



Utah Transit Authority

Board of Trustees

MEETING MINUTES - Draft

669 West 200 South
Salt Lake City, UT 84101

Wednesday, April 8, 2026

9:00 AM

FrontLines Headquarters

Present: Chair Carlton Christensen
Trustee Jeff Acerson
Trustee Beth Holbrook

Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Chair Carlton Christensen welcomed attendees and called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Jeff Acerson, UTA Trustee, delivered a brief safety message.

4. Public Comment

In Person/Virtual Comment

No in person or virtual comment was given.

Online Comment

No online comment was received.

5. Consent

a. Approval of the March 25, 2026, Board of Trustees Meeting Minutes

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to approve the consent agenda. The motion carried by a unanimous vote.

6. Reports

a. Executive Director Report

- Olympic Transportation Working Group

Jay Fox, UTA Executive Director, talked about the creation of a transportation working group for the 2034 Olympics bringing together UTA, other transit agencies, local leaders, and the organizing committee. The group is focused on two main areas:

identifying early projects that would enhance transportation for the Games, and determining needed subcommittees, such as one exploring autonomous vehicles and air taxis. The group is meeting periodically to share ideas and coordinate efforts. Planning is still in the early stages, but moving proactively.

b. Strategic Plan Minute: Organizational Excellence - Trapeze Update

Jay Fox was joined by Marci Warren, UTA Senior IT Project Manager. This update highlighted the organizational excellence priority, focusing on the multi-year Trapeze implementation led by the Enterprise Strategy Office. Operations began in August 2025, with staff adapting well and showing strong resilience and problem-solving skills. The report reviewed 2025 progress, outlined 2026 goals, and noted that Kronos is expected to be replaced in early 2027.

Discussion ensued. Questions regarding the use of additional features and product usage were answered by staff.

c. Pension Committee Report

Jeff Acerson reported on the April 2, 2026 Pension Committee meeting, noting that the pension fund is currently 86% funded.

d. Financial Report - Preliminary February 2026

Viola Miller, UTA Chief Financial Officer, was joined by Brad Armstrong, UTA Director of Budget & Financial Strategy, who reviewed the financial dashboard key items, passenger revenues, sales tax collections, operating expense variances, and capital budget status. Miller presented key metrics in accounting, supply chain management, and fares.

Miller noted that diesel prices changed significantly compared to the past year, increasing from \$2.53 to \$3.91.

Discussion followed with topics including budget, full-time equivalent (FTE) report, interns, utilities, seasonal functions with weather, surcharges from delivery companies, and federal grants.

7. Resolutions

a. R2026-04-01 - Resolution Adopting Revised Board Policy 1.2 Ethics

Neiufi longi, UTA Public Policy Analyst, explained that feedback received at the March 25, 2026 meeting has been incorporated and is now back for adoption by resolution.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

b. R2026-04-02 - Authorizing Execution of an Interlocal Cooperation Agreement with Salt Lake City Corporation and the Salt Lake City Community Reinvestment Agency for the S-Line Extension

David Osborn, UTA Acting Director of Capital Services, was joined by Ethan Ray, UTA Project Manager II, and presented an agreement outlining terms for the S-Line extension, including use of Salt Lake City streets, project alignment, and operations and maintenance. The city will grant UTA the right to build and operate the project in its right-of-way and will contribute \$395,000.

The total project cost is \$43,567,129. In 2021, the State of Utah contributed \$12,000,000 through House Bill 433 to fund the project's design phase. The project has since been awarded and secured an additional \$18,900,000 in State Transit Transportation Investment Fund (TTIF) funding.

Questions regarding the future plan for Sugarmont Drive and construction timelines were answered by staff.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

8. Contracts, Disbursements and Grants

a. Revenue Contract: S-Line Funding Agreement (Salt Lake City Community Reinvestment Agency)

David Osborn and Ethan Ray explained that the Community Reinvestment Agency (CRA) owns property near UTA's S-Line extension in Sugar House. UTA will take on additional work for the CRA, which will reimburse costs not to exceed \$95,000 for design and \$757,059 for construction-related expenses, beyond the existing contract. The total contract value is \$852,059.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this funding agreement be approved. The motion carried by a unanimous vote.

b. Change Order: S-Line Extension Change Order 6 - Phase 1 Deductive Budget Adjustment (Kiewit West Infrastructure Co.)

David Osborn was joined by Ethan Ray, who explained Kiewit has completed Phase 1 design work and advanced procurement of long-lead items. Project savings have been identified, and this change order returns \$625,954 to the S-Line extension budget.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this change order be approved. The motion carried by a unanimous vote.

c. **Change Order: S-Line Extension Change Order 7 - Phase 2 Construction Services (Kiewit West Infrastructure Co.)**

David Osborn was joined by Ethan Ray, who informed Phase 1 design was completed in January 2026. Instead of issuing a contract addendum, UTA is using this change order to authorize Kiewit to begin Phase 2 construction of the S-Line extension.

UTA and Kiewit have agreed to set an effective date for Phase 2 as February 1, 2026, to cover the extended negotiation period required to finalize the Phase 2 change order and associated funding agreements.

The budget for this change order is \$23,866,561.00 with the total contract not-to-exceed amount totaling \$32,279,930.11.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this change order be approved. The motion carried by a unanimous vote.

d. **Revenue Contract: Ratification of Master Transit Agreement and Service Order 1 Between Utah Transit Authority and Utah County for Operation of Enhanced Transit Service in Utah County**

Hal Johnson, UTA Innovative Mobility Solutions Director, is working with Utah County to improve local transit. On March 11, 2026, the UTA Board approved a budget amendment to fund expanded microtransit service in Utah County for 2026. The Utah Department of Transportation may also provide funding for northern Utah County, but details are still being finalized.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this agreement be ratified. The motion carried by a unanimous vote.

e. **Contract: Lawn Care and Landscape Maintenance (Roth Landscape Services, LLC)**

Kevin Anderson, UTA Director of Maintenance Support, requested to execute contract 26-040352 and associated disbursements with Roth Landscape Services, LLC for 32 UTA properties for the estimated price amount of \$760,258.97 for five years of lawn care and landscape maintenance.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this procurement contract be approved. The motion carried by a unanimous vote.

f. **Contract: Lawn Care and Landscape Maintenance (Yard Masters Inc.)**

Kevin Anderson requested to execute contract 26-040353 and associated disbursements with Yard Masters Inc. for 8 UTA properties for the estimated price amount of \$265,680.40 for five years of lawn care and landscape maintenance.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this procurement contract be approved. The motion carried by a unanimous vote.

g. Change Order: Program Management Services Change Order No. 04 - Contract Extension and Budget Adjustment (HNTB Corporation)

Daniel Hofer, UTA Director of Capital Programming and Support, requested the extension of the professional services agreement with HNTB Corporation to continue providing program management services. The agreement is currently set to expire on April 16, 2026, with a request to extend to December 31, 2026. An increase in the amount of \$4,200,000 is needed for HNTB Corporation, resulting in a final total not-to-exceed amount of \$47,582,015.

Staff noted that UTA is extending the current agreement due to internal turnover, but intends to initiate a pre-procurement for program management services in the future.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this change order be approved. The motion carried by a unanimous vote.

h. Pre-Procurements

- Fire Alarm Systems Remediation

Todd Mills, UTA Director of Supply Chain, was joined by Clint Campbell, UTA Facility Development Project Manager, to talk about procuring a new contractor to replace existing fire alarm systems across multiple UTA campuses. This three-year project is set to start June or July 2026.

9. Service and Fare Approvals

a. Fare Agreement: Special Events and Police Service Agreement for Salt Lake City Marathon (High Altitude Special Events "HASE")

Brian Reeves, UTA Associate Chief Financial Officer, indicated UTA and High Altitude Special Events (HASE) have an ongoing partnership to support the Salt Lake City Marathon by providing transit access for participants. Through a "Ticket-as-Fare" program, runners and volunteers can use race materials as valid fare on event day. For the first time, HASE will work with UTA to fund additional police support for safety along the route. The value of this agreement is \$14,541.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this fare agreement be approved. The motion carried by a unanimous vote.

10. Discussion Items

a. Capital Program Report - First Quarter 2026

Daniel Hofer reported on the first quarter of 2026 accomplishments which include:
-Mt. Ogden expansion is ready for construction.
-Jordan River 2 maintenance of way (MOW) function has relocated.
-Light rail vehicles \$42 million milestone payment was made.

Many other projects are progressing as scheduled and are expected to be completed

on time.

Discussion ensued. Questions regarding the delivery of paratransit vehicles, compressed natural gas distribution networks, the status of construction contracts for the Mt. Ogden facility, and the potential of working with municipalities to establish general signage standards were discussed.

11. Other Business

- a. Next Meeting: Wednesday, April 22, 2026, at 9:00 a.m.

12. Adjourn

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to adjourn the meeting. The motion carried by a unanimous vote and the meeting adjourned at 10:09 a.m.

Transcribed by Cherilyn Bradford
Executive Assistant to the Board
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://www.utah.gov/pmn/sitemap/notice/1057981.html> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at <https://rideuta.granicus.com/player/clip/443>

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date:

Carlton J. Christensen
Chair, Board of Trustees