



# Utah Transit Authority

## Board of Trustees

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, January 14, 2026**

**9:00 AM**

**FrontLines Headquarters**

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The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) - 669 W. 200 S., Salt Lake City, Utah.

**For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.**

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Jay Fox
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
  - a. Approval of the December 17, 2025 Board of Trustees Meeting Minutes
6. **Reports**
  - a. Executive Director Report Jay Fox
    - UTA Recognition - Video Security Team | UTAPD
    - Continuous Improvement Excellence Award - Fares Strategy Team
  - b. Strategic Plan Minute: Quality of Life - Finalize & Deploy UTA Sustainability Plan Jay Fox
  - c. Financial Report - November 2025 Viola Miller  
Brad Armstrong
  - d. Discretionary Grants Report Tracy Young
7. **Resolutions**
  - a. R2026-01-01 - Resolution Approving Amendment Four to the Terms and Conditions of Employment for Executive Director Jay Fox Carlton Christensen

**8. Contracts, Disbursements and Grants**

- a. Contract: Real Estate Purchase Contract for Box Elder County Right of Way Parcel BOX-1001 (Woodland Zito, LLC) Spencer Burgoyne  
Ethan Ray
- b. Contract: Maintenance Uniforms and Facilities Essentials (ALSCO, Inc.) Kayleigh Hammerschmid
- c. Change Order: On-Call Systems Services Contract Task Order #26-005 - Training Yard Construction (Rocky Mountain Systems Services) Jared Scarbrough
- d. Pre-Procurements Todd Mills
  - Reloadable FAREPAY Cards
  - Municipal Financial Advisor

**9. Service and Fare Approvals**

- a. Complimentary Fare: Passes for Utah Legislative Session Volunteers Brian Reeves  
Monica Howe

**10. Discussion Items**

- a. Fare Rate Analysis Brian Reeves  
Monica Howe
- b. 2024 Sustainability Report and Sustainability Plan Patti Garver  
Sarah Ross

**11. Other Business**

Chair Carlton Christensen

- a. Next Meeting: Wednesday, January 28, 2026 at 9:00 a.m.

**12. Adjourn**

Chair Carlton Christensen

**Meeting Information:**

- Special Accommodation: Information related to this meeting is available in alternate formats upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3536. Requests for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting video link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting.
  - o Comments are limited to 3 minutes per commenter.
  - o One person's time may not be combined with another person's time.
  - o Distribution of handouts or other materials to meeting participants or attendees is not allowed.
  - o To support a respectful meeting environment, actions or words that disrupt the meeting, intimidate other participants, obstruct the view or hearing of others, or may cause safety concerns are not allowed.
  - o To join by Zoom:
    - Use this link: [https://bit.ly/UTA\\_BOT\\_01-14-26](https://bit.ly/UTA_BOT_01-14-26) and follow the instructions to register for the meeting.
    - Use the "raise hand" function in Zoom to indicate you would like to make a comment.
- Public Comment may also be given through alternate means. See instructions below.
  - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
  - o Comment via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – please specify that your comment is for the upcoming Board of Trustees meeting.
  - o Comments submitted before 2:00 p.m. on Tuesday, January 13th will be distributed to board members prior to the meeting and added to the public record.
- Meetings are audio and video recorded and live-streamed.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.