



# Utah Transit Authority

## Board of Trustees

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, May 24, 2023**

**9:00 AM**

**FrontLines Headquarters**

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The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

**For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.**

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Beth Holbrook
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
  - a. Approval of May 10, 2023 Board Meeting Minutes
6. **Reports**
  - a. Executive Director's Report Jay Fox
    - Team Award - Triennial Review Team
    - UTA Recognition - Ediri Oyake and Chris Charlesworth
    - UTA Recognition - Government Finance Officers Award (GFOA)
    - UTA Recognition - Upgraded Credit Rating from S&P
  - b. Financial Report - March 2023 Viola Miller  
Brad Armstrong  
David Hancock
  - c. Discretionary Grants Report Tracy Young  
Gregg Larsen

**7. Resolutions**

- a. R2023-05-02 - Resolution Approving the Title VI Service Equity Analysis for August 2023 Change Day
- Russ Fox  
Megan Waters  
Alex Beim

**8. Contracts, Disbursements and Grants**

- a. Contract: Head End Power Training Module (Wabtec Transportation Systems, LLC)
- Jared Scarbrough  
Kyle Stockley
- b. Contract: Toyota Sienna Minivans for Rideshare (Tony Divino Toyota)
- Jesse Rogers
- c. Contract: Funding Agreement for Provo Pedestrian Bridge TIGER Program Project (Utah Department of Transportation)
- David Hancock  
Travis Colledge
- d. Change Order: Rewards and Recognition Program Modification No. 4 - Contract Extension (Motivosity)
- Kim Shanklin
- e. Change Order: On-Call Systems Maintenance Contract Task Order #23-005 - Brake Cut-Out Valve Monitoring (Rocky Mountain Systems Services)
- Dean Hansen

**9. Service and Fare Approvals**

- a. Fare Agreement: Special Events Agreement (Utah Asian Festival)
- Kensey Kunkel  
Jay Haight
- b. Fare Agreement: Special Events Agreement (Utah Pride Center)
- Kensey Kunkel  
Jay Haight

**10. Discussion Items**

- a. 2022-2023 Benchmark Survey Report
- Steven Wright

**11. Other Business**

Chair Carlton Christensen

- a. Next Meeting: Wednesday, June 14th, 2023 at 9:00 a.m.

**12. Closed Session**

Chair Carlton Christensen

- a. Strategy Session to Discuss Collective Bargaining

**13. Open Session**

Chair Carlton Christensen

**14. Adjourn**

Chair Carlton Christensen

**Meeting Information:**

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
  - o Use this link-[https://rideuta.zoom.us/webinar/register/WN\\_5\\_d-cL1KTeqWm2iUdCFpcA](https://rideuta.zoom.us/webinar/register/WN_5_d-cL1KTeqWm2iUdCFpcA) and follow the instructions to register for the meeting (you will need to provide your name and email address).
  - o Sign on to the Zoom meeting through the URL provided after registering
  - o Sign on 5 minutes prior to the meeting start time.
  - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
  - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
  - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
  - o Comment via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
  - o Comments submitted before 2:00 p.m. on Tuesday, May 23rd will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.