



669 West 200 South

Salt Lake City, UT 84101

June 3, 2024

Kaplan, Kirsch & Rockwell LLP
1634 I Street
Suite 300
Washington, DC 20006

SENT VIA E-MAIL ONLY to cspitulnik@kaplankirsch.com

RE: Notice of Award: RFP 24-038445 Legal Services Outside Counsel

Dear Mr. Spitulnik,

Good morning. Congratulations! I am pleased to inform you that the Utah Transit Authority has selected Kaplan, Kirsch & Rockwell LLP for outside counsel for legal services in the following categories*:

- Environmental
- Railroad Law
- Surface Transportation Board (STB) & National Transportation Safety Board (NTSB)
- Transportation

**selection for one or more categories is not a guarantee of actual work*

This Award Letter will be valid for a period of three (3) years, with two (2) potential one-year options, for a possible five (5) year Term. You have agreed to hold your rates firm, as provided in your Response (Price Proposal – dated May 1, 2024), thru July 1, 2027 (Base Term).

As stated in the RFP (#24-03844x), Part 1 – Issuance of Purchase Orders for Specific Matters, when a specific matter arises where outside law firm assistance is required, the following process will be followed:

1. The UTA attorney needing assistance will send a written request to the Awardee contact with a summary of the matter for which assistance is required.
2. The Awardee will submit a proposed engagement letter which incorporates the fee contained in the Proposal which was accepted by UTA.





UTAH TRANSIT AUTHORITY



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3. If UTA accepts the proposed engagement letter, the Contract Administrator will issue a Purchase Order for performance of the specifically requested legal services incorporating the terms of the engagement letter and UTA's standard terms and conditions.
4. The Awardee will submit invoices for work performed referencing the Purchase Order number.

UTA has established a Not-To-Exceed (NTE) amount of \$500,000 as the total amount for its legal services pool contract.

UTA eagerly looks forward to partnering with Kaplan, Kirsch & Rockwell on this project.

If you should have any questions, please feel free to contact me via phone, 801-287-3059, or via email, jrider@rideuta.com.

Very Respectfully,

Jimi Rider

Jimi Rider
Procurement and Contracts Specialist

CC: David Wilkins
Mike Bell
Tim Merrill

UTAH TRANSIT AUTHORITY:

DocuSigned by:
By: Mike Bell Date: 6/4/2024
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Mike Bell
UTA Legal Counsel

BY: _____
David Wilkins, UTA Section Director

KAPLAN, KIRSCH & ROCKWELL LLP:

DocuSigned by:
By: Charles A. Spitulnik Date: 6/4/2024
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Charles A. Spitulnik
Partner

BY: _____
Jay Fox, Executive Director

