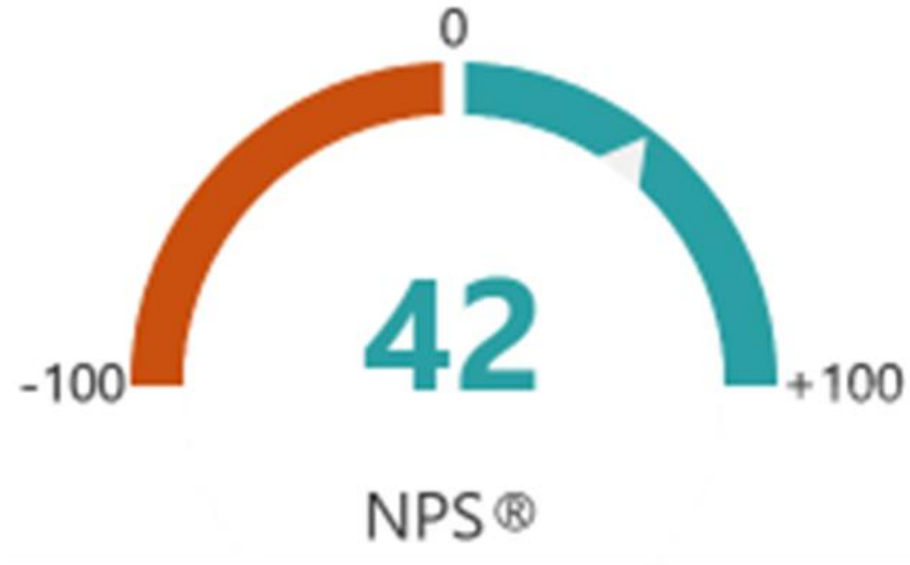
Near equal share of riders going to Alta (41%) & Snowbird (44%)

13% Utilize 972 Transfer to Big Cottonwood Canyon Resorts



# End of Season CS1/CS2 Survey: Net Promoter Score

How likely are you to refer this service to friends or family?



# End of Season Survey: Free Response Feedback

Improved Access



“I want to say how pleased I am with the addition of the CS1 and CS2 lines. It has markedly improved my ability to get to Alta.”

Awesome Operators



“I rode the CS1 and CS2 ski bus this week and was amazed by how helpful the drivers were to each and every one of the passengers.”

Delays caused by stop locations



“Eliminate unnecessary stops, such as the BCC Park and Ride and the Snowbird Center. These add significant delays and congestion.”

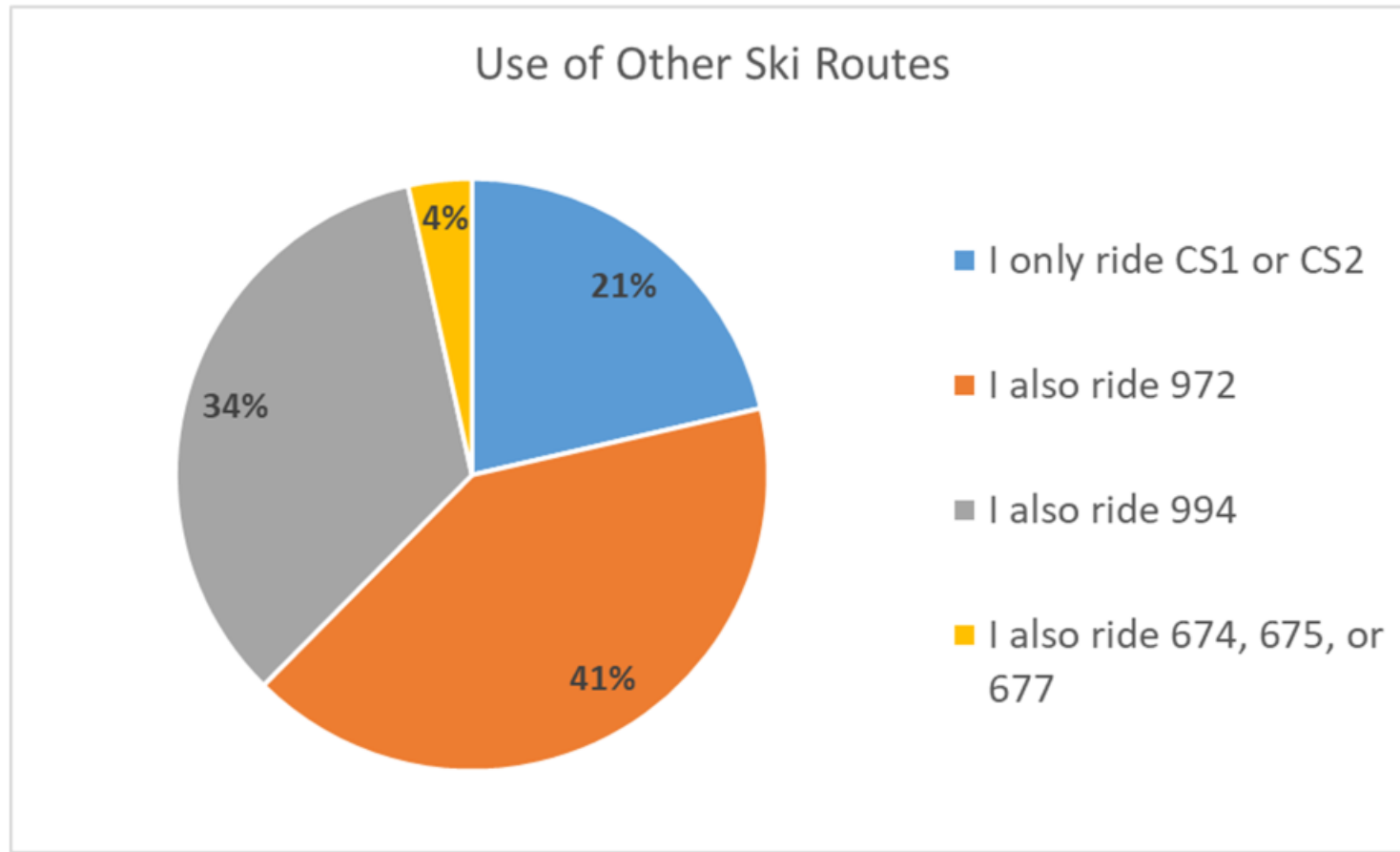
Tracking the bus is not intuitive



“I can’t find the CS1 and 2 tracking info on the website or app.”



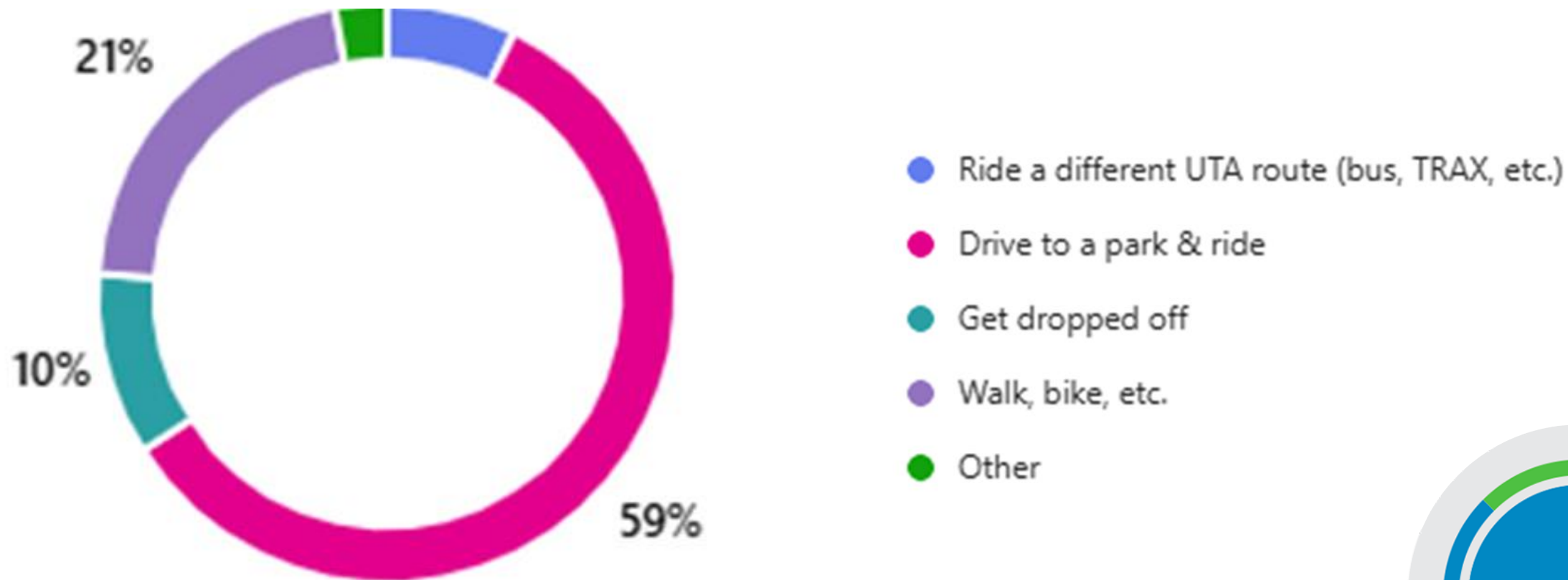
# End of Season Survey: Is this a unique ski market?



21% of respondents exclusively ride CS1/CS2



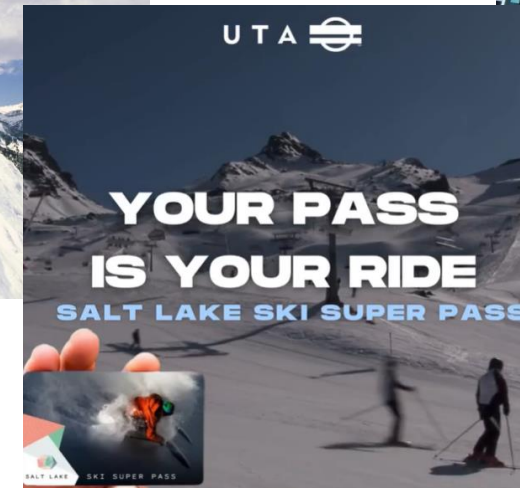
## End of Season Survey: How do riders connect to CS1/CS2?





# UTA/Resort Collaborations

- Ski service press launch
- Rider appreciation events
- Story collaborations
- Social media collaborations
- Airport ads





*Questions?*

# Other Business

- a. Next Meeting: Wednesday, June 25, 2025, at 9:00 a.m.



# Closed Session





# **Strategy Session to Discuss:**

- Collective Bargaining**
  - Pending or Reasonably Imminent Litigation**
  - Purchase, Exchange, or Lease of Real Property**
  - Sale of Real Property**
- 

## **Recommended Action (by acclamation)**

Motion to move into a closed session to discuss collective bargaining and pending or reasonably imminent litigation.



# In Closed Session



# Open Session





# Adjourn

