

# UTA Board of Trustees Meeting

November 9, 2022



# Call to Order and Opening Remarks



# Pledge of Allegiance



# Safety First Minute



# Public Comment

Live comments are limited to 3 minutes per commenter

Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website

Any comments received through alternate means were distributed to the board for review in advance of the meeting



# Oath of Office

Oath of Office: Trustee and Chair of the Board of Trustees of the Authority –  
Carlton Christensen



# Consent Agenda

- a. Approval of October 26, 2022, Board Meeting Minutes



# **Recommended Action** **(by acclamation)**

Motion to approve consent agenda



# Reports



# Executive Director's Report



# UTA Leadership Summit





## **UTA Tribute – Salt Lake Business unit Sugar House Fire Relief**



# Financial Report - September 2022



# Monthly Operating Report September 2022

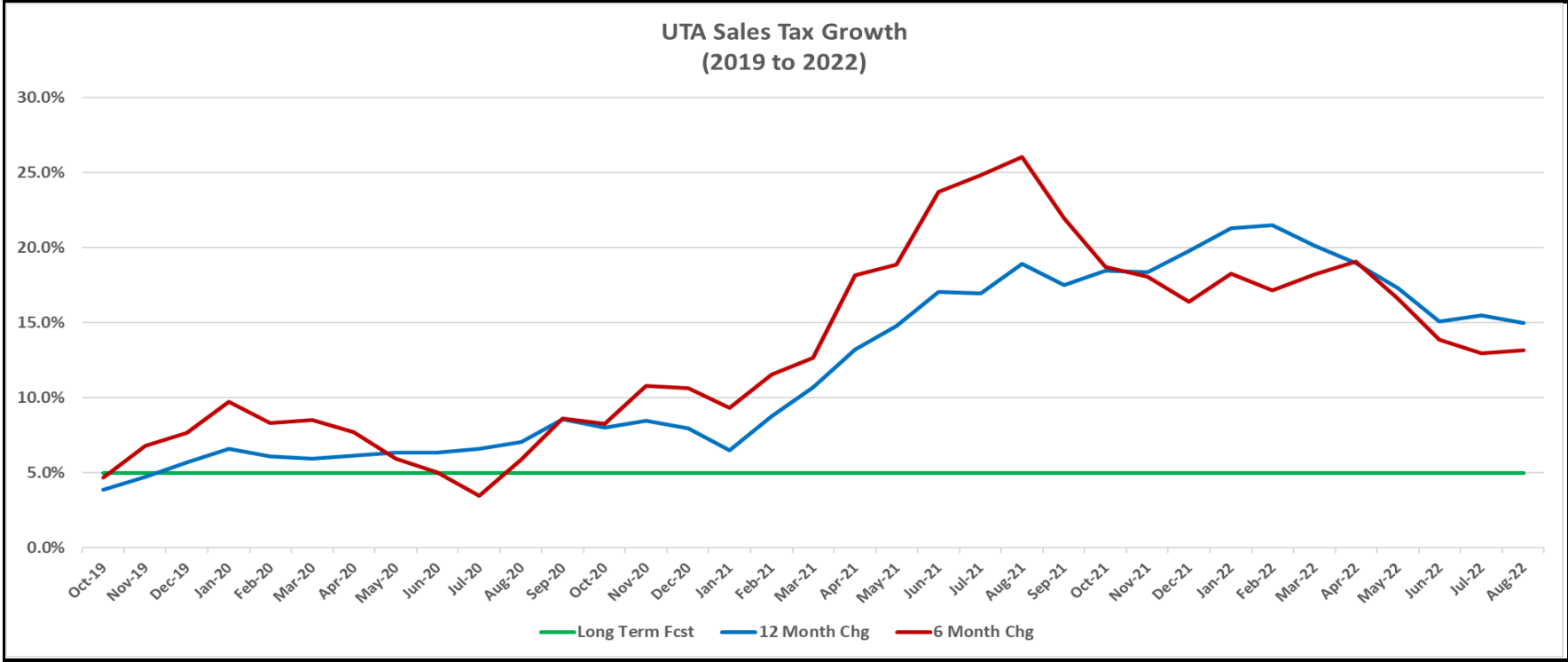
November 9, 2022



# UTA Board Dashboard September 2022

UTAH TRANSIT AUTHORITY

Financial Metrics	Sept Actual	Sept Budget	Fav/ (Unfav)		YTD Actual		YTD Budget		Fav/ (Unfav)	
				%						%
Sales Tax (Aug '22 mm \$)	\$ 42.0	\$ 40.1	\$ 1.89	4.7%	\$ 314.3	\$ 284.3	\$ 30.06		10.6%	
Fare Revenue (mm)	\$ 2.7	\$ 2.9	\$ (0.18)	-6.3%	\$ 25.8	\$ 25.3	\$ 0.48		1.9%	
Operating Exp (mm)	\$ 30.2	\$ 31.5	1.24	3.9%	\$ 255.5	\$ 269.1	\$ 13.56		5.0%	
Subsidy Per Rider (SPR)	\$ 8.91	\$ 13.25	\$ 4.34	32.8%	\$ 9.80	\$ 13.25	\$ 3.45		26.0%	
UTA Diesel Price (\$/gal)	\$ 3.91	\$ 2.75	\$ (1.16)	-42.3%	\$ 3.87	\$ 2.75	\$ (1.12)		-40.7%	
Operating Metrics	Sept Actual	Sep-21	F/ (UF)		YTD Actual		YTD 2021		F/ (UF)	
Ridership (mm)	3.08	2.49	0.6	23.6%	23.45	17.13	6.3		36.9%	
Alternative Fuels	CNG Price (Diesel Gal Equiv)		\$ 2.15							

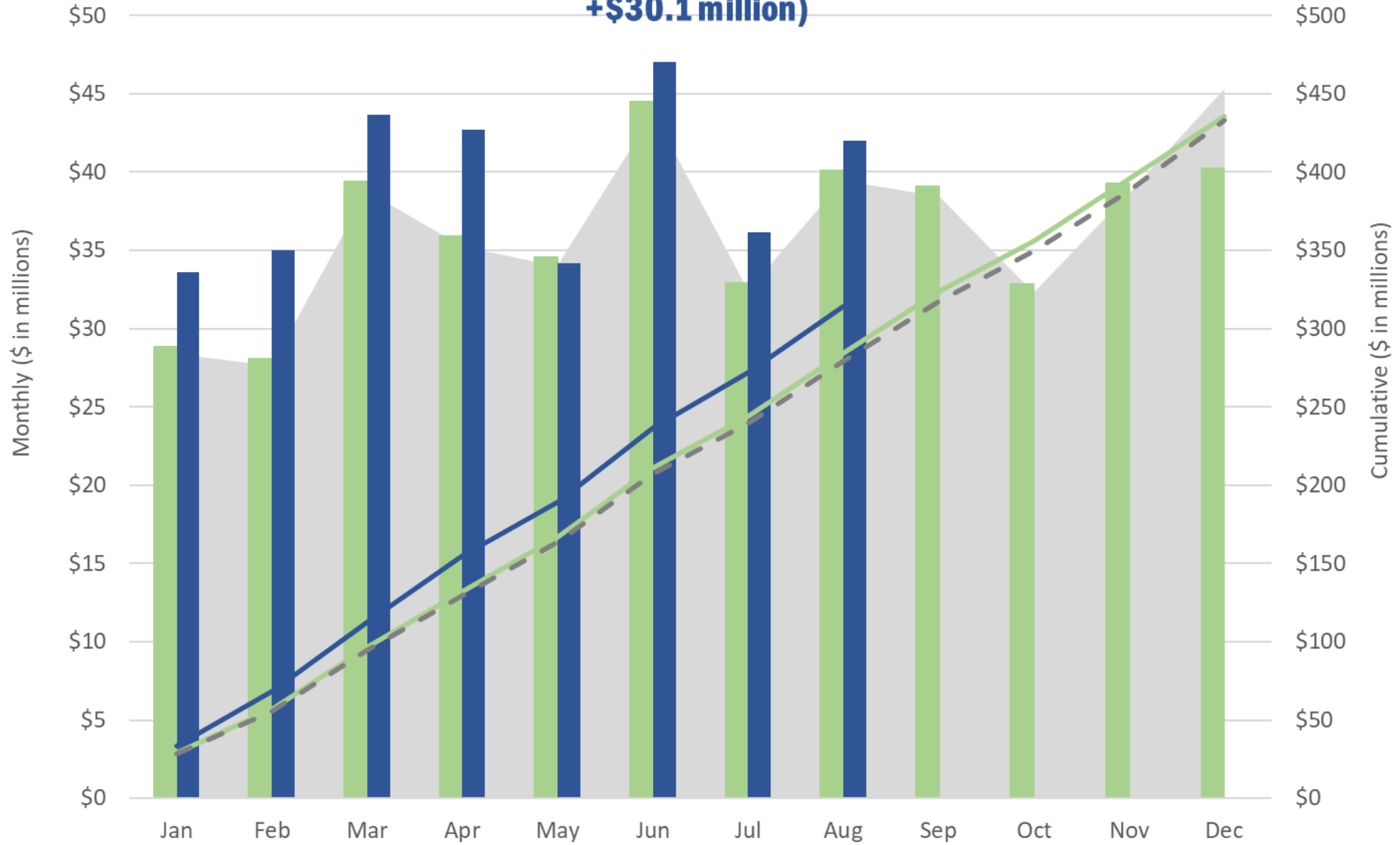


# Sales Tax

- 2021 Actual
- Mo Budget
- Mo Actuals
- Cum Budget
- Cum Actual
- Cum 2021

## 2022 Sales Tax

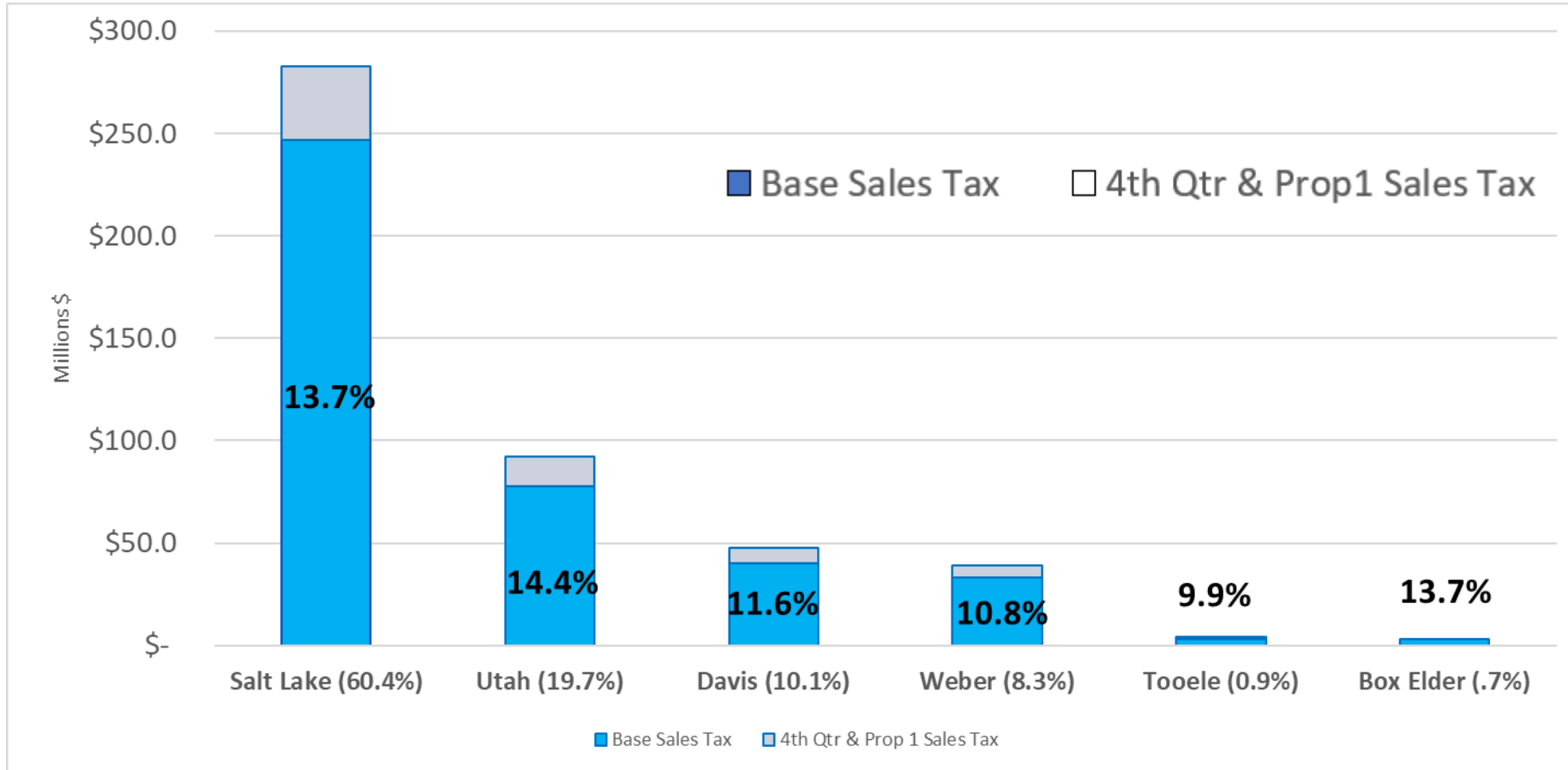
August  
(YTD Variance  
+\$30.1 million)



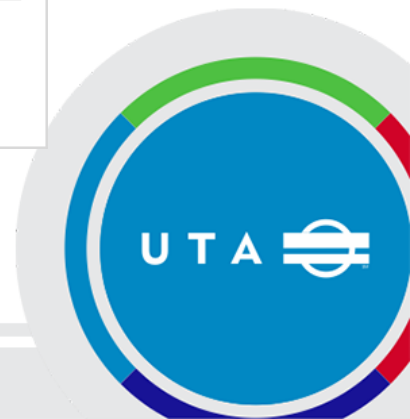
UTAH TRANSIT AUTH



## Sales Tax Collections (Percentage Growth for 12 months ended August 31, 2022)



- % growth in base sales tax revenues over prior year
- (includes impact of Prop1 and 4<sup>th</sup> quarter rate changes in 2019).

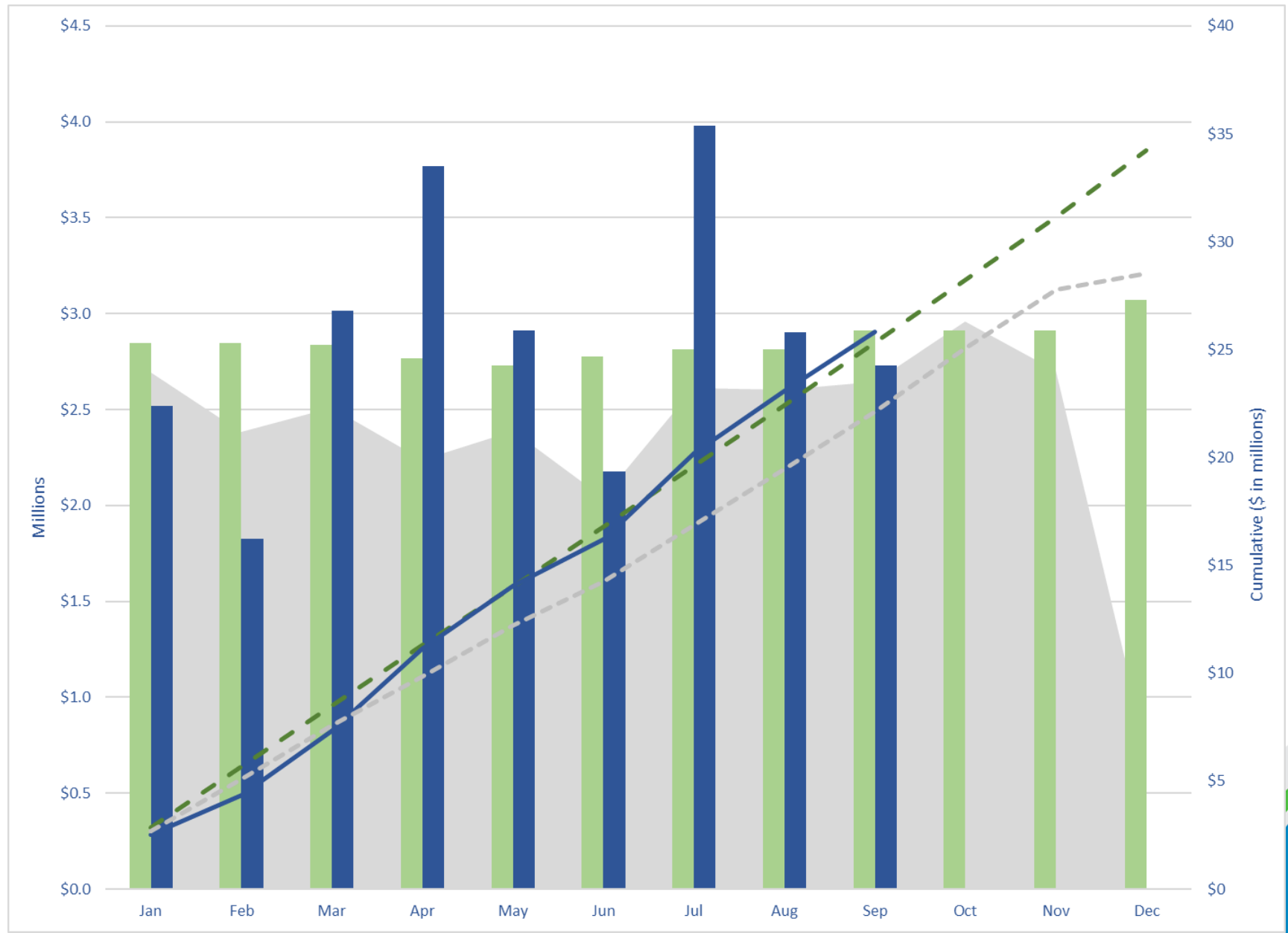


# 2022 Passenger Revenues

## Sept YTD Variance \$0.5 million

UTAH TRANSIT AUTHORITY

- 2021 Actual
- Mo Budget
- Mo Actuals
- Cum Budget
- Cum Actual
- Cum 2021



# September 2022

UTAH TRANSIT AUTHORITY

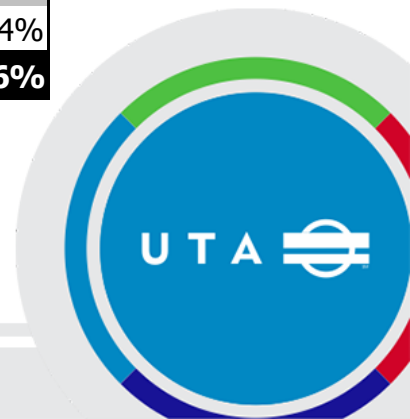
MONTHLY RESULTS					FISCAL YEAR 2022 Dollars in Millions	YEAR-TO-DATE RESULTS					
Prior Year Actual	Current Year			Variance		Prior Year Actual	Current Year			Variance	
	Actual	Budget	Variance				Actual	Budget	Variance		
\$ 38.3	\$ 42.3	\$ 39.1	\$ 3.2	8.3%	<b>Revenue</b>	\$ 304.9	351.5	\$ 323.3	\$ 28.2	8.7%	
2.6	2.7	2.9	(0.2)	-6.3%	Sales Tax <i>(Sept accrual)</i>	22.1	25.8	25.3	0.5	1.9%	
16.8	-	4.9	(4.9)	-100.0%	Fares	191.1	217.4	159.6	57.8	36.2%	
3.1	2.2	3.4	(1.2)	-35.1%	Federal	9.4	14.2	15.9	(1.7)	-10.8%	
					Other *						
<b>\$ 60.8</b>	<b>\$ 47.2</b>	<b>\$ 50.3</b>	<b>\$ (3.1)</b>	<b>-6.1%</b>	<b>TOTAL REVENUE</b>	<b>\$ 527.5</b>	<b>\$ 608.9</b>	<b>\$ 524.2</b>	<b>\$ 84.8</b>	<b>16.2%</b>	
					<b>Expense</b>						
\$ 13.3	\$ 14.4	\$ 14.5	\$ 0.1	0.4%	Salary/Wages	\$ 116.5	\$ 125.5	\$ 129.0	\$ 3.4	2.7%	
6.5	6.4	7.1	0.7	9.5%	Fringe Benefits	57.2	61.5	63.6	2.1	3.3%	
2.0	2.6	3.2	0.7	20.4%	Services	17.6	21.8	25.8	4.0	15.4%	
1.5	1.9	1.9	(0.0)	-1.6%	Parts	13.8	12.3	17.1	4.9	28.4%	
1.6	3.0	2.4	(0.5)	-22.2%	Fuel	15.9	24.5	20.8	(3.7)	-17.8%	
0.4	0.7	0.6	(0.1)	-19.4%	Utilities	4.4	4.3	4.9	0.6	11.5%	
0.7	1.6	2.7	1.1	40.4%	Other	7.7	10.2	16.1	5.9	36.6%	
(0.7)	(0.4)	(0.9)	0.5	-60.1%	Capitalized Cost	(6.1)	(4.5)	(8.1)	3.5	-43.7%	
<b>\$ 25.2</b>	<b>\$ 30.2</b>	<b>\$ 31.5</b>	<b>\$ 1.2</b>	<b>3.9%</b>	<b>TOTAL EXPENSE</b>	<b>\$ 227.0</b>	<b>\$ 255.5</b>	<b>\$ 269.1</b>	<b>\$ 13.6</b>	<b>5.0%</b>	
\$ 7.5	\$ 6.6	\$ 8.0	\$ 1.4	17.5%	Debt Service	\$ 68.4	\$ 61.6	\$ 65.1	\$ 3.5	5.4%	
<b>\$ 28.1</b>	<b>\$ 10.3</b>	<b>\$ 10.8</b>	<b>\$ (0.4)</b>	<b>-3.9%</b>	<b>Contrib. Capital/Reserves</b>	<b>\$ 232.1</b>	<b>\$ 291.8</b>	<b>\$ 190.0</b>	<b>\$ 101.8</b>	<b>53.6%</b>	

Favorable/(Unfavorable)

Favorable/(Unfavorable)

\*Does not include Sale of Assets

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# Questions?



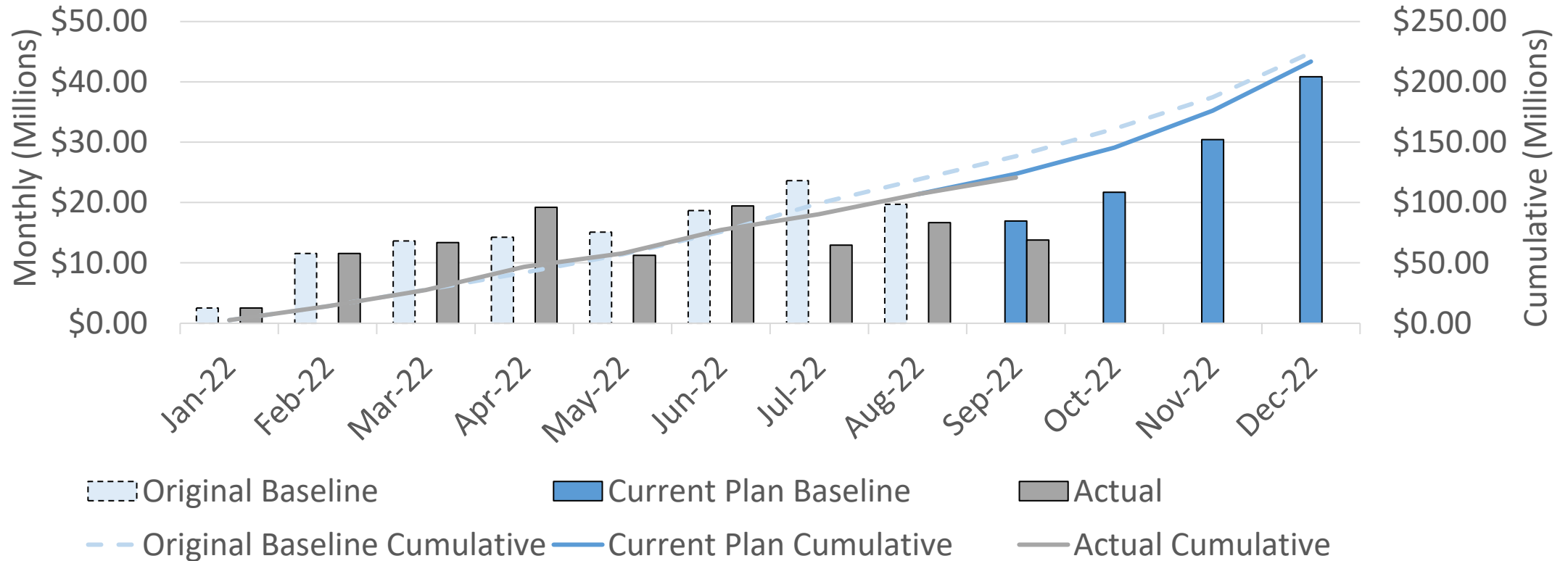
# Capital Program Update January – September 2022

November 9, 2022

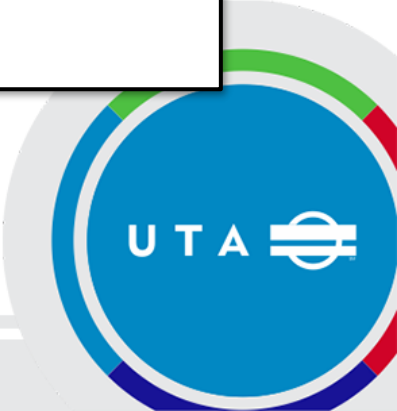
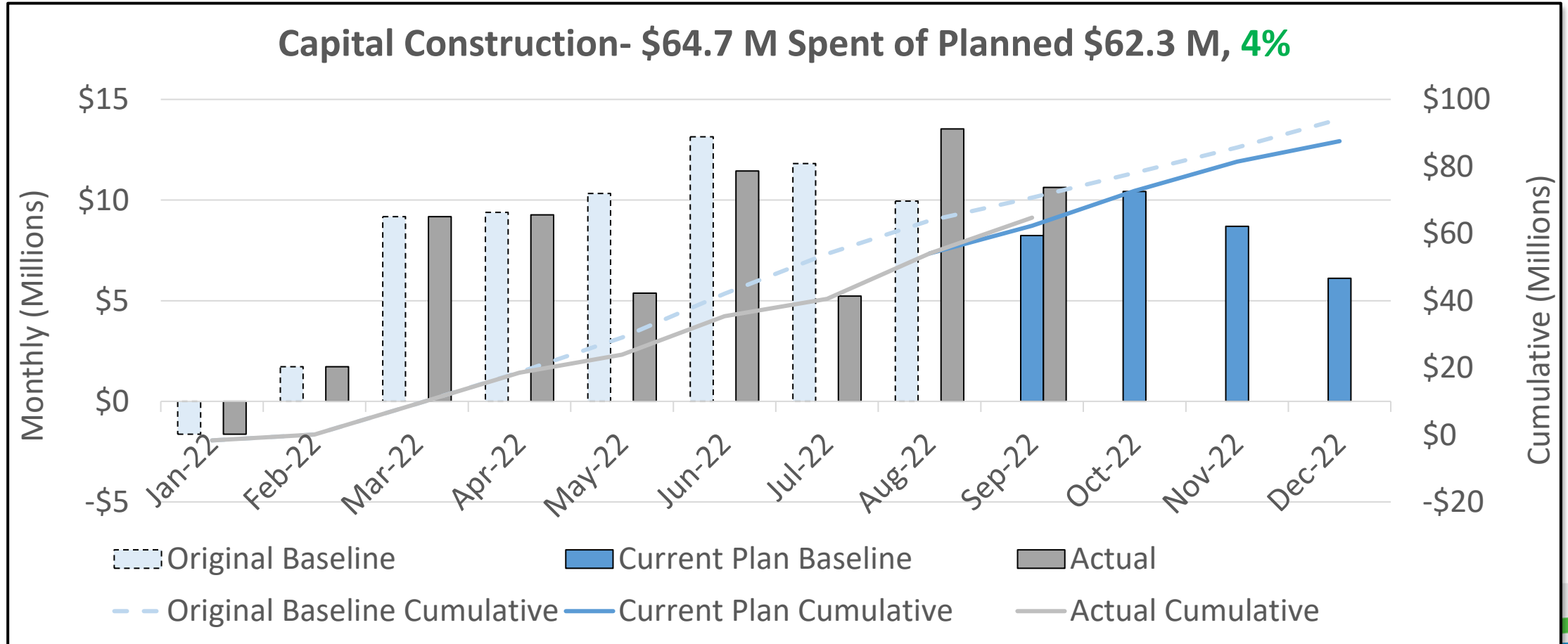


# Program Summary

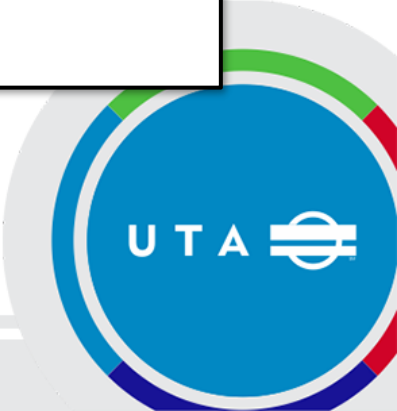
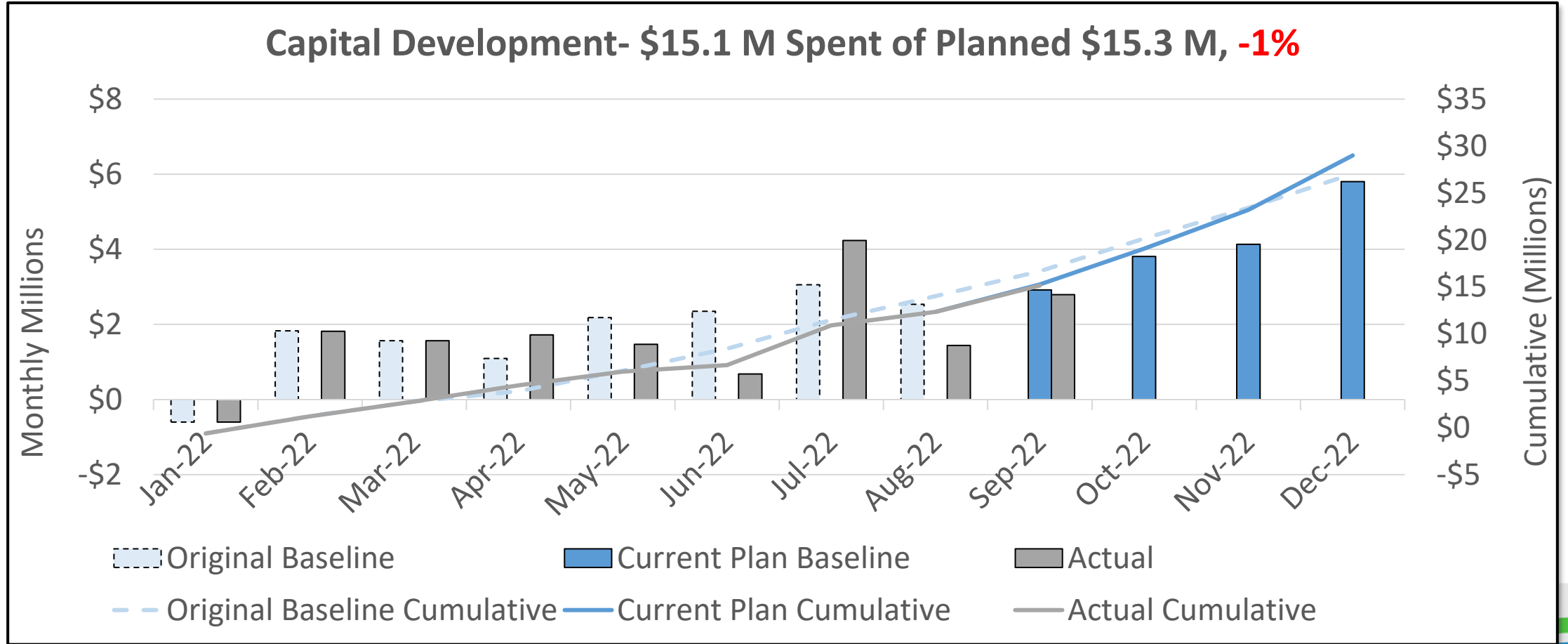
2022 Capital Spending Program Summary- \$119.3 M Spent of Planned \$122.6 M, -3%



# Capital Construction

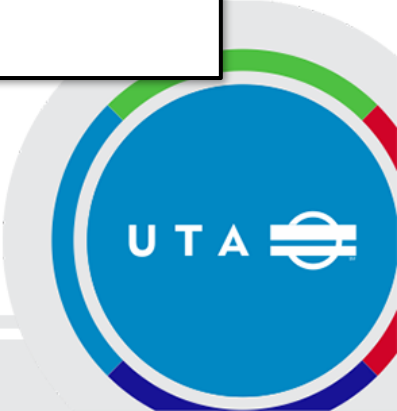
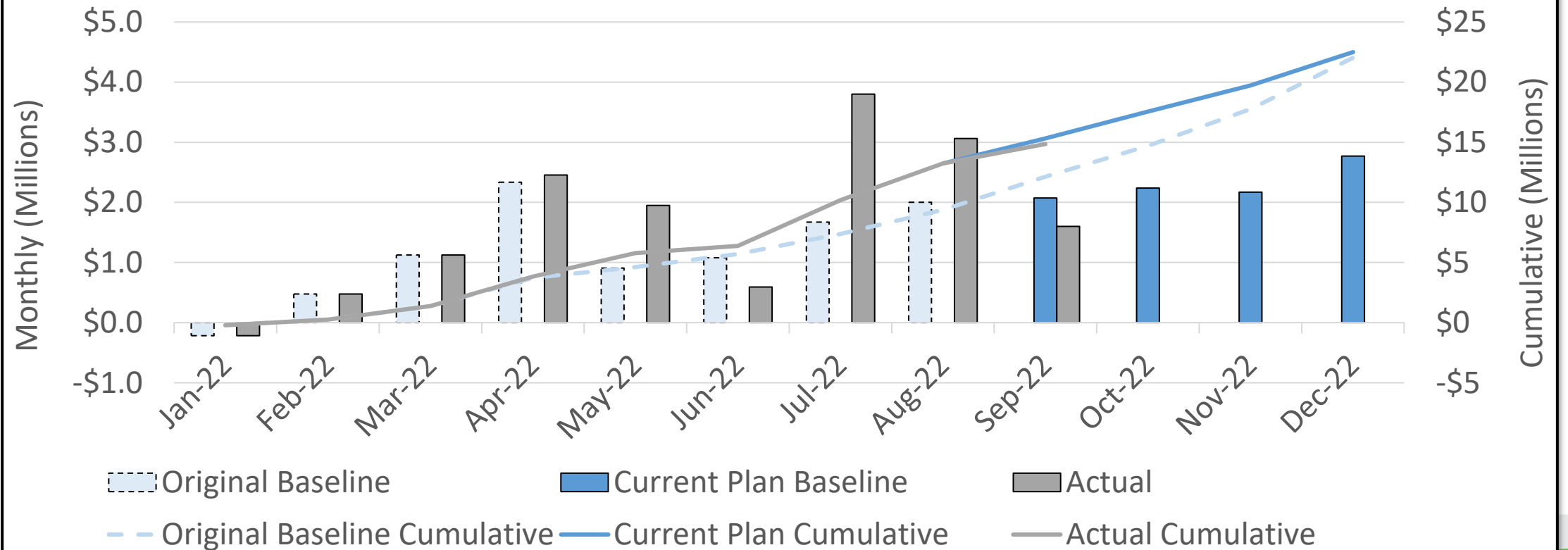


# Capital Development



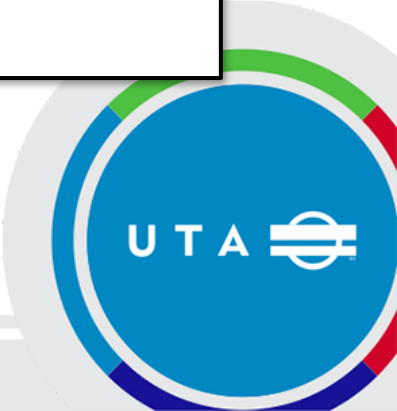
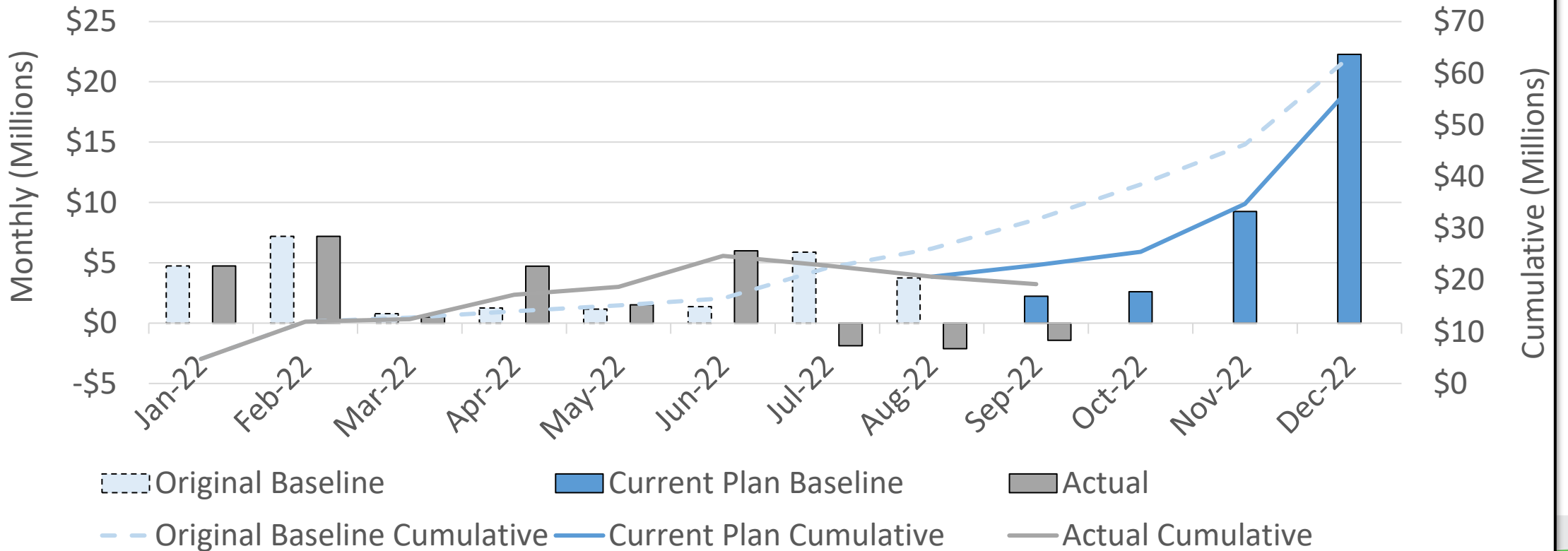
# Infrastructure SGR Projects

Infrastructure SGR Projects- 14.8 M Spent of Planned \$15.3 M, **-1%**



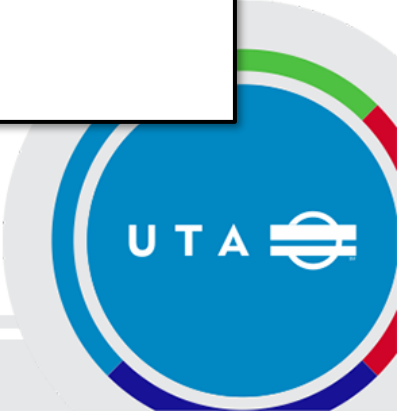
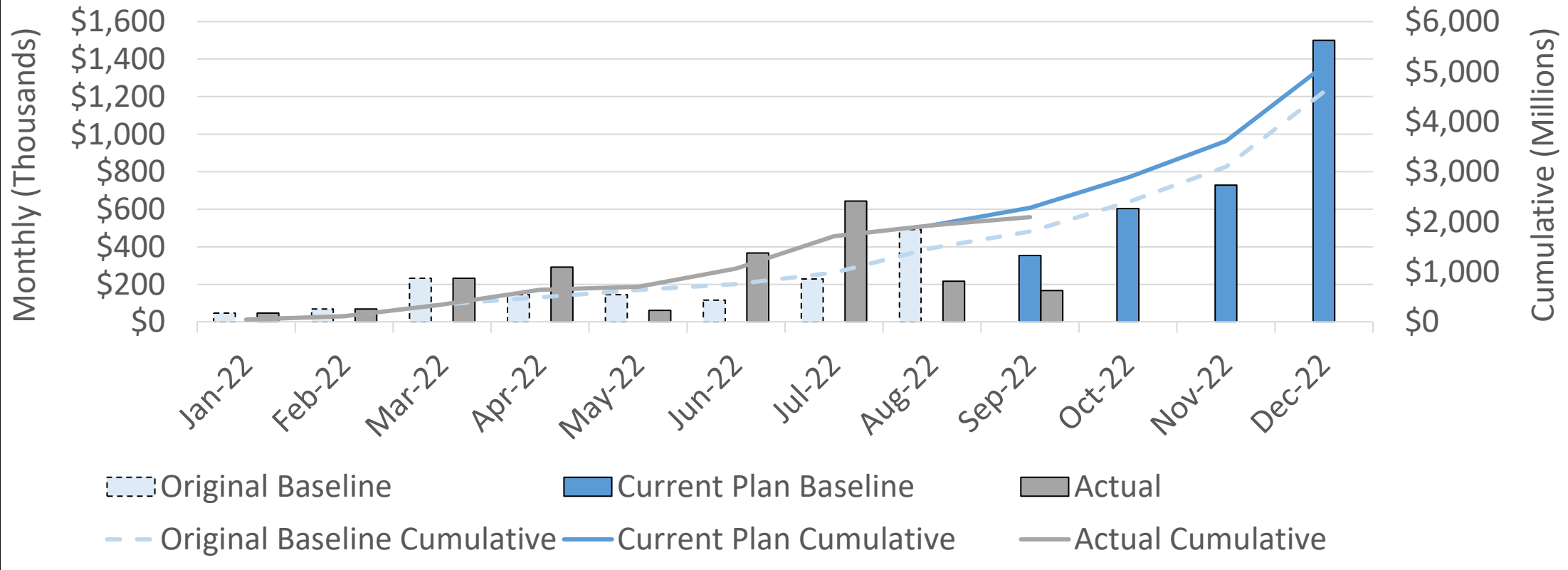
# Revenue/Service Vehicles

Revenue/Service Vehicles- \$19.2 M Spent of Planned \$22.9 M, **-16%**



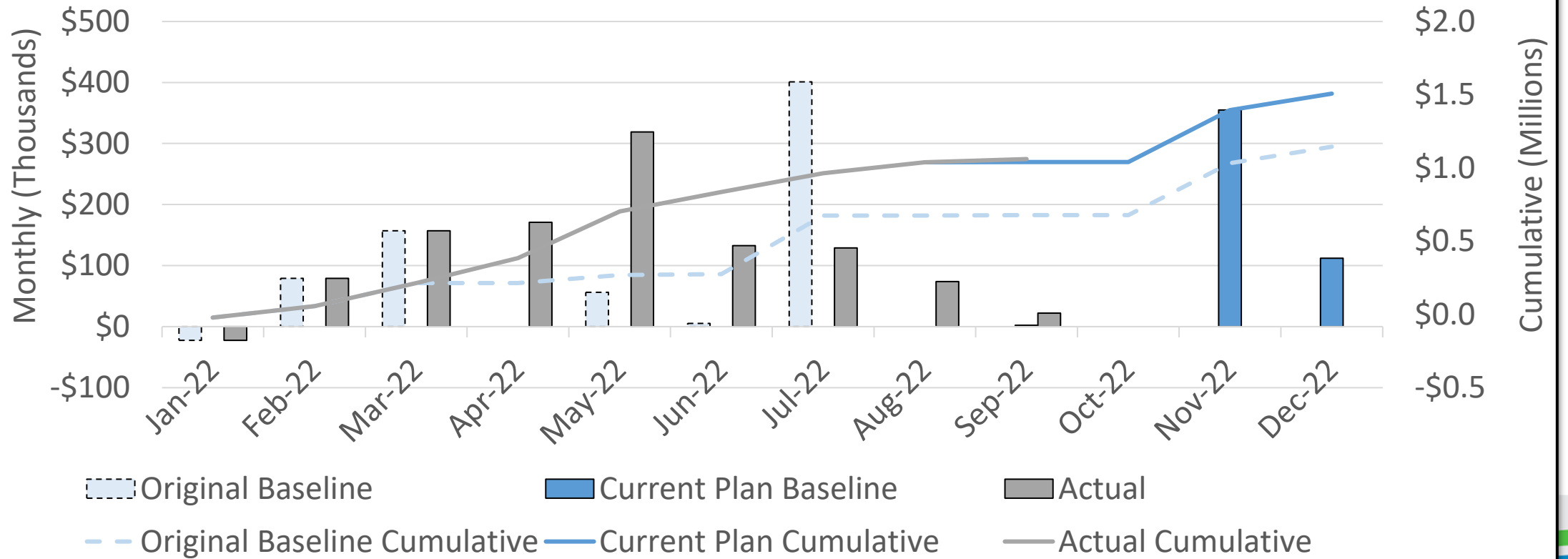
# Facilities- SGR

Facilities- SGR- \$2.1 M Spent of Planned \$2.3 M, **-8%**



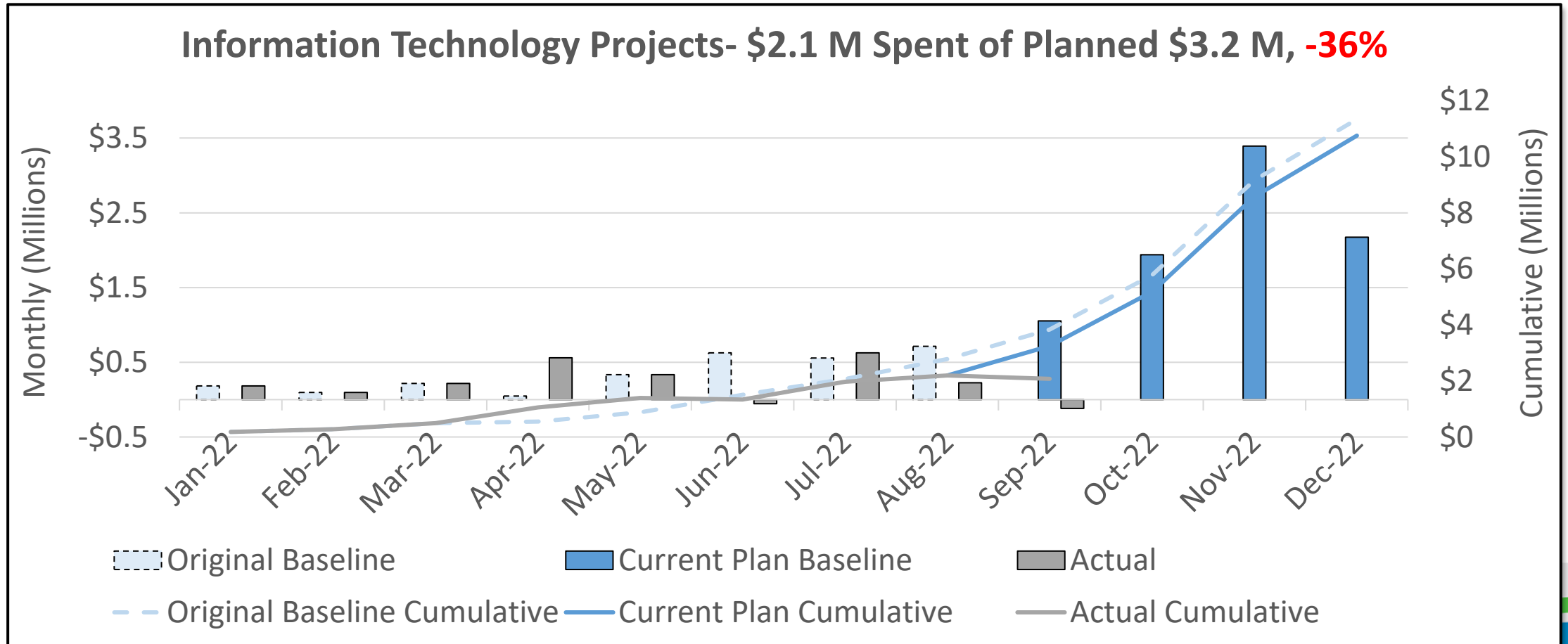
# Safety and Security

**Safety and Security- \$1.1 M Spent of Planned \$1.0 M, 2%**



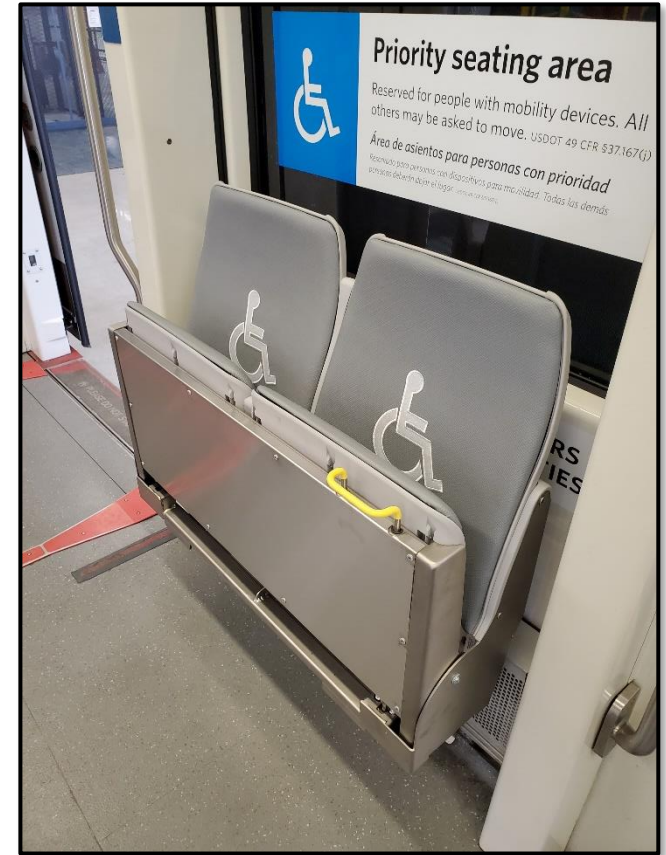
# Information Technology Projects

Information Technology Projects- \$2.1 M Spent of Planned \$3.2 M, **-36%**



# MSP247- Light Rail Seat Replacement

- LRV Seat Replacement
- Currently working on S70's
- Then do SD160's
- Then do SD100's
  - 100's may go into next year due to supply chain issues
- Currently completing 4 cars per week
- As of 10/27- 33 cars are complete



# Questions?



# Resolutions



**R2022-11-01 – Resolution Giving Notice and Setting  
Regular Meeting Dates for the Authority’s Board of  
Trustees and Audit Committee for  
Calendar Year 2023**



# UTA BOARD CALENDAR

## 2023

January						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

May						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

\*11/8 Board Budget Hearing in PM

March						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

\*9/11-9/15 Budget Work Sessions

\*9/21 Budget Work Session Follow Up

UTA Holidays

Board of Trustees

Audit Committee

Local Advisory Council

11/8/2022



# Recommended Action

## (by roll call)

Motion to approve R2022-11-01 Resolution Giving Notice and Setting Regular Meeting Dates for the Authority's Board of Trustees and Audit Committee for Calendar Year 2023, as presented.



# **R2022-11-02 - Resolution Adopting the 2023 Eco Pass Fare Structure of the Agency**



# Background

- On December 1, 2021, the Authority adopted resolution R2021-12-05 which set the Eco Pass Fare Structure of the Agency for 2022
- Resolution R2022-11-02 will extend the Eco pass pricing for one additional year through 2023



## Resolution R2022-11-02

- Eco Pass Fare Structure of the Agency
  - Contract 1: Eco Pass Agreement
- Contracts over \$200,000 in revenue
  - Remain within the parameters set forth in the resolution



# Pass Fare Structure

Program	Price	Notes	Minimum Requirements	Service Level
Annual Preferred	\$275	Annual price per person	100 passes or 100% employee participation; whichever is greater	Premium
Annual Select	\$499	Annual price per person	30 pass purchase minimum	Premium
Monthly	\$59	Monthly price per person	10 pass purchase minimum per month (\$590)	Premium
Daily	\$6.40	Price per day, per card used	\$500 per month minimum	Premium



# Recommended Action

## (by roll call)

Motion to approve R2022-11-02 Resolution Adopting the 2023 Eco Pass Fare Structure of the Agency, as presented.



# Contract, Disbursement, and Grant Approvals



# **Contract: TechLink Corridor Study (Horrocks Engineers, Inc.)**

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## **Recommended Action (by acclamation)**

Motion to approve the contract with Horrocks Engineers Inc. for the TechLink corridor study, as presented



# **Contract: Bus Stop Sign Poles for Visually Impaired (Zilla Corporation)**

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## **Recommended Action (by acclamation)**

Motion to approve the contract with Zilla Corporation for bus stop sign poles for the visually impaired, as presented.



# **Contract: Employee Holiday Gift Card 2022 (Harmon City, Inc.)**

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## **Recommended Action (by acclamation)**

Motion to approve the contract with Harmon City Inc. for employee holiday gift card 2022, as presented.



# **Contract: Depot District Furniture (Henriksen Butler Design LLC)**

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## **Recommended Action (by acclamation)**

Motion to approve the contract with Henriksen Butler Design LLC,  
for Depot District Furniture, as presented.



# **Contract: Meadowbrook Building 3 Restroom Remodel (Slider Construction, Inc.)**

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## **Recommended Action (by acclamation)**

Motion to approve the contract with Slider Construction Inc., for the Meadowbrook building 3 restroom remodel, as presented.



# **Change Order: On-Call Systems Maintenance Task Order #035 - Fiberoptic Infrastructure HDPE Micro-Duct (Rocky Mountain Systems Services)**

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## **Recommended Action (by acclamation)**

Motion to approve the on-call systems maintenance task order #035 for fiberoptic infrastructure HDPE micro-duct, with Rocky Mountain Systems Services, as presented.



# **Change Order: On-Call Systems Maintenance Task Order #23-001 - 2023 Personnel (Rocky Mountain Systems Services)**

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## **Recommended Action (by acclamation)**

Motion to approve the on-call systems maintenance task order #23-001 for 2023 personnel with Rocky Mountain Systems Services, as presented.



# Pre-Procurements

- Transit Ambassador Program
- Maintenance oil, lubricants, and fluids



# Budget and Other Approvals



# Technical Budget Adjustment

TBA2022-11-01 – Technical Budget Adjustment  
for 2022 Capital Budget

November 9, 2022

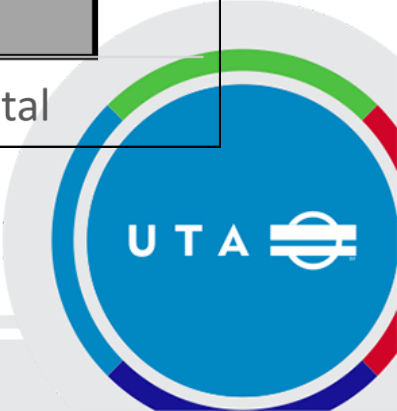
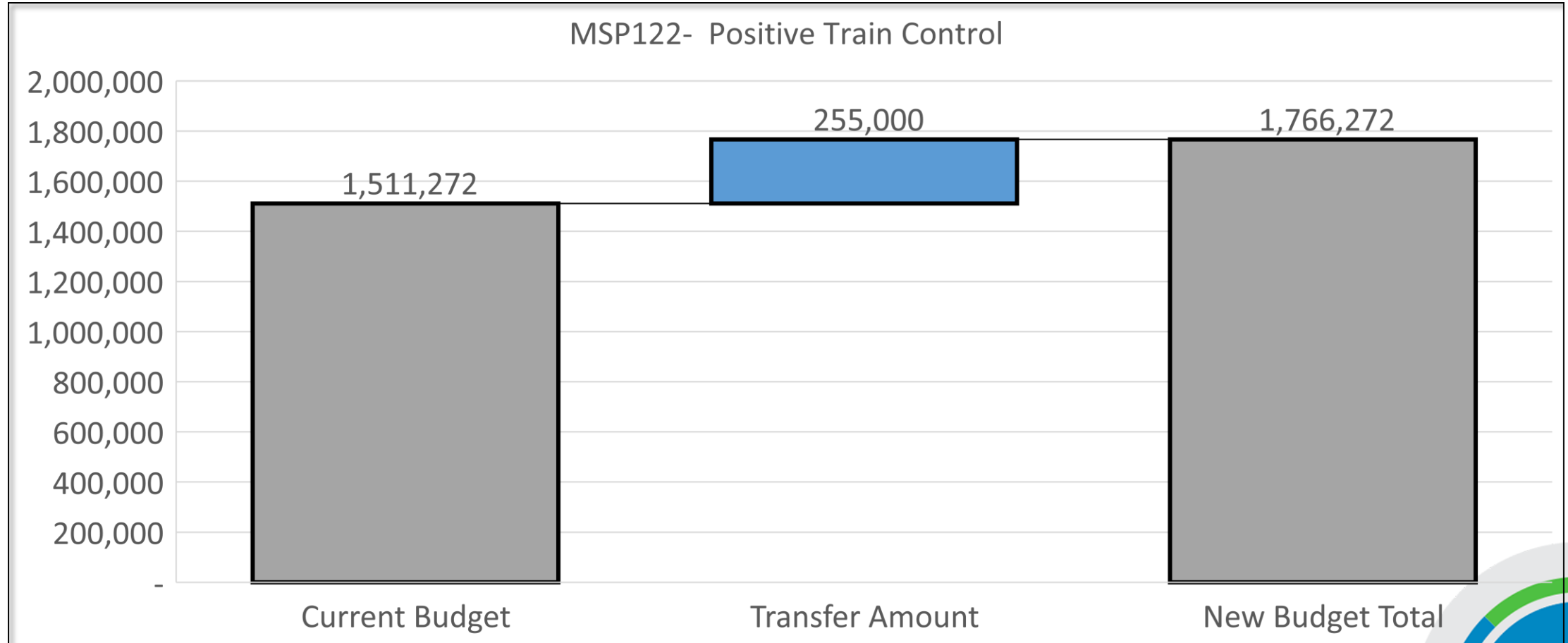


## Summary of Request

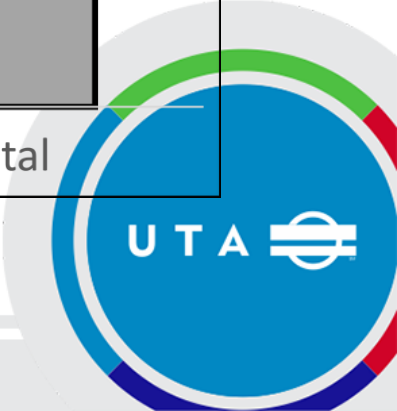
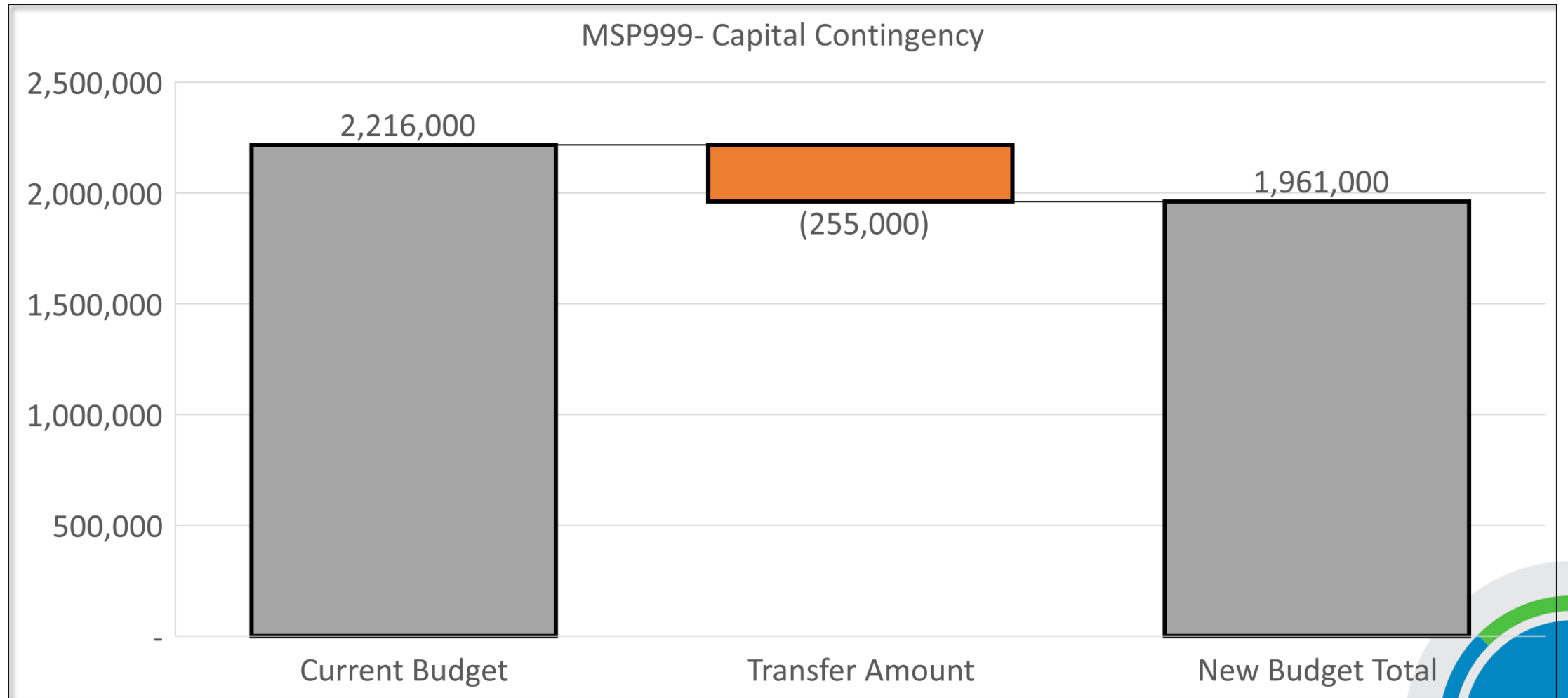
- Adds \$255 K to MSP122- Positive Train Control
  - Increases 2022 budget from \$1,511,272 to \$1,766,272
  - Provides funds needed to balance overall project expenses and close project out this year
- Reduces MSP999- Capital Contingency amount from \$2.216 M to \$1.961 M



# MSP122- Positive Train Control



# MSP999- Capital Contingency



# Questions?



# **Recommended Action**

## **(by acclamation)**

Motion to approve TBA2022-11-01 - Technical budget adjustment for 2022 capital budget, as presented.



# **UTA Policy - UTA.01.07 - Equal Employment Opportunity**



## Overview of Changes:

- Simplified policy name;
- Clarified definitions;
- Added Veteran's status;
- Change in the designation of EEO Officer
- Updated external resource contact information;
- Amended language to indicate Internal Audit staff will act as the primary investigators for EEO related complaints.



# Questions?



# Recommended Action

## (by acclamation)

Motion to approve UTA Policy – UTA.01.07 – Equal employment opportunity, as presented



# Other Business

- a. Next Meeting: Wednesday, November 30, 2022, at 9:00 a.m.



# Closed Session

- a. Strategy Session to Discuss Collective Bargaining



# Recommended Action

## (by acclamation)

Motion to move to closed session to discuss collective bargaining



# Closed Session



# Open Session



# Adjourn

