



Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, December 6, 2023

9:00 AM

FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Beth Holbrook
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
 - a. Approval of November 8, 2023 Board Meeting Minutes
 - b. Approval of November 1, 2023 Board Budget Hearing Minutes
 - c. Oath of Office: Officer and Acting Comptroller - Eric Barrett
6. **Reports**
 - a. Executive Director Report Jay Fox
 - UTA Commendations
 - b. Discretionary Grants Report Gregg Larsen
Alma Haskell
 - c. Community Advisory Committee Report Nichol Bourdeaux
Megan Waters
7. **Discussion Items**
 - a. Proposed 2024 Final Budget Viola Miller
Brad Armstrong

8. Resolutions

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| a. | R2023-12-01 - Resolution Giving Notice and Setting Regular Meeting Dates for the Authority's Board of Trustees and Audit Committee for Calendar Year 2024 | Carlton Christensen |
| b. | R2023-12-02 - Resolution Adopting the Authority's 2024-2028 Capital Plan | David Hancock
Daniel Hofer |
| c. | R2023-12-03 - Resolution Approving the Naming of the Midvalley Bus Rapid Transit System as the Midvalley Express "MVX" | G.J. LaBonty
Katie Morrison |
| d. | R2023-12-04 - Resolution Authorizing the Financing of Transit Vehicles through the 2023 Equipment Lease-Purchase Agreements, and Related Matters | Rob Lamph
Randall Larsen |
| e. | R2023-12-05 - Resolution Granting Expenditure and Disbursement Authority for 2023 Parts Inventory Purchases and Ratifying Certain 2023 Parts Inventory Purchases and Disbursements | Todd Mills |

9. Contracts, Disbursements and Grants

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| a. | Contract: Replacement of Air Handler Units at Ogden Bus Garage (Smith Co.) | Kevin Anderson
Guy Miner |
| b. | Contract: Davis-Salt Lake City Community Connector Environmental & Preliminary Design (Horrocks Engineers, Inc.) | Patti Garver
Alex Beim |
| c. | Contract: Claims Management Software (Origami Risk, LLC) | Kyle Brimley |
| d. | Contract: Insurance Broker Services and Premium Disbursements (Alliant Insurance Services, Inc.) | Dave Pitcher |
| e. | Contract: FrontRunner Wayfinding Signage Phase I (Serigraphics Sign Systems, Inc.) | G.J. LaBonty |
| f. | Contract: Funding Memorandum of Agreement for Public Transit Services through Big and Little Cottonwood Canyons (Salt Lake County) | Russ Fox |
| g. | Pre-Procurements
- Mt. Ogden Administration Building Design | Todd Mills |

10. Service and Fare Approvals

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| a. | Contract: 2023/2024 Ski Bus Agreement (Brighton Resort) | Russ Fox
Kensey Kunkel |
| b. | Contract: 2023/2024 Ski Bus Agreement (Snowbird Resort) | Russ Fox
Kensey Kunkel |

11. Budget and Other Approvals

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| a. | UTA Policy - UTA.01.01 Ethics | Mike Hurst |
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12. Discussion Items

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| a. | UTA Fee Schedule | Tim Merrill
Eric Barrett
Michael Goldman |
| b. | Customer Experience Program Update | Russ Fox
G.J. LaBonty |

13. Other Business

Chair Carlton Christensen

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| a. | Next Meeting: Wednesday, December 20th at 9:00 a.m. |
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14. Closed Session

Chair Carlton Christensen

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| a. | Strategy Session to Discuss Collective Bargaining |
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15. Open Session

Chair Carlton Christensen

16. Adjourn

Chair Carlton Christensen

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
 - o Use this link- https://rideuta.zoom.us/webinar/register/WN_zS0pCJ7RT5-OIH7QRbynVA and follow the instructions to register for the meeting (you will need to provide your name and email address).
 - o Sign on to the Zoom meeting through the URL provided after registering
 - o Sign on 5 minutes prior to the meeting start time.
 - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
 - o Comments are limited to 3 minutes per commenter.

- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
 - o Comment via email at boardoftrustees@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, December 5th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.